PUBLIC NOTICE
AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, November 29, 2018, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman
Randall Barnes, Treasury
Jeff Close, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Charlene Hill Richard Reilly	P-02-19	**Introduce & Review Scope** **Actionstep Software Service Solution** ITD/Human Rights Commission	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the city's Procurement ordinances, policies, procedures and applicable federal and state laws.		
Dave McDaniel Fred Pope	P-08-19	**Introduce & Review Scope** **Comprehensive Cemetery Assessment Services** Department of Public Works	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the city's Procurement ordinances, policies, procedures and applicable federal and state laws.		
Duane Kent Jill Enz	P-08-17	**Contract Amendment No. 2** **Professional Design Services for Lonnie Miller Park, Amenities** Department of Public Works/Engineering & Construction Management Division	That Contract No. 9092-02 originally executed December 6, 2017, between the City of Jacksonville and Pond & Company Corporation for Professional Design Services for Lonnie Miller Park Amenities is amended to: (i) incorporate the attached Scope of Services identified as Exhibit 'E' and Contract Fee Summary identified as Exhibit 'F'; (ii) increase the lump-sum amount for Design Fee by $5,221.87 to a new limit of $448,836.04; and (iii) add a new not-to-exceed amount of $39,200.00 for Tree Survey; thereby (iv) increasing the maximum indebtedness by $44,421.87 to a new maximum indebtedness of $708,693.12. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	*To project completion*	
Bill Joyce Ed Starnes	P-37-16	**Contract Amendment No. 2** **Construction Engineering and Inspection Services for Coastline Drive and Liberty Street Bridge Replacement Project** Department of Public Work/Engineering & Construction Management Division	That Contract No. 8107-07 originally executed October 20, 2016, between the City of Jacksonville and GAI Consultants, Inc., for Construction Engineering and Inspection Services for Coastline Drive and Liberty Street Bridge Replacement Project be amended to: (i) incorporate the attached scope of services identified as Exhibit 'E' and contract fee summary identified as Exhibit 'F'; (ii) increase the not-to-exceed limit for Construction Engineering and Inspection Services by $891,433.61 to a new limit of $3,188,424.61; thereby (iii) increasing the maximum indebtedness by $891,433.61 to a new total maximum of $3,188,424.61. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	*To project completion*	

Bill Joyce Duane Kent	P-04-19	**Introduce & Review Scope Professional Design Services for McCoy's Creek Restoration** Department of Public Works	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the city's Procurement ordinances, policies, procedures and applicable federal and state laws.		
Ed Starnes Robert Skalitzky	P-52-17	**Contract Amendment No. 4 Professional Services for Dock Inspections and Designs** Department of Public Works/Engineering & Construction Management Division	That Contract No. 8567-02, originally executed November 14, 2017, between the City of Jacksonville and Taylor Engineering, Inc., for Professional Services for Dock Inspections and Designs be amended to: (i) incorporate the attached Scope of Services identified as Exhibits O and P and Contract Fee Summary identified as Exhibit 'Q'; (ii) increase the not-to-exceed limits for Design Services for: Trout River Floating Dock in the amount of $600.00 to a new limit of $106,401.38 and Geotechnical by $16,500.00 to a new limit of $55,200.00; thereby (iii) increasing the maximum indebtedness to the city by $17,100.00 to a new total maximum of $704,158.15. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	*To project completion*	
Ed Starnes Duane Kent	P-28-18	**Subcommittee Report Professional Design Services for Dock Inspections and Designs Department of Public Works/Engineering & Construction Management Division**	It is the consensus of the committee that of the four (4) companies/firms responding to the Request for Proposal (RFP) all were found to be responsive, interested, qualified and available to provide the services required by the RFP. The ranking of first, second and third, designates the order of qualification of these firms to perform the required services and alphabetically they are: 1) Applied Technology & Management, Inc. 3) Construction & Engineering Services Consultants, Inc. 2) Taylor Engineering, Inc. We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with Applied Technology & Management, Inc., The number one ranked company.		
MEETING ADJOURNED: _____					

cc: Council Auditor
Subcommittee Members