SUBJECT: SANITARY LANDFILL WATER SAMPLE COLLECTION AND ANALYSIS

BID #: SC-0098-21 **OPEN DATE:** 09/08/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from October 1, 2023 through the date of award.

Recommend approval to utilize the second renewal option with Advanced Environmental Laboratories, Inc. in the annual not-to-exceed expenditure amount of $55,000.00 which includes a 4.1% CPI increase for all unit prices. Total revised not-to-exceed award amount will be $287,230.00. Period of service will be from the date of award through September 30, 2024 with two (2) one (1) year renewal options remaining.

This award will be funded from various agency accounts and executed by Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Unit Prices, Basis of Award, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: WILL WILLIAMS, MBA, CHIEF, SOLID WASTE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Donna Deegan, Mayor

Solid Waste Division
1031 Superior Street
Jacksonville, Florida 32254
(904) 630-CITY
www.coj.net

A NEW DAY.

MEMORANDUM

TO: **Dustin Freeman, Chief, Procurement Division**

THRU: **Nina C. Sickler, P.E., Director, Department of Public Works**

FROM: **Will Williams, M.B.A., Chief, Solid Waste Division**

SUBJECT: **Renewal Request, Bid No. SC-0098-21**
Advanced Environmental Laboratories, Inc. (AEL)
Sanitary Landfill Sample Collection and Analysis

DATE: **October 25, 2023**

The Department of Public Works, Solid Waste Division has received a request from Advanced Environmental Laboratories, Inc. (AEL) to utilize the second one-year renewal option for the referenced contract with a Consumer Price Index (CPI) increase of 4.1%.

Accordingly, we request approval of the price increase and the renewal request in the amount of $55,000.00. The service period will be October 1, 2023, to September 30, 2024.

Funding will be encumbered as follows:

ACCOUNTS	AMOUNT
43102.157001.531090.000000.00000333.00000.0000000	$15,000.00
43101.157009.531090.000000.00000000.00000.0000000	$10,000.00
43103.157001.531090.000000.00000793.00000.0000000	$15,000.00
43103.157001.531090.000000.00000795.00000.0000000	$15,000.00

Attachments: Contractor Renewal Request Letter/First Year Renewal Approval

Advanced
Environmental Laboratories, Inc.

6681 Southpoint Parkway
Jacksonville, Florida 32216
(904) 363-9350
FAX (904) 363-9354

September 25th, 2023

Eric B. Fuller
City of Jacksonville
214 North Hogan St, 10th Floor
Jacksonville, FL 32202
Phone: (904)255-7513

RE: Contract Extension Request

Dear Mr. Fuller,

I am writing this letter on behalf of Advanced Environmental Laboratories, Inc., to request that you kindly extend our contract for the Sanitary Landfill Water Sample Collection and Analysis for an additional year. This extension shall be on the same terms and conditions as the original agreement; however, we are requesting a 4.1% price increase based on the consumer price index (CPI) per section 7 of the RFP. Attached is the documentation for the CPI increase utilizing the South Region Index, all items for August 2023. Please let me know if there is anything else you need from AEL to facilitate this extension.

Sincerely,

Jerry Allen
Client Services Manager
Advanced Environmental Laboratories, Inc.

Table A. South region CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted

	2019		2020		2021		2022		2023	
Month	1-month	12-month	1-month	12-month	1 month	12-month	1-month	12-month	1-month	12-month
January	0.7	1.2	0.3	2.3	0.5	1.6	0.9	7.8	0.8	6.9
February	0.5	1.1	0.2	1.9	0.5	2.0	1.1	8.4	0.6	6.4
March	0.7	1.6	-0.1	1.1	0.8	2.9	1.4	9.1	0.4	5.3
April	0.5	1.8	0.8	0.2	0.7	4.4	0.5	8.8	0.7	5.5
May	-0.1	1.4	-0.2	0.4	0.8	5.[illegible]	1.2	9.2	0.2	4.4
June	-0.1	1.1	0.6	0.3	0.9	5.8	1.5	9.8	0.3	3.3
July	0.3	1.4	0.6	0.6	0.5	5.8	0.1	9.4	0.2	3.4
August	0.1	1.4	0.4	1.1	0.3	5.6	-0.2	8.9	0.6	4.1
September	0.0	1.3	0.2	1.3	0.3	5.8	0.2	8.7		
October	0.2	1.3	0.1	1.3	1.0	6.6	0.4	8.1		
November	0.0	1.6	-0.1	1.2	0.4	7.2	0.1	7.7		
December	0.0	2.1	0.2	1.4	0.3	7.4	0.3	7.0		

The Consumer Price Index for September 2023 is scheduled to be released on Thursday, October 12, 2023, at 8:30 a.m. (ET).

Unit Prices
SC-0098-21 Sanitary Landfill Water Sample Collection and Analysis
Advanced Environmental Laboratories, Inc.

Item #	Description	Unit	Original Unit Price	Renewal 1 Unit Price (+4.1%)
1	Specific Conductance*	Each	$0.00	$0.00
2	pH*	Each	$0.00	$0.00
3	Temperature*	Each	$0.00	$0.00
4	Dissolved Oxygen*	Each	$0.00	$0.00
5	Turbidity*	Each	$0.00	$0.00
6	Hardness (as CaCO3)	Each	$10.00	$10.41
7	Bicarbonate Alkalinity	Each	$8.00	$8.33
8	Color/Sheen (by Observation)*	Each	$0.00	$0.00
9	Odor (by Observation)*	Each	$0.00	$0.00
10	Total Alkalinity	Each	$8.00	$8.33
11	Total Dissolved Solids	Each	$10.00	$10.41
12	Total Dissolved Volatile Solids	Each	$10.00	$10.41
13	Total Suspended Solids	Each	$10.00	$10.41
14	Total Nitrogen	Each	$25.00	$26.03
15	Total Kjeldahl Nitrogen	Each	$15.00	$15.62
16	Ammonium (NH4)	Each	$7.00	$7.29
17	Ammonia (NH3)	Each	$15.00	$15.62
18	Nitrate	Each	$9.00	$9.37
19	Nitrite	Each	$9.00	$9.37
20	Ortho Phosphorous	Each	$7.00	$7.29
21	Total Phosphorous	Each	$15.00	$15.62
22	Sulfates	Each	$7.00	$7.29
23	Chloride	Each	$9.00	$9.37
24	Fluoride	Each	$6.00	$6.25
25	Biochemical Oxygen Demand (BOD)	Each	$15.00	$15.62
26	Chemical Oxygen Demand (COD)	Each	$8.00	$8.33
27	Total Organic Carbon	Each	$20.00	$20.82
28	Antimony	Each	$3.00	$3.12
29	Arsenic	Each	$7.00	$7.29
30	Barium	Each	$3.00	$3.12
31	Beryllium	Each	$3.00	$3.12
32	Cadmium	Each	$7.00	$7.29
33	Chromium	Each	$7.00	$7.29
34	Cobalt	Each	$3.00	$3.12
35	Lead	Each	$7.00	$7.29
36	Mercury (Method 245.1)	Each	$12.00	$12.49
37	Low Level Mercury (1631)	Each	$40.00	$41.64
38	Selenium	Each	$3.00	$3.12
39	Silver	Each	$3.00	$3.12
40	Copper	Each	$7.00	$7.29
41	Iron	Each	$7.00	$7.29
42	Nickel	Each	$3.00	$3.12
43	Sodium	Each	$7.00	$7.29
44	Thallium	Each	$3.00	$3.12
45	Vanadium	Each	$3.00	$3.12

Unit Prices
SC-0098-21 Sanitary Landfill Water Sample Collection and Analysis
Advanced Environmental Laboratories, Inc.

Item #	Description	Unit	Original Unit Price	Renewal 1 Unit Price (+4.1%)
46	Zinc	Each	$7.00	$7.29
47	Volatile Organic Aromatics	Each	$35.00	$36.44
48	Volatile Organic Halocarbons	Each	$35.00	$36.44
49	EPA Method 624 (Full list)	Each	$20.00	$20.82
50	Volatile Organic Compounds by EPA Method 8260	Each	$20.00	$20.82
51	40 CFR, Part 258, Appendix I parameters	Each	$120.00	$124.92
52	40 CFR, Part 258, Appendix II parameters	Each	$300.00	$312.30
53	TCLP Extraction	Each	$15.00	$15.62
54	Cyanide	Each	$12.00	$12.49
55	Oil and Grease	Each	$15.00	$15.62
56	EPA Priority Pollutants (less Dioxin)	Each	$200.00	$208.20
57	Fecal Coliform	Each	$12.00	$12.49
58	Chlorophyll-A	Each	$35.00	$36.44
59	C8 – C40 – FL-PRO	Each	$30.00	$31.23
60	Organochlorine Pesticides (EPA Method 8081)	Each	$40.00	$41.64
61	EPA Method 625 (Full list)	Each	$35.00	$36.44
62	EPA Method 8290	Each	$200.00	$208.20
63	Semi-Volatile Organic Compounds by EPA Method 8270	Each	$65.00	$67.67
64	PAHs by EPA Method 8270	Each	$40.00	$41.64
65	VOAs and VOHs (EPA Method 8021 or 8260)	Each	$35.00	$36.44
66	Chlorinated Herbicides	Each	$50.00	$52.05
67	Total Organic Halogens	Each	$50.00	$52.05
68	Organophosphorus	Each	$50.00	$52.05
69	Soil Sample Digestion	Each	$10.00	$10.41
70	Flash Point	Each	$15.00	$15.62
71	Corrosivity	Each	$5.00	$5.21
72	Reactivity	Each	$5.00	$5.21
73	MADEP TRPH Speciation	Each	$100.00	$104.10
74	Hexavalent Chromium	Each	$20.00	$20.82
75	PCB's (Method 8082)	Each	$30.00	$31.23
76	2,3,7,8-TCDD	Each	$100.00	$104.10
77	Asbestos (Method 100.1)	Each	$100.00	$104.10
78	Field Filtration Capsule**	Each	$0.00	$0.00
79	Molybdenum	Each	$3.00	$3.12
80	Trail Ridge Landfill: Leachate Sampling	Each	$100.00	$104.10
81	North Duval Sanitary Landfill: Suface Water/Groundwater Sampling	Each	$1,040.00	$1,082.64
82	North Duval Sanitary Landfill: Leachate Sampling	Each	$100.00	$104.10
83	East Duval Sanitary Landfill: Suface Water/Groundwater Sampling	Each	$1,040.00	$1,082.64
84	Sandler Road Landfill: Suface Water/Groundwater Sampling	Each	$1,040.00	$1,082.64
85	Salisbury Road Landfill: Suface Water/Groundwater Sampling	Each	$1,040.00	$1,082.64
86	Southside Incinerator Site: Suface Water/Groundwater Sampling	Each	$520.00	$541.32
87	Non-Routine Sample Collection - Leachate Sampling	Hour	$35.00	$36.44
88	Non-Routine Sample Collection - Suface Water/Groundwater Sampling	Hour	$65.00	$67.67

TERMS AND CONDITIONS

SANITARY LANDFILL WATER SAMPLE COLLECTION AND ANALYSIS

1. **SCOPE**
The City of Jacksonville's Procurement Division is currently accepting bids to obtain a source of supply for the item(s)/service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/service(s) and to obtain pricing commitments for **SANITARY LANDFILL WATER SAMPLE COLLECTION AND ANALYSIS** as listed in the bid documents.

2. **AWARD**
Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

3. **TERM OF AGREEMENT**
The term of this agreement will be one (1) year from date of award with four (4) renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. **MINIMUM REQUIREMENTS**
Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

   a. Registered to conduct business in the State of Florida.

   b. Obtain Local Business Tax License.

   c. Contactors must have a laboratory facility accredited in accordance with NELAC, certified and approved by the Florida Department of Health, Bureau of Laboratories, to conduct analyses of all applicable parameters listed in Appendix "A" pursuant to Section 403.863, F.S., of the State Public Water Supply Laboratory Certification Program. **Proof of Certification MUST be included with the bid.**

5. **PRE-BID CONFERENCE**
N/A.

6. **STATE CONTRACTS**
The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. **QUANTITIES**
Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period. **The City reserves the right to add or delete items during the contract period.** The City will order on an as needed basis.

8. **DELIVERY**
N/A.

9. **ESCALATION/DE-ESCALATION**
All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

SUBJECT: SANITARY LANDFILL WATER SAMPLE COLLECTION AND ANALYSIS

BID #: SC-0098-21 **OPEN DATE: 2021-09-08**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED: 3** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service of the award from October 1, 2022 through date of award.

Recommend approval to utilize the first of four renewal options to Advanced Environmental Laboratories. Period of service shall be from the date of award to September 30, 2023 with three (3) one (1) year renewal options remaining. Estimated annual expenditure not-to-exceed $116,115.00. Total revised award amount not to exceed $232,230.00.

Funding for this award shall be encumbered from various accounts and executed by Purchase Orders.

ATTACHMENTS: Recommendation Memo, Vendor Renewal Letter, and Previous Award

ANALYST: JACLYN STAMOS

RESPECTFULLY SUBMITTED: DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/13/2022

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/13/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
~~For: Mayor Lenny Curry~~
Under Authority of:
Executive Order No: 2019-02

SUBJECT: SANITARY LANDFILL WATER SAMPLE COLLECTION AND ANALYSIS

BID #: SC-0098-21 **OPEN DATE: 2021-09-08**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED: 3** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Advanced Environmental Laboratories, Inc. as the lowest responsive, responsible bidder. Period of service shall be from October 1, 2021 to September 30, 2022 with four (4) one (1) year renewal options. Estimated annual expenditure not-to-exceed $116,115.00.

Funding for this award shall be encumbered from various accounts and executed by Purchase Orders.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Terms & Conditions, Specifications

ANALYST: BRYAN MATUS

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/7/2021

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 10-8-21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02