SUBJECT: Complete Rebuilding of Allison Automatic Transmission

BID #: SC-0266-21 **OPEN DATE:** 2020-09-30

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: By Item to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, Progressive Power Products, Inc. Period of service is one (1) year from date of award with two (2) one (1) year renewal options. Total estimated expenditure amount not-to-exceed $67,000.00.

Funding Source: 51101.114003.546002.000000.00000000.00000.0000000 – To be encumbered by purchase orders

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

Analyst: _____ Annette Burney

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: October 6, 2020

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management Division

From: Erik Preacher, Fleet Management Administrator

Re: Request Approval to of Award for SC-0266-21 Complete Rebuilding of Allison Automatic Transmissions

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Fleet Management Division is requesting approval of award to the lowest responsive, responsible bidder, Progressive Power Products., Inc. Period of Service is One (1) year from date of award, with two (2) one (1) year renewal options. Total revised estimated expenditure not to exceed $67,000.00.

Funding Source: 51101.114003.546002.000000.00000000.00000.000000
to be encumbered by purchase order

BID TABULATION SHEET

TITLE: COMPLETE REBUILDING OF ALLISON AUTOMATIC TRANSMISSIONS

BID NO.: SC-0266-21

OPEN DATE: September 30, 2020 @ 2 P.M.

ANALYST: ANNETTE BURNEY

No. Invited: (5) No. Received (2) No Bids: ( )

Recorded By: Renata Barnett Announcer: Sokkhar Muon

ITEM	DESCRIPTION	EST. QTY	Progressive Power Products, Inc. UNIT PRICE	Progressive Power Products, Inc. EXT. TOTAL	Reliable Transmission Service, Inc. UNIT PRICE	Reliable Transmission Service, Inc. EXT. TOTAL
1	1000	1	$ 2,250.00	$ 2,250.00	$ 3,800.00	$ 3,800.00
2	1350	1	$ 2,250.00	$ 2,250.00	$ 3,800.00	$ 3,800.00
3	2100	1	$ 2,250.00	$ 2,250.00	$ 3,800.00	$ 3,800.00
4	2200	1	$ 2,250.00	$ 2,250.00	$ 3,800.00	$ 3,800.00
5	2300	1	$ 2,250.00	$ 2,250.00	$ 3,800.00	$ 3,800.00
6	2350	1	$ 2,250.00	$ 2,250.00	$ 3,800.00	$ 3,800.00
7	2500	1	$ 2,250.00	$ 2,250.00	$ 3,800.00	$ 3,800.00
8	2550	1	$ 2,250.00	$ 2,250.00	$ 3,800.00	$ 3,800.00
9	3000	1	$ 3,450.00	$ 3,450.00	$ 5,170.00	$ 5,170.00
10	3500	1	$ 3,450.00	$ 3,450.00	$ 5,170.00	$ 5,170.00
11	40000	1	$ 5,500.00	$ 5,500.00	$ 8,120.00	$ 8,120.00
12	4500	1	$ 5,500.00	$ 5,500.00	$ 8,120.00	$ 8,120.00
13	4700	1	$ 5,500.00	$ 5,500.00	$ 10,045.00	$ 10,045.00
14	4800	1	$ 5,500.00	$ 5,500.00	$ 10,045.00	$ 10,045.00
15	4850	1	$ 5,500.00	$ 5,500.00	$ 10,045.00	$ 10,045.00
		TOTAL BASE BID:	$	52,400.00	$	87,115.00

ADDITIONAL ITEMS (NOT INCLUDED IN BASIS OF AWARD)

1	DIAGNOSTIC CHARGES (per hour)	60	$ 135.00	$ 8,100.00	$ 95.00	$ 5,700.00
2	TOW/PORTER CHARGES FOR NON-WARRANTY VEHICLES	22	COST		COST	
3	UPCHARGE FOR HIGH CAPACITY FILTER	10	$ 60.00	$ 600.00	NO CHARGE	
4	TRANSYND - UPCHARGE FOR ANY VEHICLE (per quart)	200	$ 11.75	$ 2,350.00	$ 12.00	$ 2,400.00
5	LABOR RATES FOR REPAIRS	500	$ 135.00	$ 67,500.00	$ 95.00	$ 47,500.00
6	WARRANTY	YEAR	2 YEARS		2 YEARS	
7	TURN-AROUND TIME (PER DAY)	DAY	3 DAYS		4 DAYS	
	TERMS:		Net 30 Days		Net 30 Days	
	DELIVERY (BUSINESS DAYS):		2		4	
	CONFLICT OF INTEREST:		Y		Not Signed	
	ADDENDUMS (0):		N/A		N/A	

TERMS AND CONDITIONS

1. SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for the complete rebuilding of Allison Automatic Transmissions as listed in the bid documents.

2. AWARD

Award will be **By Item** to the lowest responsive, responsible Bidder. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is **one (1) year from date of award, with two (2) one (1) year renewal options**. Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. PRE-BID CONFERENCE

Not applicable.

5. COMPLIANCE WITH SPECIFICATIONS

The Bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submittals shall be in ink or typewritten. All corrections must be initialed.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

The City of Jacksonville reserves the right to add or delete items as necessary during the contract period.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

9. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

10. DELIVERY

A packing list shall accompany all shipments, which shall indicate, at a minimum, the following: purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure.

11. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. SUPPLIER ACCESSIBLITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the city or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

13. REPORTING

The City may request, during the term of this bid, reports including but not limited to usage, pricing and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include the purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville Fleet Mgmt., 2581 Commonwealth Avenue, Jacksonville, Florida 32254 once services are completed.

15. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.