SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID #: ESC-0301-21 **OPEN DATE: 2021-01-13**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 28 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award by $182,780.00 for Ryan White Care Act-Part A/ Minority Aids Initiative, with the approved fiscal year 2022/2023 carryover funds.
Recommend approval to increase and decrease the award amount for the reallocation and distribution of funds with the attached listings. The revised annual total expenditure not to exceed $6,381,707.00. The revised total award expenditure not to exceed $18,729,456.00. The period of service will remain the same until February 29, 2024.

Funding to be encumbered by account 11406.164011.582001.010677.00000000.00000.0000000, to be executed by formal contract amendment #3 through the Office of General Counsel and process by Purchase Order(s).

Attachments: Recommendation Memo, Federal Award Information, Previous Awards

Analyst: _____ RUBEN OLA **RESPECTFULLY SUBMITTED:** _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Donna Deegan, Mayor

A NEW DAY.

Parks, Recreation & Community Services Department
214 N. Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

MEMORANDUM

TO: **Dustin Freeman, Chief**
Procurement Division

FROM: **Johnnetta Moore, Chief**
Social Services Division

SUBJECT: **Request to Amend Contracts Bid # ESC-0301-21**

DATE: **October 26, 2023**

On September 14, 2023, the Social Services Division received a Notice of Award providing $182,780 in carryover funds from Fiscal Year 2022/2023. On October 26, 2023, the Ryan White HIV/AIDS Part A/B Metropolitan Jacksonville Area HIV Health Services Planning Council approved the distribution of the $182,780 in carryover funds from Fiscal Year 2022/2023 and the reallocation of Fiscal Year 2023/2024 funds for grant period ending February 29, 2024. Some contracts have been recommended for increases while other contracts will be reduced by the amount of unexpended funds according to contract provision Article IV 4.10, which states "PROVIDER agrees to voluntarily participate in the reallocation of funds authorized under this Agreement if PROVIDER is unable, for any reason, to fully utilize the contracted amount." Total expenditures, including $546,109 in administrative costs, are not to exceed $6,381,707.00.

The Social Services Division is requesting that you approve amendments to contracts **under Bid # ESC-0301-21** to increase funds in the amount of **$182,780** as follows:

Agency	From	Increase	Total	Contract #
AIDS Healthcare Foundation	$462,210	$ 16,000	$478,210	POA-70966-21
CAN Community Health	$882,459	$ 80,000	$962,459	POA-70974-21
Duval County Health Department	$401,312	$ 70,000	$471,312	POA-70973-21
Gateway Community Services, Inc.	$107,850	$ 50,000	$157,850	POA 70970-21
Jacksonville Area Legal Aid	$ 220,873	$ 41,780	$ 262,653	POA-70969-21
Northeast Florida AIDS Network	$1,448,485	$81,000	$1,529,485	POA-70971-21
Total Increase		**$338,780**		

The Social Services Division is also requesting that you approve amendments to the following contracts to decrease funding in the amount of **$156,000**

Agency	From	Decrease	Total	Contract #
Community Rehabilitation Center	$10,000	$ (5,000)	$ 5,000	POA-71115-21
University of Florida Board of Trustees	$770,938	$(151,000)	$ 619,938	POA-70967-21
Total Decrease		**$(156,000)**		

The revised total award expenditure for Bid# ESC-0301-21 is not to exceed $18,729,456.

The funding account for the bid is 11406.164011.582001.010677.00000000.00000.000000.

If you have any questions regarding this request, please do not hesitate to contact me at 255-3322 or Sandy Arts, Program Manager, at 255-3342.

Attachments: NOA
Ord 2022-0504-E, B1a Schedule
TD23-321

Cc: Ruben Ola, Purchasing Analyst
Sandy Arts, Program Manager

Department of Health and Human Services
Health Resources and Services Administration

Notice of Award
FAIN# H8900039
Federal Award Date: 09/14/2023

Recipient Information

1. Recipient Name
CITY OF JACKSONVILLE
1809 Art Museum Dr
Jacksonville, FL 32207-2507

2. Congressional District of Recipient
05

3. Payment System Identifier (ID)
159600034B4

4. Employer Identification Number (EIN)
596000344

5. Data Universal Numbering System (DUNS)
004076998

6. Recipient's Unique Entity Identifier
HMGLC26EUPC4

7. Project Director or Principal Investigator
Sandy Arts
Program Manager
sarts@coj.net
(904)255-3342

8. Authorized Official

Federal Agency Information

9. Awarding Agency Contact Information
Marie E Mehaffey
Grants Management Specialist
Office of Federal Assistance Management (OFAM)
Division of Grants Management Office (DGMO)
MMehaffey@hrsa.gov
(301) 945-3934

10. Program Official Contact Information
Lawrence Momodu
Project Officer
HIV/AIDS Bureau (HAB)
lmomodu@hrsa.gov
(301) 443-0694

Federal Award Information

11. Award Number
6 H89HA00039-29-03

12. Unique Federal Award Identification Number (FAIN)
H8900039

13. Statutory Authority
42 U.S.C. § 300ff-11-20 and § 300ff-121

14. Federal Award Project Title
HIV EMERGENCY RELIEF PROJECT GRANTS

15. Assistance Listing Number
93.914

16. Assistance Listing Program Title
HIV Emergency Relief Project Grants

17. Award Action Type
Administrative

18. Is the Award R&D?
No

Summary Federal Award Financial Information

19. Budget Period Start Date 03/01/2023 - End Date 02/29/2024	
20. Total Amount of Federal Funds Obligated by this Action	$182,780.00
20a. Direct Cost Amount	
20b. Indirect Cost Amount	
21. Authorized Carryover	$0.00
22. Offset	$0.00
23. Total Amount of Federal Funds Obligated this budget period	$6,381,707.00
24. Total Approved Cost Sharing or Matching, where applicable	$0.00
25. Total Federal and Non-Federal Approved this Budget Period	$6,381,707.00
26. Project Period Start Date 03/01/2022 - End Date 02/28/2025	
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	$12,488,748.00

28. Authorized Treatment of Program Income
Addition

29. Grants Management Officer – Signature
Inge Cooper on 09/14/2023

30. Remarks

Prior Approval Request Tracking Number PA-00121431. Prior Approval Request Type: Carryover

A printer version document only. The document may contain some accessibility challenges for the screen reader users. To access same information, a fully 508 compliant accessible HTML version is available on the HRSA Electronic Handbooks. If you need more information, please contact HRSA contact center at 877-464-4772, 8 am to 8 pm ET, weekdays.

HRSA
Health Resources & Services Administration

Notice of Award
Award Number: 6 H89HA00039-29-03
Federal Award Date: 09/14/2023

HIV/AIDS Bureau (HAB)

31. APPROVED BUDGET: (Excludes Direct Assistance)

[X] Grant Funds Only

[ ] Total project costs including grant funds and all other financial participation

a.	Salaries and Wages:	$0.00
b.	Fringe Benefits	$0.00
c.	Total Personnel Costs:	$0.00
d.	Consultant Costs	$0.00
e.	Equipment	$0.00
f.	Supplies	$0.00
g.	Travel	$0.00
h.	Construction/Alteration and Renovation.	$0.00
i.	Other	$0.00
j.	Consortium/Contractual Costs:	$0.00
k.	Trainee Related Expenses:	$0.00
l.	Trainee Stipends	$0.00
m.	Trainee Tuition and Fees:	$0.00
n.	Trainee Travel:	$0.00
o.	TOTAL DIRECT COSTS:	$6,381,707.00
p.	INDIRECT COSTS (Rate % of S&W/TADC)	$0.00
q.	TOTAL APPROVED BUDGET:	$6,381,707.00
	i. Less Non-Federal Share:	$0.00
	ii. Federal Share:	$6,381,707.00

32. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:

a.	Authorized Financial Assistance This Period	**$6,381,707.00**
b.	Less Unobligated Balance from Prior Budget Periods	
	i. Additional Authority	$0.00
	ii. Offset	$0.00
c.	Unawarded Balance of Current Year's Funds	$0.00
d.	Less Cumulative Prior Award(s) This Budget Period	$6,198,927.00
e.	AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	**$182,780.00**

33. RECOMMENDED FUTURE SUPPORT:
(Subject to the availability of funds and satisfactory progress of project)

YEAR	TOTAL COSTS
30	$6,112,955.00

34. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash)

a.	Amount of Direct Assistance	$0.00
b.	Less Unawarded Balance of Current Year's Funds	$0.00
c.	Less Cumulative Prior Award(s) This Budget Period	$0.00
d.	AMOUNT OF DIRECT ASSISTANCE THIS ACTION	**$0.00**

35. FORMER GRANT NUMBER
BRH890039

36. OBJECT CLASS
41.15

37. BHCMIS#

38. THIS AWARD IS BASED ON THE APPLICATION APPROVED BY HRSA FOR THE PROJECT NAMED IN ITEM 14. FEDERAL AWARD PROJECT TITLE AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE AS:
a. The program authorizing statue and program regulation cited in this Notice of Award; b. Conditions on activities and expenditures of funds in certain other applicable statutory requirements, such as those included in appropriations restrictions applicable to HRSA funds; c. 45 CFR Part 75; d. National Policy Requirements and all other requirements described in the HHS Grants Policy Statement; e. Federal Award Performance Goals; and f. The Terms and Conditions cited in this Notice of Award. In the event there are conflicting or otherwise inconsistent policies applicable to the award, the above order of precedence shall prevail. Recipients indicate acceptance of the award, and terms and conditions by obtaining funds from the payment system.

39. ACCOUNTING CLASSIFICATION CODES

FY-CAN	CFDA	DOCUMENT NUMBER	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE
22 - 3771356	93.914	23H89HA00039	$182,780.00	$0.00	FRML	23H89HA00039

HRSA Electronic Handbooks (EHBs) Registration Requirements

The Project Director of the grant (listed on this NoA) and the Authorizing Official of the grantee organization are required to register (if not already registered) within HRSA's Electronic Handbooks (EHBs). Registration within HRSA EHBs is required only once for each user for each organization they represent. To complete the registration quickly and efficiently we recommend that you note the 10-digit grant number from box 4b of this NoA. After you have completed the initial registration steps (i.e.,created an individual account and associated it with the correct grantee organization record), be sure to add this grant to your portfolio. This registration in HRSA EHBs is required for submission of noncompeting continuation applications. In addition, you can also use HRSA EHBs to perform other activities such as updating addresses, updating email addresses and submitting certain deliverables electronically. Visit https://grants3.hrsa.gov/2010/WebEPSExternal/Interface/common/accesscontrol/login.aspx to use the system. Additional help is available online and/or from the HRSA Call Center at 877-Go4-HRSA/877-464-4772.

Terms and Conditions

Failure to comply with the remarks, terms, conditions, or reporting requirements may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.

Grant Specific Term(s)

1. This Notice of Award authorizes the carryover of an unobligated balance in the amount of $182,780 from budget period 3/1/2022 - 2/28/2023 into the current budget period. These funds can only be used for the purposes stated in your Prior Approval request Please be advised that if the final resolution of the audit determines that the unobligated balance of Federal Funds requested for the carryover is incorrect, HRSA is not obligated to make additional Federal Funds available to cover the shortfall.

All prior terms and conditions remain in effect unless specifically removed.

Contacts

NoA Email Address(es):

Name	Role	Email
Daniel Roberts, Soc.Sci.	Business Official	robertsd@coj.net
Sandy Arts	Program Director	sarts@coj.net

Note: NoA emailed to these address(es)

All submissions in response to conditions and reporting requirements (with the exception of the FFR) must be submitted via EHBs. Submissions for Federal Financial Reports (FFR) must be completed in the Payment Management System (https://pms.psc.gov/).

(19)

10-09-2023

City of Jacksonville, Florida
Request for Budget Transfer Form

Parks, Recreation & Community Services / Social Services
Department or Area Responsible for Contract / Compliance / Oversight

Countywide
Council District(s)

Reversion of Funds: N/A
(if applicable) Fund / Center / Account / Project * / Activity / Interfund / Future

2023-2024
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): N/A

CIP (yes or no): NO

Justification for Waiver
N/A

Justification for / Description of Transfer:
De-appropriate $182,780 in grant carryover funds from Grant Year 2022/2023 and appropriate carryover grant carryover funds into Grant Year 2023/2024 for the Ryan White HIV/AIDS Program Part A. Carryover funds are additional grant funding for Grant Year 2023/2024. This grant provides HIV-related health and support services to persons living with HIV/AIDS and residing in the Jacksonville Transitional Grant Area comprising of Duval, Clay, Nassau and St. Johns Counties. The services to be provided with these funds will be used to meet health and support services. Grant funds will expire February 29, 2024. Grant is authorized in 2022-0504-E Schedule B1a. Related TD23-073, TD23-145, RC23-081.

Net Amount Appropriated and/or Transferred: $182,780.00

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member: _____ CM's District: _____

Requesting Council Member: _____ CM's District: _____

Prepared By: _____ Ordinance: _____

OFFICE OF THE MAYOR

☐ BUDGET ORDINANCE ☒ TRANSFER DIRECTIVE

TD / BT Number TD23-321

	Date Rec'd.	Date Post.	Approved	Disapproved
Department Head				
Mayor's Office				
Accounting Division	10/10/23	10/10/23		
Budget Division	9/21/23	10-6-23		

Date of Action By Mayor: OCT 09 2023

Approved: Donna Deegan

Division Chief: Johnnette Moore

Date Initiated 9/19/23

Prepared By: Deshara Price

Phone Number 255-3323

Initiated / Requested By (if other than Department): _____

MAYOR'S OFFICE
RECEIVED
OCT 09 2023

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants

Budget Office approval does not confirm; whether or not a grant requires a new 1Cloud grant number nor the availability or use of prior-year revenue and/or the use of fund balance appropriations in all-years subfunds.

_____ Budget Officer Initials

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Total $365,560.00

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
Exp	Community Service Grants	Ryan White Care Act of 1990 Title I Grant - RCB00922	Subsidies & Contribution to Private Organizations	$182 780.00	11406	164011	582001	010471	00000000	00000	0000000
Rev	Community Service Grants	Ryan White Care Act of 1990 Title I Grant - RCB00923	Department of Health and Human Services	$182.780.00	11406	164011	331690	010677	00000000	00000	0000000

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Total: $365,560.00

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
Rev	Community Service Grants	Ryan White Care Act of 1990 Title I Grant - RCB00922	Department of Health and Human Services	$182.780.00	11406	164011	331690	010471	00000000	00000	0000000
Exp	Community Service Grant	Ryan White Care Act of 1990 Title I Grant - RCB00923	Subsidies & Contribution to Private Organizations	$182.780 00	11406	164011	582001	010677	00000000	00000	0000000

City Department/ Division	Grantor	Grant Name	Grant Description	2022-604-E Schedule of Continuation Grants				
				Estimated Grant Award	Total Match Requested	In Kind Contribution	FTE Positions	Part Time Hours
Neighborhoods - Environmental Quality	FL Dept of Environmental Protection	Gas Storage Tank Inspection	Funding to perform inspections of covered facilities to ensure compliance with State regulation regarding leak detection, upgrades, tank and distribution replacements and financial responsibility (insurance). Faced with over 25,000 leaking underground storage tanks in the late 1980s, Florida established an Inland Protection Trust Fund to clean up historical spills.	$421,990	$0	$0	8	0
Neighborhoods - Environmental Quality	U.S. Environmental Protection Agency	Particulate Matter 103 Grant	Funding to operate an ambient air quality monitoring network for particulate matter 2.5 microns or less. Staff in this activity operates standard and continuous monitoring for this pollutant. All data collected at these sites must comply with EPA's Quality Assurance Plan.	$85,661	$0	$0	1	0
Neighborhoods - Mosquito Control	Florida Department of Transportation	Clean It Up - Green It Up	Promotion of Great American Cleanup/Drive It Home-Keep Our Paradise Litter Free Trash Off. Provides funding for cleanup supplies and materials for community and countywide cleanups.	$15,000	$0	$15,000	0	0
Neighborhoods - Mosquito Control	Florida Inland Navigation District	Water Way Cleanup Program	Neighborhood Cleanup Support - Organized volunteer groups cleaning public rights-of-ways or other public areas are eligible for planning assistance and free support materials, such as bags and gloves. Annual Community Cleanups; Adopt-A-Road. Groups make a long-term commitment to perform monthly cleanups on city roadways and Litter Free Events.	$5,000	$0	$300	0	0
Parks, Rec and Community Services	State Department of Elder Affairs/Elder Source	EHEAP	Funding to provide crisis assistance to eligible low-income households with at least one individual aged 60 or older experiencing a heating or cooling emergency. The program allows for payments to utility companies, the purchase of blankets, portable heaters and fans, repairs of existing heating or cooling equipment, and the payment of reconnection fees.	$157,703	$0	$0	1	0
Parks, Rec and Community Svcs: Social Services	Department of HHS	Ending the HIV Epidemic: A Plan for America	Funding to reduce the number of new HIV infections with the use of HIV Medical Mobile Units. Grant Ends Feb 2026.	$1,086,820	$0	$0	1	0
Parks, Rec and Community Svcs. Social Services	Department of HHS	Ryan White Part A	Health Resources and Services Administration - HIV/AIDS Programs.	$6,000,000	$0	$0	5	832
Parks, Rec and Community Svcs: Social Services	Department of Justice	Jacksonville Safety First	Funding to provide supervised visitation services to protect children affected by domestic violence.	$550,000	$0	$0	0	0
Parks, Rec and Community Svcs: Social Services	Department of Justice	Training and Services to end Violence Against women with Disabilities	Training and Services to End Violence Against Women with Disabilities.	$325,000	$0	$0	0	0
Parks, Rec and Community Svcs: Social Services	Department of Justice	Transitional Housing Program	Funding to provide transitional housing and supportive services to victims of Domestic Violence, Sexual Assault, Stalking and Human Trafficking who are homeless due to their victimization.	$450,000	$0	$0	0	0
Parks, Rec and Community Svcs: Social Services	DOJ / Office of the Florida Attorney General	Victims of Crime Act (VOCA)	Information and Referrals for Crime Victims.	$315,000	$0	$76,466	4	0

SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID #: ESC-0301-21 **OPEN DATE: 2021-01-13**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 28 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the period of service extending for one (1) additional day and increase the award by $5,135,478.00 for RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE. The period of service will now change until February 29, 2024. The revised total award expenditure not to exceed $18,546,676.00. Attached are listings for distribution of funds to include $190.00 left from prior fund allocation bringing the increase total allocation of $5,135,668.00.

Funding to be encumbered by account 11406.164011.582001.010677.00000000.00000.0000000, to be executed by formal contract amendment #2 through the Office of General Counsel and process by Purchase Order(s).

Attachments: Recommendation Memo, Federal Award Information, Previous Awards

Analyst: RUBEN OLA **RESPECTFULLY SUBMITTED:** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 6/1/2023

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/1/23

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

~~Brian Hughes~~
Chief Administrative Officer
~~For: Mayor Lenny Curry~~
Under Authority of:
Executive Order No: 2019-02

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
Social Services Division
1809 Art Museum Dr. Suite 100
Jacksonville, FL 32207
(904) 255-3322
www.coj.net

ONE CITY. ONE JACKSONVILLE.

May ~~18~~ 25, 2023

MEMORANDUM

TO: Dustin Freeman, Chief
Procurement Division

FROM: Johnnetta Moore, Chief
Social Services Division

THRU: Sandy Arts, Program Manager
Ryan White Part A Program

RE: Request to Amend Contracts Bid # ESC-0301-21

On April 16, 2023, the Social Services Division received a Notice of Award providing $5,135,478.00 in additional Ryan White Part A grant funding to the City of Jacksonville for 12-month grant period March 1, 2023, to February 29, 2024. This is an extension of one (1) day which allows for Leap Year as noted on the attached NoA dated January 27, 2023. Based on allocation percentages approved by the Metropolitan Jacksonville Area HIV Health Services Planning Council, the Social Services Division is requesting approval of the following distribution of funds to amend contracts under Bid # ESC-0301-21 to increase funds in the amount of $5,135,478. In addition, distribution of $190.00 left from Prior Allocation bringing the total allocation to $5,135,668. Total expenditure including $546,109 in administrative costs not to exceed $6,198,927 as follows:

Agency	Award Amount	Increase in funds Distribution	Revised Award Amount	Contract/POA#
AIDS Healthcare Foundation	$ 68,578	$ 393,632	$ 462,210	POA-70966-21
CAN Community Health	$ 83,851	$ 798,608	$ 882,459	POA-70974-21
Community Rehabilitation Center	$ 5,000	$ 5,000	$ 10,000	POA-71115-21
Duval County Health Department	$ 40,378	$ 360,934	$ 401,312	POA-70973-21
Gateway Community Services	$ 10,787	$ 97,063	$ 107,850	POA-70970-21
Jacksonville Area Legal Aid	$ 22,090	$ 198,783	$ 220,873	POA-70969-21
Lutheran Social Services	$ 76,269	$ 1,164,762	$ 1,241,031	POA-70968-21
Northeast Florida AIDS Network	$ 139,522	$ 1,308,963	$ 1,448,485	POA-70971-21
River Region Human Services	$ 10,787	$ 97,063	$ 107,850	POA-70972-21
UF Board of Trustees	$ 60,078	$ 710,860	$ 770,938	POA-70967-21

The total amount of funding to be awarded for Bid # ESC-0301-21 is $18,546,676

Attached is a copy of the original allocation and redistribution of funds spreadsheet for reference. Funding Source: 11406.164011.582001.010677.00000000.00000.0000000

If you have any questions regarding this request, please do not hesitate to contact me at 255-3322 or Sandy Arts, Program Manager, at 255-3342.

Cc: Ruben Ola, Purchasing Analyst

SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID #: ESC-0301-21 **OPEN DATE: 2021-01-13**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 28 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from March 1, 2023 through date of award.
Recommend approval to utilize the second and final renewal option with the contractors listed below in the amount of $517,340.00 to include administrative cost of $546,109.00, with total amount not to exceed $1,063,449.00 for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE. The revised total award expenditure not to exceed $13,411,198.00. Period of service will be from date of award through February 28, 2024. Below are listings for distribution of funds.

Contractor/Agency	12-Month Partial Award	Contract/POA #
1. AIDS Healthcare Foundation	$68,578	POA-70966-21
2. Community AIDS Network	$83,851	POA-70974-21
3. Community Rehabilitation Center	$5,000	POA-71115-21
4. Florida Department of Health - Duval County	$40,378	POA-70973-21
5. Gateway Community Services	$10,787	POA-70970-21
6. Jacksonville Area Legal Aid	$22,090	POA-70969-21
7. Lutheran Social Services	$76,269	POA-70968-21
8. Northeast Florida AIDS Network	$139,522	POA-70971-21
9. River Region Human Services	$10,787	POA-70972-21
10. University of Florida CARES	$60,078	POA-70967-21

Funding to be encumbered by account 11406.164011.582001.010677.00000000.00000.0000000, to be executed by contract amendment through the Office of General Counsel and process by Purchase Order(s).

Attachments: Recommendation Memo, Federal Award Information, Previous Awards

Analyst: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 3/2/2023

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 3/2/23

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID #: ESC-0301-21 **OPEN DATE: 2021-01-13**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 28 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award amount by $176,866.00 for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE to the following contractors listed below.
Recommend approval to decrease the award amount by $95,000.00 with Community Rehabilitation Center and Lutheran Social Services. The total fund increase and reallocation is $271,866.00. The revised total contract expenditure not to exceed $12,347,749.00. Period of service will remain the same until February 28, 2023.

Contractor/Agency	Award Amount	Increase in funds Distribution	Revised Award Amount	Contract/POA #
AIDS Healthcare Foundation	$545,691	$35,000	$580,691	POA-70966-21
Community AIDS Network (Community Health)	$856,008	$45,000	$901,008	POA-70974-21
Gateway Community Services	$147,045	$55,000	$202,045	POA-70970-21
Jacksonville Area Legal Aid	$250,579	$12,000	$262,579	POA-70969-21
Northeast Florida AIDS Network	$1,434,928	$91,079	$1,526,007	POA-70971-21
University of Florida CARES	$380,087	$33,787	$413,874	POA-70967-21
Total Increase		**$271,866**		

Contractor/Agency	Award Amount	Decrease in funds Distribution	Revised Award Amount	Contract/POA #
Community Rehabilitation Center	$60,000	($40,000)	$20,000	POA-71115-21
Lutheran Social Services	$1,207,827	($55,000)	$1,152,827	POA-70968-21
Total Decrease		**($95,000)**		

Funding to be encumbered by account 11406.164011.582001.010471.00000000.00000.000000, to be executed by contract amendment through the Office of General Counsel.

Attachments: Recommendation Memo, Federal Award Information, Previous Awards

Analyst: RUBEN OLA

RESPECTFULLY SUBMITTED: DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 12/8/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 12/9/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID #: ESC-0301-21 **OPEN DATE: 2021-01-13**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 28 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award amount by $4,154,857.00, which includes administrative cost of $544,539 00 to the following contractors listed below for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE The revised total contract expenditure not to exceed $12,170,883.00. Period of service will remain the same until February 28, 2023.

Contractor/Agency	Award Amount	Increase in funds Distribution	Revised Award Amount	Contract/POA #
AIDS Healthcare Foundation	$175,691	$370,000	$545,691	POA-70966-21
Community AIDS Network(Community Health)	$187,623	$668,385	$856,008	POA-70974-21
Community Rehabilitation Center	$10,000	$50,000	$60,000	POA-71115-21
Florida Department of Health - Duval County	$181,362	$391,889	$573,251	POA-70973-21
Gateway Community Services	$33,013	$114,032	$147,045	POA-70970-21
Jacksonville Area Legal Aid	$63,610	$186,969	$250,579	POA-70969-21
Lutheran Social Services	$235,620	$972,207	1,207,827	POA-70968-21
Northeast Florida AIDS Network	$343,504	$1,091,424	$1,434,928	POA-70971-21
River Region Human Services	$33,000	$80,000	$113,000	POA-70972-21
University of Florida CARES	$150,136	$229,951	$380,087	POA-70967-21

Funding to be encumbered by account 11406.164011.582001.010471.00000000.00000.000000, to be executed by contract amendment through the Office of General Counsel.

Attachments: Recommendation Memo, Federal Award Information, Previous Award

Analyst: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 8/11/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 8/12/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
~~Pur. Mayor Lenny Curry~~
Under Authority of:
Executive Order No: 2019-02

SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID #: ESC-0301-21 **OPEN DATE: 2021-01-13**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 28 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from March 1, 2022 to date of award.
Recommend approval to utilize the first of two (2) one (1) year renewal options with the following contractors, Aids Healthcare Foundation, Community Aids Network, Community Rehabilitation Center, Florida Department of Health-Duval County, Gateway Community Services, Jacksonville Area Legal Aid, Lutheran Social Services, Northeast Florida AIDS Network, River Region Human Services, and University of Florida CARES in the amount of $1,956,098.00, which includes administrative cost of $544,539.00 for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE. The revised total contract expenditure not to exceed $8,016,026.00. Period of service will be from date of award through February 28, 2023. Below are listings for distribution of funds.

Contractor/Agency	12-Month Partial Award
1. AIDS Healthcare Foundation	$175,691
2. Community AIDS Network	$187,623
3. Community Rehabilitation Center	$10,000
4. Florida Department of Health - Duval County	$181,362
5. Gateway Community Services	$33,013
6. Jacksonville Area Legal Aid	$63,610
7. Lutheran Social Services	$235,620
8. Northeast Florida AIDS Network	$343,504
9. River Region Human Services	$33,000
10. University of Florida CARES	$150,136

Funding to be encumbered by account 11406.164011.582001.010471.00000000.00000.0000000, to be executed by contract through the Office of General Counsel and process by Purchase Order(s).

Attachments: Recommendation Memo, Federal Award Information, Previous Award

Analyst: RUBEN OLA

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 3/24/2022

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 3/24/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No: 2019-02

SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID #: ESC-0301-21

OPEN DATE: 2021-01-13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 28 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to increase the award amount by $171,259.00 to the following contractors listed below for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE.

Recommend approval to decrease the award amount by $69,393.00 with University of Florida CARES. The revised total contract expenditure not to exceed $6,057,928.00. Period of service will remain the same until February 28, 2022.

Contractor/Agency	Award Amount	Increase in funds Distribution	Revised Award Amount	Contract/POA #
AIDS Healthcare Foundation	$550,010	$18,346	$568,356	POA-70966-21
Community AIDS Network(Community Health)	$640,957	$49,653	$690,610	POA-70974-21
Florida Department of Health - Duval County	$555,090	$89,914	$645,004	POA-70973-21
Jacksonville Area Legal Aid	$225,838	$10,000	$235,838	POA-70969-21
Northeast Florida AIDS Network	$1,297,515	$57,218	$1,354,733	POA-70971-21
River Region Human Services	$122,971	$15,521	$138,492	POA-70972-21
Total Increase		$240,652		

Contractor/Agency	Award Amount	Decrease in funds Distribution	Revised Award Amount	
University of Florida CARES	$709,561	69,393	$640,168	POA-70967-21

Funding to be encumbered by account 11406.164011.582001.010219.00000000.00000.0000000, to be executed by contract amendment through the Office of General Counsel.

Attachments: Recommendation Memo, Federal Award Information, Previous Award

Analyst: RUBEN OLA

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 1/6/2022

OTHER.

ACTION OF AWARDING AUTHORITY DATE 1-10-22

APPROVED ✓ DISAPPROVED

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No 2019-02

SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID #: ESC-0301-21

OPEN DATE: 2021-01-13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 28 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to increase the contract award to the following contractors, Aids Healthcare Foundation, Community Aids Network, Community Rehabilitation Center, Florida Department of Health-Duval County, Gateway Community Services, Jacksonville Area Legal Aid, Lutheran Social Services, Northeast Florida AIDS Network, River Region Human Services, and University of Florida CARES in the amount of $4,537,015.00, which includes administrative cost of $12,776.00 for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE. The revised total contract expenditure not to exceed $5,886,669.00. Period of service will remain the same from March 1, 2021 through February 28, 2022.

Contractor/Agency	Initial Award (3/26/21)	Increase in funds Distribution	Revised Award Amount
1. AIDS Healthcare Foundation	$112,726	$437,284	$550,010
2. Community AIDS Network	$136,701	$504,256	$640,957
3. Community Rehabilitation Center	$0.00	$40,000	$40,000
4. Florida Department of Health - Duval County	$61,351	$493,739	$555,090
5. Gateway Community Services	$23,622	$144,183	$167,805
6. Jacksonville Area Legal Aid	$35,433	$190,405	$225,838
7. Lutheran Social Services	$128,755	$941,620	$1,070,375
8. Northeast Florida AIDS Network	$219,523	$1,077,992	$1,297,515
9. River Region Human Services	$11,811	$111,160	$122,971
10. University of Florida CARES	$125,961	$583,600	$709,561

Funding to be encumbered by account 11406.164011.562001.010219.00000000.00000.0000000, to be executed by contract through the Office of General Counsel.

Attachments: Recommendation Memo, Federal Award Information, Previous Award

Analyst: RUBEN OLA

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 6/10/2021

OTHER.

ACTION OF AWARDING AUTHORITY DATE 6/11/21

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Executive Order No 2019 02

SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID # ESC-0331 2

OPEN DATE 2021 01 13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED 23 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS

Recommend approval to retroact the period of service from March 1 2021 to date of award.

Recommend approval of award to all ten (10) highest scoring responsive responsible bidders Community Aids Network Aid Healthcare Foundation, University of Florida CARES, Lutheran Social Services Jacksonville Area Legal Aid, Gateway Community Services Northeast Florida AIDS Network River Region Human Services Florida Department of Health-Duval County and Community Rehabilitation Center in the amount of $1,349,654.00, which includes administrative cost of $493,771.00 for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE. Based on the allocation percentages approved by the Metropolitan Jacksonville Area HIV Health Services Planning Council the initial distribution of funds is $1,349,654.00. It is anticipated that the full award will amount to an estimated six (6) million dollars. Upon receipt of the full award, all agencies would be funded and receive additional funding. Period of service will be from date of award through February 28, 2022

Below are the bidders with the following scoring ranking and recommended award amount

Community AIDS Network	97.66	$136,701.00
AIDS Healthcare Foundation	94.68	$112,726.00
University of Florida CARES	93.00	$125,951.00
Lutheran Social Services	92.66	$128,755.00
Jacksonville Area Legal Aid	92.33	$ 35,433.00
Gateway Community Services	91.67	$ 23,622.00
Northeast Florida AIDS Network	91.00	$219,523.00
River Region Human Services	89.33	$ 11,811.00
Florida Department of Health Duval County	76.66	$ 61,351.00
Community Rehabilitation Center	73.33	$ 0.00

Funding to be encumbered by account 1146 164011 582001 010219 00000000 00000.0000000, to be executed by contract through the Office of General Counsel.

Attachments: Recommendation Memo Bid Tabulation Sheet, Scoring Matrix, Terms and Conditions, Description of Services

Analyst: RUBEN OLA

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnella Moore, Chief, Social Services Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 3/25/2021