SUBJECT: **ANIMAL CONTROL AND PROTECTIVE SRVS HVAC REPLACEMENT**

BID# CF-0149-16 OPEN DATE: **2016-08-31**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION FIXED

AGENCY: **PUBLIC WORKS**

BASIS OF AWARD: **TOTAL LUMP SUM BASE BID- LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED 6 NUMBER RECEIVED 2 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to enter into post-bid/pre-award negotiations pursuant to Chapter 126.201(d)(4) with the apparent lowest responsive, responsible bidder W.W. Gay Mechanical Contractor, Inc., in efforts to bring the bid within allocated funds.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Basis of Award, Scope of Work

BUYER: _____ RESPECTFULLY SUBMITTED: _____
CHELSEA RENFROE GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Tom Fallin, P.E., Chief, Engineering and Construction Management Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE
MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-108, Revised 12/2007

DEPARTMENT OF PUBLIC WORKS

Jacksonville
Where Florida Begins.

October 3, 2016

TO: Gregory W. Pease
Chief of Procurement

THRU: John P. Pappas, P.E.
Director of Public Works

FROM: Tom Fallin, P. E., Chief
Engineering and Construction Management Division

SUBJECT: RECOMMENDATION OF AWARD

RE: Animal Control and Protective Services – HVAC Replacement
Bid No.: CF-0149-16
Bid Date: Aug 24th, 2016
Award Amount: N/A
Account Numbers: PWCP322PB519-069505-PW0087-02

The Department of Public Works has reviewed and tabulated the two (2) bids received on the referenced project for accuracy and compliance with the contract documents. The apparent low bid by W.W. Gay Mechanical Contractor, Inc. exceeded the funds available for the project.

Therefore, we request permission to commence a post-bid/pre-award negotiation with W.W. Gay Mechanical Contractor, Inc. in order to explore the possibility of reducing the project's funding deficit

Concurrence: _____
Luis Flores, Chief, Public Buildings

cc: Lori West, Engineering Contract Specialist
Maria C. Williams, P.E., project Manager
Marilyn Laidler, Procurement

N2

NON-MANDATORY PRE-CONFERENCE: JULY 29, 2016 @ 10:00 PQ-VERTICAL OR MECHANICAL

TITLE:	ANIMAL CONTROL AND PROTECTIVE SERVICES-HVAC REPLACEMENT		WEATHER ENGINEERS	W.W. GAY MECHANICAL CONTRACTOR, INC.
BID NO.	CF-0149-16 PW			
OPEN DATE:	AUGUST 24, 2016 @ 2:00 PM			
BUYER:	MARILYN LAIDLER, PURCHASING ANALYST			
No. Invited: (6)	No. Received (2) No Bids: (0)			
ITEM	DESCRIPTION	QTY		
	TOTAL LUMP BASE BID			
	CONFLICT OF INTEREST:		YES	YES
	BID BOND:		YES	YES
	LICENSED SUBS:		YES	YES
	ADDENDUM(S) (1,2)		YES	YES

A. PROPOSAL SCHEDULE

A Bidder must provide a price for the TOTAL BASE BID and each Alternate. All entries in the entire Proposal must be made clearly in ink. Prices bid must be written in figures. In case of errors, the amount shown in words will govern. Proposals in which the prices obviously are unbalanced will be rejected.

B. BASIS OF AWARD

The project may be awarded to the lowest responsive, responsible Bidder contingent on the availability of funds within the project's approved budget. The TOTAL LUMP SUM BASE BID plus selected ALTERNATE(S), if any, will be used to determine the lowest bidder. If selected by the City, Alternate bid items will be awarded in the order of priority listed (i.e. - 1,2,3...) The CITY has the right to reject any or all bids.

C. REVISIONS OF BID PROPOSAL FORM

Request for revision of the Bid Proposal Form must be made to the ENGINEER at least seven (7) days prior to date of opening of Bids. Revision of the Bid Proposal by the Bidder will void the Bid.

D. CONTRACT EXPIRATION DATE

The Contract expiration date shall be established as follows:

The notice to proceed date plus ten (10) calendar days for mobilization, plus the construction time established in the Proposal, plus time extensions pursuant to valid change orders (which shall establish the construction completion date), plus 120 days to assure a contract exists beyond the scheduled construction completion date in order to comply with Executive Order Number 94-187.

E. BID CHANGES

No changes in the amount of Bids appearing on the outside of Bids will be considered. Only the amounts shown on bidding documents inside the envelope will be considered. All changes, corrections and erasures must be initialed by the person signing the bid.

F. CONSTRUCTION COMPLETION

The CONTRACTOR shall begin work within ten (10) calendar days, including Sundays and holidays, after the date of written notice from the owner to begin work, and shall complete the work within **180** calendar days, including Sundays and holidays, after the expiration of such ten (10) day notice. If the Bidder determines that "off-hours" work is anticipated to complete the project within such allotted times, a schedule therefore shall be attached to this proposal.

ANIMAL CONTROL AND PROTECTIVE SERVICES
HVAC REPLACEMENT

SECTION 30

SCOPE OF WORK

30.1 GENERAL:

Provide all labor, equipment, materials, and services for to replace the Animal Control and Protect Services HVAC as described in the contract documents. The work consists of the removal of outside air units (OAU's) and installation of new Roof Top Units (RTU's) with hot gas reheat and electric heat, new insulated curb extensions, barometric relief dampers, test & balance, electrical work and all other improvements required to complete the work in accordance with the plans, specifications and/or permits and approvals for the construction of this project. There are six RTUs to be replaced. The Animal Clinic will continue to be occupied during the entire construction period; therefore the existing utilities and life safety services are to remain in operation during the entire length of the renovations project.

30.2 INTENT:

It is the intent of these Contract Documents to define acceptable procedures necessary to replace the HVAC at the Animal Control and Protective Services. The Contractor shall accomplish the foregoing work in accordance with Plans & Specifications as well as to use safe work practice which must be followed to safely perform the construction at the Yates Building parking garage. These contract documents do not specifically define the safety precautions and programs incident to the work of the Contractor, but rather they are intended to set forth reasonable and rational criteria for the project thereof.

It is not the intent of these contract documents to minutely define the mode, means, methods, techniques, and sequences of procedures of construction selected by the Contractor.

30.3 OCCUPANCY REQUIREMENTS:

1. Owner intends to continue to occupy adjacent portions of the Animal Care and Protective Services during the entire construction period. Cooperate with the owner to minimize conflict and to facilitate owner's operations.
2. There are six RTUs to be replaced. Only one RTU at a time shall be removed and placed in operation before the contractor proceeds to the next system. During the HOT summer months, July, August and September the work shall be completed from 9PM to 7AM with spot coolers. The contractor should use spot coolers in the spaces to keep the temperature down. There shall be four (4) - one to two ton coolers per RTU that is out of service. This would be two spot coolers per kennel area.
3. Provide access to and from site as required by law and by the owner.
4. Do not obstruct roadways, sidewalk, or other public was without a Right of Way permit and owners approval.
5. Existing building spaces cannot be used for storage, unless owner's approval.