

PUBLIC NOTICE
AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, January 24, 2019 10:00 a.m.
Eighth Floor, Conference Room 851
Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman
Randall Barnes, Treasury
Jeff Close, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
April Mitchell Steve Woodard	P-05-17	Contract Amendment No. 1 Disaster Recovery Consulting Services Jacksonville Fire & Rescue Department/Emergency Management Division	That Contract No. 10144-02 between the City of Jacksonville and Ernst & Young, LLP for Disaster Recovery Consulting Services is amended to: exercise the 2 nd of three (3) renewal options extending the period of service from February 8, 2019 through February 7, 2020 with one renewal option remaining. The maximum indebtedness shall remain a not-to-exceed amount of \$3,539,494.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable Federal and State laws.	02/08/19	
Melissa Long Dave McDaniel	P-36-16	Contract Amendment No. 3 NPDES Engineering and Permit Administration Services - Annual Contract Department of Public Works	That Contract No. 6398-23, originally executed December 26, 2016, between the City and England-Thims & Miller, Inc., for NPDES Engineering and Permit Administration Services-Annual Contract, be amended to: (i) Incorporate the attached Scope of Services identified as Exhibit 'G' and Contract Fee Summary identified as Exhibit 'H'; (ii) Increase the not-to-exceed limits for M&M Division Special Project Requests by \$38,580.05 to a new limit of \$113,580.05; thereby (iii) increasing the maximum indebtedness to the City by \$38,580.05 to a new not-to-exceed maximum of \$2,783,821.05. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	12/25/20	
Larry Schmitt Deidra Baines	P-05-18	Contract Amendment No. 1 Health Screening Physicals for JFRD/JSO Personnel/Ancillary Personnel Jacksonville Fire & Rescue Department/Jacksonville Sheriff's Office (JSO)	That Contract No. 8158-09 between the City of Jacksonville and Life Extension Clinic, Inc., dba Life Scan Wellness Centers for Health Screening Physicals for JFRD/JSO Personnel/Ancillary Personnel, is amended to: (i) exercise the first of three one-year renewals extending the period of service from March 1, 2019 through February 29, 2020, with two (2) renewals remaining; and (ii) Increase the maximum indebtedness by \$549,807.36 for the services to a new not-to-exceed total maximum of \$1,055,807.36. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	02/28/19	
Twane Duckworth Ann Willis	P-11-14	Contract Amendment No. 7 Marine Insurance Finance & Administration Department/Risk Management Division	That Contract No. 9269-05 between the City of Jacksonville and Brown and Brown of Florida, Inc., for Marine Insurance - Watercraft Hull (including Protection & Indemnification) and Wharfingers Liability is amended to increase the maximum indebtedness by \$2,354.00 to a new not-to-exceed total maximum of \$568,138.95. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/19	
Twane Duckworth Ann Willis	P-43-18	Contract Amendment No. 2 Casualty Insurance Broker Service Finance & Administration Department/Risk Management Division	That the contract between the City of Jacksonville and Brown & Brown of Florida, Inc., for Casualty Broker Services be amended to increase the maximum indebtedness by \$59,638.00 for the services to a new not-to-exceed total maximum of \$1,800,878.00. All other terms and conditions shall remain the	09/30/19	

			same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable federal and state laws.		
Twane Duckworth Ann Willis	P-28-13	Contract Amendment No. 7 Casualty Insurance Broker Services Finance & Administration Department/Risk Management Division	That Contract No. 9901 between the City of Jacksonville and Arthur J. Gallagher Risk Management Services, Inc., for Casualty Insurance Broker Services, is amended to: (i) Ratify the contract from 10/01/18 through 02/01/19 solely for the purpose of paying the annual Workers Compensation Audit per Section 3.26 of the RFP; and (ii) increase the maximum indebtedness by \$1,897.00 to a new not-to-exceed total maximum of \$7,524,688.25. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
MEETING ADJOURNED:					

CC: Council Auditor
Subcommittee Members



JACKSONVILLE FIRE AND RESCUE

January 14, 2019

MEMORANDUM

TO: Greg W. Pease, Chief of Procurement Division

FROM: Steve Woodard, Director, Emergency Preparedness Division,
Fire and Rescue Department

A handwritten signature in black ink, appearing to be "S. Woodard", enclosed in a circular scribble.

RE: P05-17 Disaster Recovery Consulting Services

That Contract No. 10144-02 between the City of Jacksonville and Ernst & Young, LLP for Disaster Recovery Consulting Services is amended to: (i) exercise the second of three (3) renewal options extending the period of service from February 8, 2019 through February 7, 2020, with one (1) renewal option remaining. All other terms and conditions shall remain the same.

Your assistance in concurring with this recommendation for the respective award is appreciated. If you have questions or need additional information regarding this request, please contact Steve Woodard at 904-255-3128.

Attachments: P0-05-17
Scope of Services



Ernst & Young LLP
2926 Gran Bay Pkwy
Suite 500
Jacksonville, FL 32258

Tel +1 214 969 8839
Fax: +1 886 697 1798
ey.com

Mr. Gregory Pease
Chief, Procurement Division
City of Jacksonville
214 N. Hogan Street, Room 105
Jacksonville, Florida 32202

January 18, 2019

Re: Expanded Work for Disaster Recovery Consulting Services - RFP# P-05-17

Dear Mr. Pease:

Ernst & Young LLP (EY) is in need of an extension to continue our work with the Jacksonville Fire and Rescue Department/Emergency Preparedness Division (JFRD) for the work within the Disaster Recovery Consulting Services - Request for Proposals (RFP). This extension will not change the scope of work that has been established in the current contract, #10144-02.

The extension is based upon the scope of work that was agreed upon in the current contract and takes into account tasks to move the PA process forward for Hurricane Irma (estimated \$69MM in damages), assist in Hurricane Matthew closeout and appeals and also move the large permanent project worksheets (PWs) forward for Hurricane Matthew. The majority of the time required is for Hurricane Irma through the first half of the extension; after which, the work on Hurricane Irma will slow down and Hurricane Matthew permanent projects will require more attention. We believe there will be work beyond this time period for Irma large permanent projects.

We believe EY is well qualified to keep providing these services to the City. We are currently supporting the City with grant management, compliance and administrative services in connection with the applications for reimbursement from State and Federal agencies and feel that we have a built a strong relationship with JFRD, the City, each City department, the State of Florida, the past FEMA teams and the current FEMA team. We have been successful in assisting the City in being reimbursed in excess of \$27M of the approximate \$29M spent (93% recovered of spent) for Hurricane Matthew; in addition, we have submitted \$7.4M for Hurricane Irma. With the extension of additional funds, EY plans to conduct recovery tasks for Hurricane Matthew and Hurricane Irma; please refer to the attached document for specific tasks. The EY team has greatly enjoyed working with the City and JFRD for the last 26 months and look forward to a long lasting relationship well beyond the recovery efforts of these two events.

If you have additional questions or need more information, please contact me at 1 (817) 706-7108 or allen.melton@ey.com. Thank you for an opportunity to keep serving the City of Jacksonville.

Yours sincerely,

Allen Melton
Partner

Appendix A

Tasks for the next 12 months

Hurricane Matthew:

- Assisting EPD with a weekly status update to the City
- Tracking time and expenses that are reimbursable from FEMA as Direct Administrative Costs (DAC)
- Scope change requests, due to design changes from DPW/Parks, and appeals
 - Huguenot Memorial Park Roadway (JAX003C)
 - Northbank Landing (JAX003G)
 - County Dock Road Pier (JAX005G)
 - Trout River Pier (JAX010G)
 - Arlington Lions Club Pier (JAX013G)
- Resolving disputes with FEMA and FDEM by preparing, submitting and following up on amendments and appeals
 - Volunteer Labor (JAX005B)
 - Rogero Road Drainage Ditch (JAX003D)
 - Huguenot Park (JAX004G)
 - City Parks - 1/31 (JAX007G)
 - City Parks - 2/16 (JAX008G)
- Providing assistance in project closeout process and sub-grantee closeout process
 - 9 PWs will be closed once work is complete and reimbursements have been proceed
 - 17 PWs are small projects and cannot be closed until the end of the disaster PA period
- Assisting Risk Management with the insurance claims process including providing final damage amounts

Hurricane Irma:

- Assisting EPD with a weekly status update to the City
- Tracking time and expenses that are reimbursable from FEMA as DAC under the approved FEMA DAC Pilot Program
- Reviewing and updating a weekly Request for Information (RFI) tracker to provide to all

City departments

- **Assisting the City by attending meetings with FEMA, State Emergency Management and with Emergency Preparedness representatives.**
- **Assisting the City with potential mitigation opportunities available for damaged sites**
- **Completed and submitted required documentation and information for 21 of the 65 PWs to FEMA for obligation. As the 21 submitted PWs (\$7.4M) are obligated, priority will be placed on expediting payment requests for them which will include: responding to FEMA/FDEM requests, providing additional required payment documents to FEMA/FDEM and responding to any additional inquiries that may arise**
- **Compiling, reviewing and submitting required supporting documentation for the development of the additional 44 PWs in Grants Portal**
- **Assisting the City in expediting the payment process by making obligated PWs top priority**
- **Resolving disputes with FEMA and FDEM by preparing amendments and appeals**
- **Assisting Risk Management with the insurance claims process including providing final damage amounts**
- **Responding to inquiries and requests from FEMA and FDEM on behalf of the City**
- **Providing assistance in project closeout process and sub-grantee closeout process**



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

January 15, 2019

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E.
Director

FROM: William J. Joyce, P.E.
Director of Operations

Melissa M. Long, P.E.
Chief, Environmental Quality Division

Dave McDaniel
Chief, Mowing & Landscape

01/17/19 12:18:46
Procurement Division

SUBJECT: P-36-16 NPDES Engineering and Permit Administration Services- Annual Contract
Contract No. 6398-23 Amendment 3
Consultant Services Account No.: PWML011-03109 \$38,580.05
Internal Services Account No.: PWEN011AD

The Mowing & Landscape Management Division has requested that the not to exceed limit for M&LM Special Projects be increased to allow England Thims & Miller, Inc. to provide additional services related to neighborhood mowing. Negotiations have resulted in the attached Scope of Services, Exhibit G and Contract Fee Schedule, Exhibit H, attached. JSEB firms to be utilized to meet the 15% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that Contract No. 6398-23, originally executed December 26, 2016, between the City and England-Thims & Miller, Inc., for NPDES Engineering and Permit Administration Services- Annual Contract be amended to incorporate the attached Scope of Services, Exhibit G and Fee Summary Exhibit H to increase the not to exceed limit for M&LM Division Special Project Requests by \$38,580.05 to a new limit of \$113,580.05; thereby increasing the maximum indebtedness to the city by \$38,580.05 to a new maximum indebtedness of \$2,783,821.05 and with all other terms and conditions of the agreement remaining unchanged.

WJJ/lw

Attachments: Exhibits G & H
JSEB Participation

cc: Lori A. West, Engineering Contract Specialist

ab



www.etmnc.com
tel 904-642-8990 • fax 904-646-9485
14775 Old St. Augustine Road • Jacksonville, Florida 32258

**PROPOSAL
ADDITON OF NEIGHBORHOOD CONTRACT MOWING
TO M&LM INSPECTION MODULE
JANUARY 07, 2019**

INTRODUCTION

The City of Jacksonville Mowing & Landscape Maintenance (M&LM) Division is instituting a neighborhood right-of-way (ROW) contract mowing program within various neighborhoods. The M&LM Division plans to manage and inspect ROW mowing, litter removal, blowing and edging work completed by its contractor within each neighborhood using the Division's Inspection module web site maintained and hosted by ETM.

REQUIREMENTS

As each neighborhood is unique in volume of work each neighborhood will be divided into zones. Each neighborhood zone will contain 20 - 30 acres of ROW mowing. The specific neighborhoods to be mowed during FY 2018/2019 and the number of zones within each neighborhood is listed below is listed below.

NEIGHBORHOOD NAME	NUMBER OF ZONES
Midwest	5
Woodstock	3
Allendale	2
Moncrief	2
Riverview	1
Lackawanna	2
Woodland Acres	3
Phoenix	2
Robinson Addition	1
29 th and Chase	1

Neighborhood mowing Inspection tables and Inspection forms will follow the design and general layout developed for managing ROW mowing.

- Each zone will be mowed eight (8) times during FY2018/2019. However, the inspection table will be designed to manage twelve (12) cycles should the number of mowing cycles be increased in future FY's.
- ROW mowing, litter removal, and blowing will be completed and inspected as a single date each cycle
- Contractor will edge back and face of side walk and top of curb, where they exist. Edging will be completed one time each year. The fields necessary to denote the annual edging and inspection dates will for each zone will be included as the first set of columns in the inspection table.

ETM will use the aerial imagery, roadway centerline file, Property Appraiser's parcel data served by ETM through the existing M&LM Inspection Modules to calculate ROW Mowing Acres, Litter Removal Acres, Blowing Miles, and feet of edging within each zone.

- FDOT District 2, and Private ROW's are excluded from the neighborhood contract mowing program.
- ROW segments already mowed by M&LM as part of its ROW mowing program are also excluded from the neighborhood contract mowing program.

Neighborhood zones will be represented via a polygon within the map component of the M&LM Inspection module. Each neighborhood zone polygon will include a zone name label

COST PROPOSAL

ETM proposes to develop and add a Neighborhood Mowing component that meets the above requirements for the following not to exceed price.

- Per neighborhood and Zone quantity of work calculation = \$24,382.66
- Addition of Neighborhood Mowing component = \$14,197.39
- TOTAL NOT TO EXCEED PRICE = \$38,580.05

ETM's total not to exceed price includes update of M&LM Inspection module user reference documentation, review with and training of M&LM staff, and the posting of contractor proposed neighborhood mowing schedules.

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

PART I - GENERAL				
1. Project NPDES Engineering & Permit Administration Amendment 03			2. Proposal Number P-36-16	
3. Name of Consultant England-Thims & Miller, Inc.			4 Date of Proposal 1/7/2019	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal-in-Charge	\$ 80.00	0	\$ 0.00	
Client Manager	\$ 61.55	0	\$ 0.00	
Project Manager	\$ 54.80	0	\$ 0.00	
Senior Engineer	\$ 48.14	0	\$ 0.00	
Senior Scientist	\$ 41.64	0	\$ 0.00	
Senior Programmer	\$ 39.96	0	\$ 0.00	
GIS Programmer	\$ 36.64	0	\$ 0.00	
GIS Analyst	\$ 31.43	0	\$ 0.00	
GIS Technician	\$ 18.73	0	\$ 0.00	
Clerical	\$ 23.91	0	\$ 0.00	
TOTAL DIRECT LABOR		0		\$ -
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	164.42 % x Total Direct Labor			\$ -
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ -
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ -
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation			\$ 0.00	
Web Site Hosting			\$ 0.00	
Reproduction			\$ 0.00	
Shipping			\$ 0.00	
Provide Data Extracts and Maps to Other Agencies			\$ 0.00	
SUB-TOTAL MISCELLANEOUS DIRECT COSTS			\$	\$ -
10. CREDITS				
			\$ 0.00	
CREDITS SUB-TOTAL			\$ 0.00	\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ -
11. Reimbursable Service Costs - Limiting Amount				
C - M&LM Division NPDES Special Project Requests			\$ 38,580.05	
SUB-TOTAL REIMBURSABLE SERVICES				\$ 38,580.05
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 38,580.05
12. PRIOR CONTRACT AMOUNT				\$ 2,745,241.00
AMENDED AMOUNT OF CONTRACT				\$ 2,783,821.05



Jacksonville Sheriff's Office

Duval County, Florida

Mike Williams, Sheriff

501 E. Bay Street
Jacksonville, FL 32202

To: Gregory Pease, Chairman
Professional Services Evaluation Committee

Thru: Bill Clement, CPA
Chief of Budget 

From: Larry Schmitt
Chief of Personnel 

Subject: P-05-18 Annual Physical and Medical Examinations for All Police and Corrections Officers
(Contract 8158-09)

Date: January 8, 2019

We are requesting to utilize the first of three (3) one (1) year renewal options with Life Extension Clinic, Inc., dba Life Scan Wellness Centers (P-05-18) for Annual Physical and Medical Examinations for All Police and Corrections Officers. The renewal period is from March 1, 2019, through February 29, 2020, in the not to exceed expenditure amount of \$549,807.36. The total not to exceed expenditure amount is \$1,055,807.36. The funding source will be SHPP011PR-03109. Attached is a letter from Life Scan Wellness Centers for your review. A contract amendment will be processed through the Office of General Counsel.

Please let me know if you require any additional information. Thank you for your assistance.

www.jaxsheriff.org



LIFE SCAN
Wellness Centers

January 11, 2019

Jacksonville Sheriff's Office

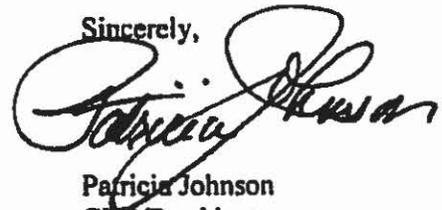
Life Extension Clinics
DBA Life Scan Wellness Centers
AGREEMENT FOR FY 2019
Contract 8158-08(P-05-18)
9 210

Life Scan requests and agrees that the current contract be extended for the first of three (3) one (1) year renewal options for the period from March 1, 2019, through February 29, 2020 with the same terms and conditions within the current contract.

In addition to the Scope of Services, Life Scan will be able to accommodate any additional testing or medical services on an as needed basis, as requested by JSO, at pricing that is fair and reasonable.

We would like to thank you the Jacksonville Sheriff's Office for the ability to provide you with the JSO~ Life Scan Wellness Center. It is our on-going mission to bring the highest quality of medical care to your police officers and to continue as your "Partner in Prevention."

Sincerely,



Patricia Johnson
CEO/President

1011 North Macdill Avenue
Tampa, FL 33607
(813) 876-0625



City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

March 29, 2018

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

Ref: P-05-18 Health Screening Physicals for JFRD Personnel/Ancillary Personnel
Jacksonville Fire and Rescue Department/Jacksonville Sheriff's Office

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of concluding agreement terms and conditions for piggybacking the Jacksonville Fire & Rescue Department's contract for the above captioned project.

The following motion/recommendation was adopted:

That the City of Jacksonville on behalf of Jacksonville Sheriff's Office enter into an agreement with Life Extension Clinic, Inc., d/b/a Life Scan Wellness Center to provide health screening physicals for JSO per Purchasing Code 126.309 by: (i) incorporating the attached contract identified as Exhibit 'A'; (ii) providing an initial period of service from April 1, 2018 through February 28, 2019, with three (3) one-year renewal options available; and (iii) providing a not-to-exceed total maximum indebtedness of \$500,000.00 for the services. All other terms and conditions are per the RFP and the city's standard contract language.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,

Gregory Pease
Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

Lenny Curry
Lenny Curry, Mayor

This 29th day of March, 2018

GP:ob

cc Council Auditor
James McCain OGC
Melba Gray, GAD
Subcommittee Members

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

8158-09

**AGREEMENT
(UTILIZING JFRD CONTRACT 8158-08)
BETWEEN
THE CITY OF JACKSONVILLE
(FOR AND ON BEHALF OF THE JACKSONVILLE SHERIFF'S OFFICE)
AND
LIFE EXTENSION CLINICS, INC. d/b/a LIFE SCAN WELLNESS CENTER
FOR
ANNUAL PHYSICAL AND MEDICAL EXAMINATIONS
FOR
ALL POLICE AND CORRECTIONS OFFICERS**

THIS AGREEMENT for annual physical and medical examinations for all police and corrections officers (hereinafter the "Services") is made and entered into in duplicate effective as of the 1st day of April, 2018 (hereinafter the "Effective Date"), by and between the CITY OF JACKSONVILLE, a municipal corporation existing under the Constitution and the laws of the State of Florida, for and on behalf of the JACKSONVILLE SHERIFF'S OFFICE (hereinafter the City), and LIFE EXTENSION CLINICS, INC. d/b/a LIFESCAN WELLNESS CENTER, a Florida profit corporation with principal office at 1011 North Macdill Avenue, Tampa, Florida 33607 (hereinafter the Contractor).

RECITALS:

WHEREAS, effective March 2, 2018, City, for and on behalf of the Jacksonville Fire and Rescue Department (JFRD) entered into City of Jacksonville Contract 8158-08 with Contractor (hereinafter the "JFRD Contract"), attached hereto as **Exhibit A** and incorporated herein by this reference, for the Services; and

WHEREAS, said JFRD Contract is in full force and effect until March 1, 2019, with three (3) additional one (1) year renewal options, and has been competitively procured and awarded by City as contracting authority according to law; and

WHEREAS, the Jacksonville Procurement Code, more particularly Section 126.211, *Ordinance Code*, authorizes and allows departments and agencies of City to use *inter alia* contracts of other City departments and agencies which have been competitively procured and awarded; and

WHEREAS, the JFRD Contract is broad enough to allow City to procure the Services for and on behalf of the Jacksonville Sheriff's Office (JSO) and Contractor has agreed to allow City to use the JFRD Contract; and

WHEREAS, it is in the best interests of the parties to use the JFRD Contract for procurement of the Services and to add those contractual provisions City is required to use by ordinance or policy; now therefore

IN CONSIDERATION of the premises and of the mutual covenants and agreements hereinafter

contained and for other good and valuable consideration, the parties agree as follows:

ARTICLE 1: Incorporation of Recitals

The above-stated recitals are accurate, true, and correct and are made a part hereof and are incorporated herein by this reference.

ARTICLE 2: Engagement of Contractor

City hereby engages Contractor and Contractor hereby accepts said engagement for the purpose of providing to City the Services according to the provisions of the JFRD Contract and its exhibits, amendments, equipment descriptions, and quotations. The provisions, terms, and conditions of the JFRD Contract shall apply unless specifically preempted herein. Therefore, any conflict between the provisions of this Agreement and those in the JFRD Contract shall be resolved in favor of this Agreement, but only to the extent of any conflict.

ARTICLE 3: Coordination and Services Provided by CITY

City shall designate for the procurement of the Services a Project Coordinator who will, on behalf of City, coordinate with Contractor and administer this Agreement according to the terms and conditions contained herein and in the exhibits attached hereto and made a part hereof. It shall be the responsibility of Contractor to coordinate procurement of the Services with the designated Project Coordinator. City's designated Project Coordinator shall be Chief Larry Schmitt (Phone: 904-630-2125; Lawrence.Schmitt@jaxsheriff.org).

ARTICLE 4: Duration of Agreement/Pricing Available to Other Entities

The term of this Agreement shall commence on the Effective Date and shall continue and remain in full force and effect as to all its terms, conditions, and provisions as set forth herein through February 28, 2019, with three (3) one (1) year renewal options unless sooner terminated as provided in Exhibit A. During said period of time, the Services pricing provided hereunder shall be available to all using agencies and other political subdivisions, boards, agencies, or authorities existing in Duval County that may desire to procure the same at the contract prices provided herein.

ARTICLE 5: Payments for Services of Contractor

5.1. City will compensate Contractor for the Services purchased hereunder as set forth in the JFRD Contract.

5.2. Notwithstanding any contrary provision in Exhibit A, the maximum indebtedness of City for all fees, reimbursable items, or other costs for the Services sold by Contractor to City pursuant to this Agreement shall not exceed the sum of FIVE HUNDRED SIX THOUSAND AND 00/100 USD (\$506,000.00).

ARTICLE 6: Notice

Notice to CITY under this Agreement shall be delivered by certified mail, return receipt requested, or by other delivery with receipt to the following:

Chief Larry Schmitt
Office of the Sheriff
Human Resource Division, Room 303
501 East Bay Street
Jacksonville, Florida 32202

Notice to Contractor under this Agreement shall be delivered by certified mail, return receipt requested, or by other delivery with receipt to the following:

Patricia Johnson, CEO President
Life Extension Clinics, Inc.
1011 North MacDill Avenue
Tampa, Florida 33607

ARTICLE 7: Indemnity

Contractor shall indemnify City as set forth in the JFRD Contract.

ARTICLE 8: Insurance

Contractor shall procure and maintain the insurance coverages set forth in the JFRD Contract

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

ATTEST:

By James R. McCain, Jr.
James R. McCain, Jr.
Corporation Secretary



WITNESS:

By [Signature]
Signature
Michael Terrana
Type/Print Name
CEO
Title

CITY OF JACKSONVILLE:

By [Signature]
Lenny Curry, Mayor
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

LIFE EXTENSION CLINICS, INC.
d/b/a LIFE SCAN WELLNESS CENTERS

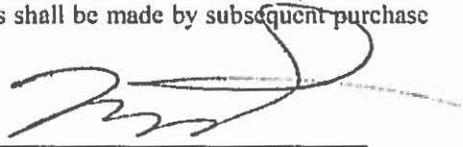
By [Signature]
Signature
Patricia Johnson
Type/Print Name
CEO
Title

Encumbrance and funding information for internal City use:

Account SHPP011PR-03109
Amount \$506,000.00

TOTAL MAXIMUM INDEBTEDNESS \$506,000.00

In accordance with Section 24.103(e), of the Ordinance Code of the City of Jacksonville, I do hereby certify that there is an unexpended, unencumbered, and unimpounded balance in the appropriation sufficient to cover the foregoing agreement; provided however, this certification is not nor shall it be interpreted as an encumbrance of funding under this Contract. Actual encumbrances shall be made by subsequent purchase orders, as specified in said Contract


Director of Finance
City Contract No. 8158-09


Approved as to form:

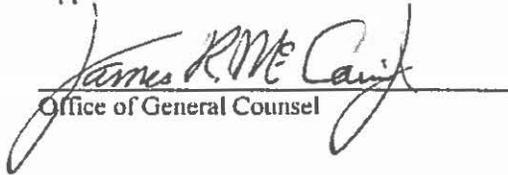

Office of General Counsel

EXHIBIT A
JFRD CONTRACT

8158-08

**CONTRACT
BETWEEN
CITY OF JACKSONVILLE
AND
LIFE EXTENSION CLINICS, INC.
FOR
HEALTH SCREENING PHYSICALS
JFRD PERSONNEL/ANCILLARY PERSONNEL**

THIS CONTRACT for health screening physicals for JFRD personnel and ancillary personnel is made and entered into this 2 day of March, 2018 (the "Effective Date"), by and between the CITY OF JACKSONVILLE, a municipal corporation existing under the Constitution and the laws of the State of Florida (the "City"), and LIFE EXTENSION CLINICS, INC. d/b/a LIFESCAN WELLNESS CENTER, a Florida profit corporation with its principal office at 1011 North Macdill Avenue, Tampa, Florida 33607 (the "Contractor").

WHEREAS, City issued Request for Proposal No. P-05-18 (the "RFP") for certain professional services described in the RFP (the "Services"); and

WHEREAS, based on Contractor's response to the RFP, City has negotiated and awarded this Contract to Contractor; now therefore

IN CONSIDERATION of the premises and the mutual covenants contained below and for other good and valuable consideration acknowledged by the parties to be sufficient, the parties agree as follows:

1. **Performance of Services.** Contractor shall perform the Services as described in and according to (i) the RFP and the Response, each of which is incorporated into and made a part of this Contract, and (ii) the Scope of Services, attached hereto as **Exhibit A** and incorporated herein by this reference.

2. **Compensation.** Contractor shall be paid for the Services the fees detailed in the Contract Fee Summary, attached hereto as **Exhibit B** and incorporated herein by this reference.

3. **Maximum Indebtedness.** As required by Section 106.431, *Ordinance Code*, City's maximum indebtedness for the Services under this Contract for the initial period of service shall be a fixed monetary amount not-to-exceed FIVE HUNDRED THOUSAND AND 00/100 DOLLARS (\$500,000.00).

EXHIBIT A

4. **Term.** The period of service of this Contract shall commence on the date of its execution and continue for one year through March 1, 2019, with three (3) one-year renewal options.

5. **Contract Documents.** This Contract consists of the following documents, which are hereby incorporated as if fully set forth herein and which, in case of conflict, shall have priority in the order listed:

- (i) This document, as modified by any subsequent signed amendments.
- (ii) Any amendments to this document.
- (iii) Specific information regarding the RFP (Section 1 of the RFP).
- (iv) Description of Services and Deliverables (Section 4 of the RFP).
- (v) General Instructions to Respondents (Section 2 of the RFP).
- (vi) General Contract Conditions (Section 3 of the RFP).
- (vii) The Response, provided that any terms in the Response that are prohibited under the RFP shall not be included in this Contract.

6. **Notice.** All notices under this Agreement shall be in writing and shall be delivered by certified mail, return receipt requested, or by other delivery with receipt to the following:

As to City:

Gail Loput
Jacksonville Fire & Rescue Department
515 Julia Street
Jacksonville, Florida 32202

As to Contractor:

Patricia Johnson
Life Extension Clinics, Inc.
1011 North MacDill Avenue
Tampa, Florida 33607

7. **Contract Managers.** Each party shall designate a Contract Manager during the Term of this Contract whose responsibility shall be to oversee the party's performance of its duties and obligations pursuant to this Contract. As of the Effective Date, City's Contract Manager is Gail Loput (Phone: 904.997.4947; Fax: 904.630.4202; glopout@coj.net), and Contractor's Contract Manager is Patricia Johnson (Phone: 813.876.0625; Fax: 813.876.0653;

EXHIBIT A

Patricia.Johnson@lifescanwellness.com). Each party shall provide prompt written notice to the other party of any changes to the party's Contract Manager or his or her contact information; provided, such changes shall not be deemed Contract amendments and may be provided by email.

8. **Entire Agreement.** This Contract constitutes the entire agreement between the parties hereto for the Services to be performed and furnished by Contractor. No statement, representation, writing, understanding, agreement, course of action, or course of conduct made by either party or any representative of either party which is not expressed herein shall be binding. Contractor may not unilaterally modify the terms of this Contract by affixing additional terms to materials delivered to City (e.g., "shrink wrap" terms accompanying or affixed to a deliverable) or by including such terms on a purchase order or payment document. Contractor acknowledges that it is entering into this Contract for its own purposes and not for the benefit of any third party.

9. **Amendments.** All changes to, additions to, modifications of, or amendments to this Contract or any of its terms, provisions, and conditions shall be binding only when in writing and signed by the authorized officer, agent, or representative of each of the parties hereto.

10. **Counterparts.** This Contract and all amendments hereto may be executed in several counterparts, each of which shall be deemed an original, and all such counterparts together shall constitute one and the same instrument.

[Remainder of page left blank intentionally. Signature page follows immediately.]

EXHIBIT A

IN WITNESS WHEREOF, the parties have executed this Contract as of the day and year first above written.

ATTEST:

By *James R. McCain, Jr.*
James R. McCain, Jr.
Corporation Secretary



CITY OF JACKSONVILLE

By *Damir Mousa*
Lenny Curry
Mayor
Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

WITNESS:

By *[Signature]*
Signature
Michael Terrang
Type/Print Name
CFO
Title

LIFE EXTENSION CLINICS, INC.
d/b/a LIFESCAN WELLNESS CENTER

By *[Signature]*
Signature
Patricia Johnson
Type/Print Name
CEO
Title

EXHIBIT A

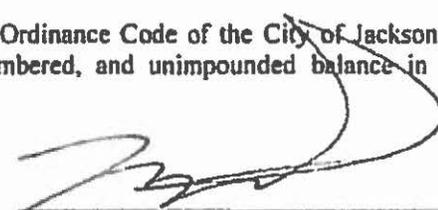
Encumbrance and funding information for internal City use:

Account.....

Amount.....\$500,000.00

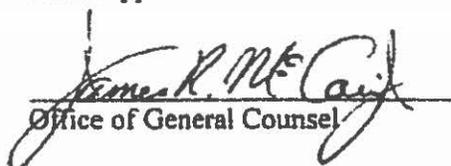
This above stated amount is the maximum fixed monetary amount of the foregoing contract.

In accordance with Section 24.103(e), of the Ordinance Code of the City of Jacksonville, I do hereby certify that there is an unexpended, unencumbered, and unimpounded balance in the appropriation sufficient to cover the foregoing agreement.



Director of Finance
City Contract # 8158-08


Form Approve:



Office of General Counsel

EXHIBIT A

EXHIBIT "A"

Section 4
Description of Services and Deliverables

The individual/firm selected for this work will carry out the following tasks and provide the following:

- A. Comprehensive Physical Examination
Per (NFPA 1500 & 1582)
 - 1. ACSM/AHA Health History Questionnaire or PAR-Q
 - 2. Prostate Exam for Men
 - 3. Pelvic Exam for Women
 - 4. Breast Exam for Women
 - 5. Skin Cancer Screening

- B. Cardiac Assessment
 - 1. Echocardiogram
 - 2. Resting EKG
 - 3. Cardiac Stress Test (Per ACSM Guidelines, Females over 50, Males over 40, Asymptomatic patients with 2 or more cardiovascular disease risk factors, or a concurrent chronic disease that carries a high risk for cardiovascular disease).
 - 4. Carotid Artery Ultrasound
 - 5. Abdominal Aorta Ultrasound
 - 6. Peripheral Vascular Test
 - 7. Total lipid Profile

- C. Cancer and Disease Assessment
 - 1. Digital Exam with occult screening
 - 2. PSA for Men (for age 45+)
 - 3. Thyroid Ultrasound
 - 4. Liver, Pancreas, Gall Bladder, Spleen, and Kidney Ultrasound
 - 5. Pelvic Ultrasound for Women
 - 6. Diabetes Test (Glucose)
 - 6. Chest x-ray
 - 7. PAPSmeat

- D. Pulmonary Function Test

- E. Lab Test
 - 1. Urinalysis
 - 2. Complete Blood Count
 - 3. Comprehensive Metabolic Panel
 - 4. Thyroid Panel
 - 5. Hem cult

Exhibit 'A'

EXHIBIT A

EXHIBIT "A"

6. Urine Drug Screen [Ten (10) panel DOT drug screen with conformation of results sent to the Health and Safety Officer]
7. HAZ-MAT testing for members of the HAZ-MAT Team Per OSHA 29 CFR 1910.120 and NFPA 472. Additional testing will be done on an as needed basis.
 8. Hepatitis A, B & C testing
 9. Immunizations for Hep A & B & boosters
 10. Hep A&B Titers when needed
 11. HIV Testing
- F. Visual Acuity Test
- G. Hearing Exam (Audiometric exam per NFPA 1582)
- H. Personnel Consultation with review of testing results
- I. Recommendations for medical interventions and behavioral Modification changes
- J. Fitness Assessment
 1. Cardiovascular Endurance
 2. Muscular Strength
 3. Muscular Endurance
 4. Flexibility
 5. Body Composition
 6. Exercise Prescription
 7. Functional Movement Screening (FMS)
- K. To provide The Fire and Rescue Department with summary information, of its Fire / Rescue personnel suitability for Fire Rescue & EMS work. The firm selected would recommend programs and training to reduce the chance of injury and illness. The firm selected would provide monthly and annual summaries of results of the testing and training administered to the Fire and Rescue personnel. The Fire Department will provide the Scheduling of its personnel.
- L. The testing will be conducted onsite at a location within Duval County, Jacksonville, FL approved by the Director Fire Chief or his/her designee.
- M. The firm selected will provide all data requested relating to the employees annual physical.
 1. The results of the exam will be provided for the Employee to follow up with their Primary Care Physician.
- N. Develop computerized data reports and or electronic copies of the results and forward the same to the Health and Safety Officer. The format must be compatible with the JFRD database. The information will be sent to the Health and Safety Officer on a weekly basis.
- O. The patient file should be provided to Jacksonville Fire

EXHIBIT 'A'

EXHIBIT A

EXHIBIT "B"

9. Quotation of Rates, Fees, or Charges and Other Detailed Cost Proposal or Cost Breakdown Information

Life Scan Wellness Centers	
Comprehensive Physical Exam Per RFP P-41-13	\$ 395.00
Hands-on Physical Exam (NPPA 1582 Compliant)	Included
Health History Questionnaire or PAR-Q	Included
Mental Health and Sleep Disorder Assessments	Included
Vision (Titmus)	Included
Audiometry	Included
Skin cancer assessment	Included
Breast Exam for Women	Included
Personal Consultation with review of testing results	Included
Cardio Pulmonary Assessments	
Echocardiogram (Heart Ultrasound)	Included
Resting EKG	Included
Treadmill Stress Test with EKG, RPE Protocol	Included
Carotid Arteries Ultrasound	Included
Aortic Aneurysm Ultrasound	Included
Pulmonary Function Test, Spirometry	Included
Cancer and Disease Assessments	
Digital Rectal with colon cancer screening (Hemoccult)	Included
Thyroid Ultrasound	Included
Liver, Pancreas, Gall Bladder, Spleen, & Kidney Ultrasounds	Included
Bladder Ultrasound	Included
Pelvic Exam with Ultrasound for Women (external, Ovaries and Uterus)	Included
Testicular Ultrasound for Men	Included
Prostate Ultrasound for Men	Included
Blood and Laboratory Tests	
Urinalysis	Included
Uoid Panel	Included
Diabetes Tests (Hemoglobin A1C and Glucose)	Included
Complete Blood Count	Included
Comprehensive Metabolic Panel	Included
TSH Thyroid Test	Included
PSA (men)	Included
CA-125 (Women)	Included
Fitness Assessments (NPPA 1583/WFI Guidelines)	
Cardiovascular Endurance VO2 Max Calculation	Included
Body Composition Analysis	Included
Muscular Strength and Muscular Endurance	Included
Flexibility Testing	Included
Nutrition and Diet Recommendations	Included
Exercise Prescription	Included
Medical Clearances	
OSHA Respirator Medical Clearance	Included
NPPA 1582 Firefighter Medical Clearance	Included
TOTAL FLAT RATE	\$395.00

EXHIBIT 'B'

EXHIBIT A

EXHIBIT "B"

Additional Tests Requested by RFP P-05-18	
Chest X-Ray with Radiologist review	65.00
Cholinesterase and Heavy Metals (Hazard Tests)	127.00
Hepatitis A Test	55.00
Hepatitis B Test	55.00
Hepatitis C Test	65.00
Hepatitis A Titer	30.00
Hepatitis B Titer	30.00
Hepatitis A Vaccine (2 shot series)	65.00 EACH
Hepatitis B Vaccine (3 shot series)	65.00 EACH
Urine Drug (10 Panel)	35.00
Drug Rescreen with Confirmation	50.00
Medical Review Officer (MRO) as Indicated	100.00
HIV Test	40.00
PAP Smear	45.00
OTHER TESTS AVAILABLE	
ABO Blood Type	22.00
OSHA Respirator Mask Fit Testing (Portacount)	45.00
Lumbar X-Ray with Radiologist review	65.00
Tetnus/DP	40.00
Nicotine/Cotinine Screening	65.00
Post Offer Police and Firefighter Examinations	TBD based on testing requirements
Quantiferon Gold (TB Blood Test)	65.00
Testosterone Blood Test	21.00
Cardiac Calcification Scoring with CT	TBD by Market Price
CTA, Coronary Arteries with Lung CT	TBD by Market Price

LOCATION Options:

1. Life Scan has a private, **PUBLIC SAFETY ONLY** Wellness Center that is located at
4130 Salisbury Road, Suite 2400
Jacksonville, FL 32216
2. On-site services for blood draws and/or physicals at location(s) provided by JFRD.

EXHIBIT 'B'



City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

February 8, 2018

180243

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

Ref: P-05-18 Health Screening Physicals for JFRD Personnel/Ancillary Personnel
Jacksonville Fire & Rescue Department

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of concluding fee and contract negotiations with the number one ranked company/firm for the above-captioned project.

The following motion/recommendation was adopted:

That the City of Jacksonville enter into a contract with Life Extension Clinics, Inc., d/b/a LifeScan Wellness Center to provide Health Screening Physicals for JFRD Personnel/Ancillary Personnel to: (i) incorporate the attached Scope of Services identified as Exhibit 'A' and Contract Fee Summary identified as Exhibit 'B'; (ii) the initial period of service is for one year from date of execution of the contract with three (3) one-year renewal options available; and (iii) the maximum indebtedness of the City pursuant to this agreement is a not-to-exceed amount of \$500,000.00. All other terms and conditions are per the RFP and the city's standard contract language.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,

Gregory Pease
Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

Lenny Curry
Lenny Curry, Mayor

This *8th* day of *February*, 2018

GP:cc

cc Council Audio
Jill Cass OGC
Melba Gray, CAD
Subcommittee Members

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05



City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

March 29, 2018

180309

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

**Ref: P-05-18 Health Screening Physicals for JFRD Personnel/Ancillary Personnel
Jacksonville Fire and Rescue Department/Jacksonville Sheriff's Office**

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of concluding agreement terms and conditions for piggybacking the Jacksonville Fire & Rescue Department's contract for the above captioned project.

The following motion/recommendation was adopted:

That the City of Jacksonville on behalf of Jacksonville Sheriff's Office enter into an agreement with Life Extension Clinic, Inc., d/b/a Life Scan Wellness Center to provide health screening physicals for JSO per Purchasing Code 126.309 by: (i) incorporating the attached contract identified as Exhibit 'A'; (ii) providing an initial period of service from April 1, 2018 through February 28, 2019, with three (3) one-year renewal options available; and (iii) providing a not-to-exceed total maximum indebtedness of \$506,000.00 for the services. All other terms and conditions are per the RFP and the city's standard contract language.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,

Gregory Pease
Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

Lenny Curry
Lenny Curry, Mayor

This 31st day of March 2018

GP eb

cc Council Auditor
James McCain OGC
Melba Gray, GAD
Subcommittee Members

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05



MEMORANDUM

DATE: January 18, 2019

TO: Gregory Pease, Chairman
Professional Services Evaluation Committee

FROM: Ann Willis, Property and Casualty Administrator *Ann Willis*
Twane Duckworth, Chief of Risk Management

Subject: Brown and Brown of Florida, Inc. –Marine Insurance Insurance, P-11-14 – Request for Contract 9269-05 Amendment Seven

The current Contract No. 9269-05 Marine Insurance – Watercraft Hull (including Protection & Indemnification) and Wharfingers Liability allows for placement of Watercraft Hull (including Protection & Indemnification) and Wharfingers Liability coverages by Brown and Brown of Florida, Inc., for a term of October 1, 2018 to September 30, 2019. Currently the not to exceed maximum indebtedness is \$565,784.95.

Risk Management is requesting to amend the contract to add an additional watercraft and to increase the maximum indebtedness by \$2,354.00 for a not to exceed amount of \$568,138.95 with all terms and conditions remaining the same.

Attachments: Exhibit G – Watercraft/Wharfingers Endorsement

Exhibit F

2018 – 2019 Marine Insurance – Watercraft (including Protection & Indemnification) and Wharfingers Liability Renewal Proposal



Brown & Brown of Florida, Inc.
Jacksonville Division
 10151 Deerwood Park Blvd.
 Building 100, Suite 100
 Jacksonville, FL 32256
 904 / 565-1952 • Fax 904 / 565-2440

CUSTOMER INVOICE #11012018

Account Number:	Invoice Date:
JACKS-4	November 01, 2018

City Of Jacksonville, Florida
 Ann Willis, AINS, CRIS
 117 West Duval St, Ste 335
 Jacksonville, FL 32202

Policy: Commercial Watercraft H 0876563
 Company: Continental Insurance Company
 Effective: 10/01/18

Due Date	Trm	Description		Amount
11/26/2018	+EN	Adding Metal Shark Boat to Watercraft Policy at inception	\$	2,354.00

Make checks payable to:
 Brown & Brown Insurance
 10151 Deerwood Park Blvd B100 S100
 Jacksonville, FL 32256
 Phone: (904) 565-1952

**Please make sure to reference: City Of Jacksonville, Florida **

Pay by Credit card or Echeck:
<https://bbjax.epaypolicy.com>

Wire Transfer Instructions:
 SunTrust Bank
 ABA# 061000104
 Account# 0215252123666

Thank you for your business!



MEMORANDUM

DATE: January 18, 2019

TO: Gregory Pease, Chairman
Professional Services Evaluation Committee

FROM: Ann Willis, Property and Casualty Administrator
Twane Duckworth, Chief of Risk Management *Ann Willis*

Subject: Brown & Brown of Florida, Inc. – Contract Casualty Insurance Broker Service, P-43-18 – Request for Amendment Two

The current Contract No. 9269-08 Casualty Insurance Broker Services in the Broker Services allows for placement of Casualty Insurance coverages by Brown & Brown of Florida Inc., for a term of October 1, 2018 to September 30, 2019, with four (4) additional one year option remaining at terms mutually agreeable, with Grand Total Average Commission Percentage (“GTACP”) of 10% (Service Brokers, intermediates or wholesalers) as defined in the RFP with a total maximum indebtedness of not-to-exceed amount of \$1,741,240.00 for all products and deliverables.

Risk Management is requesting to amend the contract to include placement of a Cyber Liability policy and to increase the maximum indebtedness by \$59,638.00 for a not to exceed amount of \$1,800,878.00 with no change to any of the current products or deliverables.

The \$1,667,619.00 represents an increase of 12% over the previous term for the Casualty Insurance coverages which is broken down as follows:

Casualty Package premium increased 8.6% due to a 1% rate increase and a 7.6% increase in payroll.

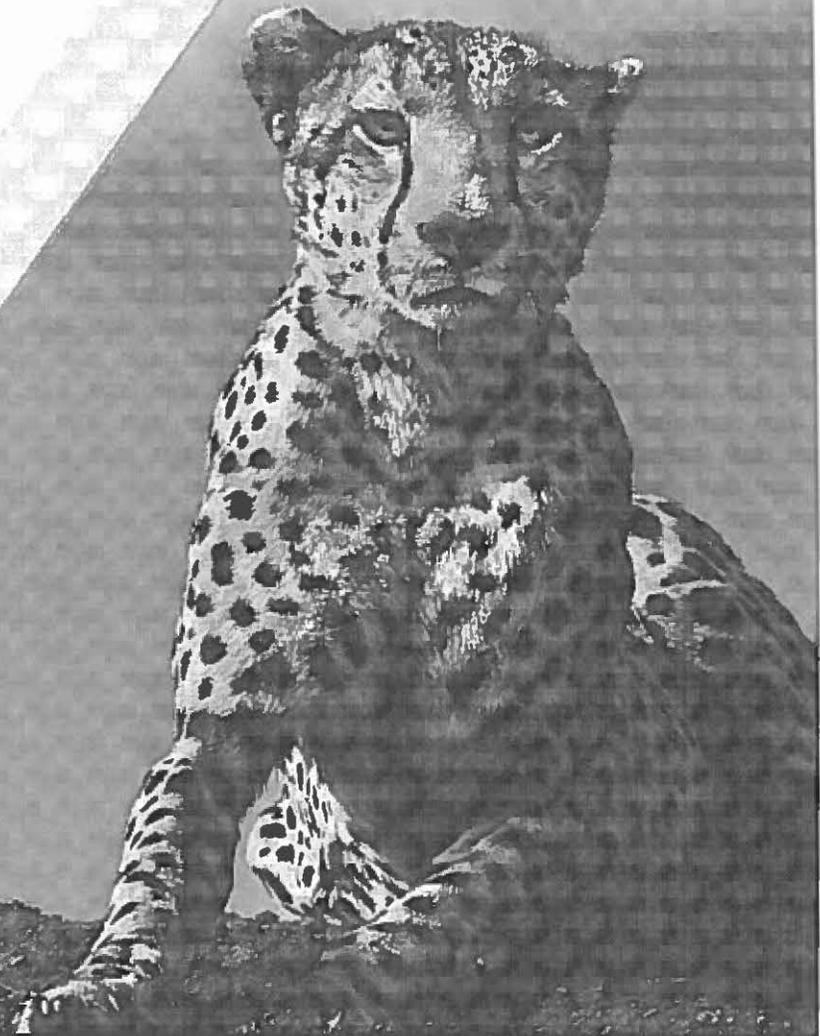
Excess Workers Compensation premium increased 13.6% due to increased payroll and restructuring of the program. No rate increase was given.

Ancillary Lines premium increased 5.4% mainly driven by loss development on the Riverwalk.

Attachments: Exhibit C – Cyber Liability Proposal and Invoice

Exhibit K
2017 – 2018 Casualty Renewal Proposal

WE MAKE YOUR
PEOPLE OUR
BUSINESS



The City of Jacksonville
Security & Privacy / Cyber Coverage Options
Term: February 1, 2019 to October 1, 2019



Presented by:
Brown & Brown of Florida, Inc – Jacksonville Branch
10151 Deerwood Park Blvd Building 100, Suite 100, Jacksonville, FL 32256
☎ 904-565-1952 📠 904-565-2440

This proposal is based upon the exposures to loss made known to us. Any changes in exposures, i.e., new operations, new products, additional states of hire, etc., need to be promptly reported to our office in order that proper coverage(s) may be put in place.

This proposal contains only a general description of the coverage(s) and does not constitute a policy/contract. For complete policy information, including exclusions, limitations and conditions, refer to the policy document. In the event of difference, policy will prevail.

Index

Line of Business:	Page:
Security and Privacy / Cyber Liability	
Insurance Carrier Options:	
Brit / Lloyds of London	3
Illinois National Insurance Company (AIG)	6
Premium Summary	10



Security and Privacy / Cyber Liability - BRIT

Carrier: Certain Underwriters at Lloyd's (Brit Syndicate 2987 – 100%)

Forms and Special Conditions:

The coverage is subject to all terms and conditions set forth in the Policy which included, but is not limited to – all forms and Endorsements (hereinafter “Endorsements” identified on the Schedule of Forms and Endorsements listed below.

Territory:

Worldwide as more fully defined in the Wording and applicable Forms and Endorsements

Law: State of New York

Service of Suit: BatesCarey, LLP, 191 North Wacker, Suite 2400, Chicago, IL 60606

Currency Clause:

All premiums, limits, deductibles, and other amounts under this Policy are expressed by the dollar symbol (\$) and payable in United States Dollars (USD).



The City of Jacksonville

Brown & Brown of Florida, Inc. • 10151 Deerwood Park Blvd Bldg 100, Ste 100, Jacksonville, FL 32256 • (904) 565-1952

Security and Privacy / Cyber Liability - BRIT

Carrier: Certain Underwriters at Lloyd's (Brit Syndicate 2987 – 100%)

	Option 1	Option 2	Option 3	
	\$1,000,000	\$3,000,000	\$5,000,000	Annual Policy Aggregate
A. Privacy And Security Liability And Regulatory Coverage	\$1,000,000	\$3,000,000	\$5,000,000	Each Claim
B. Privacy And Response Coverage				
Breach Response Services other than Notification Services and Identity Protection	\$1,000,000	\$2,500,000	\$2,500,000	Costs are Separate From and In Addition to the Each Claim /Aggregate Limit of Liability
Notification Services And Identity Protection Services	2,000,000 Notified Individuals	2,000,000 Notified Individuals	2,000,000 Notified Individuals	Costs are Separate From and In Addition to the Each Claim/ Aggregate Limit of Liability
C. PCI DSS Assessments	\$1,000,000	\$3,000,000	\$5,000,000	Each PCI DSS Assessments
D. Cyber Extortion Coverage	\$1,000,000	\$3,000,000	\$5,000,000	Each Claim
E. Business Income and Digital Asset Restoration	\$1,000,000	\$3,000,000	\$5,000,000	Each Covered Cause of Loss
Claims preparation applicable to Loss	\$50,000	\$50,000	\$50,000	Each Covered Cause of Loss This sublimit is included within the overall sublimit for Business Income Loss
F. Multimedia Liability	\$1,000,000	\$3,000,000	\$5,000,000	Each Claim
G. Cyber Crime	\$100,000	\$100,000	\$100,000	Each Claim and in the aggregate for all Crime Loss during the Policy
Retention(s):	\$100,000	\$100,000	\$100,000	
Retention Notified Individuals	100	100	100	
Waiting Period (Business Income Coverage)	10 Hours	10 Hours	10 Hours	
Annual Premium:	\$57,915	\$76,230	\$89,001	
TRIA (If Accepted)	\$585	\$770	\$899	



This proposal is for illustration purposes only. Please refer to the policy for specific details.
10/10/2018 (rev 1/4/19)

Security and Privacy / Cyber Liability - BRIT

Carrier: Certain Underwriters at Lloyd's (Brit Syndicate 2987 – 100%)

Retroactive Date: FPA

SCHEDULE OF FORMS AND ENDORSEMENTS

The following Forms and Endorsements form part of the terms and conditions of the Policy:

<u>Endorsement / Form No.:</u>	<u>Title:</u>
1. LMA 3333	Joint and Severability Clause
2. LMA 3100	Sanction Limitation and Exclusion
3. CY3	Amend retention aggregate endorsement
4. LMA 9104	Policyholder Disclosure Notice of Terrorism Insurance Coverage
5. Manuscript	Blanket Additional Assured Endorsement (Written contract)
6. Manuscript	Waiver of Subrogation

TERMS, CONDITIONS, and SUBJECTIVITIES

The following requirements must be satisfied prior to binding:

- 1) Completion of Surplus Lines form
- 2) Complete form LMA 9104
- 3) Provide individual contact and contact information (first and last name, email, phone, etc.) for the assured for the Brit Data Safe benefits. Please reference attached brochure.
- 4) CPR application.
- 5) Confirmation of record count

Cancellation – No flat cancellations will occur.

If this document is a quotation, and the Underwriters receive any new information after this document is issued that reflects any material change in the underwriting exposure, we may at our discretion, withdraw or modify the quotation at any time prior to Underwriters' acceptance of the binder even if accepted by the Assured.



The City of Jacksonville

Brown & Brown of Florida, Inc. • 10151 Deerwood Park Blvd Bldg 100, Ste 100, Jacksonville, FL 32256 • (904) 565-1952

Security and Privacy / Cyber Liability - AIG

Insurance Carrier: Illinois National Insurance Company

Media Content Insurance (MC)	
Sublimit of Liability	\$1,000,000
Retention	\$ 150,000
Continuity Date	Policy Inception
Retroactive Date	Full Prior Acts

Sublimit of Liability	\$1,000,000
Regulatory Action Sublimit of Liability	\$1,000,000
Retention	\$ 150,000
Continuity Date	Policy Inception
Retroactive Date	Full Prior Acts

CyberEdge Network Interruption Insurance	
Sublimit of Liability	\$1,000,000
Waiting Hours Period	12 Hours
Retention	\$ 150,000
Continuity Date	Not Applicable
Retroactive Date	Not Applicable

CyberEdge Event Management Insurance	
Sublimit of Liability	\$1,000,000
Retention	\$ 150,000
Continuity Date	Not Applicable
Retroactive Date	Not Applicable

CyberEdge Cyber Extortion Insurance	
Sublimit of Liability	\$1,000,000
Retention	\$ 150,000
Continuity Date	Not Applicable
Retroactive Date	Not Applicable



This proposal is for illustration purposes only. Please refer to the policy for specific details.
10/10/2018 (rev 1/4/19)

The City of Jacksonville

Brown & Brown of Florida, Inc. • 10151 Deerwood Park Blvd Bldg 100, Ste 100, Jacksonville, FL 32256 • (904) 565-1952

Security and Privacy / Cyber Liability - AIG

Insurance Carrier: Illinois National Insurance Company

Reputation Guard (RG)	
Sublimit of Liability	\$50,000
Coinsurance	
Retention	\$0
Continuity Date	Policy Inception
Retroactive Date	Not Applicable

Premium for Certified Acts of Terrorism Coverage under Terrorism Risk Insurance Act, as amended (TRIA): \$183 Option 1 / \$424 Option 2 / \$582 Option 3 Any coverage provided for losses caused by an act of terrorism as defined by TRIA (TRIA Losses) may be partially reimbursed by the United States under a formula established by TRIA as follows: 82% of TRIA Losses in excess of the insurer deductible mandated by TRIA, the deductible to be based on a percentage of the insurer's direct earned premiums for the year preceding the act of terrorism.

The TRIA disclosure is attached hereto.

SECIALTY RISK PROTECTOR 101013 (12/13) will provide the basic contract. If you have not been previously provided with a copy of this policy form, a specimen is enclosed or will be provided at your request. Please read it carefully.

The following will be added to the basic policy:

#	Form #	Ed Dt	Title
1	101013	12/13	Srp General Terms And Conditions (Countrywide) (12/13)
2	115982	12/13	Srp Reputation Guard Coverage Section
3	101017	12/13	Cyber Extortion Coverage Section (12/13)
4	101018	12/13	Event Management Coverage Section (12/13)
5	101019	12/13	Media Content Coverage Section (Claims Made) (12/13)
6	101024	12/13	Security And Privacy Coverage Section (12/13)
7	101021	12/13	Network Interruption Coverage Section (12/13)



This proposal is for illustration purposes only. Please refer to the policy for specific details.
10/10/2018 (rev 1/4/19)

The City of Jacksonville

Brown & Brown of Florida, Inc. • 10151 Deerwood Park Blvd Bldg 100, Ste 100, Jacksonville, FL 32256 • (904) 565-1952

Security and Privacy / Cyber Liability - AIG

Insurance Carrier: Illinois National Insurance Company

The following endorsements will be added to the basic policy:

#	Form #	Ed Dt	Title
1	125593	03/17	CyberEdge Loss Prevention Services
2	115808	12/13	CyberEdge Cyber Media Coverage Endorsement
3	103456	11/09	Notice Of Claim Provision Amendatory Endorsement (Sixty Day Post Policy Reporting Period)
4	107376	11/10	E-Discovery Consultant Services Coverage Endorsement
5	115985	12/13	Control Group Definition Amendatory Endorsement (Amending List Of Officers; Non- Administrative Personnel) <ul style="list-style-type: none"> • Chief Executive Officer • Chief Financial Officer • Chief Information Security Officer • Risk Manager • General Counsel
6	126366	10/17	Property Damage And Security Failure Definition Amended Endorsement (Bricking)
7	124391	06/17	Confidential Information And Regulatory Action Definitions Amended (Gdpr)
8	125872	07/17	Reputation Based Income Loss Coverage Endorsement <ul style="list-style-type: none"> • \$500,000 Option 1 / \$1,500,000 Option 2 / \$2,500,000 Option 3 • 2 Week Waiting Period
9	127512	11/17	Nationalization Exclusion Amended
10	123226	10/16	Loss Definition Amended Endorsement
11	126423	10/17	System Failure Coverage Endorsement (With It Providers: Delete Hourly Limitation For System Failure Loss) <ul style="list-style-type: none"> • System Failure Sublimit - \$1,000,000 • It Provider Security Failure Sublimit - \$1,000,000 • Outsource Provider Security Failure Sublimit - \$1,000,000 • It Provider System Failure Sublimit - \$1,000,000 • Outsource Provider System Failure Sublimit - \$1,000,000 • System Failure Waiting Hours Period 12 hours



This proposal is for illustration purposes only. Please refer to the policy for specific details.
10/10/2018 (rev 1/4/19)

The City of Jacksonville

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12	105163	12/13	Wrongful Collection Coverage Endorsement
13	119689	08/15	Defense Provision Amended Endorsement (Amend Cooperation Clause - 50 Percent Of Loss)
14	105567	05/10	Criminal Reward Coverage Extension
15	123622	03/17	Cyber Extortion Coverage Enhancement Endorsement
16	123224	10/16	Law Enforcement Cooperation Endorsement
17	123681	03/17	Amended Cyberterrorism Coverage Endorsement (Delete Warlike Operation)
18	105165	04/10	State Amendatory Inconsistent Endorsement
19	103452	11/09	Choice Of Panel Counsel Endorsement
20	123223	10/16	Pci Coverage Amendatory Endorsement
21	105565	05/10	Retention Amendatory Endorsement
22	101036	04/09	Cancellation Amendatory (Return Pro Rata)
23	125595	03/17	Federal Share Of Compensation Under Tria And Cap On Losses Endorsement
24	113417	11/14	Florida Amendatory Endorsement
25	76105	06/15	Florida Cancellation/Nonrenewal Endorsement
26	119679	09/15	Economic Sanctions Endorsement
27	78859	10/01	Forms Index Endorsement

Subject to receipt, review and acceptance of the following information:

1. Completed, Signed, and Currently Dated AIG 2013 SRP Application - PRIOR TO BINDING
2. Confirmation of PCI compliance - PRIOR TO BINDING



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The City of Jacksonville

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Premium Summary

February 1, 2019 to October 1, 2019

Insurance Carrier	Option 1 Limit	Option 2 Limit
BRIT Syndicate 2987 - 100%	\$3,000,000	\$5,000,000
Retention(s) Each Claim:	\$100,000	\$100,000
Waiting Period (Business Income Coverage)	10 Hours	10 Hours
Notified Individuals – Outside Limit	2,000,000	2,000,000
Retention Notified	100	100
Premium:	\$51,051	\$59,603
TRIA (If Accepted)	Not included	Not included
Taxes and Fees	\$35	\$35
Total	\$51,856	\$59,638

February 1, 2019 to February 1, 2020

Insurance Carrier	Option 3 Limit	Option 4 Limit
Illinois National Insurance Co (AIG)	\$3,000,000	\$5,000,000
Retention(s) Each Claim:	\$150,000	\$250,000
Waiting Period (Business Income Coverage)	12 Hours	12 Hours
Notified Individuals – Outside Limit	2,000,000	2,000,000
Premium Indication:	\$97,000	\$115,342
TRIA (If Accepted)	TBD	TBD
Taxes and Fees	\$35	\$35
Total	\$97,035	\$115,377



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Terrorism:

The additional annual premium that is attributable to coverage for acts of terrorism is indicated above for each of the carriers.

You may reject coverage for certified acts of terrorism by signing the rejection form. However, you may not reject coverage under workers compensation.

Payment Plan: Full Annual Premium or Premium Financing

25 to 50 % Depending on the carrier chosen Minimum Earned Premium

Brown & Brown does not have direct binding authority with this excess and surplus lines market.

Quote Conditions:

In order to bind, we will need the following prior to the effective date:

BRIT Signed Application (re-signed and dated)

Subject to:

Favorable Loss Control Survey and prompt compliance with all Loss Control Recommendations.

Final rating and underwriting approval by the Company.

If you cancel the policy for any reason including non-payment of premium, the company will retain a minimum of 25-50% of the premium. All taxes and fees are fully earned and non-refundable.



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10/10/2018 (rev 1/4/19)

The City of Jacksonville

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A.M. Best Rating of Proposed Carriers

Policy Type	Carrier	Rating
Security & Privacy/Cyber	BRIT Syndicate 2987 - 100%	Not Rated
Security & Privacy/Cyber	Illinois National Insurance Co (AIG)	A, XV

General Rating:

These rating classifications reflect BEST's opinion of the relative position of each company in comparison with others, based upon averages within the Property-Casualty insurance industry. They are reflective of overall company services and standing within the industry.

A++, A+	Superior	B++	Good	C++, C+	Marginal
A, A-	Excellent	B, B-	Fair	C, C-	Weak

Financial Size Category:

The financial Size Category is an indication of the size of an Insurer and is based on reported Policyholders' surplus plus conditional or Technical Reserve Funds, such as mandatory securities valuation reserve, other investment and operating contingency funds and/or miscellaneous voluntary reserves in liabilities.

Financial Size Category (in Thousands)			
Class I	Up to	\$1,000	
Class II	\$1,000	to	\$2,000
Class III	\$2,000	to	\$5,000
Class IV	\$5,000	to	\$10,000
Class V	\$10,000	to	\$25,000
Class VI	\$25,000	to	\$50,000
Class VII	\$50,000	to	\$100,000
Class VIII	\$100,000	to	\$250,000
Class IX	\$250,000	to	\$500,000
Class X	\$500,000	to	\$750,000
Class XI	\$750,000	to	\$1,000,000
Class XII	\$1,000,000	to	\$1,250,000
Class XIII	\$1,250,000	to	\$1,500,000
Class XIV	\$1,500,000	to	\$1,750,000
Class XV	\$1,750,000	to	\$2,000,000

This information has been provided to you so that consideration is given to the financial condition of our proposed carriers. The financial information disclosed is the most recent available to Brown & Brown of Florida, Inc. – Jacksonville Branch. Brown & Brown does not guarantee financial condition of the insurers listed above.



This proposal is for illustration purposes only. Please refer to the policy for specific details.
10/10/2018 (rev 1/4/19)

DISCLAIMER/COMPENSATION DISCLOSURE

The proposal presented is based upon the exposures to loss made known to the agency. Any changes in these exposures (i.e. new operations, new products, additional states of hire, etc) need to be promptly reported to our agency in order that proper coverage(s) may be put into place.

This proposal contains only a general description of the coverage(s) and does not constitute a policy/contract. For complete policy information, including exclusions, limitations, and conditions, refer to the policy document.

Compensation In addition to the commissions or fees received by us for assistance with the placement, servicing, claims handling, or renewal of your insurance coverages, other parties, such as excess and surplus lines brokers, wholesale brokers, reinsurance intermediaries, underwriting managers and similar parties, some of which may be owned in whole or in part by Brown & Brown, Inc., may also receive compensation for their role in providing insurance products or services to you pursuant to their separate contracts with insurance or reinsurance carriers. That compensation is derived from your premium payments. Additionally, it is possible that we, or our corporate parents or affiliates, may receive contingent payments or allowances from insurers based on factors which are not client-specific, such as the performance and/or size of an overall book of business produced with an insurer. We generally do not know if such a contingent payment will be made by a particular insurer, or the amount of any such contingent payments, until the underwriting year is closed. That compensation is partially derived from your premium dollars, after being combined (or "pooled") with the premium dollars of other insureds that have purchased similar types of coverage. We may also receive invitations to programs sponsored and paid for by insurance carriers to inform brokers regarding their products and services, including possible participation in company-sponsored events such as trips, seminars, and advisory council meetings, based upon the total volume of business placed with the carrier you select. We may, on occasion, receive loans or credit from insurance companies. Additionally, in the ordinary course of our business, we may receive and retain interest on premiums you pay from the date we receive them until the date the premiums are remitted to the insurance company or intermediary. In the event that we assist with placement and other details of arranging for the financing of your insurance premium, we may also receive a fee from the premium finance company.

Wholesale Broker/Managing General Agent: CRC Insurance

This intermediary is not owned in whole or part by Brown & Brown, Inc., the parent company of Brown & Brown of Florida, Inc. Brown & Brown entities operate independently and are not required to utilize other companies owned by Brown & Brown, Inc., but routinely do so. In addition to providing access to the insurance company, the Wholesale Insurance Broker/Managing General Agent may provide additional services including, but not limited to: underwriting; loss control; risk placement; coverage review; claims coordination with insurance company; and policy issuance. Compensation paid for those services may be up to 15% of the premium you pay for coverage, and any compensation paid for those services is derived from your premium payment. The fee, if any, for the Wholesale Insurance Broker's/Managing General Agent's services above is "NO FEE".

Questions and Information Requests. Should you have any questions, or require additional information, please contact this office at 1-800-637-6441 or, if you prefer, submit your question or request online at <http://www.bbinsurance.com/customerinquiry.shtm>



The City of Jacksonville

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STATEMENT ACKNOWLEDGING THAT COVERAGE HAS BEEN PLACED WITH A NON-ADMITTED CARRIER

Per Florida Statute, the insured is required to sign the following E&S disclosure:

The undersigned hereby agrees to place insurance coverage in the surplus lines market and understands that superior coverage may be available in the admitted market and at a lesser cost. Persons insured by surplus lines carriers are not protected by the Florida Insurance Guaranty Association with respect to any right of recovery for the obligation of an insolvent unlicensed insurer.

The City of Jacksonville, Florida

Named Insured

Signature of Insured's Authorized Representative

Date

Illinois National Insurance Co (AIG)

BRIT Syndicate 2987 - 100%

Name of Excess and Surplus Lines Carrier

Security and Privacy / Cyber Coverage

Type of Insurance

Effective Date of Coverage



This proposal is for illustration purposes only. Please refer to the policy for specific details.

10/10/2018

Re:



Brown & Brown INSURANCE*

Brown & Brown of Florida, Inc.
10151 Deerwood Park Blvd.
Building 100, Suite 100
Jacksonville, FL 32256
904 / 565-1952 • Fax 904 / 565-2440

CUSTOMER INVOICE #0117191

Account Number:	Invoice Date:
JACKS-4	January 17, 2019

City Of Jacksonville, Florida
Ann Willis, AINS, CRIS
117 West Duval St, Ste 335
Jacksonville, FL 32202

Policy: Cyber Liability
Company: BRIT
Effective: TBD

Due Date	Trm	Description		Amount
2/1/2019	NEW	Cyber Liability	\$	59,638.00

**This is an estimated premium and is subject to change upon policy issuance.*

Make checks payable to:
Brown & Brown Insurance
10151 Deerwood Park Blvd B100 S100
Jacksonville, FL 32256
Phone: (904) 565-1952

**Please make sure to reference: City Of Jacksonville, Florida **

Pay by Credit card or Echeck:
<https://bbjax.epaypolicy.com>

Wire Transfer Instructions:
SunTrust Bank
ABA# 061000104
Account# 0215252123666

Thank you for your business!



MEMORANDUM

DATE: January 18, 2019

TO: Gregory Pease, Chairman
Professional Services Evaluation Committee

FROM: Ann Willis, Property and Casualty Administrator
Twane Duckworth, Chief of Risk Management *Ann Willis*

Subject: Arthur J. Gallagher Risk Management Services, Inc. – Contract Casualty Insurance Broker Service, P-28-13 – Request for Amendment Seven

Contract No. 9901 Casualty Insurance Broker Services in the Broker Services allows for placement of Casualty Insurance coverages by Arthur J. Gallagher Risk Management Services, Inc. (“Gallagher”), for a term of October 1, 2017 to September 30, 2018, with Grand Total Average Commission Percentage (“GTACP”) of 10% (Service Brokers, intermediates or wholesalers) as defined in the RFP with a total maximum indebtedness of not-to-exceed amount of \$7,522,791.25 for all products and deliverables.

Casualty Insurance placed includes Excess Workers Compensation coverage. Workers Compensation premiums are based on estimated annual payroll and audited at the end of the year using actual payroll.

The audit results for 10/1/17-9/30/18 resulted in a premium owed of \$1,897.00.

Risk Management requests to amend the contract to increase the maximum indebtedness by \$1,897.00 for a new not to exceed amount of \$7,524,688.25.

Attachments: Exhibit L – 10/1/17-9/30/18 WC Audit Statement and Invoice

Exhibit K
2017 – 2018 Casualty Renewal Proposal

Arthur J. Gallagher Risk Management Services, Inc.
2255 Glades Road, Suite #200E
Boca Raton, FL 33431

LEWEL2

Phone: (561)995-6706 Fax: (561)995-6708

Invoice #	2836832	1 of 1
ACCOUNT NUMBER	DATE	
JACKSON-03	12/17/2018	
BALANCE DUE ON	AMOUNT DUE	
12/17/2018	\$1,897.00	

The City of Jacksonville, FL
117 West Duval Street
Suite #335
Jacksonville, FL 32202



Insurance | Risk Management | Consulting

Excess Workers Comp PolicyNumber: WC2017EPP00453 Company: New York Marine And General Insurance Compa Effective: 10/1/2017 to 10/1/2018

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
16302523	10/1/2017	12/17/2018	AUDT	Audit Premium	\$1,897.00

Total Invoice Balance: \$1,897.00

*** SAVE TIME AND MONEY! PAY THIS INVOICE ONLINE AT WWW.AJG.COM/EZPAY. ***



Please return this portion with your payment. Include your invoice number on your remittance to expedite processing.

LEWEL2

The City of Jacksonville, FL
117 West Duval Street
Suite #335
Jacksonville, FL 32202

Invoice #	2836832
ACCOUNT NUMBER	DATE
JACKSON-03	12/17/2018
BALANCE DUE ON	AMOUNT DUE
12/17/2018	\$1,897.00
AMOUNT PAID	

Please send your remittance to:

Arthur J. Gallagher Risk Management Services, Inc.
PO Box 532143
Atlanta, GA 30353

WWW.AJG.COM/EZPAY



Insurance | Risk Management | Consulting

Arthur J. Gallagher Risk Management Services, Inc.
 2255 Glades Road, Suite #200E
 Boca Raton, FL 33431

LEWEL2

Phone: (561)995-6706 Fax: (561)995-6708

Invoice #	2836832	1 of 1
ACCOUNT NUMBER	DATE	
JACKSON-03	12/17/2018	
BALANCE DUE ON	AMOUNT DUE	
12/17/2018	\$1,897.00	

The City of Jacksonville, FL
 117 West Duval Street
 Suite #335
 Jacksonville, FL 32202



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LEWEL2

The City of Jacksonville, FL
 117 West Duval Street
 Suite #335
 Jacksonville, FL 32202

Invoice #	2836832
ACCOUNT NUMBER	DATE
JACKSON-03	12/17/2018
BALANCE DUE ON	AMOUNT DUE
12/17/2018	\$1,897.00
AMOUNT PAID	

Please send your remittance to:

Arthur J. Gallagher Risk Management Services, Inc.
 PO Box 532143
 Atlanta, GA 30353

WWW.AJG.COM/EZPAY

