SUBJECT: Sixteen (16) Passenger Bus with Two (2) Wheelchair Positions

BID #: SC-0501-15 **OPEN DATE: 08/15/2015**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
Supply Contract - One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final renewal option with Nations Bus Sales for the purchase of two (2) 16-passenger buses at a unit cost of $103,472.00 each. Period of service is from August 20, 2017 through August 19, 2018. Total revised estimated annual expenditure of $206,944.00, for a not to exceed of $724,304.00.

Funding Source: AFFM513-06401- To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

Analyst: _____
ANNETTE BURNEY

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thompson, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: July 29, 2016

To: Gregory Pease, Chief of Procurement Division

Thru: C. J. Thompson, Chief of Fleet Management Division

From: David Hylazewski, Equipment Control Administrator

Re: Recommendation for First (1st) renewal option for SC-0501-15 Sixteen Passenger Bus Plus Two (2) Wheelchair Positions Plus Driver

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Fleet Management Division is requesting approval to utilize the Second (2nd) renewal option for Sixteen Passenger Bus to Nations Bus Sales. Period of Service is August 20, 2017 through August 19, 2018.

Total estimated expenditures for the renewal period not to exceed $206,944.00, for the purchase of (2) Sixteen Passenger Buses per original bid pricing. Total expenditures for the contract period not to exceed $724,304.00.

AFFM513-06401 will be utilized for these purchases.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

NATIONS BUS SALES

TRUSTED COAST TO COAST

June 19, 2017

Sheryl Kurtz
Equipment Procurement Coordinator
City of Jacksonville,
Fleet Management Division

Dear Ms. Kurtz,

Nations Bus Corp respectfully requests exercising the second renewal option of awarded contract SC-0501-15, Sixteen Passenger Bus Plus Two Wheelchair Positions Plus Driver. As provided for in the contract, we respectfully request price adjustment based on the CPI, we have not identified any industry wide increases for which we would request an adjustment.

Thanks for the opportunity and privilege of doing business with the City, we look forward to a long and mutually beneficial partnership.

NATIONS BUS SALES

David Morris
Transit Sales Manager, Nations Bus

p:904.990.4488 | m:352.284.0044
e:dmorris@nationsbus.com | w:www.nationsbus.com
a:555 Outlet Mall Blvd. St. Augustine, FL 32084

Kurtz, Sheryl

From: David Morris <dmorris@nationsbus.com>
Sent: Wednesday, June 21, 2017 8:13 AM
To: Kurtz, Sheryl
Cc: 'Chip Osborne of Nations Bus Corp.'
Subject: RE: SC-0501-15 2nd Renewal option

Sheryl, we do agree to original terms, conditions, and pricing.

Thanks,

NATIONS BUS SALES

David Morris
Transit Sales Manager, Nations Bus

p:904.930.4465 | m:352.584.0044
e:dmorris@nationsbus.com | w:www.nationsbus.com
a:555 Outlet Mall Blvd. St. Augustine, FL 32084

Click here to see our current Inventory

From: Kurtz, Sheryl [mailto:SKURTZ@coj.net]
Sent: Wednesday, June 21, 2017 8:06 AM
To: dmorris@nationsbus.com
Cc: Chip Osborne of Nations Bus Corp.
Subject: RE: SC-0501-15 2nd Renewal option

I received your renewal letter which I will prepare for renewal through our General Government Award's Committee. Please let me know if you agree to the same terms, conditions and pricing as originally bid.

Thank you,

Sheryl Kurtz
Equipment Procurement Coordinator
City of Jacksonville,
Fleet Management Division
Jacksonville, FL 32254
(904) 255-7465
(904) 381-4607 Fax

From: David Morris [mailto:dmorris@nationsbus.com]
Sent: Monday, June 19, 2017 11:08 AM
To: Kurtz, Sheryl
Cc: Chip Osborne of Nations Bus Corp.
Subject: RE: SC-0501-15 2nd Renewal option

Sheryl, please see attached, thanks !

SUBJECT: Sixteen (16) Passenger Bus with Two (2) Wheelchair Positions

BID #: SC-0501-15 **OPEN DATE: 08/15/2015**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
Supply Contract - One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of two (2) renewal options with Nations Bus Sales for the purchase of three (3) 16-passenger buses at a unit cost of $103,472.00 each. Period of service is from August 20, 2016 through August 19, 2017. Total revised estimated annual expenditure in the amount of $310,416.00, for a not to exceed expenditure amount of $517,360.00.

Funding Source: AFFM513-06401- To be encumbered by purchase order.

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2016. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Analyst: ANNETTE BURNEY

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **C.J. Thompson, Chief, Fleet Management Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING – DATE: 8/11/2016

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/14/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: July 29, 2016

To: Gregory Pease, Chief of Procurement Division

Thru: C. J. Thompson, Chief of Fleet Management Division

From: David Hylazewski, Equipment Control Administrator

Re: Recommendation for First (1st) renewal option for SC-0501-15 Sixteen Passenger Bus Plus Two (2) Wheelchair Positions Plus Driver

Fleet Management Division is requesting approval to utilize the first (1st) renewal option for Sixteen Passenger Bus to Nations Bus Sales. Period of Service is August 20, 2016 through August 19, 2017, with one (1) remaining renewal option.

Total estimated expenditures for the renewal period not to exceed $310,416.00, for the purchase of (3) Sixteen Passenger Buses per original bid pricing. Total expenditures for the contract period not to exceed $517,360.00.

AFFM513-06401 will be utilized for these purchases.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2016. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

TERMS AND CONDITIONS

SIXTEEN (16) PASSENGER BUS PLUS TWO (2) WHEELCHAIR POSITIONS PLUS DRIVER

SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for (16) Passenger Buses plus two(2) wheelchair positions plus driver as listed in the bid documents.

AWARD

Award will be ALL OR NONE to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

TERM OF AGREEMENT

The term of this agreement is one year from date of award, with two (2) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

The City of Jacksonville reserves the right to add or delete vehicles and options as necessary during the contract period.

ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

Vendor agrees to provide repair parts to the City of Jacksonville or our representing parts supplier at same discount rate.

DELIVERY

Delivery will be made to 2581 Commonwealth Avenue, Jacksonville, Florida 32254

A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment. quantity ordered and shipped, unit prices, and unit of measure.

PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: Fleet Mgmt. 2581 Commonwealth Avenue, Jacksonville, Florida 32254, Attn: David Hylazewski

INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

Heating/Air-Conditioning

HVAC system shall consist of free blow evaporator, skirt mount condenser, and 2nd compressor, sufficient to meet the requirements of Florida's high temperature climate. 90,000 BTU minimum. Bidder to specify proposed system.

Doors, Windows

Entrance Door

Shall be an outward opening, two-leaf type with an overlapping rubber seal at the meeting edges of the panels. The door shall be attached to the body with two heavy-duty steel pivot pins with nylon bushings. A heavy-duty bulb seal shall be installed at the top and hinged edge of the door and a brush type seal at the bottom edge. Each door panel shall have an 11-gauge aluminum frame and shall be glazed with a full-height AS2 glass panel. The door shall be driver-operated and electrically controlled and shall incorporate an auto reverse feature. The door clear opening shall be a minimum of 28" wide by 80" high.

Driver's Door

The original chassis door, with a roll-up window, shall be supplied.

Passenger Windows

The passenger windows shall be as large as possible and shall be of the top T-slider type. The windows shall be tinted with 23% LT tempered glass. The window frame shall be black Flexnar coated. Emergency escape provisions shall be in accordance with FMVSS 217.

Rear Emergency Window

The bus shall be equipped with tinted solid rear Egress window. *50" w x 25" h* minimum.

Passenger Accommodations

Seating

The standard passenger seats are to be mid-high back type and shall be installed in seat track. Seating shall accommodate sixteen (16) passengers, while also carrying two (2) wheelchairs. The intended capacity is 16 ambulatory plus two wheelchairs. In addition to the sixteen (16) permanent seats, there shall be two forward facing double folding seats on the roadside, adjacent to the tie-down. When folded the seats shall store against the wall. When folded down, with no

wheelchairs, they shall provide seating for four (4) more passengers, giving the bus a total seated capacity of 20, when there are no wheelchairs. The folding seats shall be covered in the same material as the fixed seats.

Assists

An entrance grab rail shall be mounted to the aft side of the entry stepwell. A stanchion and modesty panel shall be mounted in front of the first seat on the curbside of the bus.

Operators Area

General – The operator's work area shall be designed to minimize glare to the extent possible. Objects within and adjacent to this area shall be dark in color wherever possible to reduce the reflection of light onto the windshield.

RADIO

Dash mounted AM/FM/Stereo Radio/CD/Clock w/4 speakers minimum. Mounted in front and rear of bus.

Visors

Adjustable sun visor(s) shall be provided for the side of the windshield and the operator's side window.

Operator's controls

The chassis manufacturer's standards switches, gauges and controls are acceptable. All switches and controls added by the body manufacturer shall be conveniently located on a pod directly in front of the operator and shall provide ease of operation. The location of the pod shall not interfere with the operator's viewing area. The switches shall be of the backlit rocker type. The air conditioning controls are exempt from this requirement.

Interior Mirrors

The rearview mirror should be the passenger type mounted to the overhead body.

Lift Door

A dual panel door, with a viewing window in the upper sections, shall be provided. The door panels shall consist of an 11-gauge steel frame with a composite skin. The lift door opening shall be in compliance with ADA regulations. The doors shall have an exterior lock and handle. Gas struts shall be provided to hold the doors in the open position.

BID TABULATION SHEET

TITLE:	SIXTEEN (16) PASSENGER BUS PLUS TWO (2) WHEELCHAIR POSITIONS PLUS DRIVER		NATIONS BUS SALES		CREATIVE BUS SALES			
BID NO.:	SC-0501-15							
OPEN DATE:	AUGUST 12, 2015 @ 2:00 P.M.							
BUYER:	KATHY NASWORTHY, ANALYST							
No. Invited: (5)	No. Received (2)	No Bids: (0)						
Recorded By:	Gail Sampson							
ITEM	DESCRIPTION	EST. QTY	UNIT PRICE	EXT. TOTALS	UNIT PRICE	EXT. TOTALS	UNIT PRICE	EXT. TOTALS
1	16 PASSENGER BUSES PLUS TWO (2) WHEELCHAIR POSITIONS PLUS DRIVER	2	$103,472.00	$206,944.00	$106,543.00	$213,086.00	$	$
		TERMS:	NOT STATED		NOT STATED			
		DELIVERY	220 BUSINESS DAYS		220 BUSINESS DAYS			
		CONFLICT OF INTEREST:	YES		YES			
		ADDENDUM'S(1)	YES		YES			

SUBJECT: Sixteen (16) Passenger Bus plus Two (2) Wheelchair plus Driver

BID #: SC-0501-15

OPEN DATE: 08/15/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Nations Bus Sales, as the lowest responsive, responsible bidder for the purchase of the Sixteen (16) Passenger Bus plus Two (2) Wheelchair plus Driver for Fleet Management Division. The initial period is one year from date of award with two (2) one (1) year renewal options. Total expenditure not to exceed $206,944.00.

Funding for this award to be encumbered by account OPFM512-069401 to be executed by purchase order.

Attachments: Recommendation Memo, Terms and Conditions, Tabulation Sheet

Analyst: KATHERINE NASWORTHY **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: KARIM KURJI, CHIEF OF FLEET MANAGEMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 08/26/15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 9/10/15

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

QWS3270X 7/6/2017 10:41 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 07/06/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 10:41 AM

FISCAL MO/YEAR : 10 2017 CURRENCY CODE :
INDEX CODE : AFFM513 FLEET MGMT-VEHICLE REPLACEMENT PAY-GO
SUBOBJECT : 06401 MOBILE EQUIPMENT
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JULY 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	21,235,459.54	21,235,459.54
EXPENDITURES	.00	5,342,767.42	5,342,767.42
ENCUMBRANCES	.00	13,845,745.53	13,845,745.53
PRE-ENCUMBRANCES	.00	23,601.00	23,601.00
REMAINING BALANCE	.00	2,023,345.59	2,023,345.59

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND