SUBJECT: PERIODICAL AND SUBSCRIPTION SERVICES FOR THE JACKSONVILLE PUBLIC LIBRARY

BID #: ESC-0554-14 **OPEN DATE: 7/16/14**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF EXECUTED CONTRACT WITH ONE (1) THREE (3) YEAR RENEWAL OPTION.

AGENCY: LIBRARY

BASIS OF AWARD: TO THE HIGHEST SCORING BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (13) NUMBER RECEIVED: (2) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award to add funding for the third year of a three (3) year term with EBSCO Information Services in the amount of $132,000.00 for the period ending September 30, 2017. Total revised not to exceed expenditure for the three (3) year term in the amount of $422,000.00.

Funding Source: PLJX011MBBS-06601 – To be executed by formal contract amendment through the Office of General Counsel (Contract #10050)

Attachments: Recommendation Memo and Previous Awards

ANALYST: _____ ANNETTE BURNEY

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: BARBARA A.B. GUBBIN, DIRECTOR, JACKSONVILLE PUBLIC LIBRRY

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

JACKSONVILLE PUBLIC LIBRARY Start Here. Go Anywhere.

Memorandum

To: Gregory Pease, Chief of Procurement Division

From: Barbara A. B. Gubbin, Director, Jacksonville Public Library

Date: October 9, 2016

Re: **ESC-0554-14– Periodical and Subscription Services (revised for 3rd year of contract)**

Bid ESC-0554-14 was awarded to Ebsco Information Services in the form of an encumbrance contract (Attached) that executes the RFP. Therefore, the Jacksonville Public Library respectfully requests that BID ESC-0554-14 be modified to be updated with Fiscal year 2016/17 spending requests, year three of the bid.

For Contract 10050 (Ebsco Information Services), the Jacksonville Public Library is requesting section 3 to be amended as follows:

We request for Ebsco Information Services that $132,000 be awarded for FY2017 expenditures. ($422,000 total between FY 2013-17) $132,000 to be awarded in PLJX1F8GTSV 04904 Grant PLJ011-16.

No other changes are being requested for this contract.

If you have questions or need additional information regarding this request, please contact Mark Merritt, Deputy Director for Administration & Finance at 630-1171.

Attachments:
Material Contracts for Ebsco Information Services
Updated Award for ESC 0554-14

Thank you for your consideration.

10050
Amd 1

AMENDMENT NUMBER ONE TO:
C O N T R A C T
BETWEEN
THE CITY OF JACKSONVILLE
AND
EBSCO INDUSTRIES INC. D/B/A EBSCO INFORMATION SERVICES
FOR
Periodical and Subscription Services

THIS FIRST AMENDMENT (the "First Amendment"), executed as of this 2 day of November, 2015, by and between the CITY OF JACKSONVILLE, FLORIDA (hereinafter sometimes called the "Owner" or the "City"), a municipal corporation, in Duval County, Florida, and EBSCO INDUSTRIES, INC. D/B/A EBSCO INFORMATION SERVICES (The "CONTRACTOR"), a Delaware corporation authorized to transact business in Florida and with its principal offices at 110 Olmsted Street, Suite 100, Birmingham, Alabama 35242. (hereinafter called the "Contractor").

RECITALS:

WHEREAS, effective October 31, 2014, City and Contractor made and entered into City of Jacksonville Contract No. 10050 (hereinafter, the "Agreement"); and

WHEREAS, said Agreement has not been amended previously; and

WHEREAS, said Agreement should be amended by increasing the maximum indebtedness amount by $140,000 for a new, not to exceed amount of $290,000 for the initial three-year term of the Agreement, with all other provisions, terms and conditions of said Agreement remaining unchanged; now therefore

IN CONSIDERATION of the Agreement and of the mutual covenants and promises hereinafter contained, the parties agree as follows:

1. The above-stated recitals are accurate, true and correct and are incorporated herein

and made a part hereof by this reference.

2. Paragraph 3 of the Agreement is amended, in part, by increasing the maximum indebtedness amount by $140,000 to a new, not to exceed maximum indebtedness amount of $290,000 for the initial three year term of the Agreement and, as amended, shall read as follows:

"3. **Maximum Indebtedness.** As required by Section 106.431, Ordinance Code, the CITY's maximum indebtedness, for all products and services under this Contract for the initial three year term this Contract shall be a fixed monetary amount not-to-exceed TWO HUNDRED NINETY THOUSAND AND NO/100 DOLLARS ($290,000.00). Any additional funding hereunder shall be subject to and contingent upon lawful appropriation of funds to this contract."

SAVE AND EXCEPT as expressly amended in this instrument, the provisions, terms and conditions of said Agreement shall remain unchanged and shall continue in full force and effect.

[Remainder of page left intentionally blank; signatures on following page.]

IN WITNESS WHEREOF, the parties hereto have duly executed this Contract, in duplicate, the day and year first above written.

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

OWNER:

ATTEST:

CITY OF JACKSONVILLE, FLORIDA

By _____
James R. McCain, Jr.
Corporation Secretary

By _____
Lenny Curry, Mayor

In accordance with Section 24.103(e), of the *Ordinance Code* of the City of Jacksonville, I do hereby certify that there is an unexpended, unencumbered and unimpounded balance in the appropriation sufficient to cover the foregoing agreement; and that provision has been made for the payment of monies provided therein to be paid.

_____
Director of Finance

Encumbrance & funding information is found on the next page.

~~150027~~
10059, Amd 1

Form Approved:

_____
Office of General Counsel

CONTRACTOR:

ATTEST:

EBSCO INDUSTRIES, INC., D/B/A EBSCO INFORMATION SERVICES
a Delaware corporation

By _____
Signature

_____
Type/Print Name

_____
Title

By _____
Signature

REE SHERER
Type/Print Name

VP/GENERAL MANAGER
Title

ENCUMBRANCE & FUNDING INFORMATION:

Account.....
Amount.....
TOTAL.....

SUBJECT: PERIODICAL AND SUBSCRIPTION SERVICES FOR THE JACKSONVILLE PUBLIC LIBRARY

BID #: ESC-0554-14 **OPEN DATE: 7/16/14**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF EXECUTED CONTRACT WITH ONE (1) THREE (3) YEAR RENEWAL OPTION.

AGENCY: LIBRARY

BASIS OF AWARD: TO THE HIGHEST SCORING BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (13) NUMBER RECEIVED: (2) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to award funding for the second year of a three (3) year term with EBSCO Information Services in the amount of $140,000.00 (FY16) for the period ending September 30, 2017. Total revised not to exceed expenditure for the three (3) year term in the amount of $290,000.00.

Funding Source: PLJX011MBBS-06601 – To be executed by formal contract amendment #1 through the Office of General Counsel (Contract #10050)

Attachments: Recommendation Memo and Previous Award

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2015. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

BUYER: ANNETTE BURNEY **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: BARBARA A.B. GUBBIN, DIRECTOR, JACKSONVILLE PUBLIC LIBRRY

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ____ DATE: 09/24/15

Charlene M. Atkins

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 9/24/15

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: PERIODICAL AND SUBSCRIPTION SERVICES FOR THE JACKSONVILLE PUBLIC LIBRARY

BID #: ESC-0554-14 **OPEN DATE: 7/16/14**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF EXECUTED CONTRACT WITH ONE (1) THREE (3) YEAR RENEWAL OPTION.

AGENCY: LIBRARY

BASIS OF AWARD: TO THE HIGHEST SCORING BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (13) NUMBER RECEIVED: (2) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to EBSCO Information Services to provide periodical and subscription services for the Jacksonville Public Library. Period of service is for three (3) years from date of executed contract with one (1) three (3) year renewal option. Total estimated not to exceed expenditure for the initial period in the amount of $150,000.00.

Funding Source: PLJX1F8GTSV-04904

Attachments: Recommendation Memo, Tabulation, Evaluation Matrix and Scoring Sheet, Specifications

BUYER: _____
ANNETTE BURNEY

RESPECTFULLY SUBMITTED _____
For - GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Charlene Adkins, Library Supervisor, Jacksonville Public Library

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING _____ DATE: 08/28/14
OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 8/29/14

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04