SINGLE SOURCE AWARD **BID # SS-0383-18**

Subject: Commissary Goods & Inmate Trust Fund Accounting Software and Equipment

Department: Jacksonville Sheriff's Office

Description of Purchase: Recommend approval to amend award dated 7/12/18 to ratify the period of service from 7/1/2018 thru 7/12/2018. All other terms and conditions as previously stated remain unchanged.

Funding Source: SHCO64AIW-04904-TRSH-09-Contract will be processed through the Office of General Counsel.

Single Source Award To: Keefe Commissary Network, LLC

Price Justification: See Attached.

Total Award: $150,000.00

Attachments: Recommendation Letter,Previous Award

Certification as to Single Source: Tammy Morris, Director of Department of Corrections, Office Of The Sheriff

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Marleen Doran

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Doran, Marleen

From: Baines, Deidra B. <Deidra.Baines@jaxsheriff.org>
Sent: Thursday, July 19, 2018 9:10 AM
To: Doran, Marleen
Subject: FW: Single Source Contract with Keefe Commissary Network, LLC
Attachments: SS-0383-18 amend.pdf

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Marleen,

Please see the e-mail from Jim McCain. He is saying that this award should have had ratification language included to ratify it back to July 1, 2018.

Thanks,

Deidra Baines
Procurement Manager
Budget Division
Jacksonville Sheriff's Office
Police Memorial Building
Phone - (904) 630-5970
E-Mail – Deidra.Baines@jaxsheriff.org

Please note that under Florida's very broad public records law, e-mail communications to and from city officials are subject to public disclosure.

From: McCain, James [mailto:JMcCain@coj.net]
Sent: Thursday, July 19, 2018 8:59 AM
To: Baines, Deidra B.
Cc: Dwyer-Frazee, Ivy
Subject: RE: Single Source Contract with Keefe Commissary Network, LLC

******EXTERNAL EMAIL SOURCE******

This email was sent from a non-JSO account. Do not open any links or any attachments unless you trust the sender and know the content is safe.

Deidra,

There is a gap between July 1 and July 12. That gap has to be ratified.

Jim

From: Baines, Deidra B. [mailto:Deidra.Baines@jaxsheriff.org]
Sent: Thursday, July 19, 2018 8:52 AM
To: McCain, James
Cc: Dwyer-Frazee, Ivy
Subject: RE: Single Source Contract with Keefe Commissary Network, LLC

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Jim,

The period of service on the award is from July 1, 2018, through December 31, 2018, and they were amending the original award to extend it for that period. Can't the award be used for the contract amendment without ratifying it?

Thanks,

Deidra Baines
Procurement Manager
Budget Division
Jacksonville Sheriff's Office
Police Memorial Building
Phone - (904) 630-5970
E-Mail – Deidra.Baines@jaxsheriff.org

Please note that under Florida's very broad public records law, e-mail communications to and from city officials are subject to public disclosure.

From: McCain, James [mailto:JMcCain@coj.net]
Sent: Thursday, July 19, 2018 8:29 AM

To: Baines, Deidra B.
Cc: Dwyer-Frazee, Ivy
Subject: RE: Single Source Contract with Keefe Commissary Network, LLC

******EXTERNAL EMAIL SOURCE******

This email was sent from a non-JSO account. Do not open any links or any attachments unless you trust the sender and know the content is safe.

Deidra,

Good morning. I will go ahead and draft the contract amendment but you will need to get a revised award. The contract expired on June 30, 2018. The award needs to ratify the period between July 1, 2018 and the date of the award.

Jim

From: Baines, Deidra B. [mailto:Deidra.Baines@jaxsheriff.org]
Sent: Wednesday, July 18, 2018 2:46 PM
To: McCain, James
Subject: RE: Single Source Contract with Keefe Commissary Network, LLC

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Jim,

Can you incorporate the attached award along with the previous one to make it one full year on the contract?

Here is the contact information:

JSO Contact:
Tammy Morris, Director
Department of Corrections
500 East Adams Street
Jacksonville, FL 32202
Ph: 904-630-5801
E-Mail: tammy.morris@jaxsheriff.org

Keefe Contact:
Shayne Bean, Account Manager
904-741-9347
904-298-4473
Email- sbean@keefegroup.com
Address- 1371 Tradeport Drive
Jacksonville, FL 32218

Let me know if you have any questions.

Deidra Baines
Procurement Manager
Budget Division
Jacksonville Sheriff's Office
Police Memorial Building
Phone - (904) 630-5970
E-Mail – Deidra.Baines@jaxsheriff.org

Please note that under Florida's very broad public records law, e-mail communications to and from city officials are subject to public disclosure.

From: McCain, James [mailto:JMcCain@coj.net]
Sent: Thursday, April 05, 2018 2:55 PM
To: Baines, Deidra B.
Subject: FW: Single Source Contract with Keefe Commissary Network, LLC

Deidra,

Please see below. Thanks.

Jim

From: McCain, James
Sent: Wednesday, April 04, 2018 12:12 PM
To: Baines, Deidra B.
Subject: FW: Single Source Contract with Keefe Commissary Network, LLC

Sending just as a reminder so that I can finish this contract.

Jim

From: McCain, James
Sent: Tuesday, April 03, 2018 4:18 PM
To: Baines, Deidra B.
Cc: Dwyer-Frazee, Ivy
Subject: Single Source Contract with Keefe Commissary Network, LLC

Deidra,

I will need the contact information (name, address with zip, phone, fax, and email) for the contract managers for both the City and Keefe Commissary. Thanks.

Jim

SINGLE SOURCE AWARD **BID # SS-0383-18**

Subject: Commissary Goods & Inmate Trust Fund Accounting Software and Equipment

Department: Jacksonville Sheriff's Office

Description of Purchase: Recommend approval to amend Single Source award dated 1/25/2018 to Keefe Commissary Network, LLC to provide Commissary Goods & Inmate Trust Fund Accounting Software and Equipment for the period of July 1, 2018 to December 31, 2018. The estimated expenditure amount for extension period will be $75,000.00, which includes a 3.3 point reduction in commission rate for the extension period. The total not-to-exceed expenditure amount is $150,000.00.

Funding Source: SHCO64AIW-04904-TRSH-09-Contract will be processed through the Office of General Counsel.

Single Source Award To: Keefe Commissary Network, LLC

Price Justification: See Attached.

Total Award: $150,000.00

Attachments: Recommendation Letter, Vendor Letter/Quote, Previous Award

Certification as to Single Source: Tammy Morris, Director of Department of Corrections, Office Of The Sheriff

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Marleen Doran

Analyst: Marleen Doran

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R. Eubanks

CHAIRMAN

7/12/18

DATE

ACTION OF AWARDING AUTHORITY DATE: 7/12/18

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-113, Revised 12/2007

SINGLE SOURCE AWARD **BID # SS-0383-18**

Subject: Commissary Goods & Inmate Trust Fund Accounting Software and Equipment

Department: Jacksonville Sheriff's Office

Description of Purchase: Recommend approval of Single Source award to Keefe Commissary Network, LLC to provide Telmate Secure Inmate Tablet Program to allow inmates to have access to academic training, various opportunities for video visitation and secure e-mail. Total amount of expenditure not to exceed $75,000.00. The period of service will be six (6) months from date of award.

Funding Source: SHCO64AIW-04904-TRSH-09-To be executed by Purchase Order.

Single Source Award To: Keefe Commissary Network, LLC

Price Justification: See Attached

Total Award: $75,000.00

Attachments: Single Source Form, Vendor Letter, Vendor Quote, Previous Award

Certification as to Single Source: Tammy Morris, Director of Department of Corrections, Office Of The Sheriff

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Marleen Doran

Analyst: Marleen Doran

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN

DATE 01/18/2018

ACTION OF AWARDING AUTHORITY DATE: 1/18/18

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-113, Revised 12/2007