

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday, October 10, 2019, 10:00 a.m.

Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

Committee Members: ✓ Gregory Pease, Chairman
✓ Paul Barrett, Treasury (in Randall Barnes absence)
✓ James McCain, Jr., OGC

| Subcommittee Members | ITEM # | TITLE & ACTION | MOTION | CONTR EXP | OUTCOME |
|---|---------|--|--|-----------|--------------|
| Laura Stagner-Crites ✓ Thomas Daly ✓ | P-08-11 | Contract Amendment No. 7 (Deferred 10/03/19) Neighborhood Stabilization Program-3 Neighborhoods Department/Housing and Community Development Division | That Contract No. 8013-59 between the City of Jacksonville and Dozier Apartments, LLC for NSP3 Services for Project: 122 West 8th Street; is amended as follows: transfer title from Dozier Apartments LLC and any associated Loan Documents to Ability Housing, Inc., a Florida non-profit Corporation. All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised without prior approval from the PSEC and the Mayor. | | Approved 5-0 |
| Jody McDaniel Krista Fogarty ✓ Kristen Reed ✓ | P-41-19 | Introduce Review Scope Brownfield Environmental Site Assessment Services Planning and Development Department | That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement Ordinances, policies, procedures and applicable federal and state laws. | | Approved 5-0 |
| Robin Smith Steven Long Dave Hahn ✓ | P-29-15 | Contract Amendment No. 3 Construction Engineering and Inspection Services on Various City Projects Department of Public Works/Engineering & Construction Management Division | That Contract No. 9894-138 between the City of Jacksonville and VIA Consulting Services, Inc., originally executed November 17, 2015 for Construction, Engineering & Inspection on Various City Projects be amended to increase the maximum indebtedness by \$2,000,000.00 to a new not-to-exceed total maximum of \$10,000,000.00; and (ii) exercise the second and final renewal option extending the period of service from November 17, 2019 through November 16, 2021. All other terms and conditions as previously amended shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws. | 11/16/19 | Approved 4-0 |
| Melissa Long ✓ Dave McDaniel | P-36-16 | Contract Amendment No. 5 NPDES Engineering and Permit Administration Services- Annual Contract Department of Public Works/Engineering & Construction Management Division | That Contract No. 6398-23, originally executed December 26, 2016, between the City of Jacksonville and England-Thims & Miller, Inc., for NPDES Engineering and Permit Administration Services - Annual Contract, be amended to: (i) incorporate the attached Scope of Services identified as Exhibit 'K' and Contract Fee Summary identified as Exhibit 'L'; (ii) increase the lump-sum amount for NPDES Engineering and Permit Administration Services by \$836,796.66 to a new limit of \$3,435,137.66; and increase the not-to-exceed limits for: PWD Special Project Requests by \$29,000.00 to a new limit of \$65,900; EQD Special Project Requests by \$20,000 to a new limit of \$55,000.00; and M&LM Division Special Project Requests by \$25,000.00 to a new limit of \$198,535.05; thereby (iii) increasing the maximum indebtedness to the City by \$910,796.66 to a new not-to-exceed total maximum of \$3,754,572.71. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws. | 12/25/20 | Approved 4-0 |

MEETING ADJOURNED: 10:15 A.M.

cc: Council Auditor
Subcommittee Members