SUBJECT: **LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 1- JSEB SET-ASIDE**

BID #: JSC-0452-18 OPEN DATE: **2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 06/30/18 to K and J Lawn Care LLC., in the amount of $1,011,917.13; Increase on 11/08/18 in the amount of $253,428.61; Increased on 03/28/19 in the amount of $72,305.00; Increased on 09/19/19 in the amount of $1,084,222.93.

Recommend approval to utilize the first renewal option with K and J Lawn Care, in the annual expenditure amount of $2,168,445.06. Period of service will be from June 30, 2020 through June 30, 2022, with one (1) two (2) year renewal option remaining. Total revised award amount not-to-exceed $4,590,319.53.

This award is to be funded by account(s): 00111.154001.534100.000000.00001200.00000.0000000 and; 44101.154004.534100.000000.00000000.00000.0000000 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED David Pearson
for GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 472-2910
www.coj.net

ONE CITY. ONE JACKSONVILLE.

TO: Greg Pease, Division Chief
Procurement Division

THRU: John Pappas, Director
Public Works Department

FROM: Dave McDaniel, Division Chief
Mowing and Landscape Maintenance Division

DATE: May 11, 2020

SUBJECT: **First Renewal – Landscape Services for City Rights-Of-Way South Area 1-JSEB Set-Aside**

Bid Number:	JSC-0452-18
Master Blanket:	8A09282
Contractor:	K and J Lawn Care
Increase Amount:	$2,168,445.06

The Mowing and Landscape Maintenance Division of the Department of Public Works respectfully requests approval to exercise the first of two renewal options with K and J Lawn Care for continued services beginning June 30, 2020 through June 30, 2022. The amount requested for this first, two year renewal is $2,168,445.06. The current award not-to-exceed limit is $2,421,874.47 the new award not-to-exceed cumulative limit will be $ 4,590,319.53.

Funds will be encumbered by a release from Master Blanket No. 8A09282-3 using the following accounts
PWML011MOW-03410 = 00111.154001.534100.000000.00001200.00000.0000000 and
PWML461MOW-03410 = 44101.154004.534100.000000.00000000.00000.0000000

Please find the attached letter dated April 27, 2020 from K and J lawn Care stating their compliance with the renewal period.

JSEB Set aside.

Should you have any questions or require additional information concerning this request, please contact Russ Perry at 255-4306.

Cc: Marilyn Laidler, Purchasing Analyst, Procurement Division
Russ Perry, Mowing & Landscape Contract Manager
Jejuan Mathis- Williams, Contract Administration Coordinator

Attachment: Agreement Letter – K and J Lawn care

K and J Lawn Care

904-226-2031

April 27, 2020

Pursuant to Bid Number JSC-0452-18 for the Pre-Qualification for Landscape Maintenance Services for City Right-of-Ways South Service Area 1, K and J Lawn Care, LLC. accepts the first renewal offer beginning June 30, 2020.

Thank you,

Kimberly Evans

7001 CISCO GARDEN RD., JACKSONVILLE, FL 32219

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

July 16, 2019

Kimberly Evans
K and J Lawn Care, LLC
7001 Cisco Garden Road
Jacksonville, FL. 32219

RE: Re-certification Approved

Dear Mrs. Evans:

The City of Jacksonville is pleased to announce that your company has been re-certified as a Jacksonville Small and Emerging Business Enterprise (JSEB). This certification enables your company to compete for work and perform work as a JSEB enterprise. JSEB certification does NOT guarantee work. Your company is certified to participate in the areas of:

909 Building Construction Services, New (incl. Maintenance and Repair Services)
-76 Site Work (Incl. Site Clean-Up)
968 Public Works and Related Services
-88 Tree and Shrub Removal Services
988 Roadside, Grounds, Recreational and Park Area Service, specifically:
-For Specific Items, See JSEB Directory.

K and J Lawn Care, LLC will be identified as a certified woman JSEB business on our website for tracking purposes. The City of Jacksonville's Jacksonville Small and Emerging Business website can be found at www.jseb.coj.net.

Your company's stature with the City of Jacksonville is active for one year provided there are no changes in ownership, control/operations of the company, or eligibility requirements during this certification period. Please be advised that you are required to notify this agency immediately of any changes in your business ownership, control/operations, or business services capabilities.

Sincerely,

Rose Nettles, JSEB Administrator
Jacksonville Small and Emerging Business

Certification Approval Date: July 16, 2019
Certification Expiration Date: July 08, 2020

K & J LAWN

JSMITH

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 9/16/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Cecil W. Powell & Company
219 N. Newnan Street
Jacksonville, FL 32202

CONTACT NAME: Joanne Smith, CIC
PHONE (A/C, No. Ext): (904) 353-3181 FAX (A/C, No): (904) 353-5722
E-MAIL ADDRESS: Jsmith@cwpowellins.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Southern Owners Ins Co	10190
INSURER B: Auto Owners Insurance Company	18988
INSURER C: Bridgefield Employers Ins Co	10701
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
K and J Lawn Care, LLC
7007 Cisco Gardens Road
Jacksonville, FL 32219

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC	X	X	7848775119	8/30/2019	8/30/2020	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY	X	X	5248769000	8/30/2019	8/30/2020	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 0			5248769001	8/30/2019	8/30/2020	EACH OCCURRENCE	$ 4,000,000
							AGGREGATE	$ 4,000,000
								$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	X	83053904	8/30/2019	8/30/2020	X PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT	$ 500,000
							E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
J & D Maintenance and Services is an additional insured with respect to general liability and auto liability per the attached policy forms. A waiver of subrogation applies with respect to auto liability, general liability and workers compensation per the attached policy forms.

CERTIFICATE HOLDER

J & D Maintenance and Services
P O Box 37389
Jacksonville, FL 32236

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Susan Jordan

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SUBJECT: **LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 1- JSEB SET-ASIDE**

BID #: JSC-0452-18 OPEN DATE: **2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award to K and J Lawn Care LLC, in the amount of $1,084,222.93, for a total revised award amount not-to-exceed $2,421,874.47.

This award is to be funded by account(s): PWML011MOW-03410; PWML461MOW-03410 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/19/19

Teresa R Eilman

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/19/19

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: **LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 1- JSEB SET-ASIDE**

BID #: JSC-0452-18 OPEN DATE: **2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award to K and J Lawn Care LLC, in the amount of $72,305.00, for a total revised award amount not-to-exceed $1,337,651.54.

This award is to be funded by account(s): PWML011MOW-03410; PWML461MOW-03410 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 3/28/19

AAWD

OTHER:

ACTION OF AWARDING AUTHORITY DATE 3/28/19

MR

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: **LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 1- JSEB SET-ASIDE**

BID #: JSC-0452-18 OPEN DATE: **2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award to K and J Lawn Care LLC, in the amount of $253,428.61, for a total revised award amount not-to-exceed $1,265,346.54.

This award is to be funded by account: PWML011MOW-03410; PWML461MOW-03410 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 11/08/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/08/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: **LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 1- JSEB SET-ASIDE**

BID #: JSC-0452-18 OPEN DATE: **2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject A Sanctuary House of N. FL, Inc due to vendor being deemed non-responsive for failure to meet minimum annual billing value as set forth in the minimum requirements (Item #2 revised per addendum #4), failure to provide required equipment listed and failure to provide required certificate of insurance.

Recommend approval of award to the lowest responsive, responsible bidder K and J Lawn Care LLC, in the annual expenditure amount of $1,011,917.93. Period of service will be two (2) years from date of award, with two (2) year renewal options.

This award to be funded by account: PWML011MOW-03410; PWML461MOW-03410 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, JSEB Letter, Vendor Rejection Confirmation Email, Minimum Requirements, Addendum #4, Basis of Award, Scope of Work

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 6/28/18

Teresa R Eilman

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/30/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05