SUBJECT: Special Needs Programs and Services

BID #: ESC-0218-20 **OPEN DATE: 9/11/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 20 **NUMBER RECEIVED: 13** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from October 1, 2020 to date of executed contract.
Recommend approval of the following actions: 1) to extend the award with Boys and Girls Clubs of Northeast Florida for two (2) months from date of executed contract through November 30, 2020 to allow for the completion of the one-year Youth and Family Empowerment Center (YFEC) program. There will be no change in the terms and conditions, and the total not-to-exceed expenditure amount of $494,525.00 will remain unchanged; 2) to utilize the first of two (2) renewal options with the contractors outlined in the attached memo to provide special needs programs from date of executed contract through July 31, 2021. Total revised estimated annual expenditure amount is $1,250,294.00, for a total expenditure amount not to exceed $3,825,069.00.

YFEC - $494,525.00
Special Needs - $3,330,544.00

Funding for this award to be executed by formal contract amendment through the Office of General Counsel and encumbered by the following account: 10901.181001.582001.000000.00000459.00000.0000000

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Annette Burney
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Michael Weinstein, CEO, Kids Hope Alliance
Saralyn Grass, CPO, Kids Hope Alliance
Joyce Watson, Director of Administration, Kids Hope Alliance
Mary Nash, Director of Special Needs Programs, Kids Hope Alliance

SUBJECT: **No Cost Extension- YFEC – Boys & Girls Club of Northeast Florida**

DATE: October 9, 2020

The Kids Hope Alliance on behalf of the City of Jacksonville, respectfully request to amend an award for Boys & Girls Club of Northeast Florida for the provision of Youth Family Empowerment Center (YFEC) services under a Special Needs funding award. Accordingly, we ask that the contract terms be extended from its current termination date of September 30, 2020. We are asking that the contracts be extended starting on October 1, 2020 and end on November 30, 2020. This request is a no cost extension it will not change the scope of services, all other terms and conditions remain the same.

AGENCY	BID NUMBER	CONTRACT NUMBER	AMOUNT
BOYS & GIRLS CLUB OF NE FL	ESC-0218-20	9531-80	$194,525.00

The attached is KHA Board Action Item approved on September 23, 2020 and Letter of Intent:

1. Attachment 1: Board Action Item
2. Letter of Intent

If you need additional information, please contact Mary Nash at (904) 318-0266 or Joyce Watson at (904) 255-4444.

Cc: Annette L. Burney, Purchasing Analyst, Procurement
April Hart, Director, Finance

BOYS & GIRLS CLUBS
OF NORTHEAST FLORIDA

August 27, 2020

Ms. Mary Nash
1095 A. Phillip Randolph Blvd
Jacksonville, Florida 32206

Dear Ms. Nash,

Boys and Girls Club of Northeast Florida (BGCNF) was awarded the Youth and Family Empowerment Center grant to help increase family stability in the Jacksonville community during the program period from October 1, 2019 through September 30, 2020. Within the funding period, during the pandemic, the program conducted home visits, and provided emergency services to address food insecurity and the lack of basic needs for families. During this time, we conducted weekly calls, wellness checks, virtual contacts, and provided daily flyers keeping families apprised of available emergency resources for food, medical, mental health, and other basic needs.

Because of the pandemic, we cancelled all field trips, onsite parent workshops, and did not purchase program materials and supplies or use funds for food or incentives, leaving a large portion of our budget unspent. Subsequently, BGCNF is requesting a no-cost 2-month program extension ending November 2020. We are requesting that unencumbered funds be transferred to the personnel line, to compensate current staff as they continue to provide services to help stabilize Jacksonville families for the three-month period.

Thanks for your consideration,

Paul Martinez
CEO

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Michael Weinstein, CEO, Kids Hope Alliance
Saralyn Grass, CPO, Kids Hope Alliance
Mary Nash, Director Special Needs Programs, Kids Hope Alliance
Joyce Watson, Director of Administration, Kids Hope Alliance

SUBJECT: **Renewal Awards for the Proposed Agencies for Kids Hope Alliance Special Needs Funded Programs – BID #: ESC-0218-20**

DATE: October 9, 2020

The Kids Hope Alliance on behalf of the City of Jacksonville, respectfully request to administer the 1st of 2 renewal options for the Special Needs Programs and Services Contracts as listed below. The contract renewals will be for 10-months and funding will be prorated to line the contracts up with the school year. The term of contracts will be October 1, 2020 through July 31, 2021.

Agency Name	Contract #	19/20 Full Year Funding	20/21 Recommended Funding
New Heights of Northeast Florida, Inc.	7308-40	$109,767.00	$ 91,473.00
Jacksonville Speech and Hearing Center, Inc.	6944-24	$224,982.00	$ 187,485.00
Hope Haven Association, Incorporated	8532-50	$300,000.00	$ 250,000.00
Police Athletic League of Jacksonville, Inc.	6556-119	$157,852.00	$ 131,543.00
Connecting Thru Music, Inc.	10748	$161,440.00	$ 134,533.00
Cathedral Arts Project, Inc.	10736	$ 86,512.00	$ 72,093.00
DLC Nurse & Learn, Inc.	8531-17	$459,800.00	$ 383,167.00
Total for FY 20/21			$1,250,294.00

Attached is the KHA Board of Director Action Item related to funding recommendations approved on September 23, 2020 and Letter of Intent from the agencies.

Upon approval of this amendment to the Award, the contracts will be executed by formal contract through the Office of General Counsel. The funding of the listed Agencies will be from the following Accounting Codes:

Accounting Codes:
Index Code: JCOD191ESSN, Special Needs Services
1Cloud Accounting Code:

Fund	Center	Account	Project	Activity	Interfund	Future
10901	181001	582001	000000	00000459	00000	0000000

If you need additional information, please contact Mary Nash at 255-4451 or Joyce Watson at 255-4444.

Cc: Annette L. Burney, Purchasing Analyst, Procurement
April Hart, Assistant Finance Director

POLICE ATHLETIC LEAGUE OF JACKSONVILLE, INC

September 4, 2020

Mary Nash
Kids Hope Alliance
1095 A. Philip Randolph Boulevard
Jacksonville, FL 32206

RE: Special Needs

Dear Mrs. Mary Nash,

Please accept this letter as notice of the Police Athletic League of Jacksonville, Inc.'s intent to continue as a 2020 Afterschool Provider at the following location:

Site Name	Address	Service Dates	# Youth Proposed	Contract Amount
JaxPAL Palm Ave Team Up	1301 West Palm Ave	Oct 1, 2020 – July 31, 2021 (104 total days)	40	$131,543

We appreciate the opportunity to be a program provider for another year and look forward to working with the Kids Hope Alliance (KHA).

Sincerely,

Mary J. Bishop
Executive Director

Connecting Thru Music

A Music Program for Children with Special Needs in Duval County

September 8, 2020

Dear Mary Nash and Chandra Brown,

It is with gratitude and pleasure that as the Executive Director of Connecting thru Music I request the renewal of our Special Needs Grant for the period of 10/1/20 -7/31/21 for the amount of $134,533.

Thank you,

Karen Demuth, Executive Director

Connecting Thru Music

CATHEDRAL ARTS PROJECT

President & CEO
The Reverend Kimberly L. Hyatt

Chair
Kristine Cherek

Chair Elect
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Beth Jennison

Vice Chair
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Heather Moore
Alan Pickert
John R. Ragsdale
John-Paul Saenz
Cinda Sherman
Darnell Smith
Timothy Snyder, D.M.A.
Louis Weimer
David Wingard
Jake Wollburg

2017 E. Laura Street, Suite 300
Jacksonville, FL 32202
904.281.5599
capkids.org

September 8, 2020

Ms. Mary E. Nash
Director of Special Needs
Kids Hope Alliance
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32206

Dear Ms. Nash:

This letter is being submitted as part of the Cathedral Arts Project's renewal report and proposal on behalf of its grant to provide services for children with special needs. The contract period is 10/1/20-7/31/20, and the contract amount of prorated funding is $72,093.

CAP proposes to continue providing services for children with autism and related disabilities in public schools in Jacksonville, Florida. This is being accomplished through remote programs provided by Special Needs Fellow Devon Schlegel, a board certified art therapist and licensed mental health counselor, who is offering three virtual programs for children from September 8, 2020-October 15, 2020.

CAP is reassessing whether programs should remain virtual due to the COVID-19 pandemic toward the end of each academic quarter and will resume in-person instruction as soon as it is safe to do so. In the meantime, CAP programs provide a vital coping outlet for children with autism and their families in this time of upheaval and uncertainty. CAP will continue offering either virtual or in-person programs for children with special needs for the duration of the grant period.

We appreciate your support and the continued opportunity to share our work with you.

Sincerely,

Kimberly L. Hyatt

Kimberly Hyatt
President & CEO

Instruct. Instill. Inspire.

Serving NE Florida since 1949

Jacksonville Speech & Hearing Center

40 East Adams Street, Suite LL20
Jacksonville, FL 32202

Phone: 904.717.6930
Fax: 904.355.4149
www.shcjax.org

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Jim White
Robert Whitkop
Scott Wohlers

President & CEO
Michael Howland

October 9, 2020

Kids Hope Alliance
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32202

To Whom It May Concern:

Jacksonville Speech & Hearing Center (JSHC) respectfully requests to continue the contracted grant for a ten month prorated amount of $187,485.00 from the Kids Hope Alliance (KHA) in support of the Tiny Talkers Program under RFP #ESC-0218-20. JSHC's Federal Employer ID Number is EIN - 59-097-0718.

Individuals authorized to make representations on behalf of JSHC include President & CEO Michael Howland, Director of Development Jackie Culver, Controller Lynne Woodall, and Director of Operations Chandra Manning. Mr. Howland can be emailed via MHowland@shcjax.org, Ms. Culver via JCulver@shcjax.org, Ms. Woodall via LWoodall@shcjax.org, and Ms. Manning via CManning@shcjax.org. All authorized individuals receive mail at 40 E. Adams St., Suite LL20, Jacksonville, FL 32202 and receive calls at (904) 717-6930.

Under the proposed Tiny Talkers Program, JSHC will provide free speech-language services to low-income preschoolers ages 2 – 5 with communicative disorders at their respective childcare centers, as well as provide quarterly educational workshops to their families and caregivers. All participants will be residents of Duval County. This program will run from October 2020 to July 2021. Educational workshops will be provided in an online format. JSHC further certifies that the Tiny Talkers Program will not supplant current programs of KHA funding.

We are grateful for our partnership with KHA on behalf of our children!

Sincerely,

Michael Howland
President & CEO

United Way
United Way of Northeast Florida

KIDS HOPE ALLIANCE

DLC
Nurse & Learn
Where anything is possible

September 8, 2020

Mary E. Nash
Director of Special Needs
Kids Hope Alliance
The Jacksonville Partnership for Children, Youth, and Families
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32206

Dear Ms. Nash,

DLC intends to renew our Kids Hope Alliance Fiscal Year 2020-2021 contract for services for the amount of $383,167 for October 1, 2020 to July 31, 2020.

DLC's year-round services include: child care, preschool, extended day programs, registered nursing care, physical therapy, occupational therapy, speech therapy, early intervention, developmental screening and low adult to child ratios for more one-on-one attention to individual goals for each child. We serve children with Cerebral Palsy, Down syndrome, Spina Bifida, Autism, Microcephaly, seizure disorders, g-tubes, other special needs and typical developing children, are all welcome at DLC Nurse & Learn. We have classrooms for infants 6 weeks - 5 year olds, including VPK for 4 year olds. We also have summer camp and after school programs for children up to 22 years of age.

Thank you for the opportunity.

Sincerely,

Heather R. Corey
DLC Nurse & Learn
Executive Director

4101-1 College Street
Jacksonville, FL 32205

www.dlcnl.org

Office 904-387-0370
Fax 904-387-0156

HOPEHAVEN

WHERE HOPE TRANSFORMS FAMILIES

September 8, 2020

Dear Ms. Nash,

Please accept this letter of intent to renew our contract for services to children with special needs in the amount of $300,000.00 for the period of October 1, 2020 to July 31, 2020. The scope of the services remains to provide out of school support to students age 22 and younger who have an intellectual and/or developmental disability.

Sincerely,

Stella Johnson
CEO

904-346-5100 • Fax: 904-346-5111 4600 Beach Boulevard, Jacksonville, FL 32207
hope-haven.org #HopeHavenJax

new Heights
turning disabilities into capabilities

3311 Beach Boulevard Jacksonville, Florida 32207
Main Telephone: (904) 396-1462 Fax: (904) 396-1199
Website: www.newheightsnefl.org

Mary Nash
Director of Special Needs
Kids Hope Alliance
The Jacksonville Partnership for *Children, Youth, and Families*
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32206

September 6, 2020

It is New Heights' intention to renew our contract with Kids Hope Alliance for FY20-21 for Children's' Therapeutic Services in the amount of $91,473.00.

Regards,

Sue Driscoll
President & CEO

KIDS HOPE ALLIANCE

United Way

BOARD ACTION ITEM:	**CONTRACT RENEWALS FOR FY 20-21**
ESSENTIAL SERVICES CATEGORIES:	**JUVENILE JUSTICE**
	PRE-TEEN/TEEN
	SPECIAL NEEDS
GOVERNANCE MEETING:	**SEPTEMBER 14, 2020**
FINANCE MEETING:	**SEPTEMBER 16, 2020**
BOARD MEETING:	**SEPTEMBER 23, 2020**

TO: **KIDS HOPE ALLIANCE BOARD OF DIRECTORS**

FROM: **MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER**

REQUESTED ACTION:

The Board is asked to:

1) Approve the renewal of the contracts shown in the table below and awarded under KHA's Juvenile Justice, Pre-Teen/Teen and Special Needs RFPs for a ten-month period beginning October 1, 2020.
2) Authorize the CEO to execute contract amendments and other documents necessary to carry out the intent of (1) above.

NARRATIVE:

In August 2019, three RFPs were released to procure services in the Essential Services Categories of Juvenile Justice, Pre-Teen/Teen and Special Needs. The contract renewals will be for 10 months and funding will be prorated to line the contracts up with the school year.

These recommendations for renewal are based on an analysis of performance metrics, programmatic outcomes, and a projection of funding for the following year, which can be found on Exhibit A.

FISCAL IMPACT:

Approval of this item would result in the funded amount as shown below and on Exhibit A and will come from funds leftover in FY 2019-2020 and those appropriated in KHA's 2020-2021 Budget Ordinance:

ESC	Agency	Program Name	Funding in FY19-20	Prorated (10 month) Funding for FY 20-21
Pre-Teen/Teen	Boys & Girls Club of NE FL	Citi Teen Center	$235,500	$240,000
	Carpenter's Shop Center, Inc	Teen Expressive Arts Center	$82,181	$87,500
	Cathedral Arts Project	CAPs	$89,074	$94,070
	Communities in Schools	CIS	$132,744	$142,500
	Fresh Ministries	Fresh Futures	$83,995	$91,667

	Goodwill Industries of North FL	Take Stock in Children	$81,131	$83,333
	Groundwork Jacksonville, Inc.	Green Team Youth Corp	$77,628	$77,902
	Jacksonville Zoological Society	W.I.L.D. Program - Zoo	$220,717	$237,903
	Mali Vai Washington Foundation	MWYF Leadership Program	$63,792	$59,887
	Police Athletic League of Jax	Teen Leadership Program	$85,945	$91,141
	The Performers Academy Inc	The Performers Academy	$95,953	$103,424
	U-Turns	Teen Leaders of America	$292,710	$310,405
			Total	$1,619,732
Juvenile Justice	Big Brothers and Big Sisters	Seeds of Change	$62,500	$52,083
	Boys & Girls Club of NE FL	SOS Connection	$93,587	$77,989
	City Year	City Year	$300,000	$250,000
	Daniel Memorial	Juvenile Intervention Prog.	$204,991	$170,826
	Girl Scouts of Gateway Council	Community Dev. Troops	$80,187	$66,822
	St. Paul's Missionary Baptist	Evening Reporting Center	$180,000	$150,000
			Total	$767,721
Special Needs	Cathedral Arts Project	Art Therapy	$86,512	$72,093
	Connecting Thru Music	Music Therapy	$161,440	$134,533
	DLC Nurse & Learn	OST Program for SN	$459,800	$383,167
	Hope Street, Inc.	Trauma Training	$100,000	$83,333
	New Heights	Therapeutic Services	$109,767	$91,473
	Hope Haven	OST Program for SN	$300,000	$250,000
	Police Athletic League	Palm Avenue	$157,852	$131,543
	Speech & Hearing Center	Speech Therapy	$224,982	$187,485
			Total	$1,333,627

GOVERNANCE/PROGRAM IMPACT:
This action requires Board approval. Approval of this action is subject to the approval of the City's Competitive Sealed Proposal Evaluation Committee and Mayor.

OPTIONS:

1. Vote to approve
2. Decline to approve

STAFF RECOMMENDATION:
Staff recommends approval.

SUBJECT: Special Needs Programs and Services

BID #: ESC-0218-20 **OPEN DATE: 9/11/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 20 **NUMBER RECEIVED:** 13 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the award to include the contractors listed below that were not awarded initially due to depletion of funds in the amount of $500,643.00. A portion of the funding for Youth Crisis Center ($79,254.00) is subject to availability of funds in the fiscal year 2021 budget. Period of service for this amendment will be from July 1, 2020 through June 30, 2021. Total revised estimated expenditure amount for Special Needs is $2,080,250.00, and the total expenditure amount for the Youth and Family Empowerment Center (YFEC) will remain unchanged at $494,525.00. Total revised not to exceed expenditure amount is $2,574,775.00.

Center for Children's Right - $150,000.00
Daniel Memorial, Inc. – $79,979.00
I.M. Sulzbacher Center for the Homeless, Inc. - $112,156.00
Youth Crisis Center, Inc. - $158,508.00 ($79,254.00 is subject to FY21 budget approval)

Funding this award to executed by formal contract through the Office of General Counsel and encumbered by the following account: 10901.181001.582001.000000.00000459.00000.0000000

Attachments: Recommendation Memo, Ordinance 2020-221-E, Vendor Letters and Previous Awards

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Program Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 6/25/20

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 6/26/20

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____ Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: Special Needs Programs and Services

BID #: ESC-0218-20 **OPEN DATE: 9/11/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 20 **NUMBER RECEIVED:** 13 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award to add Youth Crisis Center for a six (6) month period in the amount of $79,254.00, and to increase the award with DLC Nurse and Learn by $28,758.00, for a total increase amount of $108,012.00. The period of service for Youth Crisis Center will be from the previously ratified start date of October 1, 2019 through March 31, 2020. Total revised estimated expenditure amount for Special Needs is $1,579,607.00, and the total expenditure amount for the Youth and Family Empowerment Center (YFEC) will remain unchanged at $494,525.00. Total revised not to exceed expenditure amount is $2,074,132.00.

Funding this award to executed by formal contract through the Office of General Counsel and encumbered by the following accounts: JCOD191ESSN-08201 - $28,758.00 AFOD1F1STC-03410 - $79,254.00

Attachments: Recommendation Memo and Previous Award

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, CPO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 12/05/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/5/19

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
~~Chief Administrative Officer~~
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: Special Needs Programs and Services

BID #: ESC-0218-20 **OPEN DATE:** 9/11/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 20 **NUMBER RECEIVED:** 13 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the highest scoring responsive, responsible bidders, Boys and Girls Club of Northeast Florida and I.M. Sulzbacher Center, to operate Youth and Family Empowerment Centers (YFEC) as one component of the RFP for the period of one (1) year from October 1, 2019 through September 30, 2020. Awards are pending on a second component for Special Needs Programs that will be presented to CSPEC once the responses have been scored and finalized. Total expenditure amount not to exceed $494,525.00

Funding Source: JCOD191ESSN-08201 - To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation and Scoring Sheet, Evaluation Matrix

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Donald H. Horner III, Acting CEO, Kids Hope Alliance

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/03/19

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 10/3/19

APPROVED ✓ B.H. DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: Special Needs Programs and Services

BID #: ESC-0218-20 **OPEN DATE:** 9/11/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 20 **NUMBER RECEIVED:** 13 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from October 1, 2019 to date of award. Recommend approval of award to the highest scoring responsive, responsible agencies listed on the attached memo. Period of service is from date of award through September 30, 2020 with two (2) one (1) year renewal options. Total expenditure amount not to exceed $1,471,595.00. Total expenditure for the Youth and Family Empowerment Center (YFEC) remains unchanged at $494,525.00. Total not to exceed expenditure amount is $1,966,120.00.

Funding Source: JCOD191ESSN-08201 - To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation and Scoring Sheet, Evaluation Matrix

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

(ML) **CONCURRENCE BY:** Donald H. Horner III, Acting CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/17/19

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 10/17/19

NR APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02