SUBJECT: **EX-OFFENDER EMPLOYMENT PROGRAM – JAX JOURNEY—RE-BID**

BID # ESC-0345-16 OPEN DATE: 11/16/2015

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
Service Contract -- From Date of Award through September 30, 2016 with Two (2) One (1) Year Renewal Options

AGENCY: Office of Grants & Contract Compliance

BASIS OF AWARD: Evaluation Criteria

NUMBER OF BIDS INVITED: 29 **NUMBER OF BIDS RECEIVED:** 5 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to decrease the award to The Women's Center of Jacksonville, Inc. in the amount of $55,000.00.
The vendor has decided not to continue with the contract for this service. Total revised estimated annual expenditure in the amount of $430,000.00, for a not to exceed expenditure amount of $1,098,201.00.

Clara White Mission, Inc. - $115,000.00, not to exceed $261,929.00
Prisoners of Christ - $315,000.00, not to exceed $458,722.00
Women's Center of Jacksonville, Inc. - $126,083.00, unchanged (not being renewed)
Operation New Hope, Inc. - $251,467.00, unchanged (not being renewed)

Funding Sources: RPBH019EP-08201 - To be executed by formal contract amendment through the Office of General Counsel (Various Contracts)

Attachments: Recommendation Memo, Renewal Letters and Previous Awards

ANALYST _____ RESPECTFULLY SUBMITTED _____
ANNETTE BURNEY **GREGORY PEASE, CHIEF PROCUREMENT DIVISION**

CONCURRENCE BY: Damian Cook, Grant Administrator, Office of Grants and Contract Compliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Office of Grant and Contract Compliance

October 3, 2016

MEMORANDUM

TO: Greg Pease, Chief of Procurement Division

THRU: Damian Cook, Grant Administrator
Office of Grants & Contract Compliance

FROM: John Snyder, Human Services Planner
Office of Grants & Contract Compliance

RE: **CSPEC Ex-Offender RFP-ESC-0345-16 Revised Award**

The Office of Grants and Compliance would like to decrease funding to the Women's Center in the amount of $55,000.00. The Women's Center's Board of Directors met on Friday, September 30th and voted not to accept the award. I have attached the e-mail from their Executive Director. The revised annual expenditure will be $430,000.00 with a not to exceed expenditure amount of $1,098,201.00.

Thank you for considering our request.

Please contact me at 255-8202 additional information is required.

214 North Hogan Street | Jacksonville, FL 32202 | Phone: 904.255.8202 | Fax: 904.255.8256 | www.coj.net

Snyder, John

From: Teresa Miles <tmiles@womenscenterofjax.org>
Sent: Thursday, September 29, 2016 2:20 PM
To: Verges, Deborah; Snyder, John
Cc: 'Lauren Walton'
Subject: Jax Journey Contract

September 28, 2016

Dear Ms. Verges,

Per our conversation this morning, this email serves as formal notification that the Board of Directors for the Women's Center of Jacksonville held a meeting yesterday evening in which they decided not to move forward with the receipt of a contract from the City of Jacksonville, specific to the Jax Journey Reentry program for women. As you know, our current contract will end on September 30, 2016 and we have not yet received a renewal contract.

As is part of our mission, we will continue our commitment to the women currently being served under our 2015 – 2016 FY contract, by ensuring their needs are met, even beyond the end of the contract.

Please let me know if there is anything further that you need from us.

We thank you for the opportunity to serve this much needed population of women.

Respectfully,

Teresa G. Miles, Executive Director

Women's Center of Jacksonville
5644 Colcord Avenue
Jacksonville, Florida 32211
(321) 266-6749 (c)
(904) 722-3000 x 206 (p)
(904) 722-3100 (f)
904-721-7273 (24 Hour Rape Crisis Hotline)
1-800-955-8771 (TTY)

WomensCenterOfJax.org

Improving the Lives of Women.

The contents of this message, together with any attachments, are intended only for the use of the person(s) to which they are addressed and may contain confidential and/or privileged information. Further, any medical information herein is confidential and protected by law. It is unlawful for unauthorized persons to use, review, copy, disclose, or disseminate confidential medical information. If you are not the intended recipient, immediately advise the sender and delete this message and any attachments. Any distribution, or copying of this message, or any attachment, is prohibited.

SUBJECT: **EX-OFFENDER EMPLOYMENT PROGRAM – JAX JOURNEY—RE-BID**

BID # ESC-0345-16 OPEN DATE: 11/16/2015

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
Service Contract -- From Date of Award through September 30, 2016 with Two (2) One (1) Year Renewal Options

AGENCY: Office of Grants & Contract Compliance

BASIS OF AWARD: Evaluation Criteria

NUMBER OF BIDS INVITED: 29 **NUMBER OF BIDS RECEIVED:** 5 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award to include additions to the specifications as outlined in the attached agency memo.

Recommend approval to utilize the first of two (2) renewal options with the agencies listed below, with the exception of Operation New Hope, Inc., for the Jacksonville Journey Ex-Offender Employment Program. Period of service is from October 1, 2016 through September 30, 2017. Total revised estimated annual expenditure in the amount of $485,000.00, for a not to exceed expenditure amount of $1,153,201.00.

Clara White Mission, Inc. - $115,000.00, not to exceed $261,929.00
Prisoners of Christ - $315,000.00, not to exceed $458,722.00
Women's Center of Jacksonville, Inc. - $55,000.00, not to exceed $181,083.00
Operation New Hope, Inc. - $251,467.00, unchanged (not being renewed)

Funding Sources: RPBH019EP-08201 - To be executed by formal contract amendment #2 through the Office of General Counsel (Various Contracts)

Attachments: Recommendation Memo, Renewal Letters and Previous Awards

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2016. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST _____ ANNETTE BURNEY

RESPECTFULLY SUBMITTED _____ **GREGORY PEASE, CHIEF PROCUREMENT DIVISION**

CONCURRENCE BY: Damian Cook, Grant Administrator, Office of Grants and Contract Compliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 9/8/16

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 9/08/16

APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: **EX-OFFENDER EMPLOYMENT PROGRAM – JAX JOURNEY—RE-BID**

BID # ESC-0345-16 OPEN DATE: 11/16/2015

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
Service Contract -- From Date of Award through September 30, 2016 with Two (2) One (1) Year Renewal Options

AGENCY: Office of Grants & Contract Compliance

BASIS OF AWARD: Evaluation Criteria

NUMBER OF BIDS INVITED: 29 **NUMBER OF BIDS RECEIVED:** 5 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend contract No.10173 to Prisoners of Christ to increase the funding for the Ex-Offender Employment Program as a result of receiving additional funding by City Council via Ordinance 2016-176-E. Total estimated increase not to exceed $50,000.00 for a total revised expenditure for Prisoners of Christ not to exceed $143,722.00. The total expenditure not to exceed $668,201.00.

Funding Sources: RPBH019EP-08201
To be executed by formal contract amendment #1 through the Office of General Counsel.

Attachments: Recommendation Memo; Budget Transfer; Copy of Contract; Previous Award

ANALYST _____ CHELSEY RENFROE

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **DAMIAN COOK, GRANTS ADMINISTRATOR**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING _____ DATE: 6-16-16

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 6/16/16

APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: **EX-OFFENDER EMPLOYMENT PROGRAM – JAX JOURNEY—RE-BID**

BID # ESC-0345-16 OPEN DATE: 11/16/2015

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
Service Contract -- From Date of Award through September 30, 2016 with Two (2) One (1) Year Renewal Options

AGENCY: Office of Grants & Contract Compliance

BASIS OF AWARD: Evaluation Criteria

NUMBER OF BIDS INVITED: 29 **NUMBER OF BIDS RECEIVED:** 5 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject DEW Ministries for being non-responsive, specifically for not meeting all the minimum requirements as stated in their rejection letter.

Recommend approval to award to the following agencies for the Jacksonville Journey Ex-Offender Employment Program: Prisoners of Christ, Inc. in the amount of $93,722.00; Women's Center of Jacksonville, Inc. in the amount of $126,083.00; Clara White Mission, Inc. in the amount of $146,929.00; and Operation New Hope, Inc. in the amount of $251,467.00. Period of service from date of award through September 30, 2016 with two (2), one (1) year renewal options. The total estimated expenditure not to exceed $618,201.00.

Funding Sources: RPBH019EP-08201 - $352,633.00
RPBH019TRP-08201 - $265,568.00
To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo; Tabulation Sheet; Section 4; Evaluation Matrix; Rejection Letter

ANALYST _____ **CHELSEY RENFROE**

RESPECTFULLY SUBMITTED _____ **GREGORY PEASE, CHIEF PROCUREMENT DIVISION**

CONCURRENCE BY: **DAMIAN COOK, GRANTS ADMINISTRATOR**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING _____ DATE: 12/10/15

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 12/10/15

APPROVED ✓ DISAPPROVED: _____

Sam E. Moosa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

OTHER: _____

SIGNATURE OF AUTHENTICATION _____