City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
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Jacksonville, FL 32202
(904) 255-8762
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ONE CITY. ONE JACKSONVILLE.

November 16, 2018

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E.
Director

11/26/18 09:53:40
Procurement Division

FROM: Ed Starnes, P.E., J.D.
Acting Chief, Engineering and Construction Management Division

R. Duane Kent, P.E.
Engineer Manager

Jill Enz, Manager,
Parks Development and Natural Resources

SUBJECT: P-08-17 Professional Design Services for Lonnie Miller Park Amenities
Pond & Company Corporation, Contract 9092-02 Amendment 2
RPCP327F5720-069505-PR0215-14 $44,421.87

Lonnie Miller Park is located on a former ASH site. Originally, it was understood that the site was exempt from any tree protection requirements; however, it has now been determined that only specific areas of the site, where ash is being remediated, are exempt. Consequently, tree mitigation is required for the non-remediation areas and a tree survey is needed to identify the protected trees in those areas in order to develop a mitigation plan. Negotiations have resulted in the attached Scope of Services, Exhibit E and Fee Summary, Exhibit F. JSEB firms to be utilized to meet the 20% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that Contract Number 9092-02, originally executed December 6, 2017 between the City and Pond & Company Corporation for the Professional Design Services for Lonnie Miller Park Amenities be amended to incorporate the attached Scope of Services, Exhibit E and Fee Summary, Exhibit F, to increase the lump sum Design Fee by $5,221.87 to a new amount of $448,836.04 and to add a new not to exceed limit for Tree Survey in the amount of $39,200.00, thereby increasing the maximum indebtedness by $44,421.87 to a new maximum of $708,693.12. All other terms and conditions are as provided in the RFP and the City's standard contract language.

ES/lw

Attachment: Exhibits E & F
JSEB Participation

cc: Lori West, Contract Specialist

SCOPE OF SERVICES
FOR
PROTECTED TREE SURVEY/
TREE MITIGATION PLAN
LONNIE MILLER PARK
CITY OF JACKSONVILLE, FLORIDA

I. INTRODUCTION

It was originally understood that the Lonnie Miller Park site was exempt from any Tree Protection requirements as this was a former ASH site. A Protected Tree Survey and Tree Mitigation Plan was not included in POND's original scope and fee proposal. It has now been determined that the site is not exempt, and any protected trees removed must be mitigated for.

SCOPE OF WORK

POND will provide professional engineering services and supporting consultant services to execute the following activities:

Protected Tree Survey:
Provide Protected Tree Survey, excluding wetlands, for Lonnie Miller.

Tree Mitigation Plan:
POND shall prepare a Tree Mitigation Plan identifying all protected trees that must be removed for ASH remediation or grading activity. POND will coordinate with ETM on limits of ASH remediation and grading. Existing protected trees that can be preserved will be identified and tree protection barriers included on the plan.

Upon review and approval of the fee proposal and Notice to Proceed POND will schedule the surveyor to begin locating trees. This effort is expected to take 6 to 8 weeks to complete from NTP. Upon receipt of Protected Tree Survey, POND will prepare a Tree Mitigation Plan. This effort will take one week to complete.

We appreciate this opportunity very much to continue working with you on this exciting project. Upon your review of the above information if you should have any questions please give me a call to discuss. If you are in agreement with the scope of services as provided above, please sign and date and return one copy to POND for our records.

Sincerely,

Marty Child, PLA
Project Manager

_____ _____
Authorized Signature/Title Date
(Scope of Services Approval)

Exhibit 'E'

PROJECT FACT SHEET

NAME OF PROJECT: Lonnie Miller Park (Protected Tree Survey/Tree Mitigation Plan)
FROM: N/A
TO: N/A
LENGTH: N/A
ESTIMATOR NAME / DATE: Marty Child / 09/13/2018

CONSULTANT: Pond and Company (POND)
CONTRACT NO.:
PREPARED: FMC

CONSULTANT SALARY RATES:

Principal	$ 96.15
Project Manager	$ 38.46
Design Engineer	$ 39.00
Design Architect	$ 55.89
Designer or Technician	$ 24.52
Clerical	$ 18.02

APPROVED OVERHEAD RATE: 167.11 %

SUBCONSULTANTS: See attached Scope and Fee proposals

Exhibit 'E'

EXHIBIT F

CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL	
1. Project Lonnie Miller Park (Protected Tree Survey/ Mitigation Plan)	2. Proposal Number
3. Name of Consultant Pond and Company (POND)	4. Date of Proposal 09/13/18

PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	$ 96.15	0	$0.00	
Project Manager	$ 38.46	20	$769.20	
Design Engineer	$ 39.00	0	$0.00	
Design Architect	$ 55.89	0	$0.00	
Designer or Technician	$ 24.52	40	$980.80	
Clerical	$ 18.02	0	$0.00	
TOTAL DIRECT LABOR		60 Hours		$1,750.00
6. Overhead (Combined Fringe Benefit & Administrative)			167.11%	$2,924.43
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				$4,674.43
8. PROFIT: Labor Related Costs (Item 7)			x 10%	$467.44

PART III - OTHER COSTS		
9. Miscellaneous Direct Costs		
Travel From: [Consultant Office Location]	$ 20.00	
Reproduction (Blue Line & Sepias)	$ 60.00	
	$	
	$	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL		$80.00
10. SUBCONTRACTS (Lump Sum)		
SUB-CONTRACT SUB-TOTAL		$0.00
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)		$5,221.87
11. REIMBURSABLE COSTS (Limiting Amount)		
Protected Tree Survey (RE Holland)	$ 39,200.00	
SUB-TOTAL REIMBURSABLES		$39,200.00

PART IV - SUMMARY	
TOTAL AMOUNT OF AMENDMENT #7 (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	**$44,421.87**
12. PRIOR CONTRACT AMOUNT	$664,271.25
AMENDED AMOUNT OF CONTRACT	**$708,693.12**

ESTIMATE OF WORK EFFORT AND FEE FOR CONSTRUCTION PLANS

CONSULTANT: Pond and Company (POND)
CONTRACT NO.:

ESTIMATOR NAME / DATE: Marty Child / 09/13/2018

NAME OF PROJECT: Lonnie Miller Park (Protected Tree Survey/Tree Mitigati
FROM: N/A
TO: N/A
LENGTH: N/A

No. / ACTIVITY	PRINCIPAL RATE/HR: $96.15		PROJECT MANAGER RATE/HR: $38.46		DESIGN ENGINEER RATE/HR: $39.00		DESIGN ARCHITECT RATE/HR: $ 55.89		DESIGNER RATE/HR: $ 24.52	
	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST
I.5.A Tree Mitigation Plan	0	$0.00	20	$769.20	0	$0.00	0	$0.00	40	$980.80
TOTAL	0	$0.00	20	$769.20	0	$0.00	0	$0.00	40	$980.80

No. / ACTIVITY	CLERICAL RATE/HR: $18.02		MAN HOURS	SALARY	AVG.	SALARY COST
	MAN HOURS	LABOR COST	BY ACTIVITY	COST BY ACTIVITY	HOURLY COST	DIST. %
I.5.A Tree Mitigation Plan	0	$0.00	60	$1,750.00	$29.17	100.0
TOTAL	0	$0.00	60	$1,750.00	$29.17	100.0

MISCELLANEOUS DIRECT COST

CONSULTANT: Pond and Company (POND)
CONTRACT NO.:
PREPARED: FMC

NAME OF PROJECT: Lonnie Miller Park (Protected Tree Survey/Tree Mitigation Plan)
FROM: N/A
TO: N/A

ITEM DESCRIPTION											ITEM TOTAL	COMMENTS
Drafting Medium: (Original Reproducibles)												
Reproduction (Blue Line & Sepias)												
		24 x 36			11 x 17							
Phase I (30%)		0	Sheets		0	Sheets						
Phase II (60%)		0	Sheets		0	Sheets						
Phase III (90%)		20	Sheets		200	Sheets						
Phase IV (100%)		0	Sheets		0	Sheets						
Bid Set		0	Sheets		0	Sheets						
	Total Sheets		Sheets		200	Sheets						
		30	Sheets @	$	2.00	=		$60.00				Full Size Plans
			Sheets @	$	0.05	=		$0.00				
			Sheets @	$	0.09	=		$0.00			$60.00	
Travel From: [Consultant Office Location]												
To Project:	# Trips											
Transport.	1	x	20	miles x	$	0.50	per mile*			$10.00		Site Visit
To Ed Ball Building:	# Trips											
Transport.	2	x	10	miles x	$	0.50	per mile*			$10.00		Coord. Meetings
To Other Agency:	# Trips											
Transport.	0	x	20	miles x	$	0.50	per mile*			$0.00	$20.00	
Shipping											$0.00	No additional deliveries required
Other (Specify)											$0.00	
TOTAL COST											$80.00	

* MAXIMUM $ 0.50 / MILE

EBO FORM 1
SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

Name of Proposer: **RE Holland**

Project Title: **Lonnie Miller Park**

Proposal Number: _____ Total Base Proposal Amount (if applicable): **$44,421.87**

***Please list all JSEBs first**

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage
RE Holland	Non-MBE	Surveying services	**$39,200 / 88%**

Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	
Hispanic-American Participation Total	
Native-American Participation Total	
Asian-American Participation Total	
Woman Participation Total	
Non-MBE Participation Total	**$ 39,200.00**

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer: _____ Title: Vice President Date: October 23, 2018

Print Name: Nina Sickler