SUBJECT: **CITYWIDE MOWING OF STORM WATER PONDS- JSEB PARTICIPATION**

BID #: SC-0455-18 OPEN DATE: **2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEARS FROM DATE OF AWARD WITH, TWO (2), TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 5 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend award dated 06/30/18 to K & J Lawn Care LLC, to correct the period of service from one (1) year from date of award with three (3) one (1) year renewal options, to two (2) years from date of award with two (2), two (2) year renewal options as revised in addendum 2, with all other terms and conditions remaining unchanged.

ATTACHMENTS: Recommendation Memo, Addendum #2, Previous Award

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
For GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 472-2910
www.coj.net

ONE CITY ONE JACKSONVILLE

MEMORANDUM

TO: Greg Pease, Division Chief
Procurement Division

THRU: John Pappas, Director
Public Works Department

FROM: Dave McDaniel, Division Chief
Mowing and Landscape Maintenance Division for

DATE: July 13, 2018

SUBJECT: **Award Correction – Period of Performance**

Bid Name: City Mowing of Storm water Ponds – JSEB Participation
Bid No: Bid No. SC-0455-18
Contractor: K and J lawn Care LLC..

The Mowing and Landscape Maintenance Division of the Department of Public Works respectfully request approval to correct the overall period of performance awarded to K and J Lawn Care LLC under bid No. SC-0455-18 from one (1) year with three (3) one (1) year renewals to two (2) years with two (2) two (2) year renewals as revised in addendum No. 2 under bid No.SC-0455-18. All other terms and conditions of subject award remain unchanged and in full force and effect.

Should you have any questions or require additional information concerning this recommendation, please feel free to contact Russell Perry at 255-4306 or via email at RussellP@coj.net.

Cc: Russell Perry, Mowing & Landscape Contract Manager
John Tyson, Contract Administration Coordinator
Marilyn Laidler, Purchasing Analyst, Procurement Division

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE

ADDENDUM NO.	**TWO (2)**
BID NUMBER	**JSC-0455-18**
TITLE OF BID	**CITYWIDE MOWING OF STORM WATER TREATMENT PONDS - JSEB PARTICIPATION**
OPENING TIME AND DATE	**2:00 P.M.; MAY 23, 2018**

THIS ADDENDUM IS ISSUED FOR THE INFORMATION OF BIDDERS ON THE ABOVE TITLED PROJECT AND WILL BE PART OF THE CONTRACT.

THE PURPOSE OF THIS ADDENDUM IS TO PROVIDE REVISED SECTIONS 1, 3, 30 & 31

1. Delete Sections 1, 3, 30 and 31 from the Bid Specifications and substitute the attached revised Sections 1, 3, 30 & 31, and updated Section 6 JSEB language. PLEASE NOTE THAT THERE ARE SIGNIFICANT CHANGES TO THE ATTACHED SECTIONS. THEREFORE, BE SURE TO READ CAREFULLY THE NEW LANGUAGE BEFORE SUBMITTING YOUR BID.

A copy of the signed addendum must be included with the bid package; failure to return is ground for bid rejection.

DATE: May 14, 2018 BUYER: MARILYN LAIDLER

RECEIPT ACKNOWLEDGED BY RETURN OF SIGNED COPY WITH BID.

Bidder's Signature

Title

Company

Date

D. REVISIONS OF BID PROPOSAL FORM

Request for revision of the Bid Proposal Form must be made to the Procurement Division at least ten (10) days prior to date of opening of Bids. Revision of the Bid Proposal by the Bidder will void the Bid.

E. CONTRACT EXPIRATION DATE

The Contract expiration date shall be established as follows: The Contract shall be for two (2) years beginning on **date of executed contract** unless the start date is modified by the CONTRACT MANAGER. The contract may be extended two (2) times for a two (2) year period by mutual agreement of both parties, provided funds are available.

The Contract will be issued in the form of a Blanket Purchase Order once the work has been awarded and the CONTRACTOR has submitted the required Insurance Certificates and other requested documents.

F. BID CHANGES

No changes in the amount of Bids appearing on the outside of Bids will be considered. Only the amounts shown on bid documents inside the envelope will be considered. All changes, corrections and erasures must be initialed by the person signing the bid.

G. WORK START AND COMPLETION

The Contractor shall begin work on the start date established by CONTRACT MANAGER in the Notice to Proceed. All work required by the contract must be completed by the expiration date of the Contract unless the Contract is extended by the City.

H. SUBMITTAL STATEMENT

The undersigned Bidder certifies that this proposal is made in good faith, without collusion or connection with any other entity bidding on this work.

The undersigned Bidder has examined and read (cover to cover) all Drawings, Specifications, General and Special Conditions, and other Contract Documents, and all Addenda thereto; and is acquainted with and fully understands the extent and character of the work covered by this Proposal and the specified requirements, for the proposed work.

The undersigned Bidder certifies that no officer or agent of the City will directly or indirectly benefit from this bid.

The undersigned Bidder states that this Proposal is made in conformity with the Contract Documents, and agrees that in case of any discrepancy or differences between its Proposal and the Contract Documents, the provisions of the latter shall prevail.

The undersigned Bidder certifies that it has carefully examined the foregoing Proposal after the same was completed and has verified every item placed thereon; and agrees to indemnify, defend and save harmless the City against any cost, damage or expense which may be incurred or caused by any error in the Bidder's preparation of same.

The undersigned Bidder states that all applicable taxes are included in the unit prices or Lump Sum Bid and acknowledges this project is not exempt from the State or Local Sales or Use taxes, and payment of such taxes is the responsibility of the Bidder.

SUBJECT: **CITYWIDE MOWING OF STORM WATER PONDS- JSEB PARTICIPATION**

BID #: SC-0455-18 OPEN DATE: **2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH, THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 5 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder K and J Lawn Care LLC, in the annual expenditure amount of $292,541.06. Period of service will be one (1) year from date of award with three (3) one (1) year renewal options.

This award to be funded by account: PWML461MOW-03410 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, JSEB Letter, Minimum Requirements, Basis of Award, Scope of Work

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 6/28/18

Teresa R Eubner

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/30/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05