SINGLE SOURCE AWARD **BID # SS-11954-22**

Subject: "Voter Focus" and "EViD" Licenses, Support, and Maintenance – FY22

Department: Duval County Supervisor of Elections

Description of Purchase:
Recommend approval of a Single Source award to VR Systems, Inc. for the continued use of their "Voter Focus" software licenses along with their website hosting services, software support/maintenance, and support of the electronic voter identification ("EViD") devices for the Duval County Supervisor of Elections.

Recommend approval to retroactively begin the period of service on October 1, 2021. Period of service will be from October 1, 2021 through September 30, 2022. Total not-to-exceed expenditure amount is $375,583.00.

Funding for this award will be encumbered from account 00111.610001.546620.000000.00000000.00000.0000000 and executed by purchase order(s).

Single Source Award To: VR Systems, Inc.

Price Justification: See attachment

Total Award: $375,583.00 **Requisition #:** N/A

Attachments: Agency Memo, Single Source Request Form, Supplier Letter & Quote

Certification as to Single Source: Robert Phillips, Chief Elections Officer, Duval County Spvr. of Elections

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: David Klages

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Mike Hogan
Supervisor of Elections
105 E. Monroe St.
Jacksonville, FL 32202
PH (904)630-1414
FX (904)630-2920

January 11, 2022

Re: VR Systems renewal

Gregory Pease, Chief
Procurement Division
117 West Duval St, Suite 335

Dear Greg:

This letter is to request the Single Source award of a purchase order in the amount of $375,583.00 to VR Systems. VR Systems has been our voter registration system of record since 2003. VR provides voter registration software and support to all 67 counties in the state of Florida. In addition to voter registration, VR also hosts our website and are the proprietary holders of the software to our EViD, Electronic Voter Identification devices that election workers use to check in voters at Early Voting and in precincts on Election Day.

This purchase order is for maintenance software and firmware support as well as upgrades to existing services and equipment that we currently use.

Please do not hesitate to contact me if I can provide any further information or assistance.

Sincerely,

Robert Phillips
Chief Elections Officer
Duval County Supervisor of Elections

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Elections / Registration

FUNDING SOURCE: 00111.610001.546620.000000.00000000.00000.0000000

BRIEF DESCRIPTION OF GOODS/SERVICES:

Annual software and maintenance agreement for FY22.

AMOUNT OF PROJECT (attach quote): $375,583

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):

VR Systems provides all voter registration software, poll worker training modules, and election night reporting services for Duval County. This request is for the FY22 continuation of the services.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:

VR Systems has been the vendor for Duval County voter registration software since 2003 and has proprietary rights to all software content. In addition to voter registration, VR also hosts our website and are the proprietary holders of the software to our EViD Electronic Voter Identification devices that election workers Electronic Voter Identification devices that election workers. It would not be feasible to issue a solicitation to replace the entire system.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

Yes, we have confirmed from VR Systems that they are the sole provider of the software currently in use. Additionally, this is a continuation of previous Single Source awards to a supplier we have utilized since 2003 and using any other supplier would require changes to our website and replacing the electronic voter identification (EViD) devices.

Submitted by: Robert Phillips — Chief Elections Officer

(Name) **(Title)**

Date: 12/30/2021

Requesting Agency's Director's Signature:

9/15/2021

Single Source Justification for VR Systems' software

VR Systems, Inc. is based in Tallahassee, FL. It currently has 45 employees including 6 software developers and an experienced Help Desk team. VR Systems has a combined staff experience of over 150 years in computer programming, computer systems and Florida elections. VR Systems, Inc. has an excellent reputation around Florida for its customer service to elections staff and provides support help lines 24/7 during major elections.

'Voter Focus' is a trademark of VR Systems and is both a software product and a software service. The Voter Focus product is designed and built by VR Systems, Inc. to meet the requirements of Florida Supervisors of Elections for voter registration and election management. The product is kept up to date with changes in federal and state legislation, is reviewed regularly by its users and enhancements are added. It is currently installed and running in 67 out of the 67 counties.

'EViD' (Electronic Voter Identification) is a registered trademark of VR Systems, Inc. The EViD product is designed and built by VR Systems, Inc. of Tallahassee, FL to meet the election management requirements of Florida Supervisors of Elections for voter check-in, voter eligibility verification, verification that the voter has not already voted and voting history recording. The EViD System is currently installed and running in 61 out of the 67 counties.

David Bennett
Treasurer & Chief Financial Officer
VR Systems, Inc.

9/15/2021
Date

For Budget Year 2021/2022

VR Systems' Renewal Fees and Payment Schedule

To the Supervisor of Elections:

Preparing your budget for 2021/2022
Please find attached the "Renewal Fees Schedule for Budget Year 2021/2022" for the software and hardware products that you have licensed from VR Systems. The fees include the license to use the software; software support; and software maintenance including enhancements and changes required as a result of law changes.

For questions concerning renewals, please call or email Patti Pittman (ppittman@vrsystems.com). We appreciate the opportunity to work with you and your elections team.

Sincerely,

David A. Bennett
Treasurer & CFO
VR Systems, Inc.
dbennett@vrsystems.com

February 26, 2021

Renewal Fees Schedule for Budget Year 2021 / 2022

This is not an invoice. This is information provided for budget preparation.

The Honorable Mike Hogan
Duval County Supervisor of Elections
105 E Monroe St
Jacksonville, FL 32202-3215

Qty	Product	Lot	Renewal Date	Renewal End Date	Renewal Amount
	Voter Focus License to Use, Support and Maintenance Renewal Fee		10/01/2021	09/30/2022	$86,980.00
	EViD Voter Focus System Annual License		10/01/2021	09/30/2022	$5,622.00
776	EViD Station Annual License	5	10/01/2021	09/30/2022	$90,792.00
60	EViD Station Annual License	6	10/01/2021	09/30/2022	$7,020.00
149	EViD Station Annual License	7	10/01/2021	09/30/2022	$17,433.00
776	EViD Hardware Repair Program	5	10/01/2021	09/30/2022	$58,200.00
60	EViD Hardware Repair Program	6	10/01/2021	09/30/2022	$4,500.00
149	EViD Hardware Repair Program	7	10/01/2021	09/30/2022	$11,175.00
	Voter Focus Interface to ICW's Geo Elections Mapping Software		10/01/2021	09/30/2022	$4,347.00
	Voter Focus Interface to Pitney Bowes ReliaVote Absentee Ballot Software		10/01/2021	09/30/2022	$6,088.00
	VR Systems VRTower and ELM System		10/01/2021	09/30/2022	$83,426.00
					$375,583.00

If you have questions, please contact Patti Pittman
ppittman@vrsystems.com