SUBJECT: RECREATIONAL SITE AGRONOMICS SERVICES (RE-BID)

BID #: SC-0520-14 **OPEN DATE: 2014-05-28**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 9 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase the award with TruGreen to add services at Baker Skinner and Palmetto Leaves Parks, in the amount of $20,767.49 to cover services through July 7, 2017. Total revised annual expenditure not-to-exceed $208,787.49, for a total revised award expenditure of $576,142.49.

Funding for this award to be encumbered by accounts RPCM011PG-03410, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications, Previous Awards

ANALYST: _____
CHELSEY RENFROE

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Keith Meyerl, Chief, Recreation and Community Programming

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7919
www.coj.net

ONE CITY. ONE JACKSONVILLE.

April 27, 2017

MEMORANDUM

TO: Greg Pease, Chief
Procurement Division

FROM: Keith Meyerl, Chief KAM
Recreation and Community Programming Division

RE: **SC-0520-14 Recreational Site Agronomics Services – Increase Request**

The Parks, Recreation and Community Services Department respectfully requests to increase the annual amount by $20,767.49 to cover additional sites added to the service (Baker Skinner and Palmetto Leaves Parks). This increase will cover the services until July 7, 2017.

The new annual estimated expenditure is not to exceed $208,787.49, the total estimated expenditure is not to exceed $576,142.49, funding source RPCM011PG 03410.

The funds will be encumbered by individual purchase orders under the master blanket 407388.

Your assistance in concurring with this recommendation for the respective award would be appreciated. If you have any questions or need additional information regarding this request, please contact Renée Harriman at 255-8294

KM/rlh

Attachment: SC-0520-14 Last Award Copy

cc: Claire Stine, Parks, Recreation and Community Services Finance Manager
Annette Burney, Purchasing Analyst

TITLE: RECREATIONAL SITE AGRONOMIC SERVICES - REBID

BID NO.: SC-0520-14

OPEN DATE: MAY 28, 2014 @ 2:00 P.M.

BUYER: ANNETTE BURNEY, ANALYST

No. Invited: (9) No. Received (1) No Bids: (0)

Recorded By: Gail Sampson Announcer: Sheryl Kurtz

ITEM	DESCRIPTION	UOM	QTY	APPLY	TRUGREEN UNIT PRICE	TRUGREEN EXT. TOTAL	EXTEND TOT.	EXT. TOTAL	UNIT PRICE	EXT. TOTAL
1	20-2-10 40% PPSCU 40%AS4%FE	ACRES	220	1	$ 81.67	$ 17,967.40	$	$	$	$
2	18-0-10 WITH .069% CROSSCHECK	ACRES	220	2	$ 94.15	$ 41,426.00	$	$	$	$
3	21-0-0 (1/2 # RATE)	ACRES	220	2	$ 47.78	$ 21,023.20	$	$	$	$
4	LESCO GREENS GRADE ELITE 6-3-0	ACRES	220	1	$ 114.46	$ 25,181.20	$	$	$	$
5	15-0-15 40% PPSCU 30% AS1%FE	ACRES	220	1	$ 90.96	$ 20,011.20	$	$	$	$
6	SPECTACLE 20 WSP	ACRES	220	2	$ 40.75	$ 17,930.00	$	$	$	$
7	WEED CONTROL (GREATER THAN .25 ACRES)	ACRES	150	1	$ 60.00	$ 9,000.00	$	$	$	$
8	WEED CONTROL	1000 SQFT	483	1	$ 4.00	$ 1,932.00	$	$	$	$
9	INSECT CONTROL (GREATER THAN .25 ACRES)	ACRES	150	1	$ 60.00	$ 9,000.00	$	$	$	$
10	INSECT CONTROL	1000 SQFT	483	1	$ 4.00	$ 1,932.00	$	$	$	$
11	DISEASE CONTROL (GREATER THAT 25 ACRES)	ACRES	150	1	$ 80.00	$ 12,000.00	$	$	$	$
12	DISEASE CONTROL	1000 SQFT	483	1	$ 4.00	$ 1,932.00	$	$	$	$
				TOTAL COST:	$ 179,335.00		$		$	
				TERMS	NET 45 DAYS					
				DELIVERY:	5 BUSINESS DAYS					
				CONFLICT OF INTEREST:	Y					
				ACKNOWLEDGEMENT OF ADDENDUMS(1):	Y					

TERMS AND CONDITIONS
RECREATIONAL SITE AGRONOMIC SERVICES

1. SCOPE

The City of Jacksonville's Parks, Recreation and Community Services Department is currently accepting bids to obtain a source of supply for the items/services as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items/services and to obtain pricing commitments for **Recreational Site Agronomic Services** as listed in the bid documents.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. The City reserves the right to reject any or all bids, whichever is in the best interest of the City. **ALL** awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is one (1) year from date of award with two (2), one (1) year renewal options. Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

4. PRE-BID CONFERENCE

Not Applicable

5. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide the items/services in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period.

8. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

9. ESCALATION / DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of

change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

10. DELIVERY

Services provided shall be as stated in the bid specifications at park site pre-determined by the City of Jacksonville Parks and Recreation Department (see Appendix A). The City of Jacksonville reserves the right to add or subtract locations as needed during the contract period.

11. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick-up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

13. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

15. INSURANCE / INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured.

SPECIFICATIONS

RECREATIONAL SITE AGRONOMICS SERVICES

Scope:

The work covered under the bid specifications consists of furnishing all labor, materials, and equipment to perform all operations necessary for agronomic services on recreational sites. Applications and operations are to be performed to the satisfaction of the Parks District Manager.

Weed, pest and disease control will be performed, when requested, and pursued until the weed or pest is eradicated to the satisfaction of the Parks District Manager.

The contractor shall furnish, at the time of bid opening, a list of equipment (see Appendix C) that will be used to perform applications listed in Appendix B for the City's review and approval. The contractor shall also include a list of all personnel that will be working on this project. Included on the list will be personnel responsible for application of any and all chemicals with copies of their appropriate licensing from the State of Florida Department of Agriculture. All required licensing shall be kept in an active status for the duration of the project. Any needed increase in labor and/or equipment or revision of this list, as determined by the City, will not be considered justifiable cause for an adjustment of the bid proposal prices under this contract. Failure to provide the aforementioned requirements will deem your company non-responsive and your bid will be rejected accordingly.

Job Site Locations:

The job sites will be at selected recreational sites within the City. An estimated list of the recreational sites is attached in Appendix A. Additional locations may be added to this list at any time during the life of the contract. Sites on this list may be deleted at any time during the life of this contract.

Intent of Project:

It is the intent of these contract documents to provide a service for fertilization, insect, weed and disease control applications to recreational sites within the limits of the City of Jacksonville. It is not the intent of these contract documents to minutely define the mode of providing this service, but rather to set forth rational and reasonable performance criteria for accomplishment of the service.

Application:

The term "APPLICATION" as used in this document, shall be defined as fertilization, insect, weed and disease control, pre-emergent, or any and all combinations thereof.

Work Hours:

In general, all work shall be performed during daylight hours. For special operations, night work may be allowed if authorized in advance by the Parks District Manager. No work shall be performed when weather conditions limit visibility to less than 500 feet.

No work shall be done on Saturdays, Sundays or City holidays. Exceptions to this rule shall be made only by written permission of the Parks District Manager.

Suspension of Work:

The Parks District Manager shall have the authority to suspend work, wholly or in part, for such periods as may be deemed necessary. These periods of suspension include adverse weather conditions, heavy traffic conditions due to special events and other situations that may cause a hazardous condition for pedestrians. Such suspensions of work will be ordered in writing explaining the reason for the suspension. Normal operations may resume when directed by the Parks District Manager.

No Separate payment will be made for delay.

Examination of Work Site:

Appendix A shows an estimated list of the work sites. It is the responsibility of the bidder to examine carefully the sites of the proposed work, including job site conditions, and the proposal, plans, specifications and all other documents comprising the contract for the work contemplated, before submitting a proposal.

Permit, Notification and Fees:

It shall be the contractor's responsibility to secure and pay for any and all permits that may be required to accomplish the work. It shall also be the contractor's responsibility to conduct the work in accordance with required local, state, and federal regulations. All permit fees, if any, associated with the performance of this contract shall be borne by the contractor.

Responsibility for Damages and Preservation of Property:

The contractor shall preserve from damage all property associated with, or which is in the vicinity , or is in any area affected by the work. This applies to public and private property and /or utilities. Included in these provisions are private owner items such as shrubbery planting, irrigation systems, which may be located on City right of way, or the job site. The Parks District Manager shall make prompt determination of liability in case of damage.

Any damages occurring to such properties shall be immediately repaired at the expense of the contractor to a condition equal or better than existing before such damage occurred, except as outlined above, provided that damage was caused by or resulted from negligence on the part of the contractor.

The City will accept no billing until all work and/or repairs have been satisfactorily completed. Verification of ordered parts will be required for all exceptions, in the event all work and/or repairs have not been completed.

Quantities Estimated:

The undersigned contractor fully understands that the items and respective quantities set forth in the proposal have been established to assist the contractor in deriving unit prices for the work for which may or may not be called for during the extent of this contract. The City reserves the right to decrease or increase quantities with no change to the unit price established in the proposal.

It is understood that the specific sites, as well as the number of treatments, set forth in the proposal form are subject to change and that payments will be made only for work satisfactorily completed as defined in the contract documents.

The contract is governed by budgetary restriction, and the actual reimbursement to the contractor will be based on the unit price of the actual amount of work authorized, completed, and approved by the Parks District Manager. Final reimbursement may be less than the contracted amount since all quantities are estimated and no quantities are guaranteed.

If the Parks District Manager request fertilization, pest control, weed control, disease control, or pre-emergent at additional sites, payment for those additional areas will be paid in accordance with the unit prices as specified in the bid proposal.

Limitation of Operation:

No equipment shall be left on the job site overnight unless approved by the Parks District Manager.

All service and supply operations shall be conducted at a location that does not interfere with vehicle or pedestrian traffic. No supply vehicles shall enter a play surface except to repair or remove inoperable equipment and then only when such repair or removal necessitates a service vehicle.

Work shall be performed only on City property or private property with proper easements. Care shall be taken so as not to disturb any private property.

All fertilization and pest control activities shall be conducted during daylight hours, unless otherwise approved by the Parks Department.

Method of Operation:

No work shall be started without prior notification from the Parks and Recreations Department. Work shall begin within ten (10) days following receipt of notification.

Method of Payment:

Funding for this project will be provided by issuance of a purchase order for all work. The purchase order will provide funding for fertilization, insect control, weed control, disease control and pre-emergent for any site maintained by the City regardless of whether or not it is listed in Appendix A. The contractor will only be paid for work that has been satisfactorily completed, approved, and accepted, by the Parks District Manager.

Payment for the work performed under these bid specifications will be made at the contract unit price set forth in the proposal. Each unit price shall include the furnishing of all material, equipment, tools, labor, and supervision to complete the work as planned.

Granular Fertilization of Identified Sites:

The contractor shall be responsible for applications of granular fertilizer to all sites listed in Appendix A. The table, which is Appendix B, shall be adhered to for the timing of applications, rate of nitrogen per application and the different types of fertilizer to be used. Fertilizer will be applied in the months of March thru October. The City may choose to change the fertilizer type and formulation based on the table in Appendix B at any time during the contract period.

Fertilizer shall be applied to the total acreage of each site listed in Appendix A. All sites listed in Appendix A shall be fertilized between the first day and the last day of the appropriate month.

Fertilizer shall be applied using a rotary type spreader which is calibrated to apply the appropriate amount of nitrogen per 1000 sq.ft. as listed in the table of Appendix B.

Fertilizer applications shall follow the annual schedule listed in Appendix B unless as ordered by the Parks District Manager. All fertilizer applications will be at the unit price established in the bid proposal. (Bid Item #1, 2, 3, 4 and 5)

Damage to turf due to fertilization operations will be the responsibility of the contractor. Any turf damaged by operations will be replaced with turf of the same species as that damaged at the contractor's expense.

Fertilizer should be applied uniformly to the turf area to prevent "streaking" or "spotty" turf color. If the Parks District Manager determines that turf color does not appear to be uniform after a monthly application at a site, the contractor will be required to re-apply fertilizer until uniformity in color is determined adequate by the Parks District Manager at no additional charge to the City.

Types of Fertilizer:

The contractor shall supply and apply the brand and formulations of fertilizer listed in Appendix B for each monthly application. The City can choose to change the fertilizer type and formulation listed in the table of Appendix B at any time during the contract period.

The brand of fertilizer required in Appendix B may be substituted with an approved equal brand. Substitutions must be approved at a minimum of seven (7) days prior to bid opening. An email detailing the specifications of the substitution must be submitted to the Purchasing Analyst, Annette Burney, at aburney@coj.net.

Pre-Emergent of Identified Sites:

The contractor shall be responsible for two application of pre-emergent to all sites in Appendix A. The table which is Appendix B shall be adhered to for the timing of applications and different types of pre-emergent to be used. Pre-emergent will be applied in the months of October and February.

Pre-emergent applications shall follow an annual two (2) month schedule unless changed in writing, by the Parks District Manager. All pre-emergent applications will be at the unit price established in the bid proposal (Bid Item #6).

The contractor shall supply and apply the brand formulations of pre-emergent listed in Appendix B for each monthly application.

The brand of pre-emergent required in Appendix B may be substituted with an approved equal.

Weed, Disease and Insect Control:

The contractor agrees to furnish all labor, equipment and chemicals to successfully treat the Bermuda turf sites listed in Appendix A for insects and weeds. The contractor applying chemicals shall be licensed by the State of Florida's Department of Agriculture and must provide proof of license (s), by discipline or chemicals to be applied, at the time of bid opening. The required license(s) shall remain effective throughout the duration of this contract. The contractor will provide a unit price based on estimated quantities given in the bid schedule. Turf areas will be treated based on unit prices established in the bid proposal (Bid Item # 7, 8, 9, 10, 11 and 12).

Weed, disease and insect treatments in turf will be recommended by the contractor and reviewed by the Parks District Manager. When the contractor receives written notification to proceed with work, the contractor will proceed with the eradication of the insect, weeds or disease in the quantified turf area. Additional applications shall be made to completely remove the insect, disease or weeds in the quantified area on an as needed basis at NO additional charge to the City.

Adequacy/completeness/effectiveness of insecticide/herbicide/fungicide spraying shall be based on results as determined by the Parks District Manager. If the application is determined to be ineffective by a single application, the contractor shall return and re-apply regardless of the number of applications until effective control of the pest or weed is achieved as determined by the Parks District Manager. Each additional site spraying to achieve control shall be done at NO additional cost to the City.

Each contractor shall quote a unit price per acre and per 1000 sq.ft. For applying insect control, weed control, and disease control products. This process shall include all mobilization, site prep, labor, and equipment, licensing fees, chemicals and any other cost associated with completing the application. The minimum quantity paid per acre will be 0.25 acres. The minimum quantity paid per 1000 sq.ft. will be 1000 sq.ft. All sites will be paid in 0.25 acres or 1000 sq.ft. quantities or part thereof.

Schedule of Work:

The contractor shall be responsible for establishing an application schedule, which shall be approved by the City prior to beginning work. Once the schedule has been established and approved, no changes shall be made without prior approval by the City.

Requirements:

1. The contractor shall neither use nor recommend the use of chemicals, application methods or practices that do not comply with state and/or federal regulations.
2. In addition to routine applications of fertilizer, the contractor shall respond in a timely manner to a request for an additional application(s) of fertilizer and/or pest, weed and disease control applications if the Parks District Manager deems it necessary.

Ingress/Egress:

The City shall arrange for and designate ingress/egress points to work areas and the contractor shall use only these points.

Reports:

The contractor shall provide the City with a **Report** of operations including location, acreage of treatments and any other related information or recommendations requested by the Parks District Manager that may be of importance to the City in planning future weed control. The report will be supplied to the Parks and Recreation Department within ten (10) days after each monthly treatment has been applied. In addition, the contractor shall be responsible for submitting reports required to any and all state regulatory agencies, if required.

A **"Daily Project Report "** shall be authorized by the contractor and submitted to the Parks District Manager for each day that work is performed. This report shall be in Microsoft Office Word format and emailed to the Parks District Manager. At a minimum, the report will include site(s) to be worked that date, contract task worked on and/or completed that day. It should also include weather, number of personnel, equipment used and any problems encountered.

Equipment:

The contractor must have adequate equipment to apply fertilizer, pest, disease and weed control products as required to meet job specifications. A list of equipment must be submitted on the form provided in Appendix C at the time of bid opening to be considered for this bid.

Billing:

In the contractor's monthly invoice, the following billing format shall be used. An invoice, on one (1) page, shall be submitted for EACH site worked during the billing period. On that invoice, it shall define the site worked, bid item task completed and billing cost for that site. Lump sum billings for aggregate sites will not be accepted.

Contractor must obtain prior approval from the Parks and Recreation Department before performing any and all work outside the limits of the bid items listed in the bid proposal

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SUBJECT: **RECREATIONAL SITE AGRONOMICS SERVICES (RE-BID)**

BID# SC-0520-14 OPEN DATE: **2014-05-28**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **RECREATION**

BASIS OF AWARD: **ALL OR NONE**

NUMBER OF BIDS INVITED 9 NUMBER RECEIVED 1 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the second and final renewal option with TruGreen for the period of July 8, 2016 through July 7, 2017. Total revised estimated annual expenditure in the amount of $188,020.00, for a not to exceed expenditure in the amount of $555,375.00.

Funding Source: RPCM011PG-03410 - To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letter and Previous Award

BUYER: _____ RESPECTFULLY SUBMITTED: _____

ANNETTE BURNEY

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Keith Meyerl, Chief, Recreation and Community Programming Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 6-16-16

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: 6/16/16

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

SUBJECT: **RECREATIONAL SITE AGRONOMICS SERVICES (RE-BID)**

BID# SC-0520-14 OPEN DATE: **2014-05-28**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **RECREATION**

BASIS OF AWARD: **ALL OR NONE**

NUMBER OF BIDS INVITED 9 NUMBER RECEIVED 1 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the award with TruGreen to add services at Baker Skinner Park in the amount of $2,652.00 for the period ending July 7, 2016. Total revised estimated annual expenditure in the amount of $188,020.00, for a total not to exceed amount of $367,355.00.

Funding Source: RPCM011PG-03410 - To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Awards

BUYER: _____ RESPECTFULLY SUBMITTED: _____

ANNETTE BURNEY

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Sherry Wilson, Chief, Recreation and Community Programming Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 2/18/16

_____ OTHER: _____

_____

_____

ACTION OF AWARDING AUTHORITY DATE: 2/18/16

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Order No. 2015-05

FORM GB-108, Revised 12/2007

SUBJECT: **RECREATIONAL SITE AGRONOMICS SERVICES (RE-BID)**

BID# SC-0520-14 OPEN DATE: **2014-05-28**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **RECREATION**

BASIS OF AWARD: **ALL OR NONE**

NUMBER OF BIDS INVITED 9 NUMBER RECEIVED 1 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the award with TruGreen to add services at Palmetto Leaves Regional Park in the amount of $6,033.00 for the period ending July 7, 2016. Total revised estimated expenditure in the amount of $185,368.00, for a total not to exceed amount of $364,703.00.

Funding Source: RPCM011PG-03410 - To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Awards

BUYER: _____ ANNETTE BURNEY

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Sherry Wilson, Chief, Recreation and Community Programming Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 12/17/15

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE: 12/17/15

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

MR

FORM GB-108, Revised 12/2007

SUBJECT: **RECREATIONAL SITE AGRONOMICS SERVICES (RE-BID)**

BID# SC-0520-14 OPEN DATE: **2014-05-28**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **RECREATION**

BASIS OF AWARD: **ALL OR NONE**

NUMBER OF BIDS INVITED 9 NUMBER RECEIVED 1 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the first of two (2) renewal options with TruGreen for the period of July 8, 2015 through July 7, 2016. Total revised estimated annual expenditure in the amount of $179,335.00, for a not to exceed expenditure in the amount of $358,670.00.

Funding for this award to be encumbered by account RPCM011PG-03410 for $28,970 86 for remainder of fiscal year 2015 to be encumbered by purchase order. This award will cross fiscal years and the remaining $150,364.14 will be encumbered upon approval of fiscal year 2016.

Attachments: Recommendation Memo, Vendor Letter and Previous Award

BUYER: _____ RESPECTFULLY SUBMITTED: _____

ANNETTE BURNEY

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Sherry Wilson, Chief, Recreation and Community Programming Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 06/04/15

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: 6/17/15

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Cleveland Ferguson III
Deputy Chief Administrative Officer
For Mayor Alvin Brown
Under Authority of:
Executive Order No. 2015-01

FORM GB-108, Revised 12/2007

SUBJECT: RECREATIONAL SITE AGRONOMICS SERVICES (RE-BID)

BID# SC-0520-14 OPEN DATE: 5/28/2014

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: RECREATION

BASIS OF AWARD: ALL OR NONE

NUMBER OF BIDS INVITED 9 NUMBER RECEIVED 1 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to the lowest responsive, responsible bidder, TruGreen, to provide recreational site agronomic services for the Recreation and Community Services Division. Period of service is for one (1) year from date of award, with two (2) one (1) year renewal options. Total annual expenditure in the amount of $179,335.00.

Funding Source: RPCM011PG-03410 - To be encumbered by purchase order.

Attachments: Recommendation Memo, Tabulation, Terms and Conditions, Specifications

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2014. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

BUYER: ANNETTE BURNEY RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Sherry Wilson, Chief, Recreation and Community Programming Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 7/3/14

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE: 7/7/14

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

FORM GB-108, Revised 12/2007

SC-0520-14	TruGreen	
7/7/2014	$179,335.00	Award
6/7/2015	$179,335.00	1st Renewal
12/17/2015	$6,033.00	Increase #1
2/18/2016	$2,652.00	Increase#2
6/16/2016	$188,020.00	2nd Renewal
Pending	$20,767.49	Increase #3
	$576,142.49	**Total Award**

QWS3270X 4/27/2017 2:56 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 04/27/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 2:55 PM

FISCAL MO/YEAR : 07 2017 CURRENCY CODE :
INDEX CODE : RPCM011PG PLAYGROUNDS & CENTERS
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	APR 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	-50,000.00	494,390.44	494,390.44
EXPENDITURES	23,266.60	246,818.17	246,818.17
ENCUMBRANCES	18,782.56	90,222.78	90,222.78
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-92,049.16	157,349.49	157,349.49

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND