SUBJECT: Mentoring Program Services

BID # ESC-0514-16 **OPEN DATE: 8/31/16**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – Date of executed contract through September 30, 2017 with two (2) one (1) year renewal options

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 105 **NUMBER RECEIVED: 14** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the five (5) highest scoring bidders listed below to provide mentoring program services for the Jacksonville Children's Commission. Period of service is from date of executed contract through September 30, 2017 in the annual not to exceed expenditure amount of $627,288.00.

Big Brothers Big Sisters - $294,047.00
Family Support Services - $78,279.00
Goodwill Industries - $150,000.00
Independent Living Resource Center - $44,618.00
Bridge of Northeast Florida - $60,344.00

Funding Source: JCOD191RG-08201 – To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation, Evaluation Matrix and Scores

ANALYST _____ RESPECTFULLY SUBMITTED _____
ANNETTE BURNEY GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Colin Murphy, Senior Director of Operations, Jacksonville Children's Commission

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville Children's Commission

Helping Jacksonville Grow Great Kids

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Jon Heymann, Executive Director/CEO
Jacksonville Children's Commission

Colin Murphy, Senior Director of Operations
Jacksonville Children's Commission

SUBJECT: **Recommendations for Awards** – ESC-514-16

DATE: **October 13, 2016**

The Jacksonville Children's Commission (JCC) has completed its preliminary evaluation of BID ESC-0514-16 and is recommending to the Competitive Sealed Proposal Evaluation Committee (CSPEC) recommend to the Mayor awards as follows:

Recommended for award based on scoring and available funding:

Agency	Requesting	Recommended Award
BIG BROTHERS BIG SISTERS	$ 300,019.00	$ 294,047.00
FAMILY SUPPORT SERVICES	$ 88,279.00	$ 78,279.00
GOODWILL INDUSTRIES	$ 250,000.00	$ 150,000.00
INDEPENDENT LIVING RESOURCE CENTER	$ 44,618.47	$ 44,618.00
BRIDGE OF NORTHEAST FLORIDA	$ 82,744.00	$ 60,344.00
	TOTAL	**$ 627,288.00**

Not recommended for award based on the scoring and available funding:

- Teen Leaders Of America
- Northwest Behavioral Services, Inc
- Wayman Community Development Corp.
- Kim's Open Door
- Apel Health Services Center
- Project 180
- Jax School Of Ministry
- High School Guidance Foundation
- Eyls Mentor Program

Please see the complete scoring breakdown and Evaluation Matrix in **Exhibit A.**

(i) The scope of services for each of the recommended awards is in included in the RFP and in the narrative response submitted as part of the evaluation.

(ii) A per-unit fee summary for each of the recommended awards is included in **Exhibit B**. Please note that the per-unit fee for *The Bridge of Northeast Florida* was miscalculated on Form 1 but was stated correctly in the response. The per-unit fee should be **$22.98.** The per-unit fee for the Independent Living Resource Center (IRLC) appears to be miscalculated. The per-unit fee should be **$35.41**. The Commission requests permission to further adjust the per-unit fees should other calculation errors be discovered.

In addition, the Commission elected not to award any funding for requested costs as described in Section 4.7 (2) (b) of the RFP, "Other Costs **(Exhibit C).**

(iii) Other terms and conditions (i.e. duration, service period, etc.) have been included in the responses to the RFP and will be incorporated by reference into the final contract.

The funding has been provided by the Jacksonville City Council, 2016-504-E in accordance with the Schedule A2 **(Exhibit D).**

Index Code: JCOD191RG - 08201 - $627,288.00

If you need additional information, please let us know. Thank you for your consideration.

Cc: Annette L. Burney, Purchasing Analyst, Procurement
Cynthia Nixon, Director, Finance
Chandra Brown, Contract Manager
Dae Lynn Helm, Contract Administrator

Agency	Requesting	Recommended Award	Average	Tia Leathers							TOTAL	Lauren Plancendel							TOTAL	Cathie Shirap							TOTAL
				#1	#2	#3	#4	#5	#6	#7		#1	#2	#3	#4	#5	#6	#7		#1	#2	#3	#4	#5	#6	#7	
BIG BROTHERS BIG SISTERS	$ 300,019.00	$ 294,047.00	110.00	14	14	9	18	23	14	14	106	15	15	8	20	25	15	15	113	15	14	10	19	24	15	14	111
FAMILY SUPPORT SERVICES	$ 88,279.00	$ 78,279.00	105.33	14	14	5	18	24	15	12	102	14	15	9	20	23	9	14	104	13	14	9	20	25	14	15	110
GOODWILL INDUSTRIES	$ 250,000.00	$ 150,000.00	103.33	15	15	10	20	20	15	15	110	15	14	10	5	25	14	15	98	14	13	10	10	25	15	15	102
BRIDGE OF NORTHEAST FLORIDA	$ 82,744.00	$ 60,344.00	101.00	14	14	8	18	23	13	10	100	10	13	10	17	20	14	7	91	14	14	10	20	25	15	14	112
ILRC	$ 44,618.47	$ 44,618.00	98.33	13	12	7	16	21	13	12	94	9	15	10	20	23	13	14	104	13	14	7	18	23	12	10	97
TEEN LEADERS OF AMERICA	$ 73,591.00		98.00	12	10	7	16	17	10	10	82	13	15	10	10	23	15	15	101	15	14	10	19	24	14	15	111
NORTHWEST BEHAVIORAL SERVICES, INC	$ 189,288.00		88.67	5	10	3	9	22	8	14	71	10	14	18	17	11	11	10	91	14	14	9	19	24	10	14	104
WAYMAN COMMUNITY DEVELOPMENT CORP	$ 75,000.00		85.00	12	11	7	15	16	10	11	82	13	10	10	17	23	14	15	102	7	9	7	15	7	14	12	71
KIM'S OPEN DOOR	$ 164,507.00		84.33	9	6	2	11	12	14	12	66	13	13	2	17	20	15	10	90	15	14	4	17	23	13	11	97
APEL HEALTH SERVICES CENTER	$ 126,232.00		66.33	7	7	8	10	10	10	10	62	11	9	2	18	10	8	13	71	8	10	3	11	7	14	13	66
PROJECT 180	$ 125,000.00		60.67	10	5	10	10	15	10	10	70	10	10	10	14	8	9	13	74	5	5	3	5	3	7	10	38
JAX SCHOOL OF MINISTRY	$ 86,550.12		56.00	11	7	6	12	11	12	11	70	9	10	4	10	11	9	10	63	5	5	1	2	3	10	9	35
HIGH SCHOOL GUIDANCE FOUNDATION	$ 46,927.83		38.67	8	9	3	7	15	7	3	52	4	1	4	1	3	4	2	19	13	9	4	6	3	9	1	45
EYLS MENTOR PROGRAM	$ 154,929.00		38.00	6	7	6	12	11	7	5	54	4	4	2	5	11	10	0	36	5	7	2	3	2	2	3	24
TOTAL	$ 1,807,685.42	$ 627,288.00																									
AVAILABLE		$ -																									

FORM 1

PRICE SHEET

Company Name: Big Brothers Big Sisters of Northeast Florida

SCHEDULE OF PROPOSED PRICES/RATES

***For proposals that are seeking payment on program completion only, the dosage would equal one (1)**
***A writeable copy of this form in MS Word format may be requested via written request to the contact person in Section 1.12.**

Budget Item	Project Costs	Description/Explanation
1. Salaries and Wages	$212,850	• 3 Match Support Specialists at 100%; 1 Director of Community and County at 70%; 2 Enrollment & Match Specialists at 30%; 1 Recruiter at 30%; 1 Vice President of Program at 20%; 1 Vice President of Finance at 20%; 1 Accounting Specialist at 20%
2. Fringe Benefits	$33,500	• FICA, Unemployment, Health, Retirement, Workers Comp., Life and Short Term Disability based on employee percentage of time in BICS program.
Sub-Total Personnel (A) =	**$246,350**	
3. Travel/Mileage	$720	• Parking for 3 Community Match Support Specialist ($240 per year x 3 Community Match Support Specialist = $720)
4. Rent/ Utilities	$11,827	• Office Rent based on 16% of annual expense ($53,000 x 16%= $8,480) • Telephone based on 16% of annual expense ($10,300 x 16% = $1,648) • Internet based on 16% of annual expense ($10,620 x 16%=$1,699)
5. Background Screenings	$9,150	• Screenings for new volunteers for the BICS program (80 screenings x $38.75 = $3,100) • Screenings for returning BICS volunteers (170 screenings x $15 = $2,550) • DMV screenings for all BICS volunteers (250 x $14= $3,500)
6. Office Supplies	$1,100	• General Office Supplies and postage for the BICS program related expenses.
7. Printing	$600	• Printing of stationary, envelopes, business cards and program brochures at 16% of annual expense ($3,750 x 16% = 600)
8. Consultants	$0	
9. Sub-Contractors (specify)	$0	
10. Indirect Costs (12%)	$24,300	• CEO salary and Benefits at 10% of time dedicated to the BICS program $20,550 • General Liability Insurance for matches in the BICS program 250 x $15 = $3,750

FORM 1

PRICE SHEET

Company Name Goodwill Industries of North Florida/ Take Stock in Children-Duval

SCHEDULE OF PROPOSED PRICES/RATES

•For proposals that are seeking payment on program completion only, the dosage would equal one (1)
•A writeable copy of this form in MS Word format may be requested via written request to the contact person in Section 1.12.

Budget Item	Project Costs	Description/Explanation
1. Salaries and Wages	$76,202.88	100% (25 hr) PT -CSC, 10% VP, 25% Program Manager, 100% Mentor Coordinator
2. Fringe Benefits	$13,951.12	
Sub-Total Personnel (A) =	$90,154.00	
3. Travel Mileage	$7,710.00	
4. Rent Utilities	$9680.00	
5. Background Screeni ngs	$3,500.00	73 screenings by DAON at $47.50 per mentor
6. Office Supplies	$1,456.00	
7. Printing	$2,500.00	Recruitment & training materials
8. Consullants	$17,000.00	Mentor Workshops, College Tours,College Readiness Events, Darkness to Light Training for mentors
9. Sub Contractors (specify)	$0	
JO. Other (specify) indirect coasts (12%)	$18,000.00	Admin, IT & HR support, Audit
Sub-Total Service and Supplies (B) =	$59,846.00	
Total Costs (C) = *(A) + (B) (t/rese ctJsts will be reimbursed on a rxed ,mit cost basis)*	$150,000.00	
(D) divided by Number of proposed participants Served (329 matched students)	$455.93	
(E) divided by dosage per participant"' (i.e #of days, #of sessions)	$14.25	**PROPOSED UNIT COST**
I I.Equipment Computer: Scholarships	$100,000.00	$4,000 per 2 year scholarship
I 2.0ther (specify)	$	
(F) Sub-Total Other Costs (C) = (these items will be paid on a cost reimbursement basis)	$100,000.00	
Grand Total Program Costs (G) = *(C) - (F)*	$250,000.00	

Robert Thayer

Handwritten Signature of Authorized Officer of Firm

8-23-2016

Date

Robert H Thayer CEO

904-384-1361

Addendum #1

ESC-0514-16

FORM 1
PRICE SHEET

Agency Name: Independent Living Resource Center
Program Name: Ready to Achieve Mentoring Program (RAMP)

SCHEDULE OF PROPOSED PRICES/RATES

Budget Item	Project Costs	Description/Explanation
1. Salaries and Wages	$ 85,500	Base salary of $28,500 x 3 Years
2. Fringe Benefits	$ 30,982.41	FICA (salary x 7.65%) $6,540.75 Health, Dental & Vision ($529.7 x 36 months) $19,069.20 Workman's Comp (salary x 2.18%) $1,863.90 Disability ($26.21 x 36 months) $943.56 Retirement (salary x 3%) $2,565
Sub-Total Personnel (A) =	**$ 116,482.41**	
3. Travel/Mileage	$ 4,095	250 miles/month x 36 months x $.455/mile
4. Rent/ Utilities	$ 0	Rent In-kind $3,360 ($14/sq.ft. x 80 sq.ft. x 36 months) Utilities In-kind $7,494 (utilities, water building maintenance and repairs, telephone, building supplies, garbage & waste, internet, security system, equipment repairs)
5. Background Screenings	$ 4,760	70 mentor screenings x $68/screening
6. Office Supplies	$ 2,592	$72/month x 36 months
7. Printing	$ 2,500	5,000 copies x $.50/copy
8. Consultants	$ 0	
9. Sub-Contractors (specify)	$ 3,456	Interpreters for Deaf/ Hard of Hearing Mentees ($48/hr x 72 hours)
10. Indirect Costs (12%)	$ 0	
Sub-Total Service and Supplies (B) =	$ 17,403	
Total Costs (C) = *(A) + (B) (these costs will be reimbursed on a fixed unit cost basis)*	**$ 133,885.41**	
(D) divided by Number of proposed participants served	**$ 1,338.85**	
(E) divided by dosage per participant* (i.e #of days, #of sessions)	**$ 9.30**	**PROPOSED UNIT COST**
11.Equipment/Computer	$ 0	
12.Other (specify)	$ 0	
(F) Sub-Total Other Costs (C) = (these items will be paid on a cost reimbursement basis)	$ 0	
Grand Total Program Costs (G) = *(C) + (F)*	**$ 133,885.41**	

Handwritten Signature of Authorized Officer of Firm

8/30/16
Date

Tyler Morris Executive Director
Print Individuals' Name and Title

(904) 349-8484
Contact Phone Number

FORM 1

PRICE SHEET

Company Name The Bridge of Northeast Florida, Inc.

Budget Item	Project Costs	Description/Explanation
1. Salaries and Wages	$ 47,168.00	0.10 FTE Program Director; 1 FTE Mentoring Coordinator
2. Fringe Benefits	$ 14,655.00	FICA @ 7.65%; Worker's Comp @ 1.56%; Health and Life Insurance @ $597/FTE; Retirement Benefit @ 2.5%; Unemployment @ $72
Sub-Total Personnel (A) =	**$ 61,823.00**	
3. Travel / Mileage	$ 440.00	100 miles/mo x $0.42/mile x 10 months
4. Rent / Utilities	$ 4,035.00	Facility expenses to include program space, utilities, and commercial insurances
5. Background Screenings	$ 2,680.00	Level II background screens for 1 FTE and 30 mentors @ $85/ea; drug screening for 1 FTE @ $45/ea
6. Office Supplies	$ 490.00	General office supplies, payroll processing costs
7. Printing	$ 210.00	Costs of copy paper and misc other copying costs
8. Program Curriculum and Misc Staff Costs	$ 2,700.00	Curriculum for program components; staff background, drug screens, and training
10. Transportation	$ 1,500.00	Participant transportation
11. Indirect Costs (12%)	$ 8,866.00	Administrative Expenses - All costs associated with the administrative function including CEO's office, Accounting department etc. These costs are allocated based upon 12% of direct grant expenditures
Sub-Total Service and Supplies (B) =	**$ 20,921.00**	
Total Costs (C) = (A) + (B) (these costs will be reimbursed on a fixed unit cost basis)	**$ 82,744.00**	
(D) divided by Number of proposed participants served	**$ 2,758.13**	
(E) divided by dosage per participant (15 minute increments)	**$ 19.70**	**PROPOSED UNIT COST**
12. Other	$ 14,300.00	Participant stipends, weekly @ $10/week x 30 participants; costs for special events, awards
(F) Sub-Total Other Costs (C) = (these items will be paid on a cost reimbursement basis)	**$ 14,300.00**	
Grand Total Program Costs (G) = (C) + (F)	**$ 97,044.00**	

Handwritten Signature of Authorized Officer of Firm

8/23/2016
Date

Chief Financial Officer
Print Individuals' Name and Title

904-354-7799 x133
Contact Phone Number

a) **Fees**

The Commission will pay Contractor for the Services in accordance with the unit cost for the Services included in Contractor's Response on **Form 1**.

b) **Other Costs and Charges:**

1. **Capital Costs**

It is not the intent of this RFP to pay for capital equipment. Capital equipment is defined by Florida Statute Chapter 274 as items with a value of greater than $1,000.00 which have a life expectancy of more than one year. If in the negotiation process it is determined that some of the expenses used to calculate the unit cost are capital costs, the cost of those items will be removed from the unit cost calculation and the unit cost price will be adjusted prior to executing the Contract.

2. **Other Costs**

As stated in **Section 4.1** intent of this RFP is primarily for one-to-one mentoring and for units of service and payments to be based primarily on providing one-to-one mentoring sessions. The Commission recognizes that other components of mentoring programs may and exists contribute to a successful mentoring program (i.e. events, field trips, etc.). Contractors may propose such in their proposals, however, the Commission reserves the right to negotiate those expenses out of the final agreement and the Contractor would need to use other sources of funding to provide for those services, or, the Commission may accept those components as necessary for the success of the program, however, those costs would not be a part of the final unit cost calculation and would be paid to the contractor on a COST REIMBURSEMENT basis.

c) **Advanced payments**

The Commission, in its sole discretion, may make an advance payment to the Contractor up to and not to exceed fifteen percent (15%) of the Maximum Indebtedness. Contractor may request an advance payment for the Program in writing by certifying that such advance payment is necessary to commence providing the Services. The advance payment shall be recouped from the Contractor's first payment and no other payments shall be made to the Contractor until the advance payment has been repaid in full.

d) **Provision for Unused Funds**

Contractor agrees that any funds provided by the Commission for the Services which are residual funds remaining unspent or unencumbered by any existing obligation at the conclusion of the Contract, shall be returned to the Commission in the form of a negotiable instrument not later than thirty (30) days after the end of the Term.

e) **Payments**

Payments under the Contract will be made by the Commission to Contractor based on the submission of a monthly invoice in the form provided by the Commission and contingent on receipt and approval of all required reports. The Commission may require any other information from Contractor that the Commission deems necessary to verify its obligation to pay under the Contract. Commission will make payments via Automated Clearing House

ATTACHMENT B

EVALUATION MATRIX

The evaluations will be based upon the following criteria, and Contractors are requested to provide, as a minimum, the information listed under each criterion. **Failure to provide adequate information on any criterion will result in lower scores and could result in rejection of the proposal as non-responsive.** The response to each of the criterion will be evaluated relative to the other responses received and the contract will be awarded to the highest scoring, responsive, responsible bidder. Contractors are encouraged to arrange their responses in a format that will offer ready review and evaluation of each criterion.

I. COMPETENCE/EXPERIENCE/PAST RECORD OF PERFORMANCE. Contractor must demonstrate a proven track record in providing high quality mentoring or similar programs and a willingness to work collaboratively with community partners to achieve desired goals.

- Provide a detailed explanation of current or similar projects that the organization has managed. The explanation must include any staffing, goals, cost, and program outcomes.
- Provide statistical data documenting performance measures achieved in current, similar programs.
- If currently receiving a contract with the City of Jacksonville or the Jacksonville Children's Commission, provide results of monitoring reports or other performance reports. **NOTE: The evaluation committee reserves the right to verify the response against documents contained by the City.** **(15 points maximum score).**

II. CURRENT WORKLOAD.

- Provide the number and size of all programs currently being performed.
- Discuss past ability to deliver projects on a timely basis under similar current workload conditions. (**15 points maximum score**)

III. FINANCIAL RESPONSIBILITY. Describe form of business, i.e., proprietorship, partnership, corporation; years in business; changes in ownership; bank reference(s); past, present, pending and/or threatened legal proceedings within any forum; and any other information the Contractor may wish to supply to demonstrate financial responsibility. Failure to provide all listed information and documentation will result in score less than maximum for this criterion. In addition:

- Contractor must also disclose all sources of current City of Jacksonville funding as well as explain, if awarded a contract from this bid, what percentage of the Contractor's total operating budget this contract would represent. (**10 points maximum score**)

IV. ABILITY TO OBSERVE AND ADVISE WHETHER PLANS AND SPECIFICATIONS ARE BEING COMPLIED WITH, WHERE APPLICABLE. Describe experience, ability, and understanding of Contractor and assigned personnel in observing and monitoring instruction or direction to similarly related tasks.

Contractor will provide the Jacksonville Children's monthly reports providing detailed information on the program measures.

- List all proposed program measures. Include both qualitative and quantitative performance measures.
- List program performance outcomes.
- Utilize Form 4
- Contractor must describe the systems in place that will be used to gather and report on these measures (**20 points maximum score**).

V. ABILITY TO DESIGN AN APPROACH AND WORK PLAN TO MEET THE PROJECT REQUIREMENTS.

Describe how funds will be used to provide mentoring services by providing a detailed program description which will outline the steps necessary to achieve the program goals. (**25 points maximum score**)

A. Program Description

- The target population should be identified and the number of children served should be identified
- The program plan should include a description of how the Contractor will meet the benchmarks of
    1. mentor recruitment,
    2. mentor screening,
    3. mentor training and ongoing support,
    4. match making,
    5. match monitoring
       and closure.
- The program plan should describe the service time(s), frequency, and location(s).
- The program plan must describe how often mentors/mentees are expected to meet.
- The program plan must describe how it adheres to System of Care core values and how it will operationalize those values into the service delivery.
- The program plan should describe any other activities associated with the program.

B. Staffing Plan

- The staffing plan should be described and provide names and resumes of all individuals to be assigned to this project.
- The staffing plan should also describe the roles each staff member will play in meeting the benchmarks listed above.
  The staffing plan should describe how the Contractor will insure adequate supervision of both staff, and the agency's plan to recruit and retain qualified staff.

VI. COLLABORATION WITH COMMUNITY PARTNERS. Cross-collaborative strategies are intended to build upon established relationships, and create new relationships with community organizations that support a variety of needs of children and family participants.

1. Describe how the proposed mentoring program is not being performed in isolation; but rather, that the service is connected to and integrated with the Contractor's community in light of existing programs, initiatives, systems of care and identified community needs.

2. Describe local and systemic partnerships with other services/programs funded by either

a) **Fees**

The Commission will pay Contractor for the Services in accordance with the unit cost for the Services included in Contractor's Response on **Form 1**.

b) **Other Costs and Charges:**

1. **Capital Costs**

It is not the intent of this RFP to pay for capital equipment. Capital equipment is defined by Florida Statute Chapter 274 as items with a value of greater than $1,000.00 which have a life expectancy of more than one year. If in the negotiation process it is determined that some of the expenses used to calculate the unit cost are capital costs, the cost of those items will be removed from the unit cost calculation and the unit cost price will be adjusted prior to executing the Contract.

2. Other Costs

As stated in **Section 4.1** intent of this RFP is primarily for one-to-one mentoring and for units of service and payments to be based primarily on providing one-to-one mentoring sessions. The Commission recognizes that other components of mentoring programs may and exists contribute to a successful mentoring program (i.e. events, field trips, etc.). Contractors may propose such in their proposals, however, the Commission reserves the right to negotiate those expenses out of the final agreement and the Contractor would need to use other sources of funding to provide for those services, or, the Commission may accept those components as necessary for the success of the program, however, those costs would not be a part of the final unit cost calculation and would be paid to the contractor on a COST REIMBURSEMENT basis.

c) **Advanced payments**

The Commission, in its sole discretion, may make an advance payment to the Contractor up to and not to exceed fifteen percent (15%) of the Maximum Indebtedness. Contractor may request an advance payment for the Program in writing by certifying that such advance payment is necessary to commence providing the Services. The advance payment shall be recouped from the Contractor's first payment and no other payments shall be made to the Contractor until the advance payment has been repaid in full.

d) **Provision for Unused Funds**

Contractor agrees that any funds provided by the Commission for the Services which are residual funds remaining unspent or unencumbered by any existing obligation at the conclusion of the Contract, shall be returned to the Commission in the form of a negotiable instrument not later than thirty (30) days after the end of the Term.

e) **Payments**

Payments under the Contract will be made by the Commission to Contractor based on the submission of a monthly invoice in the form provided by the Commission and contingent on receipt and approval of all required reports. The Commission may require any other information from Contractor that the Commission deems necessary to verify its obligation to pay under the Contract. Commission will make payments via Automated Clearing House

Jacksonville Children's Commission

Budget - Fiscal Year 2016 - 2017

Schedule of Funding to Agencies for Children's Programs and Other Program (08201) Funding

	City of Jacksonville Funding	Grant Funding	Contract Amount
Agency Funding:			
Boselli Foundation Inc.	81,600		81,600
Boys and Girls Club of Northeast Florida	1,261,272		1,261,272
Bridge of Northeast Florida	1,547,026		1,547,026
Carpenter's Shop Center, Inc.	71,400		71,400
Child Guidance Center	179,606		179,606
Communities In Schools of Jacksonville, Inc.	2,773,098		2,773,098
Community Connections Inc	483,654		483,654
Daniel	60,000		60,000
DLC Nurse and Learn	304,588		304,588
Edward Waters College	90,000		90,000
Girls Inc.	122,400		122,400
Hope Haven	250,916		250,916
MaliVai Washington Foundation, Inc.	102,600		102,600
New Heights of Northeast FL, Inc.	120,099		120,099
Northwest Behavioral Health	97,493		97,493
PACE Center for Girls	180,000		180,000
Police Athletic League of Jacksonville, Inc.	293,768		293,768
Sulzbacher Center for Homeless	44,360		44,360
Wayman Community Development Corporation	340,632		340,632
YMCA	195,966		195,966
Youth Crisis Center	90,500		90,500
Total Agency Funding	$ 8,690,978	$ -	$ 8,690,978
Funding for Statewide Coalitions & Matching Funds for Grants:			
Children's Services Council	32,015		32,015
Florida Afterschool Network	15,000		15,000
Criminal Justice Grant Match	60,000		60,000
JCC - SAMHSA Grant Match	146,000		146,000
21st CCLC Grant Match	157,718		157,718
Jacksonville Journey Early Learning Coalition (Subsidized Childcare Match)	625,000		625,000
Subtotal	$ 1,035,733	$ -	$ 1,035,733
Agency Funding by Procurement Award:			
Summer Camp Program Award - Procurement RFP - 4/1/17	2,600,000		2,600,000
Healthy Families Once of Prevention Award - Procurement RFP - 10/1/16	1,040,500	1,025,500	2,066,000
Full Service Schools Mental Health Award - Procurement RFP Renewal - 7/1/17	1,703,000		1,703,000
Mentoring Program Award - Procurement RFP - 10/1/16	627,288		627,288
Afterschool Programs - Procurement RFP Effective 7/1/2017	2,384,777		2,384,777
Subtotal	$ 8,355,565	$ 1,025,500	$ 9,381,065
Total Youth Development, Matching Grants & Other Initiatives	**$ 18,082,276**	**$ 1,025,500**	**$ 19,107,776**
Early Learning Program Funding:			
Agency Funding for Early Learning Program Awards:			
Early Learning Programs Award - Procurement RFP - 10/1/16	1,100,417		1,100,417
Early Learning Programs Award - Procurement RFP - 10/1/16	571,777		571,777
Jacksonville Journey Early Learning Coalition Developmental Screening Program	185,223		185,223
Total Agency Funding for Early Learning Programs	**$ 1,857,417**	**$ -**	**$ 1,857,417**
Total Funding for Non-Profit Agencies	**$ 19,939,693**	**$ 1,025,500**	**$ 20,965,193**

BID TABULATION SHEET

TITLE: MENTORING PROGRAM SERVICES BID NO.: ESC-0514-16 OPEN DATE: AUGUST 31, 2016 ANALYST: ANNETTE BURNEY No. Invited: (105) No. Received (14) No Bids: (0) RECORDED BY: Gail Sampson ANNOUNCER: Ivy Posey	JACKSONVILLE SCHOOL OF MINISTRY	WAYMAN COMMUNITY DEV. CORP.	HIGH SCHOOL GUIDANCE FOUNDATION	TEEN LEADERS OF AMERICA	NORTHWEST BEHAVIOR HEALTH SERVICES
NOTES:					
MINIMUM REQUIREMENTS:	Y	Y	Y	Y	Y
CONFLICT OF INTEREST:	Y	Y	Y	Y	Y
ADDENDUMS(1-4)	Y	Y	Y	1,2 & 4	Y

BID TABULATION SHEET

TITLE: MENTORING PROGRAM SERVICES BID NO.: ESC-0514-16 OPEN DATE: AUGUST 31, 2016 ANALYST: ANNETTE BURNEY No. Invited: (105) No. Received (14) No Bids: (0) RECORDED BY: Gail Sampson ANNOUNCER: Ivy Posey	EYLS MENTOR PROGRAM	BRIDGE OF NORTHEAST FLORIDA	PROJECT 180	APEL HEALTH SERVICES CENTER	GOODWILL INDUSTRIES
NOTES:				Partner w/Born to Excel	
MINIMUM REQUIREMENTS:	Y	Y	Y	Y	Y
CONFLICT OF INTEREST:	Y	Y	Y	Y	Y
ADDENDUMS(1-4)	1, 2 &4	Y	Y	Y	Y

BID TABULATION SHEET

TITLE: MENTORING PROGRAM SERVICES BID NO.: ESC-0514-16 OPEN DATE: AUGUST 31, 2016 ANALYST: ANNETTE BURNEY No. Invited: (105) No. Received (14) No Bids: (0) RECORDED BY: Gail Sampson ANNOUNCER: Ivy Posey	KIM'S OPEN DOOR	ILRC	BIG BROTHERS BIG SISTERS	FAMILY SUPPORT SERVICES	
NOTES:					
MINIMUM REQUIREMENTS:	Y	Y	Y	Y	
CONFLICT OF INTEREST:	Y	Y	Y	Y	
ADDENDUMS(1-4)	Y	Y	Y	Y	

Agency	Requesting	Recommended Award	Average	Tia Leathers							TOTAL	Lauren Phanenstiel							TOTAL	Cathie Shimp							TOTAL
				#1	#2	#3	#4	#5	#6	#7		#1	#2	#3	#4	#5	#6	#7		#1	#2	#3	#4	#5	#6	#7	
BIG BROTHERS BIG SISTERS	$ 300,019.00	$ 294,047.00	110.00	14	14	9	18	23	14	14	106	15	15	8	20	25	15	15	113	15	14	10	19	24	15	14	111
FAMILY SUPPORT SERVICES	$ 88,279.00	$ 78,279.00	105.33	14	14	5	18	24	15	12	102	14	15	9	20	23	9	14	104	13	14	9	20	25	14	15	110
GOODWILL INDUSTRIES	$ 250,000.00	$ 150,000.00	103.33	15	15	10	20	20	15	15	110	15	14	10	5	25	14	15	98	14	13	10	10	25	15	15	102
ILRC	$ 44,618.47	$ 44,618.00	98.33	13	12	7	16	21	13	12	94	9	15	10	20	23	13	14	104	13	14	7	18	23	12	10	97
BRIDGE OF NORTHEAST FLORIDA	$ 82,744.00	$ 60,344.00	96.67	14	14	8	18	23	13	10	100	10	13	10	17	7	14	7	78	14	14	10	20	25	15	14	112
TEEN LEADERS OF AMERICA	$ 73,591.00		94.67	12	10	7	16	7	10	10	72	13	15	10	10	23	15	15	101	15	14	10	19	24	14	15	111
NORTHWEST BEHAVIORAL SERVICES, INC	$ 189,288.00		83.33	5	10	3	9	22	8	14	71	10	14	18	17	3	9	10	81	14	14	9	19	24	10	14	104
WAYMAN COMMUNITY DEVELOPMENT CORP.	$ 75,000.00		84.67	12	11	7	15	15	10	11	81	13	10	10	17	23	14	15	102	7	9	7	15	7	14	12	71
KIM'S OPEN DOOR	$ 164,507.00		80.00	9	6	2	11	12	14	12	66	13	13	2	17	7	15	10	77	15	14	4	17	23	13	11	97
APEL HEALTH SERVICES CENTER	$ 126,232.00		63.67	7	7	8	10	10	10	10	62	11	9	2	18	2	8	13	63	8	10	3	11	7	14	13	66
PROJECT 180	$ 125,000.00		58.67	10	5	10	10	15	10	10	70	10	10	10	14	2	9	13	68	5	5	3	5	3	7	10	38
JAX SCHOOL OF MINISTRY	$ 86,550.12		53.17	11	7	6	11.5	11	11.5	10.5	68.5	9	10	4	10	4	9	10	56	5	5	1	2	3	10	9	35
HIGH SCHOOL GUIDANCE FOUNDATION	$ 46,927.83		35.00	8	9	3	7	6	7	3	43	4	1	4	1	1	4	2	17	13	9	4	6	3	9	1	45
EYLS MENTOR PROGRAM	$ 154,929.00		33.00	6	6.5	5.5	11.5	6	7	4.5	47	4	4	2	5	3	10	0	28	5	7	2	3	2	2	3	24
TOTAL	$ 1,807,685.42	$ 627,288.00																									
AVAILABLE		$ -																									