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SUBJECT: PIGGYBACK STATE OF FLORIDA ALTERNATE SOURCE CONTRACT #55000000-20-NY-ACS, BOOKS AND NON-PRINT LIBRARY MATERIALS AND RELATED ANCILLARY SERVICES

BID #: PSC-0405-20 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: DATE OF CONTRACT EXECUTION THROUGH MAY 31, 2020 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: LIBRARY

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: ( ) **NUMBER RECEIVED: ( )** **OTHER: ( )**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to extend the award for ninety (90) days with Baker & Taylor LLC in the amount of $480,000.00 and Midwest Tapes LLC in the amount of $40,000.00 for the period June 1, 2022 to August 29, 2022. Total revised estimated annual expenditure amount is $1,696,024.00 for a total expenditure amount not to exceed $5,600,315.00.

Baker & Taylor LLC - $480,000.00 not-to-exceed $3,793,787.00
Midwest Tapes LLC - $40,000.00 not-to-exceed, $1,806,528.00

Funding for this award to be executed by formal contract amendment and encumbered by the following account: 00111.185102.566010.000000.00000000.00000.0000000

Attachments: Recommendation Memo and Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
JACLYN STAMOS
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Tim Rogers, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

JACKSONVILLE PUBLIC LIBRARY Start Here. Go Anywhere.

Memorandum

To: Gregory Pease, Chief of Procurement Division

From: Stephanie Miller, Senior Manager of Library Collections SM

Date: April 8, 2022

Re: State of Florida Alternate Source Contract No. 55101500-17-1 For Books and Non-Print Library Materials and Related Ancillary Services

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State of Florida Alternate Source Contract No. 55101500-17-1 For Books and Non-Print Library Materials and Related Ancillary Services was awarded to two vendors in the form of two contracts (Attached) for two vendors listed below:

Baker & Taylor, LLC
Midwest Tape LLC

The Jacksonville Public Library respectfully requests a 90-day contract extension with the following vendors and that State of Florida Alternate Source Contract No. 55101500-17-1 For Books and Non-Print Library Materials and Related Ancillary Services be modified to be updated with Fiscal Year 2021/2022 funding as follows:

For Baker & Taylor:

We request for Baker & Taylor that $480,000 be awarded from FY 2022 funds to POA-70012-20/PO 618263-21.
General funds- 00111.185102.566010.000000.00000000.00000.0000000

For Midwest Tape LLC:

We request for Midwest Tape that that $40,000 be awarded from FY 2022 funds to POA-70015-20/ PO 634651-22.
General funds- 00111.185102.566010.000000.00000000.00000.0000000

Thank you for your consideration.

JACKSONVILLE
PUBLIC LIBRARY

Tim Rogers
Library Director

April 1, 2022

Jacksonville Public Library
Stephanie Miller
Senior Manager of Library Collections
3435 University Blvd N.
Jacksonville, FL 32277

Baker & Taylor LLC
Attention: Lee Ann Queen
2550 West Tyvola Road, Suite 300
Charlotte, North Carolina 28217

Re: Extension State of Florida Alternate Source Contract No. 55101500-17-1 For Books and Non-Print Library Materials and Related Ancillary Services

Ms. Queen,

This letter is to inform Baker & Taylor that Jacksonville Public Library is requesting to extend our contract (State of Florida Alternate Source Contract No. 55101500-17-1 For Books and Non-Print Library Materials and Related Ancillary Services) for Acquisitions, Cataloging, and Processing for Library Materials for 90 days, which would be from June 1, 2022 to August 29, 2022, under the same terms and conditions that existed in the contract referenced.

If Baker & Taylor agrees to the extension of the contract with the City of Jacksonville, would you please send us a letter of committal stating this?

Once Baker & Taylor's letter of agreement to the extension is in hand, these letters will be forwarded to the attention of Gregory Pease, Chief of Procurement, City of Jacksonville, informing him of the intention of both parties to extend the contract and requesting the addition of fiscal year 2022 funding to the extended contract.

I look forward to your reply. Thank you.

Sincerely,

SMiller

Stephanie Miller
Senior Manager of Library Collections
Jacksonville Public Library

BAKER & TAYLOR
the future delivered

April 7, 2022

Stephanie Miller, Senior Manager of Library Collections
Jacksonville Public Library
3435 University Blvd N.
Jacksonville, FL 32277

RE: Utilizing State of Florida Alternate Source Contract No. 55101500-17-1
Books and Non-Print Library Materials and Ancillary Services

Dear Ms. Miller:

Baker & Taylor will be pleased to extend the above referenced agreement through August 29, 2022, under the same terms and conditions.

Should you have any questions, please contact me as listed below. I will be pleased to answer any questions or to clarify any information.

Sincerely,

Lee Ann Queen

Lee Ann Queen
Director – Pricing Services

Baker & Taylor, LLC
Telephone: 704-219-4952
Fax: 704-998-3260
E-Mail: QueenL@baker-taylor.com

JACKSONVILLE
PUBLIC LIBRARY

Tim Rogers
Library Director

April 1, 2022

Jacksonville Public Library
Stephanie Miller
Senior Manager of Library Collections
3435 University Blvd N.
Jacksonville, FL 32277

Midwest Tape
Attention: Janet Timm
PO Box 820
Holland, Ohio 43528

Re: Extension State of Florida Alternate Source Contract No. 55101500-17-1 For Books and Non-Print Library Materials and Related Ancillary Services

Ms. Timm,

This letter is to inform Midwest Tape that Jacksonville Public Library is requesting to extend our contract (State of Florida Alternate Source Contract No. 55101500-17-1 For Books and Non-Print Library Materials and Related Ancillary Services) for Acquisitions, Cataloging, and Processing for Library Materials for 90 days, which would be from June 1, 2022 to August 29, 2022, under the same terms and conditions that existed in the contract referenced.

If Midwest Tape agrees to the extension of the contract with the City of Jacksonville, would you please send us a letter of committal stating this?

Once Midwest Tape's letter of agreement to the extension is in hand, these letters will be forwarded to the attention of Gregory Pease, Chief of Procurement, City of Jacksonville, informing him of the intention of both parties to extend the contract and requesting the addition of fiscal year 2022 funding to the extended contract.

I look forward to your reply. Thank you.

Sincerely,

SMiller

Stephanie Miller
Senior Manager of Library Collections
Jacksonville Public Library

1417 Timberwolf Drive
Holland, Ohio 43528

April 4, 2022

Stephanie Miller
Senior Manager of Library Collections
Jacksonville Public Library
University Park Branch
3435 University Blvd. N.
Jacksonville, FL 32277

RE: City of Jacksonville/Midwest Tape Contract State of Florida Alternate Source Contract No. 55101500-17-1 For Books and Non-Print Library Materials and Related Ancillary Services Extension

Dear Ms. Miller:

Please accept this letter as Midwest Tape's acceptance of the City of Jacksonville/Midwest Tape Alternate Source Contract (55101500-17-1) for Books and Non-Print Library Materials and Related Ancillary Services extension for 90 days beginning June 1, 2022 through August 29, 2022 under the same terms and conditions that existed in the contract referenced.

Sincerely,

Sue Bascuk, Vice President - Midwest Tape, LLC
800-875-2785; sbascuk@midwesttape.com

CC Janet Timm, Bid/RFP Specialist
jtimm@midwesttape.com

SUBJECT: PIGGYBACK STATE OF FLORIDA ALTERNATE SOURCE CONTRACT #55000000-20-NY-ACS, BOOKS AND NON-PRINT LIBRARY MATERIALS AND RELATED ANCILLARY SERVICES

BID #: PSC-0405-20

OPEN DATE:

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: DATE OF CONTRACT EXECUTION THROUGH MAY 31, 2020 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: LIBRARY

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER: ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Baker & Taylor LLC in the amount of $642,848.00, and Midwest Tapes LLC in the amount of $533,176.00 for the period ending May 31, 2022. Total revised estimated annual expenditure amount is $1,176,024.00, for a total expenditure amount not to exceed $5,080,315.00.

Baker & Taylor LLC - $642,848.00, not-to-exceed $3,313,787.00
Midwest Tapes LLC - $533,176.00, not-to-exceed, $1,766,528.00

Funding for this award to be executed by formal contract amendment and encumbered by the following account: 00111.185102.566010.000000.00000000.00000.0000000

Attachments: Recommendation Memo and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Tim Rogers, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 11/04/2021

Teresa R. Eichner

OTHER:

Harry M. Wh IV

ACTION OF AWARDING AUTHORITY DATE 11-8-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: PIGGYBACK STATE OF FLORIDA ALTERNATE SOURCE CONTRACT #55000000-20-NY-ACS, BOOKS AND NON-PRINT LIBRARY MATERIALS AND RELATED ANCILLARY SERVICES

BID #: PSC-0405-20

OPEN DATE:

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: DATE OF CONTRACT EXECUTION THROUGH MAY 31, 2020 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: LIBRARY

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER: ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Baker & Taylor LLC in the amount of $172,463.00, and Midwest Tapes LLC in the amount of $250,000.00 for the period ending May 31, 2022. Total revised estimated annual expenditure amount is $3,079,115.00, for a total expenditure amount not to exceed $3,904,291.00.

Baker & Taylor LLC - $172,463.00, not-to-exceed $2,670,939.00
Midwest Tapes LLC - $250,000.00, not-to-exceed, $1,233,352.00

Funding for this award to be executed by formal contract amendment and encumbered by the following accounts
00111.185102.566010.000000.00000000.00000.0000000 - $271,247.00;
~~11408.185101.549006.010009.00000000.00000.0000000 - $151,216.00~~

Attachments: Recommendation Memo and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Tim Rogers, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 7/29/21

OTHER:

ACTION OF AWARDING AUTHORITY DATE 7/30/21

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

SUBJECT: PIGGYBACK STATE OF FLORIDA ALTERNATE SOURCE CONTRACT #55000000-20-NY-ACS, BOOKS AND NON-PRINT LIBRARY MATERIALS AND RELATED ANCILLARY SERVICES

BID #: PSC-0405-20

OPEN DATE:

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: DATE OF CONTRACT EXECUTION THROUGH MAY 31, 2020 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: LIBRARY

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER: ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Baker & Taylor LLC in the amount of $1,442,848.00, and Midwest Tapes LLC in the amount of $533,176.00 for the period ending May 31, 2022. Total revised estimated annual expenditure amount is $2,656,652.00, for a total expenditure amount not to exceed $3,481,828.00.

Baker & Taylor LLC - $1,442,848.00, not-to-exceed $2,498,476.00
Midwest Tapes LLC - $533,176.00, not-to-exceed, $983,352.00

Funding Source: 00111.185102.566010.000000.00000000.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Tim Rogers, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 1/14/2021

OTHER:

ACTION OF AWARDING AUTHORITY DATE 1/14/21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: PIGGYBACK STATE OF FLORIDA ALTERNATE SOURCE CONTRACT # 55101500-17-1 BOOKS AND NON-PRINT LIBRARY MATERIALS AND RELATED ANCILLARY SERVICES

BID #: PSC-0405-20

OPEN DATE:

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: DATE OF CONTRACT EXECUTION THROUGH MAY 31, 2020 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: LIBRARY

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER: ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the State of Florida contract # from 55101500-17-1 to 55000000-20-NY-ACS and to renew the piggyback awards with Baker & Taylor LLC in the amount of $475,628.00, and Midwest Tapes LLC in the amount of $205,000.00. Period of service is from date of contract execution through May 31, 2022. Total revised estimated annual expenditure amount is $680,628.00, for a total expenditure amount not to exceed $1,505,804.00.

Baker & Taylor LLC - $475,628.00, not-to-exceed $1,055,628.00
Midwest Tapes LLC - $205,000, not-to-exceed, $450,176.00

Funding for this award to executed by formal contract amendment through the Office of General Counsel and encumbered by the following accounts: 00111.185102.566010.000000.00000000.00000.0000000 - $496,628.00 and 11408.185101.549006.008902.00000000.00000.0000000 - $184,000.00

Attachments: Recommendation Memo, Vendor Letters and Contracts and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Chuck McNeil, Assistant Director of Finance and Administration, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8/27/20

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 8/28/20

APPROVED ✓ BH DISAPPROVED

OTHER

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SIGNATURE OF AUTHENTICATION

SUBJECT: PIGGYBACK STATE OF FLORIDA ALTERNATE SOURCE CONTRACT # 55101500-17-1 BOOKS AND NON-PRINT LIBRARY MATERIALS AND RELATED ANCILLARY SERVICES

BID #: PSC-0405-20

OPEN DATE:

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: DATE OF AWARD THROUGH MAY 31, 2020 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: LIBRARY

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER: ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from June 1, 2020 to date of contract execution.
Recommend approval to extend the award for ninety (90) days with Baker & Taylor LLC and Midwest Tapes LLC via the State of Florida Alternate Source Contract #55101500-17-1 Books and Non-Print Library Materials and Related Ancillary Services to allow the State of Florida time to renew the contracts. Period of service is from date of award through August 31, 2020. Total not to exceed expenditure amount will remain the same at $825,176.00.

Baker & Taylor LLC - $580,000.00
Midwest Tapes LLC - $245,176.00

Funding Source - 00111.185102.566010.000000.00000000.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Award(s)

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Tim Rogers, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/11/20

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/12/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

SUBJECT: PIGGYBACK STATE OF FLORIDA ALTERNATE SOURCE CONTRACT # 55101500-17-1 BOOKS AND NON-PRINT LIBRARY MATERIALS AND RELATED ANCILLARY SERVICES

BID #: PSC-0405-20

OPEN DATE:

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: DATE OF AWARD THROUGH MAY 31, 2020 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: LIBRARY

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER: ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to piggyback the State of Florida Alternate Source Contract #55101500-17-1 Books and Non-Print Library Materials and Related Ancillary Services with two (2) contractors: Baker and Taylor LLC and Midwest Tape LLC. Period of service is from date of award through May 31, 2020 with two (2) one (1) year renewal options. Total not to exceed expenditure amount is $825,176.00.

Baker & Taylor LLC - $580,000.00
Midwest Tapes LLC - $245,176.00

Funding Source – PLJX011MBBS-06601 - To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Contract and Vendor Letters and Pricing

ANALYST Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Tim Rogers, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 2/6/20

OTHER:

ACTION OF AWARDING AUTHORITY DATE 2/6/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
~~Chief Administrative Officer~~
For: Mayor Lenny Curry
Under Authority of:
~~Executive Order No: 2019-02~~