SUBJECT: JACKSONVILLE PUBLIC LIBRARY E-RATE NETWORK REFRESH

BID #: ESC-0311-23 **OPEN DATE: 2023-03-22**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BEGIN APRIL 1, 2023 THROUGH SEPTEMBER 30, 2025, WITH ONE (1) YEAR RENEWAL OPTION

AGENCY: INFORMATION TECHNOLOGIES DIVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 29 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the highest scoring responsive, responsible bidder NETSYNC NETWORK SOLUTIONS in the amount of $1,547,242.40 for JACKSONVILLE PUBLIC LIBRARY E-RATE NETWORK REFRESH. Period of service will begin April 1, 2023 through September 30, 2025, with one (1) year renewal option.
.
Below are the contractors with the following scoring points ranking.

NETSYNC NETWORK SOLUTIONS	92.20 points
PRESIDIO NETWORKED SOLUTIONS LLC	91.13 points

Funding Source: 11415.194094.564270.010349.00000000.00000.0000000, to be executed by formal contract through the Office of General Counsel and process by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Scoring Matrix, Description of Services

Analyst: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Lathrop, Chief of Information Technologies Division/CIO

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

CITY OF JACKSONVILLE

DATE: March 23, 2023

TO: Dustin L. Freeman, Chief of Procurement Division

THRU: Kenneth E. Lathrop, Chief of Information Technologies / CIO

FROM: Thomas Ossi, Technology Contract and Records Manager

SUBJECT: **ESC-0311-23 - JACKSONVILLE PUBLIC LIBRARY E-RATE NETWORK REFRESH - AWARD RECOMMENDATION**

The Information Technologies Division (ITD) submitted an Invitation to Bid (ITB) to the Procurement Division for solicitation of the Jacksonville Public Library E-Rate Network Refresh to update end of life equipment for the City of Jacksonville's network. The suppliers were to provide E-Rate Category Two Network Refresh equipment, licenses and warranty as specified.

The evaluation description criteria and maximum points for each category are provided in the evaluation matrix. The total maximum points a supplier can score is 100. The services will be awarded based on the evaluation criteria and will require a formal contract through the Office of General Counsel. The term of the agreement will commence upon contract execution, beginning April 1, 2023, through September 30, 2025, with one (1) renewal option.

The bid opened on March 22, 2023, and Procurement Division received two (2) supplier responses and zero (0) no bid. The Procurement Division forwarded the bid tabulation sheet and the bid responses to ITD for review.

SUPPLIER	OVERALL SCORE
Netsync Network Solutions	**92.20**
Presidio Networked Solutions LLC	91.13

ITD Management recommends awarding the bid to Netsync Network Solutions as the highest ranking, responsive, responsible bidder based on points received in the total amount of $1,547,242.40. We will be eligible for the E-Rate Discount.

FUNDING SOURCE: 11415.194094.564270.010349.00000000.00000

Your favorable consideration of ITD's request is appreciated.

Attachments: Scoring Matrix
Evaluation bid responses from committee consisting of Michael Carone Jardin, Michael Young, and Bobby Thomas Muttootharayil

CC: William Costa, Technology Infrastructure Manager
Jeremy McDaniel, Network & Telecom Infrastructure Manager
Elizabeth Brown, IT Operations Manager
Andre Conyers, IT Contract Administrator

BID TABULATION SHEET

			PRESIDIO NETWORKED SOLUTIONS LLC	NETSYNC NETWORK SOLUTIONS		
TITLE: JACKSONVILLE PUBLIC LIBRARY E-RATE NETWORK REFRESH						
BID NO: ESC-0311-23						
OPEN DATE: MARCH 22, 2023						
PURCHASING ANALYST: RUBEN OLA						
NO. INVITED: (29) No. Received: (2) No Bids: (0)						
RECORDED BY: M. PIERCE, BID ANNOUNCER: C. SPITLER						
Vendor to provide all software, hardware, licenses and transportation for E-rate eligible products and services as per Section 4.3 Requirements			$1,522,994.46	$1,547,242.40		
LUMP SUMP PRICE 1A			$1,522,994.46	$1,547,242.40		
Vendor to provide all software, hardware, licenses and transportation for E-rate ineligible products and services as per Section 4.3 Requirements			$92,514.92	$34,955.66		
LUMP SUMP PRICE 1B			$92,514.92	$34,955.66		
ITEM NO.	DESCRIPTION	POINTS				
1	Form 1-Price Sheet 1a – Price of Eligible E-rate products and Services (The Vendor submitting the lowest cost to the City shall receive the maximum number of points for cost, 50 points. Each sub-sequentially higher cost shall be divided into the lowest cost received and the products score % will be multiplied by the maximum points available to render the points.) Score = (Lowest Bid/The Bid) X 50)	50	50.00	49.20		
2	Form 1-Price Sheet 1b - Price of Ineligible E-rate Products and Services (The Vendor submitting the lowest cost to the City shall receive the maximum number of points for cost, 10 points. Each sub-sequentially higher cost shall be divided into the lowest cost received and the products score % will be multiplied by the maximum points available to render the points.) Score = (Lowest Bid/The Bid) X 10)	10	3.80	10.00		
3	Meets Technical Specifications	20	17.33	16.33		
4	Supplier Experience/Business Project References (Form 3)	20	20.00	18.67		
	Total Points	100	91.13	92.20		
	FORM 3 (BUSINESS/PROJECT REFERENCES):		✓	✓		
	CONFLICT OF INTEREST:		✓	✓		
	ADDENDUM (S) (1,2):		✓	✓		
	COMMENTS:					

SCORING MATRIX ESC-0311-23

JACKSONVILLE PUBLIC LIBRARY E-RATE NETWORK REFRESH

Total Points	50 Points	10 Points	20 Points	20 Points	OVERALL	Rank
Criteria	Form 1-Price Sheet 1a – Price of Eligible E-rate products and Services (The Vendor submitting the lowest cost Form 1-Price Sheet 1a – Price of Eligible E-rate products and Services (The Vendor submitting the lowest cost to the City shall receive the maximum number of points for cost, 50 points. Each sub-sequentially higher cost shall be divided into the lowest cost received and the products score % will be multiplied by the maximum points available to render the points.) Score = (Lowest Bid/The Bid) X 50)	Form 1-Price Sheet 1b - Price of Ineligible E-rate Products and Services (The Vendor submitting the lowest cost to the City shall receive the maximum number of points for cost, 10 points. Each sub-sequentially higher cost shall be divided into the lowest cost received and the products score % will be multiplied by the maximum points available to render the points.) Score = (Lowest Bid/The Bid) X 10)	Meets Technical Specifications	Supplier Experience/Business Project References (Form 3)	Total Points (100)	
PRESIDIO NETWORKED SOLUTIONS LLC						**2.00**
Reviewer 1: Michael Carone Jardin	50.00	3.80	20.00	20.00	93.80	
Reviewer 2: Michael Young	50.00	3.80	17.00	20.00	90.80	
Reviewer 3: Bobby Thomas Muttoothharayil	50.00	3.80	15.00	20.00	88.80	
Average	**50.00**	**3.80**	**17.33**	**20.00**	**91.13**	
NETSYNC NETWORK SOLUTIONS						**1.00**
Reviewer 1: Michael Carone Jardin	49.20	10.00	20.00	20.00	99.20	
Reviewer 2: Michael Young	49.20	10.00	18.00	20.00	97.20	
Reviewer 3: Bobby Thomas Muttoothharayil	49.20	10.00	11.00	10.00	80.20	
Average	**49.20**	**10.00**	**16.33**	**16.67**	**92.20**	

REQUEST FOR PROPOSAL

JACKSONVILLE PUBLIC LIBRARY E-RATE NETWORK REFRESH

For

City of Jacksonville, Florida

SECTION 1
(Specific Information Regarding this RFP)

1.1 Introduction

The City of Jacksonville ("**Buyer**") intends to hire one or more firms (**Bidders**) to provide the services described in Section 1.2 of this Request for Proposal ("**RFP**"). Persons interested in submitting a response to this RFP (a "**Response**") should carefully review this RFP for instructions on how to respond and for the applicable contractual terms. This RFP is divided into the following sections:

Section 1	Specific Information Regarding This RFP
Section 2	General Instructions
Section 3	General Terms and Conditions of Agreement
Section 4	Description of Services and Deliverables
Section 5	Program Requirements
Section 6	General Terms and Conditions
Section 7	Instructions for responding to the RFP
Attachment A	Response Format
Attachment B	Evaluation Criteria
Attachment C	Equal Business Opportunity Program (Encouragement Plan)
Attachment D	Service Contract
Attachment E	Disqualified/Probationary Suppliers List
Attachment F	Indemnification
Attachment G	Insurance Requirements
Attachment H	Protest Procedures
Form 1	Price Sheet
Form 2	Conflict of Interest Certificate
Form 3	Business/Project References
Form 4	No Bid Form

In the event of conflicting provisions, the following sections of this RFP will have priority in the order listed: Section 1, Section 4, Section 2, Section 3, the Attachments, and the Forms.

1.2 Scope of Services.

The Information Technologies Division of the City of Jacksonville, Florida is currently accepting bids to obtain Eligible E-rate Category Two network equipment and licenses for the items as outlined in the bid documents provided.

See Section 4, Requirements-(Required Features)

1.3 Term of Agreement.

The term of agreement will begin April 1, 2023 through September 30, 2025, with one (1) year renewal option.

1.4 Minimum Vendor Requirements

Contractors must satisfy the following minimum requirements in order to have their Responses evaluated. By submitting a Response, Contractor warrants and represents that it satisfies these requirements. Failure to meet these requirements will result in the Response not being evaluated and being rejected as non-responsive:

a. Vendor must be properly licensed to operate as a company in the state of Florida and hold local Duval County tax certificate if applicable.
b. The Vendor must provide a minimum of three (3) contactable references of similar in scope (see Form 3 – Business/Project References). The City reserves the right to contact references. Government references are encouraged. Provide reference information including but not limited to:
    i. Customer Contact Name, Phone Number, and Title
    ii. Organization Name and Address
    iii. Industry
    iv. Briefly describe services provided

1.5 Equal Business Opportunity Program.

It is an official policy of the City of Jacksonville to encourage the maximum participation of Jacksonville Small and Emerging Businesses (JSEBs) in its contract awards based upon availability. To participate as a JSEB on Buyer projects, a company must be certified as a JSEB with the City's Equal Business Opportunity Office.

This RFP and the resulting Contract are subject to requirements of the Equal Business Opportunity Program Encouragement Plan, which is fully described on Attachment C to this RFP.

Contractors may contact Buyer's Equal Business Opportunity Office at 904-255-8840 or find the JSEB directory on Buyer's website. Please contact the Contact Person identified in Section 1.12 if you are uncertain of Buyer's website address or if you experience problems accessing it.

1.6 Documents Available for Inspection.

N/A

1.7 Federal Funds.

Federal funds will be used as part of this solicitation.

1.8 Pre-Proposal Meeting.

There will be no pre-proposal meeting scheduled for this RFP.

1.9 Response Due Date.

The deadline for submitting responses to this RFP is MARCH 15, 2023 Please see Sections 2.3 and 2.4 for more details.

1.10 Response Delivery Location.

Responses must be delivered to the following location:

City of Jacksonville
Procurement Division
Attention: Bid Room
214 N. Hogan Street, Room 105
Jacksonville, Florida 32202

1.11 Response Opening.

Responses received shall be publicly announced and recorded at 2:00 PM on the Response Due Date in meeting room #110, 1st Floor, Ed Ball Bldg, 214 N. Hogan Street.

1.12 Contact Person.

If any questions arise during the request for proposal period of this Project, contact Ruben Ola, Purchasing Analyst Procurement Division, at RubenO@coj.net.

Please refer to Section 2.9 for further information on who may and may not be contacted regarding this RFP.

Section 4
Description of Services and Deliverables

4.1. Background

The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for Jacksonville Public Library E-Rate Network Refresh as listed in the bid documents to include warranty as specified. E-rate applicant name: City of Jacksonville Public Libraries, BEN# 127585

4.2. Scope of Services

COJ currently utilizes Cisco networking equipment in all County libraries. Equivalent or alternative hardware will be considered for evaluation. If the Bidder proposes an alternative hardware solution which it believes is equivalent and that is not based on the current COJ Cisco standard, then the Bidder shall provide documentation from the proposed manufacturer which clearly declares the equivalency of their proposed alternate hardware solution and which clearly links each proposed alternate part number to the corresponding Cisco part number for which it is proposed as equivalent. COJ will be the arbiter of whether the proposed solution is functionally and technically equivalent to the requested solution. Failure to identify the alternate hardware equipment/model and corresponding unit pricing on the pricing sheet may be a means for disqualification.

4.3. Requirements. (REQUIRED FEATURES)

Bidders are requested to submit unit pricing for all requested equipment. Bids All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents. Equipment must be NEW and NOT refurbished. Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period.

THE CITY OF JACKSONVILLE INTENDS TO USE SPI INVOICING. VENDORS WHO CANNOT PROVIDE SPI INVOICING WILL BE DISQUALIFIED.

Line Item	Model #	Type of Equipment	Quantity
1	C9500-24Y4C-A	Catalyst 9500 24x1/10/25G and 4-port 40/100G, Advantage	2
2	CON-SSSNT-C95024YA	SOLN SUPP 8X5XNBD Catalyst 9500 24-port 25/100G only, Adva	2
3	C9K-T1-FANTRAY	Catalyst 9500 Type 4 front to back cooling Fan	4
4	C9500-NW-A	C9500 Network Stack, Advantage	2
5	SC9500HUK9-176	Cisco Catalyst 9500H XE.17.6 UNIVERSAL	2
6	C9K-F1-SSD-240G	Cisco pluggable SSD storage	2
7	C9K-PWR-650WAC-R	650W AC Config 4 Power Supply front to back cooling	2
8	SFP-10/25G-LR-S	10/25GBASE-LR SFP28 Module	8
9	C9K-PWR-650WAC-R/2	650W AC Config 4 Power Supply front to back cooling	2
10	CAB-9K12A-NA	Power Cord, 125VAC 13A NEMA 5-15 Plug, North America	4
11	C9500-DNA-24Y4C-A	C9500 DNA Advantage, Term License	2
12	C9500-DNA-L-A-5Y	DNA Advantage 5 Year License	2

13	CON-SSTCM-C9512QA	SOLN SUPP SW SUBC9500 DNA Advantage	2
14	PI-LFAS-T	Prime Infrastructure Lifecycle & Assurance Term - Smart Lic	6
15	PI-LFAS-AP-T-5Y	PI Dev Lic for Lifecycle & Assurance Term 5Y	6
16	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	2
17	C9300X-48HX-A	Catalyst 9300 48-port mGig UPoE+, Network Advantage	97
18	CON-SSSNT-C9300XY4	SOLN SUPP 8X5XNBD Catalyst 9300 48-port mGig UPoE+, Networ	97
19	C9300-NW-A-48	C9300 Network Advantage, 48-port license	97
20	SC9300UK9-176	Cisco Catalyst 9300 XE 17.6 UNIVERSAL UNIVERSAL	97
21	PWR-C1-1100WAC-P	1100W AC 80+ platinum Config 1 Power Supply	97
22	PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply	97
23	CAB-TA-NA	North America AC Type A Power Cable	194
24	C9300-SSD-NONE	No SSD Card Selected	97
25	STACK-T1-50CM	50CM Type 1 Stacking Cable	97
26	CAB-SPWR-30CM	Catalyst Stack Power Cable 30 CM	97
27	TE-C9K-SW	TE agent for IOSXE on C9K	97
28	C9300-DNA-A-48	C9300 DNA Advantage, 48-Port Term Licenses	97
29	C9300-DNA-A-48-5Y	C9300 DNA Advantage, 48-Port, 5 Year Term License	97
30	CON-SSTCM-C93A48	SOLN SUPP SW SUBC9300 DNA Advantage	97
31	PI-LFAS-T	Prime Infrastructure Lifecycle & Assurance Term - Smart Lic	97
32	PI-LFAS-AP-T-5Y	PI Dev Lic for Lifecycle & Assurance Term 5Y	97
33	TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded	97
34	TE-EMBEDDED-T-5Y	ThousandEyes - Enterprise Agents	97
35	D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches	97
36	D-DNAS-EXT-S-5Y	Cisco DNA Spaces Extend for Catalyst Switching - 5Year	97
37	C9300X-NM-8Y	Catalyst 9300 8 x 10G/25G Network Module SFP+/SFP28	97
38	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	97

Line Item	Model #	Type of Equipment	Quantity
39	C9407R	Cisco Catalyst 9400 Series 7 slot chassis	1
40	CON-SSSNT-C9407R	SOLN SUPP 8X5XNBD Cisco Catalyst 9400	1
41	C9400-NW-A	Cisco Catalyst 9400 Network Advantage License	2
42	C9400-PWR-BLANK	Cisco Catalyst 9400 Series Power Supply Blank Cover	4
43	TE-C9K-SW	TE agent for IOSXE on C9K	1
44	S9400UK9-177	Cisco Catalyst 9400 XE 17.7 UNIVERSAL	1
45	C9400-PWR-3200AC	Cisco Catalyst 9400 Series 3200W AC Power Supply	4
46	CAB-L620P-C19-US	NEMA L6-20 to IEC-C19 14ft US	4
47	C9400-DNA-A	Cisco Catalyst 9400 DNA Advantage Term License	1
48	C9400-DNA-A-5Y	Cisco Catalyst 9400 DNA Advantage - 5 Year License	1
49	CON-SSTCM-C94A	SOLN SUPP SW SUBCisco Catalyst 9400	1
50	D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches	1
51	D-DNAS-EXT-S-5Y	Cisco DNA Spaces Extend for Catalyst Switching - 5Year	1
52	TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded	1
53	TE-EMBEDDED-T-5Y	ThousandEyes - Enterprise Agents	1
54	PI-LFAS-T	Prime Infrastructure Lifecycle & Assurance Term - Smart Lic	1
55	PI-LFAS-AP-T-5Y	PI Dev Lic for Lifecycle & Assurance Term 5Y	1
56	C9400X-SUP-2XL	Cisco Catalyst 9400 Series Supervisor 2XL Module	1
57	C9400-SSD-240GB	Cisco Catalyst 9400 Series 240GB M2 SATA memory (Supervisor)	1
58	C9400X-SUP-2XL/2	Cisco Catalyst 9400 Series Red Supervisor 2XL Module	1
59	C9400-SSD-240GB	Cisco Catalyst 9400 Series 240GB M2 SATA memory (Supervisor)	1
60	C9400-LC-48H	Cisco Catalyst 9400 Series 48-Port UPOE+ 10/100/1000 (RJ-45)	5
61	SFP-10G-LR	10GBASE-LR SFP Module	2

4.4. Delivery

Vendor will deliver equipment to Information Technologies Division, 214 North Hogan Street, 9th Floor, Jacksonville, Florida 32202 (ITD Network and Telecom Infrastructure Manager). A packing list shall accompany all shipments, which shall indicate, at a minimum, the following: purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure. Inside DELIVERY ONLY and if on pallets must be broken down for delivery.

Information Technologies Division (ITD), Network and Telecom Infrastructure Manager telephone number 904-255-8445.