

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday, August 25, 2022, 10:00 a.m.

Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

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Committee Members: ✓ Gregory Pease, Chairman
✓ Brennan Merrell, Treasury
✓ James McCain, Jr., OGC

| Subcommittee Members | ITEM # | TITLE & ACTION | MOTION | CONTRA EXP | OUTCOME |
|--|------------------------------|---|--|------------|--------------|
| Kathleen Collins ✓ (Via Zoom) Rebecca Braeckel | P-19-22 | Fee & Contract Negotiations Aerial Imagery Services Property Appraiser's Office | That the City of Jacksonville on behalf of the Office Of The Property Appraiser enter into a contract with Pictometry, Inc., d/b/a Eagleview for Aerial Imagery Services by incorporating the attached Scope of Services identified as Exhibit 'A' and Fee Summary identified as Exhibit 'B' each project shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto; The maximum indebtedness of the City pursuant to this agreement is a not-to-exceed amount of \$1,076,088; the Period of service is from October 1, 2022 through September 30, 2026, based on appropriately allocated funds with two (2) additional 2-year renewal options available at terms mutually agreeable. All other terms and conditions are per the RFP and the City's standard contract language. | | Approved 4-0 |
| Tom Ossi ✓ Andre Conyers | P-08-22 (SS-10454-21) | Contract Amendment No. 3 Oracle Cloud Consulting Services Finance and Administration Department/Information Technologies Division | That Contract No. 71055-21 between the City of Jacksonville and Oracle America, Inc., for Oracle Cloud Consulting Services be amended to increase the maximum indebtedness by \$500,000.00 to a new not-to-exceed maximum of \$1,875,600.00. All other terms and conditions, as previously amended shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws. | 02/25/23 | Approved 4-0 |
| Christel Burgos April Mitchell Dan Pearson ✓ | P-35-20 | Contract Amendment No. 2 Medical Collections Jacksonville Fire & Rescue Department | That the contract No. 712332-21 between the City of Jacksonville and Applied Business Services, Inc., d/b/a Security Collections Agency to provide Medical Collection Services be amended to exercise the second renewal option extending the period of service from October 1, 2022 through September 30, 2023 with one (1) renewal option remaining; All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws. | 10/01/22 | Approved 4-0 |
| Saralyn Grass Tyrica Young ✓ | P-6-21 | Contract Amendment No. 1 A Community Needs Assessment & GAP Analysis Research Project Kids Hope Alliance | That Contract No. 71207-21 between KHA and NLP Logix, LLC for Community Needs and Gap Analysis Research Project be amended to ratify and confirm the actions of the parties from 7/01/22 to date of this award and exercise the first renewal option extending the period of service thru 06/30/23, with three (3) one-year renewal options remaining; and increase the maximum indebtedness by \$108,000.00 to a new not-to-exceed total maximum of \$310,125.00. All other terms and conditions shall remain the same. | 06/30/22 | Approved 4-0 |
| Tyrica Young ✓ Deborah Sibley-Primeous | P-17-22 | Fee & Contract Negotiations Security and Privacy Assessment/Security & Privacy Framework Development Kids Hope Alliance | That the City of Jacksonville on behalf of Kids Hope Alliance enter into a contract with Novus Insight, Inc., for Security and Privacy Assessment and Security and Privacy Framework Development to incorporate the attached Scope of Services identified as Exhibit A and Fee Schedule identified as Exhibit B; the period of service will be from execution of the contract thru September 30, 2023, with four (4) one-year renewal options available at terms mutually agreeable; the maximum indebtedness is a not-to-exceed amount of \$60,000.00; all other terms and conditions are per the RFP and the City's standard contract language. | | Approved 4-0 |

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| Steven Long Jill Enz David Hahn ✓ | P-21-19 | Contract Amendment No. 4 Professional Engineering Services for Emerald Trail Master Plan Improvements Department of Public Works/Engineering & Construction Management Division | That Contract No. 9092-04, originally executed January 6, 2020, between the City and Pond and Company Corporation for Professional Engineering Services for Emerald Trail Master Plan Improvements be amended to incorporate the attached Scope of Services, identified as Exhibit I and Contract Fee Summary identified as Exhibit J; increase the lump-sum amount for Design Services by \$73,388.64 to a new limit of \$739,144.23 and t increase the not-to-exceed limits for: Survey by \$15,000.00 to a new not-to-exceed limit of \$177,420.50, Geotechnical by \$5,558.00 to a new limit of \$47,033.00 and to add a new not-to-exceed limit of \$47,033.00 and to add a new not-to-exceed limit for lighting in the amount of \$6,000.00, thereby increasing the maximum indebtedness to the city by \$99,946.64 to a new maximum indebtedness to the City in the amount of \$974,709.65. All other terms and conditions, as previously amended, shall remain the same. | To project completion | Approved 4-0 |
| Robin Smith Jill Enz David Hahn ✓ | P-34-22 | Introduce & Review Scope Professional Services for Metropolitan Park Design Department of Public Works/Engineering & Construction Management Division | That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws. | | Approved 4-0 |
| Barbara Holton ✓ Tracy Flynn | P-19-18 | Contract Amendment No. 4 Workers' Compensation Managed Care Services Division of Insurance and Risk Management | That Contract No. 9926-01 between the City of Jacksonville and USIS, Inc., d/b/a AmeriSys, for Workers' Compensation Managed Care Services, be amended to (i) exercise the fourth & final renewal option extending the period of service from October 1, 2022, through September 30, 2023, with no renewal option remaining; (ii) provide \$374,750.00 for the services thereby, (iii) increasing the maximum indebtedness by \$374,750.00 to a new not-to-exceed total maximum of \$1,784,500.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws. | 09/30/22 | Approved 4-0 |
| Mary DiPerna ✓ Carolina Teran-Oceguera ✓ | P-26-22 | Fee & Contract Negotiations Flexible Spending Account/Commuter Benefits Administration Services Employee Services Department | That the City of Jacksonville enter into a contract with Ameriflex for Flexible Spending Account/Commuter Benefits Administration Services to incorporate the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; The period of service is from January 1, 2023, through December 31, 2027; the maximum indebtedness is a not-to-exceed amount of \$200,000.00; All other terms and conditions are per the RFP and the City's standard contract language. | | Approved 5-0 |
| Mary DiPerna ✓ Caroline Teran-Oceguera ✓ | P-13-22 | Subcommittee Report Pharmacy Benefit Management Services Employee Services Department | It is the consensus of the committee that of the three proposals received in response to the Request for Proposals (RFP) all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third, designates the order of qualification of these firms to perform the required services and alphabetically they are: 2) CVS 1) Florida Blue 3) OPTUM We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with Florida Blue, the number one (1) ranked firm. | | Approved 5-0 |
| Mary DiPerna ✓ Caroline Teran-Oceguera ✓ | P-12-22 | Subcommittee Report Medical ASO, Pharmacy Benefit Management Services, Stop Loss, EAP, Well-being & Chronic Condition Management Services Employee Services Department | It is the consensus of the committee that of the two (2) proposals received in response to the Request for Proposals (RFP) both were found to be responsive, interested, qualified and available to provide the required services. The ranking of first and second designates the order of qualification of these firms to perform the required services and alphabetically they are: 1) Florida Blue 2) Integra We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with Florida Blue, the number one (1) ranked firm. | | Approved 5-0 |
| Robin Adams ✓ Paul Barrett | P-24-16 | Contract Amendment No. 1 Purchasing Card Services Finance and Administration Department | That Contract No. 8789-03 between, between The City of Jacksonville Finance and Administration Department and Wells Fargo Bank, N.A., originally executed November 1, 2016, be amended to ratify and confirm the actions of the parties from November 1, 2021, thru date of this award and to exercise the first and final renewal option extending the period of service thru October 31, 2024; All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws. | 10/31/21 | Approved 4-0 |
| Meeting Adjourned: 10:14 A.M. | | | | | |

"The next PSEC meeting is scheduled to be held on Thursday, September 8, 2022."