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SUBJECT: TRAFFIC SIGNAL UNIT PRICE CONSTRUCTION - COUNTYWIDE - RE-BID

BID #: ESC-0006-23 **OPEN DATE:** 11/30/2022

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: EVALUATED BID – ONE (1) YEAR FROM DATE OF CONTRACT EXECUTION WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: TRAFFIC ENGINEERING DIVISION

BASIS OF AWARD: THREE (3) HIGHEST SCORES BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first renewal option with James D. Hinson Electric Contracting Company, Inc. (contract #70176-23) in the annual not-to-exceed expenditure amount of $1,500,000.00. Total revised not-to-exceed award amount will be $3,500,000.00. Period of service will be from January 31, 2024 through January 30, 2025 with two (2) one (1) year renewal options remaining.

Funding for this award will be encumbered from account 32124.153101.565051.001022.00000000.00000.0000000, executed by formal contract amendment #1 through the Office of General Counsel, and processed via Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Section 1.3 Term of Agreement, Previous Award

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: CHRISTOPHER W. LEDEW, P.E., CHIEF, TRAFFIC ENGINEERING DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Donna Deegan, Mayor
Department of Public Works
Traffic Engineering Division
1007 Superior Street
Jacksonville, Florida 32254
(904) 255-7533
www.coj.net

A NEW DAY.

MEMORANDUM

TO: **Dustin L. Freeman, Chief**
Procurement Division

THROUGH: **Nina Sickler P.E., Director**
Department of Public Works

FROM: **Christopher LeDew, P.E., Chief**
Traffic Engineering

SUBJECT: **Amendment #1 - Renewal and NTE Increase Request - Contract #70176-23, Bid #ESC-0006-23**
James D. Hinson Electrical Contracting Company, Inc.
Traffic Signal Unit Price Construction - Countywide

DATE: **October 25, 2023**

The Department of Public Works, Traffic Engineering has received a request from James D. Hinson Electrical Contracting Company, Inc., to exercise the first, of three (3) one (1) year renewal options for Contract #70176-23.

Accordingly, we recommend approval of the renewal option requested by James D. Hinson Electrical Contracting Company, Inc., for the one (1) year service period from ~~February 1, 2024, to January 31, 2025,~~ in the amount of $1,500,000.00. The revised contract amount will be $3,500,000.00. January 31, 2024 – January 30, 2025 DK

We would also like to request a correction within the formal contract in Paragraph 4 for the term to reflect "three (3) additional one-year terms".

Work will continue to be performed under purchase orders issued during the fiscal year from accounts generated by the fiscal year budget administration beginning October 1, 2023.

Please contact Fay Deschenes at 255-7542 with any questions.

Account (other accounts will be used as necessary):

32124.153101.565051.001022.00000000.00000.0000000	$ 1,500,000.00

Attachments: Memo renewal request from James D. Hinson Electrical Contracting Company, Inc.; Signed Award Memo 12/22/2022; Original Contract executed January 31, 2023

JAMES D. HINSON
ELECTRICAL CONTRACTING CO., INC.

October 19, 2023

Carlton Copeland
TRAFFIC ENGINEERING DIVISION
City of Jacksonville I 007 Superior Street
Jacksonville, Florida 32254

Re: TRAFFIC SIGNAL UNIT PRICE CONSTRUCTION 2023/2024 ESC-0006-23

Dear Mr. Copeland:

We would appreciate your consideration of extending the existing Unit Price Contract for an additional year until January 31, 2025. Unit Prices will remain the same.

Thank you very much for the opportunity to work with your division on the contract. Please call me at (904) 262-3805 if I can be of further assistance.

Sincerely,

J. Daniel Hinson
President

11609 COLUMBIA PARK DR W JACKSONVILLE FL 32258-2480 PH (904)262-3805 FAX (904)268-3253 EC0001588

assemblies, control cabinets, vehicle detection loops, interconnect conduit and/or fiber optic cable including terminations, signal cables, electrical power services, and installation of overhead and shoulder mounted traffic control signs. The unit price description of each work effort will specify whether the work to be performed will be done with material or equipment that is supplied by the City or supplied by the contractor. All conduit, loop wire, signal cable and span wire will be provided by the contractor.

Specific project locations and designs will not be known at the time of letting and will be determined during project development. The City will issue no more than three (3) work orders at a time, to each contractor. The City will issue work orders based on satisfactory completion and acceptance of work completed. The City and its staff will be responsible for providing a signal design package to the Contractor for each location through a work order. During the design phase of each work order, the Contractor will attend field meetings with the designer, including a design kickoff meeting and utility coordination meeting. Upon completion of the design, the Contractor will be provided a traffic signal design package for each individual location which will include the applicable pay items and quantities, and plan drawing. The City reserves the right to select and distribute work to be performed.

Please see Section 4 for a full description of the services and deliverables required under this RFP.

1.3 Term of Agreement.

The initial term of agreement will commence upon execution of the Contract and will continue for one (1) year. Buyer will have the option to renew such agreement for up to **three (3)** additional **one (1)** year terms upon satisfactory performance by Contractor. The Contract is subject to early termination as set forth elsewhere in this RFP.

1.4 Minimum Requirements for Contractors.

Contractors must satisfy the following minimum requirements in order to have their Responses evaluated. By submitting a Response, Contractor warrants and represents that it satisfies these requirements. Failure to meet these requirements will result in the Response not being evaluated and being rejected as non-responsive:

1. Contractor shall provide current proof of all business licenses required by local, state, and federal law as applicable.
2. Must be pre-approved by the Florida Department of Transportation (FDOT) under the "Traffic Signal" work classification at the time of bid opening.

1.5 Equal Business Opportunity Program.

It is an official policy of the City of Jacksonville to encourage the maximum participation of Jacksonville Small and Emerging Businesses (JSEBs) in its contract awards based upon availability. To participate as a JSEB on Buyer projects, a company must be certified as a JSEB with the City's Equal Business Opportunity Office.

This RFP and the resulting Contract are subject to requirements of the "Encouragement Plan," which is fully described on Attachment C to this RFP.

Contractors may contact Buyer's Equal Business Opportunity Office at (904) 255-8840 or find the JSEB directory on Buyer's website. Please contact the Contact Person identified in Section 1.12 if you are uncertain of Buyer's website address or if you experience problems accessing it.

1.6 Documents Available for Inspection.

N/A.

1.7 Federal Funds.

Federal funds **will not** be used as part of this solicitation.

1.8 Mandatory Pre-Bid Meeting.

Wednesday, **November 16, 2022** at **10:00 a.m.** at the Ed Ball Building, 214 N. Hogan Street, Room 825 (8th floor), Jacksonville, Florida 32202.

SUBJECT: TRAFFIC SIGNAL UNIT PRICE CONSTRUCTION - COUNTYWIDE - RE-BID

BID #: ESC-0006-23 **OPEN DATE:** 11/30/2022

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: EVALUATED BID – ONE (1) YEAR FROM DATE OF CONTRACT EXECUTION WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: TRAFFIC ENGINEERING DIVISION

BASIS OF AWARD: THREE (3) HIGHEST SCORES BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
The evaluation committee has completed their review of the three (3) responses received for the subject RFP.

Recommend approval of award to all three (3) responding firms. The firms are listed alphabetically below. The rankings of first, second, and third designate the order of qualification of these firms to perform the required services. Work Orders will be issued based on workload and satisfactory completion and acceptance of work completed.

Firm	Score	Rank
James D. Hinson Electrical Contracting Company, Inc.	74.00	2
Miller Electric Company	67.67	3
Traffic Control Devices, LLC	89.34	1

Estimated initial award amount not-to-exceed $2,000,000.00 for each firm ($6,000,000.00 total). Period of service will be one (1) year from the date of contract execution with three (3) one (1) year renewal options.

Funding for this award will be encumbered from account 32124.153101.565051.001022.00000000.00000.0000000 and other accounts as needed, executed by formal contract through the Office of General Counsel, and processed via Purchase Orders.

ATTACHMENTS: Recommendation Memo, Responsiveness Review, Evaluation Matrix, Bid Tabulation, Sections 1.1, 1.3 and 2.6

ANALYST: _____ DAVID KLAGES

RESPECTFULLY SUBMITTED: _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: CHRISTOPHER W. LEDEW, P.E., CHIEF, TRAFFIC ENGINEERING DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 12/22/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 12/22/22

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02