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SUBJECT: KITCHEN RENOVATIONS AT FIRE STATION NO. 12 & 17

BID #: CF-0323-24 **OPEN DATE: 02/21/2024**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – ONE-TIME PURCHASE

AGENCY: FIRE/RESCUE

BASIS OF AWARD: ALL OR NONE, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 46 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject the bid submission from Modern Effect, LLC for not including a proposal form/price sheet in their bid submission.

Recommend approval of award to Southeastern Stainless Fabricators, Inc., as the lowest responsive, responsible bidder for Kitchen Renovations at Fire Stations No. 12 & 17 for the Jacksonville Fire and Rescue Department. Total estimated not-to-exceed expenditure is $121,878.00.

Fire Station #12 - $61,892.00
Fire Station #17 - $59,986.00

Funding for this award to be encumbered by account:
Station # 12 - 32124.127001.565051.010365.000000.00000.0000000
Station # 17 - 32124.127001.565051.010364.000000.00000.0000000
To be executed by Purchase Order

Attachments: Recommendation Memo, Tabulation Sheet, Specifications, Terms and Conditions, Rejection Letter

Analyst: OLIVE WALLACE-COHEN **RESPECTFULLY SUBMITTED:** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: KEITH POWERS, DIRECTOR/FIRE CHIEF

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FIRE AND RESCUE DEPARTMENT

February 22, 2024

TO: Dustin Freeman, Chief of Procurement

FROM: Keith Powers, Director/Fire Chief

RE: **CF-0323-24 KITCHEN RENOVATIONS AT FIRE STATION No. 12 & 17**

The Jacksonville Fire and Rescue Department (JFRD) has reviewed the proposal for subject bid and recommends approval to award PO to the lowest bidder Southeastern Stainless Fabricators, Inc. in the amount of $61,892.00 for Fire Station 12 and $59,986.00 for Fire Station 17 for a total award not-to-exceed $121,878.00.

Funding Source:

Station # 12 - 32124.127001.565051.010365.000000.00000.0000000
Station # 17 - 32124.127001.565051.010364.000000.00000.0000000

If you have any questions, please contact Dan Pearson at (904) 255-3265.

KP/dp

TITLE: KITCHEN RENOVATIONS AT FIRE STATIONS No. 12 & 17

BID NO: CF-0323-24

OPEN DATE: 02/21/24

ANALYST: Olive Wallace-Cohen

NO. INVITED: (46) No. Received: (2) No Bids: (0)

RECORDED BY: MELISSA PIERCE

ANNOUNCER: JOHN HERNANDEZ

				SOUTHEASTERN STAINLESS FABRICATORS, INC.	MODERN EFFECT, LLC
	MANDATORY PRE-BID HELD: FEBRUARY 05, 2024 @ 10:00 AM			Attended	Attended
ITEM #	DESCRIPTION	Quantity	UOM		
1	FIRE STATION #12	1	JOB	$ 61,892.00	No Bid Price Submitted with Proposal
2	FIRE STATION #17	1	JOB	$ 59,986.00	No Bid Price Submitted with Proposal
	TOTAL BASE BID			$ 121,878.00	
	Notes:				TO BE REJECTED
	Delivery			90 Days	
	Conflict of Interest:			✓	✓
	Addendums (1):			1	

TERMS AND CONDITIONS

KITCHEN RENOVATIONS AT FIRE STATIONS 12 & 17

1. **SCOPE**

The City of Jacksonville's Fire and Rescue Department is currently accepting bids to obtain a source of supply for the items/services as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items/services and to obtain pricing commitments for **Kitchen Renovations at Fire Stations 12 and 17** as listed in the bid documents.

2. **AWARD**

Award will be by **ALL or NONE,** whichever is in the best interest of the City of Jacksonville, to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

3. **TERM OF AGREEMENT**

This is a one- time purchase.

4. **PRE-BID CONFERENCE**

A mandatory pre-bid conference will take place on Monday, February 05, 2024 at 10:00 am. @ Fire Station #4, 639 W Duval St, Jacksonville, FL 32202. Attendance is mandatory to be considered for award.

5. **STATE CONTRACTS**

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such service(s).

6. **QUANTITIES**

Quantities indicated are fixed. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

7. **DELIVERY**

Various Fire Station locations in Jacksonville, Florida. A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

8. **ESCALATION/DE-ESCALATION**

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

9. **PRICES**

All unit prices shall include freight, delivery and handling charges to the delivery location as outlined in the bid documents.

10. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

11. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide the items/services in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to through the City of Jacksonville's 1Cloud Supplier Portal or can be e-mailed to jfrdprocurement@coj.net. Invoices will be processed for payment after acceptance of the work per location.

13. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. Bid number should be listed on certificate. The awarded vendor will be required to submit the copy of the insurance certificate within ten (10) calendar days after receipt of award notification. Failure to submit required certification of insurance could lead to rejection of your bid.

14. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

15. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATIONS

KITCHEN RENOVATIONS AT FIRE STATIONS 12 & 17

The City of Jacksonville's Fire and Rescue Department (JFRD) is requesting proposals to renovate the kitchens of two (2) fire stations. The specifications will differ between the two stations. The fire stations are staffed by firefighters who work 24 hour shifts and work will need to be coordinated during this time. All materials should be able to withstand heavy daily use and demonstrate good durability characteristics and low maintenance. The design should maximize functionality of the space and have pleasing aesthetics that blend with the existing decor. The proposal shall include all items listed in the detailed specifications in the bid package.

Project Scope
The work included in this contract consists of furnishing all labor, materials, equipment, and other incidentals necessary to complete the detailed specifications. A Pre-Bid meeting is mandatory for site visit to field measure.

FIRE STATION 12 (r.11-22)

Provide and install:

Custom stainless-steel base cabinets & countertops with 6" toe kicks

- **Countertops & Sinks**
  14ga IRB non-directional finish type 304 stainless steel
  Overall finished height of workspaces 36"
  Rear Splash 5"

- **Custom 14ga type 304 stainless steel countertops left of range.**
  A. Integral rear and end 5" splash
  B. IRB marine V edge front & right end
  C. Adhere to birch plywood substrate

- **Custom 14ga stainless steel countertops right of range**
  A. Integral rear and end 5" splash
  B. IRB marine-V edge front & both ends
  C. adhere to birch plywood substrates

One each base units 25" x 224.5"
Single door with adjustable shelf

One each Drawer stack 25" x 28"
3 drawers

One each Sink Base Unit
A. 25" x 46"
B. double-doors

One each base Unit
A. 25" x 46"
B. Double door with adjustable shelf

Stainless Countertop Sink Countertop

A. 14ga type 304 stainless Construction 144" x 27"
B. Includes double compartment sink
C. Integral rear 5" splash
D. Marine V edge front and both ends
E. Adhere to birch plywood substrate

- **Custom Stainless Countertop-Ice Machine**

  14ga type 304 stainless construction 40" x 27"

  A. Integral 5" splash rear & both ends
  B. Marine V edge front & both ends
  C. Adhere to birch plywood substrate

- **Custom ADA /Coffee Base Unit**

  A. 14ga type 304 stainless construction 37.5" x 27"
  B. Overall height 34"
  C. Removable Doors
  D. Adjustable Shelves
  E. Inner Base

- **Rolling Island**

  A. 32" x 96"
  B. 18ga stainless base unit
  C. 3 drawer stack
  D. Door both sides with shelf

- **Island Top**

  E. 45" x 112"
  F. 2ea statinless support brackets

Bids to include
removal of existing cabinets
Upper and lower with haul off
<u>No</u> plumbing or electrical

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FIRE STATION 17

Provide and install:

Custom stainless-steel base cabinets & countertops with 6" toe kicks

Overall finished height of workspaces 36"

Rear splash 4" or 5"

- **Custom 14ga type 304 stainless steel counter tops left of range.**
  Approx. 81" x 27.5"deep

  includes:
  A. 14ga type 304 stainless construction
  B. Double compartment sink
  C. IRB non-directional finish
  D. IRB marine V edge front and both ends
  E. Integral rear 4" or 5" splash
  F. Adhere to birch plywood substrate

  - 3 drawer stack 25" x 28 1/8"
  - Sink base cabinet 25" x 44" double door
  - Foil – pan unit 25" x 9 7/8"

- **Custom 14ga stainless steel counter tops right of range**
  Approx. 25" x 23 7/8"

  includes:
  A. 14ga type 304 stainless construction
  B. IRB non-directional finish
  C. IRB marine V edge front and both ends
  D. Integral rear 4" or 5" splash
  E. adhere to birch plywood substrate

- **Fixed Island**
  Approx 43 x 101" (size and design to be determined)
  A. 14ga stainless top
  B. Adhere to birch plywood substrate

- **Base Cabinet**
  25" x 38.5" with adjustable shelf

  End panel for open space

- **Ice Maker Top**
  Approx 27" x 42"

  includes:

A. 14ga type 304 stainless construction
B. Rear & both ends 4" integral splash
C. IRB non-directional finish
D. IRB marine V edge front
E. Adhere to birch plywood substrate

Bids to include
Remove existing cabinets
No electrical or plumbing
Deliver & install

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PROCUREMENT DIVISION

A NEW DAY

NOTIFICATION OF RECOMMENDED BID REJECTION

Date: February 23, 2024

Via Email: salromeo@moderneffectllc.com

Bidder's Name: MODERN EFFECT LLC

Address: 439 Upper 8th Street, Jax Beach, FL 32250

Contact Name: Salvatore Romeo

Bid No: CF-0323-24

Title: KITCHEN RENOVATIONS AT FIRE STATIONS 12 & 17

Date Opened: February 21, 2024

REASON FOR RECOMMENDED BID REJECTION: A Bid Proposal Form was not submitted with your bid.

If you wish to protest the recommended rejection of this bid, please respond in accordance with the City of Jacksonville's bid protest procedures and email a copy to the City Purchasing Analyst associated with the protested bid.

NOTE: This intended action is only a recommendation to the appropriate Awarding Authority. The authority recommending award for bids is the General Government Awards Committee scheduled for **Thursday, February 29, 2024 at 1:00 p.m.**

Purchasing Analyst's Signature: _____
Olive Wallace Cohen, Purchasing Analyst

214 N. Hogan St., Suite 800 | Jacksonville, FL 32202 | Phone: 904.255-8815 | Fax: 904.255-8837

Wallace Cohen, Olive

From: Wallace Cohen, Olive
Sent: Friday, February 23, 2024 4:26 PM
To: Sal Romeo
Subject: CF-0323-24 - KITCHEN RENOVATIONS AT FIRE STATIONS 12 & 17
Attachments: CF-0323-24 Bid Rejection - MODERN EFFECT LLC.pdf

Good Day Romeo Salvatore:

Please see attached for your information and files.

Best Regards,

Olive Wallace-Cohen
Purchasing Analyst
214 N. Hogan Street (8th Floor)
Jacksonville, FL 32202
Phone: 904-255-8816
E-mail: OWCohen@coj.net

A New Day.
Jacksonville.gov

"Please note that under Florida's very broad public records law, email communications to and from City officials are subject to public disclosure."

Please click on the links below for any of the following for Bids and Awards:

For Bidding Opportunities: COJ.net - Bidding Opportunities (Including Capital Improvement and Design/Build)
For COJ weekly award intentions: COJ.net - Agendas and Minutes
For bid award information: Procurement Division (coj.net)
For Public Records: COJ Public Records (govqa.us)