4

SUBJECT: WATER TREATMENT PLANT MAINTENANCE, REPAIR, AND INSPECTION AT VARIOUS CITY LOCATIONS

BID #: SC-0293-23 **OPEN DATE:** 2/22/2023

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 27 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first renewal option with U.S. Water Services Corporation in the annual expenditure amount of $150,000.00. Total revised not-to-exceed award amount will be $300,000.00. Period of service will be from March 31, 2024 through March 30, 2025 with three (3) one (1) year renewal options remaining.

Funding for this award will be encumbered from account 54101.155007.534100.000000.00000000.00000.0000000 and processed via Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Term of Agreement, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

DocuSign Envelope ID: AD385FEA-0B6C-4F93-964F-16E94F090C68

A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Department Name
Street Address
City, State ZIP
(904) 630-CITY
Jacksonville.gov

MEMORANDUM

TO: **Dustin L. Freeman**
Chief of Procurement

THRU: **Nina Sickler, P.E. Director,**
Department of Public Works

FROM: **Roy Birbal, Chief,**
Public Buildings Division

SUBJECT: **Renewal #1 - POA-70321-23, Bid #SC-0293-23**
U.S. Water Service Connection
Water Treatment Plant Maintenance, Repair, and Inspection

DATE: **2/21/2024**

The Department of Public Works, Public Buildings Division has received a request from US Water Service Connection to renew the referenced contract, which expires on March 30, 2024.

Accordingly, we request approval of the renewal request in the amount of $150,000.00. The revised not to exceed amount will be $300,000.00 and the service period will be from award date through March 30, 2025.

Account No.	Amount Encumbered
54101.155007.534100.00000000.00000.0000000	$150,000.00

Attachments:

Vendor Letter

COI

DocuSign Envelope ID: AD385FEA-0B6C-4F93-964F-16E94F090C68

U.S. Water Services Corporation

Water and Wastewater Utility Operations, Maintenance, Engineering, Management

February 15, 2024

Jeremy Wright
Public Works Compliance Manager
City of Jacksonville Department of Public Works
555 W. 44th Street
Jacksonville, Florida 32208

RE: Bid SC-0293-23 Contract Renewal Water Treatment Plant Maintenance, Repair and Inspections

Dear Mr. Wright,

U.S. Water Services Corporation (USWSC) appreciates the opportunity to work with the City of Jacksonville over the past year. The current Bid SC-0293-23 expires March 8, 2024, and in accordance with the contract would like to extend the RFP for the next year to end if agreeable by the City.

USWSC appreciates the relationship with the City and looks forward to another year.

Sincerely,

Kaycee Rupe, CFO
U.S. Water Services Corporation
4939 Cross Bayou Blvd.
New Port Richey, FL 34652
KRupe@uswatercorp.net

TERMS AND CONDITIONS

1. SCOPE

The City of Jacksonville's **Public Works Department/Public Buildings Division** is currently accepting bids to obtain a source of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for **Water Treatment Plant Maintenance, Repair and Inspection** as listed in the bid documents.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder(s). Bidders must bid on all items to be considered for award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement will be one (1) year from date of award with four (4) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. MINIMUM REQUIREMENTS

Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

A. All bidders must submit certifications of a minimum Class "C" Water Distribution System Operator license from the State of Florida
B. Show proof of 2 fully equipped service vehicles
C. The bidding contractor must maintain a minimum of 2 Class "C" operators on staff full time.

5. PRE-BID CONFERENCE

None

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period. The City reserves the right to add or delete items during the contract period. The City will order on an as needed basis.

8. DELIVERY

Various Locations A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

9. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may

SUBJECT: WATER TREATMENT PLANT MAINTENANCE, REPAIR, AND INSPECTION AT VARIOUS CITY LOCATIONS

BID #: SC-0293-23 **OPEN DATE:** 2/22/2023

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 27 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Request approval to increase the award to U.S. Water Services Corporation in the amount of $60,000.00 to ensure sufficient funding for the remainder of the current contract term. Total revised not-to-exceed award amount will be $150,000.00.

Request approval to extend the current contract expiration date from 3/8/24 through 3/30/24 (with four (4) one (1) year renewal options) to align with the current monthly inspection schedule.

Funding for this award will be encumbered from various agency accounts and processed via Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Previous Award

ANALYST: _____ DAVID KLAGES

RESPECTFULLY SUBMITTED: _____ JUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/26/2023

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 10/30/2023

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Kelli O'Leary
Deputy Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-04

SUBJECT: **WATER TREATMENT PLANT MAINTENANCE, REPAIR, AND INSPECTION AT VARIOUS CITY LOCATIONS**

BID #: SC-0293-23 OPEN DATE: **2023-02-22**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: **SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS**

AGENCY: **PUBLIC BUILDINGS**

BASIS OF AWARD: **ALL OR NONE TO THE LOWEST, RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED: 27 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to lowest, responsive, responsive bidder, U.S. Water Services Corporation, for water treatment maintenance, repair and inspections for public buildings at various city locations in the amount not-to-exceed $90,000.00. Period of service is for one (1) year from date of award with four (4) one (1) year renewal options.

Funding Source: – Various account codes to be encumbered by purchase order.

Attachments: Recommendation Memo, Tabulation, and Terms and Conditions

ANALYST: JACLYN STAMOS

RESPECTFULLY SUBMITTED: Dustin L. Freeman, Chief Procurement Division

CONCURRENCE BY: **ROY BIRBAL, CFM, CHIEF, PUBLIC BUILDINGS**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 3/9/2023

OTHER:

ACTION OF AWARDING AUTHORITY DATE 3/9/23

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02