SUBJECT: MULCH AND PLAYGROUND SURFACING

BID #: SC-0502-20 **OPEN DATE: 2020-09-16**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 37 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the sole responsive, responsible bidder Cour Valant LLC, DBA: First Coast Mulch in the amount of $250,000.00 for Mulch and Playground Surfacing. Period of service will be one (1) year from date of award, with three (3) one (1) year renewal options.

Funding to be encumbered by various accounts: RPC011PG-0011-166105-53410 and RPC011PG-0011-166105-54603, to be executed by individual purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation, Terms and Conditions, Specifications

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Keith Meyerl, Chief, Recreation and Community Programming

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7903
www.coj.net

ONE CITY. ONE JACKSONVILLE.

October 9, 2020

MEMORANDUM

TO: Greg Pease, Chief
Procurement Division

FROM: Keith Meyerl, Chief
Recreation & Community Programming Division

RE: **SC-0502-20 – Mulch and Playground Surfacing – Bid Recommendations**

In response to the bid solicitations for mulch, for various Duval locations, the Procurement Division received one (1) bids on September 16, 2020 and forwarded the results to the Parks, Recreation and Community Services Department to review for a recommendation of award.

After reviewing the bid as documented on their attached Bid Proposal Forms, Parks, Recreation and Community Services respectfully recommends approval to select Cour Valant LLC, DBA: First Coast Mulch, for annual amount not to exceed $250,000.00

The funding source will be:

RPCM011PG-00111-166105-53410-000000-00000000-00000- $120,000.00

RPCM011PG -00111-166105-546030-000000-00000000-00000- $30,000.00

Your assistance in concurring with this recommendation for the respective recommendation would be appreciated. If you have questions or need additional information regarding this request, please contact Amy Honey at 255-7909.

Attachment: Bid Tabulation Sheet

KM/ah

BID TABULATION SHEET

TITLE: MULCH AND PLAYGROUND SURFACING
BID NO.: SC-0502-20
OPEN DATE: September 16, 2020
ANALYST: RUBEN OLA
No. Invited: (37) **No. Received** (1) **No Bids:** (0)
Bid Recorder: _R. Barnett__,**Announcer:** _S. Muon_____

ITEM	DESCRIPTION	QUANTITY	FIRST COAST MULCH PRICE EACH	FIRST COAST MULCH EXT. PRICE	PRICE EACH	EXT. PRICE	PRICE EACH	EXT. PRICE	PRICE EACH	EXT. PRICE
1a	Playground Surfacing – Engineered Wood Fiber, Blow In	2500 Cu.Yards	$ 37.77	$ 94,425.00						
1b	Playground Surfacing – Engineered Wood Fiber, Hand Installation	1000 Cu. Yards	$ 42.77	$ 42,770.00						
	Mulch									
2a	Double Shredded Hardwood - Brown, Blown In	500 Cu. Yards	$ 38.00	$ 19,000.00						
2b	Double Shredded Hardwood - Brown	500 Cu. Yards	$ 42.00	$ 21,000.00						
3a	Double Shredded Hardwood - Red, Blown In	500 Cu. Yards	$ 38.00	$ 19,000.00						
3b	Double Shredded Hardwood - Red, Hand Installation	500 Cu. Yards	$ 42.00	$ 21,000.00						
4a	Double Shredded Hardwood - Cypress	500 Cu. Yards	$ 38.00	$ 19,000.00						
4b	Double Shredded Hardwood - Cypress	500 Cu. Yards	$ 42.00	$ 21,000.00						
	Delivery & Dump Only									
5	Playground Surfacing – Engineered Wood Fiber, Deliver/Dump Only	500 Cu. Yards	$ 26.77	$ 13,385.00						
6	Mulch: Double Shredded Hardwood - Brown, Deliver/Dump Only	500 Cu. Yards	$ 22.77	$ 11,385.00						
7	Mulch: Double Shredded Hardwood - Red, Deliver/Dump Only	500 Cu. Yards	$ 22.77	$ 11,385.00						
8	Mulch: Double Shredded Hardwood - Cypress, Deliver/Dump Only	500 Cu. Yards	$ 22.77	$ 11,385.00						
9	Pine Needles (Per Bale), Deliver/Dump Only	5,000 Cu. Yards	$ 6.50	$ 32,500.00						
		TOTAL BASE BID:		$337,235.00						
		MINIMUM REQUIREMENTS:								
		TERMS:								
		DELIVERY (Business Days):	7 DAYS							
		CONFLICT OF INTEREST:	✓							
		ADDENDUM(1,):	✓							
		NOTES:								

TERMS AND CONDITIONS

MULCH AND PLAYGROUND SURFACING

1. SCOPE

The City of Jacksonville, Parks, Recreation and Community Services Department, is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items/services and to obtain pricing commitments for MULCH AND PLAYGROUND SURFACING as listed in the bid documents.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder grand total amount. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement will be one (1) year with three (3) one (1) year renewal options. Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. MINIMUM REQUIREMENTS

a. Bidders must have a minimum of two (2) years of experience blowing in mulching material, and they must own or possess a long-term lease on the blow in trucks.

b. Bidders shall furnish references from three (3) clients who have had 100 cubic yards or more of mulch blown in on their sites.

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the initial term period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

7. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

8. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

9. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

10. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

11. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

12. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. Bid number should be listed on certificate. The awarded bidder is required to submit their insurance certificate within ten (10) days after notice of award.

13. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATIONS

MULCH AND PLAYGROUND SURFACING

A. MATERIAL SPECIFICATIONS

a. Playground Surfacing

i. All Wood (carpet) playground mulch supplied, delivered, and installed is to be certified in accordance with the International Play Equipment Manufacturers Association (IPEMA).

1. Engineered Wood Fiber

a. All Wood Playground Mulch must comply with ASTM F2075-04 sections 4.4 and 4.6, and ASTM F1292-09

b. Material used to manufacture wood fiber playground surfacing shall consist of virgin North American hardwoods such as Oak, Maple, Ash, Poplar, Hickory, Beech, Birch, Eucalyptus and Locust.

c. All woods will contain less than five percent (5%) bark, leaves, twigs and other foreign material that hastens decomposition.

d. Wood Fiber is to be natural in color; free from any metals, chemicals, dyes, or other contaminates; and be cut in a manner as to minimize/eliminate splintering.

e. Ninety-eight percent (98%) of playground wood fiber surfacing dimensions shall not exceed 4.00 centimeters in length, 1.30 centimeters in width and 3.25 centimeters in depth.

f. When tested in accordance with suggested test method in ASTM-F-355 Procedure C: A surface should not impact a peak acceleration in excess of 200 G's to an instrumented ANSI headform dropped on a surface from the maximum fall height as delineated in the standard specification for impact Attenuation of Surface Systems Under and Around Equipment Designated F1292-91.

g. Moisture absorption of playground wood fiber surfacing shall be no greater than one hundred fifty percent (150%) BY WEIGHT.

b. Landscape Mulch

i. Mulch Consistency:

1. Preferable one hundred percent (100%), double-shredded hardwood derived from disease-free deciduous trees.

2. In no case shall more than thirty percent (30%) of a hardwood mulch mixture be from softwood evergreen tree (i.e. Pinus genera). The remaining seventy percent (70%) shall be hardwood from disease-free, deciduous trees.

3. Mulch must not contain processed wood products, pallets or recycled wood debris and be free from contaminants such as storm debris, wood products, or other non-organic materials to include but not limited to the following:

    a. Leaves, limbs, roots, soil, stumps, wood pallets, wood chips, sawdust, grass, weeds, yard trimmings, paper, etc.

    b. Plastic, glass, metal, rock, brick, cement, asphalt, or any other foreign non-wood materials

    c. Free from toxic levels of acidity and alkalinity and any chemicals that are harmful to plants or humans.

4. Colorized mulch shall be from "virgin shredded wood".

5. Hardwood mulch shall complete adequate composting cycles of 140 degrees F so that all viable weed seeds are destroyed and no further decomposition due to nitrification will occur.

ii. **Particle Size:** Shredded hardwood mulch shall be minimally double-shredded to yield:

    a. Particle size of less than one-half inch (1/2") in diameter, and between one inch to three inches (1-3") in length, with less than one percent (1%), by volume, larger than four inches (4").

    b. Minimal thickness shall be one-eight inch (1/8") and meet all requirements in (3.a.i) above.

    c. Ninety-five percent (95%) by volume shall conform to the above size standards

    d. **Color Options**: Brown, Red or Cypress

B. SPECIAL INSTRUCTIONS:

Bidders shall provide mulch and playground resurfacing in accordance with the following:

a. All blown in mulch, pine bark nuggets, and blown in playground surface material must be done solely by the Supplier holding this contract without the use of any subcontractor to do the blow in work.

b. The Supplier shall furnish in-place, distributed mulch, pine bark nuggets, and/or playground surfacing as directed in planted areas and/or playground areas at various locations within Duval County, Florida.

c. Total quantities needed under this contract are undetermined. Bid prices will establish a unit cost for materials and/or labor to be supplied. The City reserves the right to allow other Agencies to utilize the bid items under this contract upon written agreement from the Supplier.

d. Installation

   i. Mulch, pine bark nuggets, and/or playground surfacing shall be raked as necessary to make a uniform thickness and level.

   ii. Playground surfacing material shall be distributed in the entire area and under playground equipment.

   iii. Over-blowing or spillage of mulch or surface material outside the plant and/or playground areas shall be broomed, raked or blown into planters and/or playground area from grassed and/or paved areas to present a neat and finished appearance.

   iv. Mulch shall be shaken off of plants to the ground.

   v. Plant areas shall be blown, or hand placed and shall not contain large chunks (greater than 4 inches in size) of wood.

   vi. Mulching application shall attain or re-establish mulch beds to a minimum of a 3- inch non-compacted thickness.

   vii. Pine needle mulching must be bundled bales producing an approximate coverage of 45 square feet with a minimum thickness of 3- inches of fluffed material of clean needles, free of debris per bale.

   viii. Inspect and remove any foreign debris from playground area prior to placing new materials.

e. All delivery trucks may be measured, and their volume certified with City inspectors present before any deliveries are made.

f. Deliveries of mulching materials must be made within one week from the time of the request to do the work.

g. Deliveries will be accepted daily between 7:00 a.m. and 3:00 p.m., but not on Saturday, Sunday or holidays except by special arrangements or as written on the purchase order.

h. The vendor shall be responsible for any damage to the COJ property by his trucks, his delivery person, or by spillage.