SUBJECT: ANNUAL ELECTRICAL SERVICES FOR CITY BUILDINGS-REBID

BID #: SC-0390-20 **OPEN DATE: 2020-03-04**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE , LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the third and final renewal option with Brooks Building Solutions and Miller Electric Company for annual electrical services for city buildings. The estimated annual expenditure amount will be $1,750,000.00 divided between the companies as follows: Brooks Building Solutions – $750,000.00 and Miller Electric Company – $1,000,000.00. Period of service will be from April 6, 2023 through April 5, 2024. Total revised award amount not-to-exceed is $10,500,000.00.

This award is to be funded by various accounts and processed by individual releases against the Purchase Agreement.

ATTACHMENTS: Recommendation Memo, Vendor Letters, Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
JACLYN STAMOS
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY ONE JACKSONVILLE

March 06, 2023

MEMORANDUM

TO: **Dustin L. Freeman, Chief, Procurement Division**

THRU: **Steven D. Long, Jr., P.E., Director, Department of Public Works**

FROM: **Roy Birbal, Chief**

SUBJECT: **SC-0390-20 - Annual Electrical Services for City Buildings – Rebid Brooks Building Solutions and Miller Electric Company Request to Utilize the Final Renewal Option (3rd Renewal)**

The Public Buildings Division recommends approval to utilize the third and final renewal option of (3) 1-year renewal options with Brooks Building Solutions and Miller Electric Company for the period April 6, 2023, through April 5, 2024.

The estimated annual expenditure will be $1,750,000.00 divided between the companies as shown below with a revised maximum indebtedness of $10,500,000.00.

Brooks Building Solutions	POA-70146-20	$750,000.00
Miller Electric Company	POA-70919-21	$1,000,000.00

Funding will be encumbered by individual releases against the Purchase Order Agreements, dependent on funding, the appropriate account and fiscal year.

Your assistance in concurring with this recommendation would be appreciated. If you have questions or concerns regarding this matter, please contact Sheila Kuhl at (904) 255-4340.

Attachments: Supplier Renewal Letters
Certificates of Insurance
Prior Award

cc: John Ashe, Public Works Accounting Manager
Tammy Duggan, Public Works Contracts & Finance Manager
Jaclyn Stamos, Purchasing Analyst
Sheila Kuhl, Contract Administration Coordinator

MILLER ELECTRIC COMPANY
Powering the Possibilities

PO Box 1799 (32201)
6805 Southpoint Parkway
Jacksonville, FL 32216
TOLL FREE: 800.554.4761
FAX: 904.389.8653
www.mecojax.com

Date: 2/8/2022

Mrs. Sheila Kuhl
Contract Administration Coordinator
City of Jacksonville
Public Buildings Division

RE: SC-0390-20 for Annual Electrical Services – Letter of Intent

Dear Mrs. Kuhl,

Miller Electric Company would like to renew for FY24 service contract duration.

Sincerely,

Terry Long | Project Manager
Miller Electric Company
904-360-4520 office | 904-509-6743 mobile
tlong@mecojax.com
www.mecojax.com

Brooks
Building Solutions

Ms. Sheila Kuhl
Contract Administration Coordinator
City of Jacksonville
Public Buildings Division

February 27, 2023

RE: Third Renewal of SC-0390-20 for Annual Electrical Services for City Buildings

Dear Ms. Kuhl,

Brooks Building Solutions is agreeable to exercising the third of three 1-year renewal options for the period April 6, 2023, through April 5, 2024, with the City of Jacksonville.

Thank you for the opportunity to continue servicing the City of Jacksonville.

Sincerely,

Signed: .....

Tom McGuire

Vice President, Service Solutions

SUBJECT: ANNUAL ELECTRICAL SERVICES FOR CITY BUILDINGS-REBID

BID #: SC-0390-20 **OPEN DATE: 2020-03-04**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE , LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second renewal option with Brooks Building Solutions and Miller Electric Company for annual electrical services for city buildings. The estimated annual expenditure amount will be $3,750,000.00 divided between the companies as follows: Brooks Building Solutions – $750,000.00 and Miller Electric Company – $3,000,000.00

Period of service will be ratified from April 6, 2022 through April 5, 2023 with one (1), one (1) year renewal option remaining Total revised award amount not-to-exceed is $8,750,000.00.

This award is to be funded by various accounts and processed by individual releases against the Purchase Agreement.

ATTACHMENTS: Recommendation Memo, Vendor Letters, Previous Awards

ANALYST: _____ BRYAN MATUS **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 4/14/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 4/19/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02

SUBJECT: ANNUAL ELECTRICAL SERVICES FOR CITY BUILDINGS-REBID

BID #: SC-0390-20

OPEN DATE: 2020-03-04

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE , LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with Brooks Building Solutions and Miller Electric Company. Increase the estimated annual expenditure for Brooks Building Solutions in the amount of $250,000.00 and Miller Electric Company in the amount of $1,000,000.00. The total revised annual estimated expenditure amount for Brooks Building Solutions will be $750,000.00 and Miller Electric Company will be $3,000,000.00, for an overall total expenditure amount not-to-exceed $5,000,000.00.

This award is to be funded by various accounts and processed by individual releases against the Purchase Agreement.

ATTACHMENTS: Recommendation Memo, Previous Awards

ANALYST: BRYAN MATUS

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/21/2021

OTHER

ACTION OF AWARDING AUTHORITY DATE 10-22-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02

SUBJECT: ANNUAL ELECTRICAL SERVICES FOR CITY BUILDINGS-REBID

BID #: SC-0390-20

OPEN DATE: 2020-03-04

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE , LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (5) NUMBER RECEIVED. (2) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with Brooks Building Solutions and Miller Electric Company. Increase the estimated annual expenditure for Miller Electric Company only in the amount of $1,000,000.00. The total revised estimated expenditure amount for Miller Electric Company will be $2,500,000.00, for an overall total expenditure amount not-to-exceed $3,750,000.00.

This award is to be funded by various accounts and processed by individual releases against the Purchase Agreement.

Attachments: Recommendation Memo, Certificate of Insurance, Previous Awards

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 8/26/2021

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8-27-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
Acting City Manager
Under Authority of
City Charter Rule 2019-02

SUBJECT: ANNUAL ELECTRICAL SERVICES FOR CITY BUILDINGS-REBID

BID #: SC-0390-20

OPEN DATE: 2020-03-04

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD. ALL OR NONE , LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (5) NUMBER RECEIVED. (2) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first renewal option with Brooks Building Solutions and Miller Electric Company for annual electrical services for city buildings The estimated annual expenditure amount will be $1,500,000.00 divided between the companies as follows: Brooks Building Solutions - $500,000.00 and Miller Electric Company - $1,000,000 00

Period of service will be from April 6, 2021 through April 5, 2022 with two (2) one (1) year renewal options remaining Total revised award amount not-to-exceed is $2,750,000.00.

This award is to be funded by various accounts and processed by individual releases against the Purchase Agreement.

Attachments: Recommendation Memo, Supplier Renewal Letters, Suppliers COI, Previous Awards

ANALYST: Nekole Hulitt
NEKOLE HULITT

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 3/11/2021

Teresa R. Eichyn

OTHER

ACTION OF AWARDING AUTHORITY DATE 11/07

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No 2019 02

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SUBJECT: ANNUAL ELECTRICIAL SERVICES FOR CITY BUILDINGS-REBID

BID #: SC-0390-20

OPEN DATE: 2020-03-04

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE , LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (5) NUMBER RECEIVED: (2) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award for Annual Electrical Services for City Buildings (Re-bid) to add a contractor.

Agency recommends Miller Electric Company, the second lowest responsive, responsible bidder, be added to the award as an additional resource to address as needed projects. Also recommending the estimated annual expenditures be increased by $500,000.00 for a new purchase order agreement with the added contractor. The revised maximum indebtedness will become $1,250,000.00.

This award is to be funded by various accounts and processed by individual releases against the Purchase Agreement.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Previous Awards

ANALYST: Nekole Hulitt
NEKOLE HULITT

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 2/25/2021

Teresa R. Eibner

OTHER

ACTION OF AWARDING AUTHORITY DATE 2/25/21

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: ANNUAL ELECTRICIAL SERVICES FOR CITY BUILDINGS-REBID

BID #: SC-0390-20

OPEN DATE: 2020-03-04

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE , LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (5) NUMBER RECEIVED: (2) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Brooks Building Solutions, as the lowest responsive, responsible bidder in the annual expenditure amount of $750,000.00. Period of service will be one (1) year from date of award, with three (3) one (1) year renewal options.

This award is to be funded by various accounts and processed by individual releases against the Purchase Agreement.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 4/2/20

OTHER:

ACTION OF AWARDING AUTHORITY DATE 4/6/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION