

PUBLIC NOTICE
"Revised" AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
 Friday, August 18, 2017, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman
 Patrick Greive, Member, Treasury
 Jeff Close, Member, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR. EXP.	OUTCOME
Robert Parr Mary DiPerna	P-40-17	Subcommittee Report Flexible Spending Administration & Services Employee Services Department	It is the consensus of the committee that of the five (5) firms responding to the Request for Proposal (RFP) two (2) were found to be responsive, interested, qualified, and available to provide the services required by the RFP and three (3) were deemed non-responsive. The ranking of first and second, designates the order of qualification of these firms to perform the required services and alphabetically they are: 1) Discovery Benefits 2) Health Equity We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Discovery Benefits</u> , the number one ranked company.		
Marlene Russell Allison Korman-Shelton	P-17-17	Contract Amendment No. 1 Federal Government Relations Consultant Services Office of the Mayor	That Contract No. 10178-01 between the City of Jacksonville and Ballard Partners, Inc., for Federal Government Consultant Services is amended to exercise the first of four renewal options extending the period of service from October 1, 2017 through September 30, 2018, with three (3) options remaining; and (ii) increase the maximum indebtedness by \$180,000.00 for the services to a new not-to-exceed total maximum of \$255,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures, and applicable federal and state laws.	09/30/17	
Steve Long William Joyce	P-28-15	Contract Amendment No. 2 Countywide Program Management Services for Resurfacing & New Sidewalk Construction Department of Public Works	That Contract # 7420-12 between the City of Jacksonville and Elsmar and Russo, Inc., for Countywide Program Management Services for Resurfacing and New Sidewalk Construction is amended to: (i) exercise the first of two(2) two-year renewal options extending the period of services from October 1, 2017 through September 30, 2019 with one option remaining; and (ii) increase the maximum indebtedness by \$1,112,785.50 to a new not-to-exceed total maximum of \$3,285,942.62. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures, and applicable federal and state laws.	09/30/17	
Aundra Wallace Dane Grey	P-47-17	Subcommittee Report Jacksonville Downtown Public Parking Strategy and Implementation Plan Downtown Investment Authority	It is the consensus of the committee that of the three (3) firms responding to the Request for Proposal (RFP) and all were found to be responsive, interested, qualified and available to provide the services. The ranking of first, second and third, designates the order of qualification of these firms to perform the required services and alphabetically they are: 2) Nelson/Nygaard 1) Tim Haahs 3) Walker Parker On July 17, 2017, the top two firms were called in for further		

			<p>evaluation by way of personal interviews. At the end of the interviews the outcome is as follows:</p> <p>2) Nelson\Nygaard 1) Tim Haahs</p> <p>We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with Tim Haahs, the number one ranked firm.</p>		
MEETING ADJOURNED:					

CC: Council Auditor
Subcommittee Members



City of Jacksonville, Florida

Lenny Curry, Mayor

Employee Services Department
City Hall, 117 West Duval St., Suite 150
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

To: Greg Pease, Chairperson
Professional Services Evaluation Committee

From: Bob Parr, Chief, Compensation and Benefits
Mary DiPerna, Manager, Compensation and Benefits

Re: P – 40-17 – Flexible Spending Administrator

Date: August 11, 2017

The subcommittee received five (5) proposals for the flexible spending administrator RFP. Two (2) were found to be responsive, interested, qualified, and available to provide services required by the Request for Proposal and three (3) was deemed non-responsive. The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP and the proposals.

Based on the above, the following firms listed alphabetically and ranked, were determined to be the most qualified:

- (1) Discovery Benefits
- (2) Health Equity

The subcommittee requests to meet with the Professional Services Evaluation Committee at your earliest convenience for the purpose of submitting our recommendation to the Mayor for final selection. Upon his signature, we request permission to immediately conduct fee and contract negotiations.

Attachments: Evaluation Matrix



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City of Jacksonville, Florida

Lenny Curry, Mayor

City Hall at St. James
117 W. Duval St.
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

MEMORANDUM

August 14, 2017

TO: Greg Pease, Chairman
Professional Services Evaluation Committee (PSEC)

FROM: Allison Korman Shelton, Director Intergovernmental Affairs
Marlene Russell, Director of Organizational Effectiveness

RE: P-17-17 – Federal Government Relations Consultant Services
Contract #10178-01 Amendment 1

MK for A. Korman Shelton
MR

Contract #10178-01 between the City and Ballard Partners, Inc., for the Federal Government Consultant Services is set to expire September 30, 2017. Section 4 of the contract allows for three (3), one (1) year renewals. Therefore, the Mayor's Office is requesting to extend the contract for the 1st year of the three (3) one (1) year renewals. Additionally, projects in the coming year require that the maximum contract amount be increased to allow for continuation of services.

Accordingly, this is to recommend that Contract Number 10178-01, originally executed April 21, 2017, between the City and Ballard Partners, Inc., for Federal Government Relations Consulting Services be amended to increase the maximum indebtedness by \$180,000.00, to a new maximum of \$255,000.00 and to extend the period of service from October 1, 2017 through September 30, 2018, with all other terms and conditions of the Agreement remaining unchanged.

We are requesting this item be on the PSEC agenda Friday, August 18, 2017. Please confirm so we may be present.

MR

Attachments: Original Contract
Exhibit A – Scope of Services
Exhibit B-1 – Contract Fee Summary

P-17-17 – Federal Government Relations Consultant

Exhibit A

Scope of Services

Scope of Services

Ballard Partners, Inc., will, in accordance with the highest legal, ethical and professional standards, provide at the direction of designated City officials, federal lobbying services including but not limited to the following services (hereinafter referred to as the “Services”):

- Identify, review, and analyze any and all federal legislative bills, resolutions, journals, votes, fiscal notes, and all relevant discourse pertaining to the federal government in a timely manner to assist the City in determining its policy positions;
- Provide, upon request, timely written reports of federal legislative matters for current or incoming fiscal year and the progress of work to the Mayor or his designated representatives;
- Assist in the formulation of a Federal funding and policy agenda, working with the Mayor or designated representative;
- Represent the City’s interests in the Federal budget process;
- Testify and lobby on behalf of the City as necessary;
- On issues where State and Federal policy overlap, coordinate and collaborate with the City’s contracted State Lobbyist as necessary;
- Provide advice, recommendations, support services including, but not limited to, correspondence, briefing papers, talking points, written summaries to the City to develop and implement a timely and technologically-efficient process to forecast, screen assign, review, analyze, and respond to federal legislative matters and federal grant funding opportunities;
- Represent and advocate, as designated, the City’s position on federal matters to elected members of Congress, the President and Executive branch officials, Congressional Staff, elected City officials, other lobbyists, community groups, and any other designated persons;
- Provide assistance in establishing strategy, obtain sponsors and co-sponsors in each house for matters designated by the City, establish and maintain successful working relationships with the Congressional legislative leadership, employees and officials at federal agencies administering programs and grant funding opportunities, interested organizations, community groups and other legislators and staff to achieve passage or defeat of legislation as directed by the City;

- Ballard Partners, Inc., shall be required to provide the following services to the City as part of a negotiated flat lump sum monthly fee (to include all direct expenses). The services may include acquiring sponsors and supporters for City legislative, financial or administrative initiatives in the following areas:
 - Economic Development and Enterprise Zones Legislation o
Community Redevelopment Legislation, including CRA's o
Transportation Initiatives and Funding
 - Protection of City Revenue Sources
 - Water and Wastewater Initiatives
 - Stormwater Management Initiatives
 - Telecommunications and E-Commerce
 - Property Tax Legislation
 - Environmental Sustainability
 - Growth Management and Land Use
 - Parks, Recreation and River Initiatives
 - Public Safety and Law Enforcement
 - Discretionary Grants
 - Port Dredging and Expansion
 - Energy Savings Initiatives
 - Infrastructure Repair or Development
 - Community Health and Wellness
 - City Facility Expansion or Improvement Projects

The consultant will be expected to demonstrate the knowledge of the federal branches of the government and demonstrate the ability to work with the federal government in order to achieve the City's federal legislative agenda. In addition, the consultant will be expected to be familiar with the wide range of projects and activities of the City and to advise the City of pending legislation or regulations that might materially impact those projects and activities.

The consultant should have a proven ability to build coalitions with the Congressional legislative leadership and others federal agencies in furtherance of the City's goals.

The consultant will be expected to be familiar with and able to seek funding assistance for high priority projects identified in the City's agenda.

To the extent the consultant anticipates the utilization of sub-consultants to perform any of the scopes of work contemplated hereunder, including, but not limited to

those listed above, the consultant is expected to identify in detail each such sub-consultant, as well as the scope(s) of work anticipated to be performed by the same.

The consultant shall attend any meetings requested to share progress on the City's legislative agenda.

In performance of these duties described herein, the Consultant will produce monthly status reports due on the first of each month the contract is in effect. The Consultant will also complete at least once a month calls to the City or face to face meetings at dates and times that are mutually agreeable to discuss strategy and status of activities.

P-17-17 – Federal Government Relations Consultant

Exhibit B-1

Fee Schedule

Contract Amount – October 1, 2017 – September 30, 2018	\$180,000.00
Contract – Not to Exceed	\$255,000.00

Authorized Task #2

October 1, 2017 – September 30, 2018: Consultant is authorized a total of \$180,000.00, consisting of \$15,000.00 per month for Consultant to provide federal lobbyist services as outlined in Exhibit A, Scope of Services.

The fee is inclusive of all costs including travel, lobbyist registration fees, and legislative tracking.



ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Right of Way & Stormwater Maintenance Division
609 St. Johns Bluff Road
Jacksonville, FL 32225
(904) 472-2900
www.coj.net

MEMORANDUM

DATE: August 7, 2017

TO: Gregory Pease
Director of Procurement
Intra-Governmental Services Department

THRU: John P. Pappas, P.E., Director

FROM: Steven D. Long, Jr., P.E., Chief 
Right of Way and Stormwater Maintenance Division

RE: Renewal Request for Contract #7420-12
BID #P-28-15; Countywide Program Management Services for Resurfacing and
New Sidewalk Construction
Current Contract Amount \$2,173,157.12.

Contract #7420-12 between the City and Eisman and Russo, Inc., is in effect until September 30, 2017. In accordance with Section 1.3 - Term of Agreement, from the original proposal, the Department of Public Works, Right of Way & Stormwater Maintenance Division, respectfully requests to exercise the first, two year renewal option for BID #P-28-15; Countywide Program Management Services for Resurfacing and New Sidewalk Construction awarded to Eisman & Russo, Inc., Contract #7420-12, for the two (2) year service period from October 1, 2017 through September 30th 2019. Additionally, Public Works, Right of Way & Stormwater Maintenance Division has negotiated with Eisman and Russo, Inc. resulting in the Contract Fee Schedule, Exhibit G, attached. The negotiated fee for the first year of the two year renewal period will be \$1,112,785.50, increasing the not-to-exceed-limit for the contract to a new total of \$3,285,942.62.

Work will be performed under purchase orders issued for the project and funding should be encumbered from account PW0070-01 (Resurfacing) and PW0785-01 (New Sidewalk), or accounts generated during the budget process that take effect on October 1, 2017.

Please contact Steve Long or Joel Troupe with any questions. Thank you for your assistance.

SL/to

cc: Joel Troupe/Contract Construction Manager
Dan Pearson/Procurement Analyst
Marilyn Laidler/Procurement Analyst
Teresa Otto/Contract Administration Coordinator



*Countywide Program Management
For Resurfacing and New Sidewalk Construction*

July 18, 2017

L-12314

Mr. Steve Long, P.E.
Right of Way and Stormwater Maintenance Division
City of Jacksonville
609 St. Johns Bluff Road North
Jacksonville, FL 32225

Re: Engineering Services for Countywide Program Management
For Resurfacing and Sidewalk Construction
City Contract # 7420-12; Fee Proposal 2017-2018

Dear Mr. Long:

EISMAN & RUSSO is pleased to submit the attached proposal to provide Program Management Services under City Contract #7420-12 for the next contract period. We propose to maintain the same scope of services defined in Exhibit "A" of the original contract for both resurfacing and new sidewalk construction.

Attached for your consideration is the proposed Contract Fee Summary (Exhibit G) to provide Program Management Services for the period from October 1, 2017 through September 30, 2018. This document summarizes our cost and manpower requirements necessary to provide services for one (1) year. This manpower is based on providing Engineering Services for any street resurfacing and new sidewalk construction projects requested by the City's Right of Way and Stormwater Maintenance Division for the Countywide Program Management Services for Resurfacing and New Sidewalk Construction.

If the foregoing meets with your approval, we would appreciate your initiating the contract renewal process through the City's Professional Services Evaluation Committee.

Please feel free to contact me with any questions.

Sincerely,
EISMAN & RUSSO, INC.

Antonio J. Mahfoud, P.E.
President

Attachment

**Eisman
&RUSSO**
CONSULTING ENGINEERS

"EXHIBIT G"

CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION CITY OF JACKSONVILLE, FLORIDA					
PART I - GENERAL					
1. Project Countywide Program Mgmt., Resurfacing & New Sidewalk			3. Contract Number REF # P-28-15		
2. Name of Consultant Eisman & Russo, Inc.			4. Proposal Date 07/18/17		
PART II - LABOR RELATED COSTS					
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount	
Program Manager	\$49.68	200.0	\$9,936.00		
Engineer - Registered	\$43.00	80.0	\$3,440.00		
Engineer - Non-Registered	\$25.00	200.0	\$5,000.00		
Document Control Manager	\$31.00	1,980.0	\$61,380.00		
Utility Coordinator			\$0.00		
CADD Operator	\$25.00	800.0	\$20,000.00		
Supervisor			\$0.00		
Senior Inspector	\$26.00	4,000.0	\$104,000.00		
Inspector	\$22.00	4,000.0	\$88,000.00		
Asphalt Plant Inspector		0.0	\$0.00		
Clerical	\$13.00	60.0	\$780.00		
TOTAL DIRECT LABOR		11,320 Hours			\$292,536.00
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate 150 % x Total Direct Labor					\$438,804.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)					\$731,340.00
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$73,134.00	
PART III - OTHER COSTS					
9. Miscellaneous Direct Costs					
Transportation	\$		42,135.00		
Phone/Communication	\$		3,000.00		
Computer Equipment	\$		0.00		
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$45,135.00	
10. SUBCONTRACTS (Limiting Amount)					
Inspection/GIS (CSI/Geogrametrics) JSEB	\$		121,715.00		
Inspection (RDBG) JSEB	\$		141,461.50		
SUB-CONTRACT SUB-TOTAL				\$263,176.50	
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$1,112,785.50	
11. REIMBURSABLE COSTS (Limiting Amount)					
SUB-TOTAL REIMBURSABLES				\$0.00	
PART IV - SUMMARY					
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$1,112,785.50	
PREVIOUS CONTRACT AMOUNT				\$2,173,157.12	

"EXHIBIT G"

CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION CITY OF JACKSONVILLE, FLORIDA					
PART I - GENERAL					
1. Project Countywide Program Mgmt., New Sidewalk Only		3. Contract Number REF # P-28-15			
2. Name of Consultant Eisman & Russo, Inc.		4. Proposal Date 07/18/17			
PART II - LABOR RELATED COSTS					
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount	
Program Manager	\$49.68	20.0	\$993.60		
Engineer - Registered	\$43.00	8.0	\$344.00		
Engineer - Non-Registered	\$25.00	20.0	\$500.00		
Document Control Manager	\$31.00	200.0	\$6,200.00		
Utility Coordinator		0.0	\$0.00		
CADD Operator	\$25.00	80.0	\$2,000.00		
Supervisor		0.0	\$0.00		
Senior Inspector	\$26.00	800.0	\$20,800.00		
Inspector	\$22.00	1,000.0	\$22,000.00		
Asphalt Plant Inspector		0.0	\$0.00		
Clerical	\$13.00	6.0	\$78.00		
TOTAL DIRECT LABOR			2,134 Hours		\$52,915.60
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate 150 % x Total Direct Labor					\$79,373.40
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$132,289.00	
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$13,228.90	
PART III - OTHER COSTS					
9. Miscellaneous Direct Costs					
Transportation			\$ 4,200.00		
Phone/Communication			\$ 300.00		
Computer Equipment			\$ 0.00		
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$4,500.00	
10. SUBCONTRACTS (Limiting Amount)					
Inspection/GIS (CSI/Geogrametrics) JSEB			\$ 0.00		
Inspection (RDBG) JSEB			\$ 0.00		
SUB-CONTRACT SUB-TOTAL				\$0.00	
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$150,017.90	
11. REIMBURSABLE COSTS (Limiting Amount)					
			\$ 0.00		
SUB-TOTAL REIMBURSABLES				\$0.00	
PART IV - SUMMARY					
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$150,017.90	

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

PART I - GENERAL					
1. Project Countywide Program Mgmt., Resurfacing & New Sidewalk			3. Contract Number REF # P-28-15		
2. Name of Consultant CSI Geo, Inc.			4. Proposal Date 07/18/17		
PART II - LABOR RELATED COSTS					
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount	
Program Manager	\$49.68		\$0.00		
Engineer - Registered	\$43.00		\$0.00		
Engineer - Non-Registered	\$25.00		\$0.00		
Document Control Manager	\$31.00		\$0.00		
CADD Operator	\$25.00		\$0.00		
Supervisor					
Senior Inspector	\$26.00		\$0.00		
Inspector	\$22.00		\$0.00		
Asphalt Plant Inspector	\$20.50	1,000.0	\$20,500.00		
Clerical	\$13.00		\$0.00		
TOTAL DIRECT LABOR			1,000 Hours		\$20,500.00
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate 150 % x Total Direct Labor					\$30,750.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)					\$51,250.00
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$5,125.00	
PART III - OTHER COSTS					
9. Miscellaneous Direct Costs					
Transportation			\$ 0.00		
Phone/Communication			\$ 0.00		
Lap Top Computers					
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$0.00	
10. SUBCONTRACTS					
Geogrametric			\$ 65,340.00		
SUB-CONTRACT SUB-TOTAL				\$65,340.00	
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$121,715.00	
11. REIMBURSABLE COSTS (Limiting Amount)					
				\$	
SUB-TOTAL REIMBURSABLES				\$0.00	
PART IV - SUMMARY					
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$121,715.00	

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

PART I - GENERAL				
1. Project Countywide Program Mgmt., Resurfacing & New Sidewalk			3. Contract Number REF # P-28-15	
2. Name of Consultant RDBG			4. Proposal Date 07/18/17	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount
Program Manager	\$49.68		\$0.00	
Engineer - Registered	\$43.00		\$0.00	
Engineer - Non-Registered	\$25.00		\$0.00	
Document Control Manager	\$31.00		\$0.00	
Utility Coordinator			\$0.00	
CADD Operator	\$25.00		\$0.00	
Supervisor			\$0.00	
Senior Inspector	\$26.00		\$0.00	
Inspector	\$22.00	2,189.0	\$48,158.00	
Asphalt Plant Inspector			\$0.00	
Clerical	\$13.00		\$0.00	
TOTAL DIRECT LABOR		2,189 Hours		\$48,158.00
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate 150 % x Total Direct Labor				\$72,237.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$120,395.00
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$12,039.50
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation			\$ 8,427.00	
Phone/Communication			\$ 600.00	
Lap Top Computers				
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$9,027.00
10. SUBCONTRACTS				
				\$
SUB-CONTRACT SUB-TOTAL				\$0.00
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$141,461.50
11. REIMBURSABLE COSTS (Limiting Amount)				
				\$
SUB-TOTAL REIMBURSABLES				\$0.00
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$141,461.50

GIS System

Geogrametric - October 2017 - September 2018

Special Projects	(4 projects; 200 hours total)	21,000.00
Hosting	(\$1,200 per month)	14,400.00
Maintenance and Support	(\$2,000 per month)	24,000.00
Management Fee - 10%		5,940.00
	Total	<u>65,340.00</u>

Eisman & Russo, Inc
Program Manager for Resurfacing Project

Expenses		E&R	CSI	RDBG	Total
Vehicle		\$42,135.00	\$0.00	\$8,427.00	\$50,562.00
	1325 miles per month \$0.530 per mile (2017 IRS rate) 12 months 6 Vehicles	5	0	1	6.0
Phone		\$3,000.00	\$0.00	\$600.00	\$3,600.00
	\$50 per month 12 months 6 phones	5	0	1	6
		\$45,135.00	\$0.00	\$9,027.00	

SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

Name of Bidder: Eisman & Russo, Inc.
 Project Title: Countywide Program Management – Resurfacing and New Sidewalk
 Bid Number: _____ Total Base Bid Amount: \$1,114,160.50

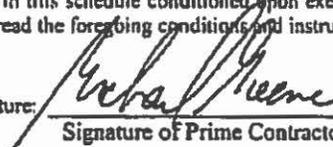
***Please list all MBEs or JSEBs first**

Full Company Name	MBE Classification (African-American, Women, Asian or Hispanic)	Type of Work to be Performed	Total Contract Value
<u>CSI-Geo, Inc.</u>	<u>JSEB/AA</u>	<u>Inspection/GIS</u>	<u>\$123,090.00</u>
<u>RDBG</u>	<u>JSEB/AA</u>	<u>Inspection</u>	<u>\$141,461.50</u>
_____	_____	_____	_____
_____	_____	_____	_____

Attach additional list of subcontractors/subconsultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total Value:	\$264,551.50
Asian-American Participation Total Value:	
Hispanic-American Participation Total Value:	
Native-American Participation Total Value:	
Women Participation Total Value:	

The undersigned will enter into a formal agreement with the MBE/JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature:  Title: Executive Vice President Date: 7/18/17
 Signature of Prime Contractor

Print Name: Michael Greene



Downtown Investment Authority

MEMORANDUM

TO: Mr. Greg Pease, Chief of Procurement Division
CC: Mr. Aundra Wallace, Chief Executive Officer, Downtown Investment Authority
FROM: Guy Parola ^{STP}
SUBJECT: Request for Proposal: P-47-17 Jacksonville Downtown Public Parking Strategy & Implementation Plan
DATE: August 8, 2017

The subcommittee received three (3) responses to the Jacksonville Downtown Public Parking Strategy & Implementation Plan Request for Proposal, and found all proposals to be responsive, interested, qualified and available to provide the services required by the Request for Proposal (RFP).

The subcommittee reviewed the written responses, which were evaluated using the selection criteria outlined in the Purchasing Code as augmented by the RFP. Based on the written responses, the subcommittee ranked the responding firms first, second and third, designating the qualification of these firms to perform the required services:

- 2) Nelson\Nygaard
- 1) Tim Haahs
- 3) Walker Parking Consultants

The subcommittee and the PSEC interviewed the top two (2) firms on July 17, 2017. Based on their written responses and the subcommittee interview scores, the subcommittee ranks the two (2) firms first and second, designating the qualification of these firms to perform the required services.

- 2) Nelson\Nygaard
- 1) Tim Haahs

The subcommittee requests through PSEC to begin negotiations with the number one ranked firm.

Attachment(s): Scoring Matrix

