

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

Minutes for Thursday, September 21, 2023, 10:00 a.m.

Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

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The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the city's intended decision for all recommended actions above the formal threshold. Please refer to 126.106 (e) if you wish to protest any of these items.

Committee Members: ✓ Robert Waremburg, Chairman
✓ Brennan Merrell, Treasury
✓ James McCain, Jr., OGC

Subcommittee Members	ITEM #	BID/RFP #	TITLE & ACTION	MOTION	CONTRACT EXP	OUTCOME
Karen Bowling Brittany Norris ✓	1	SS-14629-23 (P-40-23 SS#2)	Single Source Award Grant Consulting Services Office of the Mayor	That the City of Jacksonville enter into a Single Source Contract with Langton Consulting, for the provision of Grant Consulting Services; that incorporates the attached Scope of Services identified as Exhibit 'A' and Fee Summary identified as Exhibit 'B'; the total maximum indebtedness is a not-to-exceed amount of \$300,000.00; the period of service is from Execution of the contract to September 10, 2024; All other terms and conditions are per the City's standard contract language.		Approved 4-0
Guy Parela Lori Boyer David Hahn ✓	2	P-38-21	Contract Amendment No. 1 Shipyards West Public Park Design Downtown Investment Authority	That Contract No. 71921-22 between the Downtown Investment Authority and Agency Landscape Planning, LLC, be amended to exercise the first and only renewal option extending the period of service from October 1, 2023, to March 30, 2024. The maximum indebtedness shall remain a not-to-exceed amount of \$447,961.00; all other terms and conditions shall remain the same.	09/30/23	Approved 4-0
Keith Powers April Mitchell ✓ Andre Ayoub	3	P-09-21	Contract Amendment No. 3 Disaster Recovery and Mitigation Consulting Services Jacksonville Fire and Rescue Department/Emergency Preparedness	That Contract No. 71181-21 between the City of Jacksonville and Ernst & Young, LLP for Disaster Recovery and Mitigation Consulting Services for Incidents and Events, be amended to exercise the first renewal option extending the period of service from September 27, 2023, thru September 26, 2024, with two (2) renewal options remaining. The maximum indebtedness shall remain a not-to-exceed amount of \$2,000,000.00. All other terms and conditions shall remain unchanged.	09/27/23	Approved 4-0
Jonathan Page ✓ Jill Enz	4	P-34-22	Fee & Contract Negotiations Professional Services for Metropolitan Park Design Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with Civitas, Inc., for Professional Services for Metropolitan Park Design, that incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; provide a lump-sum amount for Design Services in the amount of \$1,193,446.35 and not-to-exceed limits for: Environmental in the amount of \$2,500.00, Civil Engineering in the amount of \$143.50, Event Architecture/Programming in the amount of \$20,000.00, Event Risk Management in the amount of \$6,420.00 and Public Engagement in the amount of \$8,000.00, with a maximum indebtedness to the City in the amount of \$1,230,509.85. The period of service is from execution of the contract to Project Completion. All other terms and conditions are per the RFP and the City's standard contract language.		Approved 4-0

<p>Steve Long Robin Smith David Hahn ✓</p>	<p>5</p>	<p>P-24-09</p>	<p>Contract Amendment No. 5 Engineering Services for Chaffee Road Department of Public Works/Engineering & Construction Management Division</p>	<p>That Contract No. 6579-14, originally executed January 21, 2010, between the City and Connelly & Wicker, Inc., for Engineering Services for Chaffee Road, be amended to incorporate the attached scope of Services, Exhibit J, Fee Summary Exhibit K to increase the rates as requested in Exhibit K and to increase the lump-sum amount for Design Services by \$46,545.80 to a new limit of \$2,147,457.51, to increase the not-to-exceed limits for: Survey Services by \$50,000.00 to a new limit of \$424,334.32, Bridge Design by \$137,420.71 to a new limit of \$187,236.86, Signalization Design by \$15,000.00 to a new limit of \$67,186.78, Geotechnical by \$101,953.25 to a new limit of \$210,727.04 and Plans Update by \$103,000.00 to a new limit of \$116,486.09 and to add new not-to-exceed limits for Floodplain Mitigation Support in the amount of \$40,000.00, Bid Package for Pond 2 in the amount of \$45,000.00 and Hall Property Design in the amount of \$30,000.00 and Right-Of-Way Acquisition Support in the amount of \$75,000.00 and to restate the limits for Variable Message Boards as \$4,569.50, Wetlands as \$2,791.36, Misc. Structure Design as \$16,415.74, Traffic Study as \$4,281.34, Environmental Site Assessment as \$2,010.65, Utility Test Holes as \$4,000.00 and Meetings as \$15,000.00; thereby, increasing the maximum indebtedness to the City by \$643,919.76 to a new not-to-exceed maximum of \$3,392,497.19. All other terms and conditions of the Agreement shall remain unchanged.</p>	<p><i>"To Project Completion"</i></p>	<p>Approved 4-0</p>
<p>Robin Smith James Carroll Michael Derbaum ✓</p>	<p>6</p>	<p>P-12-18</p>	<p>Contract Amendment No. 4 Professional Design Services for Old Middleburg Road South from Argyle Forest Blvd to 103rd Street Department of Public Works/Engineering & Construction Management Division</p>	<p>That Contract No. 6398-27, originally executed June 12, 2019, between the City and England-Thims & Miller, Inc., for Professional Design Services for Old Middleburg Road South from Argyle Forest Blvd. to 103rd Street be amended to incorporate the attached Scope of Services identified as Exhibit 'I' and Contract Fee Schedule identified as Exhibit 'J', increase the lump-sum amount for Design Services by \$216,681.00 from \$2,142,143.83 to a new lump-sum amount of \$2,358,824.83. The Not-To-Exceed limits for Structural Services in the amount of \$185,853.42, Geotechnical Services in the amount of \$344,246.66, SUE Designation and Locates in the amount of \$312,202.74, Wetland Permitting in the amount of \$38,200.00, Environmental Services in the amount of \$40,097.76, Traffic Counts in the amount of \$23,643.00; Traffic Study/Signalization Services in the amount of \$162,102.00, Survey/Mapping Services in the amount of \$910,995.88, Lighting in the amount of \$165,571.43 and Miscellaneous in the amount of \$36,562.85 will remain the same. Thereby, increasing the maximum indebtedness to the City by \$216,681.00 to a new not-to exceed maximum indebtedness of \$4,578,300.57. All other terms and conditions shall remain unchanged.</p>	<p><i>"To Project Completion"</i></p>	<p>Approved 4-0</p>
<p>Robin Smith Christopher LeDew David Hahn ✓</p>	<p>7</p>	<p>P-47-20</p>	<p>Contract Amendment No. 2 Traffic Signal Engineering Services Department of Public Works/Traffic Engineering Division</p>	<p>That Contract No. 71446-22, originally executed December 9, 2021, between the City of Jacksonville and Peters & Yaffee, for Traffic Signal Engineering Services be amended to exercise the first renewal option extending the period of service from December 9, 2023, to December 8, 2025, with one renewal option remaining; and increase the maximum indebtedness by \$4,000,000.00 to a new not-to-exceed amount of \$9,000,000.00. All other terms and conditions shall remain the same.</p>	<p>12/09/23</p>	<p>Approved 4-0</p>
<p>Jill Enz Bob Scott ✓</p>	<p>8</p>	<p>P-08-23</p>	<p>Subcommittee Report Engineering Design Services for Sports Fields Department of Public Works/Engineering & Construction Management Division</p>	<p>It is the consensus of the committee that of the seven (7) proposals received in response to the Request for Proposals, all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are:</p> <ol style="list-style-type: none"> 2) Dix. Hite + Partners, Inc. 3) England Thims & Miller, Inc 1) Prosser, Inc. 		<p>Approved 4-0</p>

				We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Prosser, Inc.</u> , the number one (1) ranked firm.		
Jack Gabriel Jonathan Page ✓	9	P-04-23	Subcommittee Report Construction Engineering and Inspection Services for 4 Downtown Roadway Projects Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the six (6) proposals received in response to the Request for Proposals, all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: <ol style="list-style-type: none"> 1) AE Engineering, Inc. 2) CSI Geo, Inc. 3) RS&H, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>AE Engineering, Inc.</u> , the number one (1) ranked firm.		Approved 4-0
Meeting Adjourned: <u>10:10 A.M.</u>						

"The next PSEC meeting is scheduled to be held on Thursday, October 5, 2023."