SUBJECT: CROWD MANAGEMENT SERVICES – RE-BID

BID #: SC-0404-18 **OPEN DATE:** 2018-02-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2018 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT, OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER(S)

NUMBER OF BIDS INVITED: (8) **NUMBER RECEIVED:** (2) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from October 1, 2020 to date of award.

Recommend approval to utilize the third and final renewal option with Event Services America, Inc. dba Contemporary Services Corp. in the annual expenditure not to exceed $181,200.00. The revised total award expenditure not-to-exceed $724,800.00. Period of service will be from date of award through September 30, 2021.

This award shall be funded by accounts SPET01ASE-03405 & PRSE134SE-04904 (00113.133105.534050 and 10302.133101.549006), to be executed by purchase order(s).

Attachments: Recommendation Memo, Contractor's Letter, Previous Awards

Analyst: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Daryl Joseph, Director, Parks, Recreation and Community Services Department

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7903
www.coj.net

ONE CITY. ONE JACKSONVILLE.

September 29, 2020

TO: Greg Pease, Chief
Procurement Division

FROM: Daryl Joseph, Director
Parks, Recreation and Community Services Department

Subject: FY21 Crowd Management Services- SC-0404-18

The Department of Parks, Recreation and Community Services, Division of Sports and Entertainment requests to exercise the third renewal option of three one year renewal options for SC-0404-18 for Crowd Management Services provided by Event Services America, Inc. dba Contemporary Services Company (CSC). Period of service will be October 1, 2020 through September 30, 2021.

Attached is a written agreement from the supplier exercising the renewal option at the same price and terms and conditions.

Annual expenditures are not expected to exceed $181,200 with total award not to exceed $724,800.00 and payments will be processed by purchase order.

FUNDING SOURCE: SPET01ASE-03405 & PRSE134SE-04904
00113.133105.534050. or 10302.133101.549006

ATTACHMENTS:

- **SC-0404-18, 1st Renewal, 2nd Renewal**
- **Renewal Letter from Supplier**

JM

CC: Rene'e Harriman, Parks, Recreation and Community Services Department
Claire Stine, Parks, Recreation and Community Services Department
Jennifer Malice, Sports & Entertainment

CONTEMPORARY SERVICES COMPANY

September 24, 2020

City of Jacksonville
Office of Special Events
117 W. Duval Street, Suite 280
Jacksonville, FL 32202

To Whom it May Concern,

Please be advised that, on behalf of **Event Services America, Inc. DBA: Contemporary Services Company**, we do hereby express our wish to exercise our renewal option of Master Blanket **SC-0404-18 / 8A07948**, for the 2020/2021 renewal period. Under the renewal, I confirm pricing will be kept effective from the date of the award through the end of the renewed term.

Thank you,

Steven Kirkland
CSC-Jacksonville Branch Manager

5105 PHILLIPS HIGHWAY STE 205 – Jacksonville, FL 32207 – 904-712-4348 – FAX 904-438-2373 – BB9500010

SUBJECT: CROWD MANAGEMENT SERVICES – RE-BID

BID #: SC-0404-18 **OPEN DATE:** 2018-02-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2018 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER(S)

NUMBER OF BIDS INVITED: (8) **NUMBER RECEIVED:** (2) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 5/10/18 to Event Services America, Inc. dba Contemporary Services Corp. for Crowd Services Management – Re-Bid in the amount of $181,200.00. First renewal option approved on 9/20/18 in the amount of $181,200.00.

Recommend approval to utilize the second renewal option with Event Services America, Inc. dba Contemporary Services Corp. in the annual expenditure amount of $181,200.00. Total revised award amount not-to-exceed $543,600.00. Period of service shall be October 1, 2019 through September 30, 2020 with one (1) one (1) year renewal option remaining.

This award shall be funded by accounts SPET01ASE-03405 & PRSE134SE-04904 and processed via individual Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Attachments: Recommendation Memo, Contractor's Letter, Basis of Award, Previous Awards

Analyst: DAVID KLAGES **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: MARLENE RUSSELL, DIRECTOR ORGANIZATIONAL EFFECTIVENESS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 7/03/19

Teresa R. Eilbacher _____ OTHER: _____

_____ _____

James R. McCar _____

ACTION OF AWARDING AUTHORITY DATE 7/08/19

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: CROWD MANAGEMENT SERVICES – RE-BID

BID #: SC-0404-18 **OPEN DATE: 2018-02-21**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2018 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER(S)

NUMBER OF BIDS INVITED: 8 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first (1) of three (3) renewal options with Event Services America, Inc. DBA Contemporary Services Corp., to continue providing crowd management services for the Office of Special Events. Period of service is from October 1, 2018 through September 30, 2019 with two (2) one (1) year renewal options remaining. Total annual expenditure not-to-exceed $181,200.00, for a revised award not-to-exceed $362,400.00.

Funding for this award to be encumbered by accounts SPET01ASE-03405 and PRSE134SE-04904, to be executed by purchase order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Attachments: Recommendation Memo, Vendor Letter, Bid Tabulation Sheet, Terms and Conditions, Previous Award

ANALYST: CHELSEY FLEMING **RESPECTFULLY SUBMITTED:** GREGORY FEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Brent Fine, Special Events Manager, Sports & Entertainment Office

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/20/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/20/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: CROWD MANAGEMENT SERVICES – RE-BID

BID #: SC-0404-18 OPEN DATE: 2018-02-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2018 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER(S)

NUMBER OF BIDS INVITED: 8 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject Moses Security Services, Inc., for not submitting evidence of meeting the minimum requirements as requested in the Terms and Conditions.

Accordingly, recommend approval of award to the lowest responsive, responsible bidder, Event Services America, Inc. DBA Contemporary Services Corp., to provide crowd management services for the Office of Special Events, with the Terms and Conditions being contingent upon an executed contract agreement. Period of service is from date of award through September 30, 2018 with three (3) one (1) year renewal options. Total annual expenditure not-to-exceed $181,200.00.

Funding for this award to be encumbered by accounts SPET01ASE-03405-EVTADM-18 and PRSE134SE-04904, to be executed by purchase order(s) and Services Contract.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications, Rejection Letter

ANALYST: CHELSEY FLEMING

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Brent Fine, Special Events Manager, Sports & Entertainment Office

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 5/10/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 5/10/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05