

**PUBLIC NOTICE**  
**PSEC AGENDA**  
**PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**  
**Thursday, March 21, 2024, 10:00 a.m.**  
**Eighth Floor, Conference Room 851**  
**Ed Ball Building, 214 N. Hogan Street**  
**Jacksonville, FL 32202**

**Join Teams Meeting**

For Teams link, please visit [coj.net/departments/finance/procurement](http://coj.net/departments/finance/procurement)

The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the city's intended decision for all recommended actions above the formal threshold. Please refer to 126.106 (e) if you wish to protest any of these items.

Committee Members: Robert Waremburg, Chairman  
 Brennan Merrell, Treasury  
 James McCain, Jr., OGC

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>BID/RFP #</i>	<i>TITLE &amp; ACTION</i>	<i>MOTION</i>	<i>CONTRACT EXP</i>	<i>OUTCOME</i>
Keith Powers April Mitchell	1	P-49-20	<b>Contract Amendment No. 6 Disaster Recovery Consulting Services</b> Jacksonville Fire and Rescue Department	That Contract No. 70930-21 between the City of Jacksonville and Wheeler Emergency Management Consultant LLC for Disaster Recovery Consulting Services be amended to ratify and extend the contract from 03/21/24 to 03/22/25; and increase the maximum indebtedness by \$900,000.00 to a new not-to-exceed maximum of \$10,500,000.00. All other terms and conditions as previously amended shall remain unchanged.	03/21/24	
John Baxter Daniel VanSickle	2	P-44-23	<b>Subcommittee Report Professional Services for Various Pedestrian Improvements and Sidewalk Projects</b> Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the seven (7) proposals received in response to the Request for Proposal, all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 1) Almond Engineering, P.A. 2) Civil Services, Inc. 3) England Thims & Miller, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <b>Almond Engineering, P.A.</b> , the number one (1) ranked firm.		
Jill Enz Robert Scott	3	P-08-23	<b>Fee &amp; Contract Negotiations Professional Design Services</b> Department of Public Works Engineering & Construction Management Division	That the city of Jacksonville enter into a contract with Prosser Inc., for Professional Design Services for Sports Fields that incorporates the attached Scope of Services identified as Exhibit 'A' and Rate Schedules, identified as Exhibit 'B'; Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto; the maximum indebtedness of the City pursuant to this agreement is \$3,000,000.00; the period of service is from execution of contract to Project Completion; All other terms and conditions are per the RFP and the city's standard contract language.		
Steven Long Jill Enz	4	P-10-19	<b>Contract Amendment No. 2 Professional Design Services for the Southbank Riverwalk Extension</b> Department of Public Works/Engineering & Construction Management Division	That Contract No. 70145-20, originally executed June 4, 2020, between the City and The Haskell Company for Professional Design Service for the Southbank Riverwalk Extension be amended to incorporate the attached Scope of Services identified as Exhibit 'E' and Fee Schedule identified as Exhibit 'F'; to increase the not-to-exceed limit for Design by \$24,500.00 from \$428,844.96 to a new limit of \$453,344.96, thereby increasing the	<i>"To project completion"</i>	

				maximum indebtedness by \$24,500.00 to a new not-to-exceed maximum amount of \$1,052,838.63. All other terms and conditions as previously amended shall remain the same.		
Gary Goldsberry Alan Tablada	5	P-05-24	<b>Introduce &amp; Review Scope Engineering Design Services for Angel Lakes Drainage Improvements</b> Department of Public Works/Engineering & Construction Management Division	That the committee approve the Scope of Services/Request for Proposal as presented with such minor changes thereto as may be approved by the Chief of Procurement and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and applicable federal and state laws.		
Meeting Adjourned: _____						

*"The next PSEC meeting is scheduled to be held on Thursday, April 4, 2024"*