

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
 MINUTES FOR Thursday, October 20, 2022, 10:00 a.m.

Eighth Floor, Conference Room 851
 Ed Ball Building, 214 N. Hogan Street
 Jacksonville, FL 32202

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Committee Members: ✓Dustin Freeman, Chairman
 ✓Brennan Merrell, Treasury
 ✓James McCain, Jr., OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTRA EXP	OUTCOME
Mary DiPerna✓ Carolina Teran-Oseguera	P-38-22	Subcommittee Report Benefits Consultant Services Employee Services Department	It is the consensus of the committee that of the two (2) proposals received in response to the Request for Proposal (RFP) and both were found to be responsive, interested qualified and available to provide the required services. The ranking of first and second designates the order of qualification of these firms to perform the required services and alphabetically they are: 2) AON Consulting, Inc. 1) Gallagher Benefit Services We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Gallagher Benefit Services</u> , the number one (1) ranked firm.		Approved 4-0
Will Williams Chris LeDew Robin Smith✓	P-07-22	Subcommittee Report Professional Engineering Services for Chaffee Road Widening (Beaver Street to Old Plank Road Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the eight (8) proposals received in response to the Request for Proposal (RFP) all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 2) Construction & Engineering Services Consultants, Inc. 3) Hanson Professional Services, Inc., 1) Peters and Yaffee, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Peters and Yaffee, Inc.</u> , the number one ranked firm.		Approved 4-0
Will Williams Guy Parola Robin Smith✓	P-49-18	Contract Amendment No. 1 Professional Design Services for Park Street Road Diet Department of Public Works/Engineering & Construction Management Division	That Contract No. 6576-27, originally executed January 21, 2020, between the City of Jacksonville and Prosser, Inc., for Professional Design Services for Park Street Road Diet be amended to incorporate the attached Scope of Services, identified as Exhibit 'C' and Fee Summary identified as Exhibit 'D'; increase the lump-sum amount for Design by \$86,968.30 to a new lump-sum amount of \$528,410.75 and to add a new not-to-exceed limit for Utility Coordination in the amount of \$10,365.37, thereby increasing the maximum indebtedness by \$97,333.67 to a new maximum of \$674,476.33. All other terms and conditions shall remain the same.		Approved 4-0
Will Williams Nikita Reed✓	P-21-22	Subcommittee Report Professional Engineering Services for Cedar Point Road and Sawpit Road Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the eight (8) proposals received in response to the Request for Proposals (RFP) all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 1) Construction & Engineering Services Consultants, Inc. 2) GAI Consultants, Inc. 3) STV, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Construction & Engineering Services Consultants, Inc.</u> , the number one ranked firm.		Approved 4-0
Robin Smith✓ Tom McKnight	P-44-22	Introduce & Review Scope Construction Engineering and Inspection Services for Eight(8) Roadway and Drainage Projects Department of Public Works/Engineering & Construction Management Division	That the committee approve the scope of Scope of Services/Request for Proposal(RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		Approved 4-0
Robin Smith✓ Tom McKnight	P-46-22	Introduce & Review Scope Construction Engineering and Inspection Services for Federally Funded Horizontal (Civil) and Vertical (Architectural) Projects	That the committee approve the scope of Scope of Services/Request for Proposal(RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws		Approved 4-0

<p>Robin Smith ✓ Tom McKnight</p>	<p>P-49-22</p>	<p>Introduce & Review Scope Construction Engineering and Inspection Services for the Rivers Edge Development Project Department of Public Works/Engineering & Construction Management Division</p>	<p>That the committee approve the scope of Scope of Services/Request for Proposal(RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws</p>		<p>Approved 4-0</p>
<p>Chris LeDew ✓ (VIA TEAMS) Lee Durban</p>	<p>P-08-21</p>	<p>Contract Amendment No. 1 Traffic Engineering In-House Services Department of Public Works/Traffic Engineering</p>	<p>That Contract No. 71444-22, originally executed December 15, 2021, between the City of Jacksonville and Alfred Benesch and Company for Traffic Engineering In-House Services be amended to increase the maximum by \$750,000.00 to a new total maximum of \$1,250,000.00; All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.</p>		<p>Approved 4-0</p>
<p>Meeting Adjourned: ____ 10:11 A.M. ____</p>					

"The next PSEC meeting is scheduled to be held on Thursday, November 3, 2022."