SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20 **OPEN DATE: 8/28/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 11 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award for the three (3) providers listed in the attached memo (initially funded with recapture funds per Ordinance 2020-0221) to extend the end date from June 30, 2020 to July 31, 2021, and to increase the award by $37,120.00 to cover services for the month. Total revised estimated annual expenditure amount is $654,840.00, for a total expenditure amount not to exceed $1,841,542.00.

Funding Source: 10901.181001.582001.000000.00000457.00000.0000000 – To executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Michael Weinstein, CEO, Kids Hope Alliance
Saralyn Grass, CPO, Kids Hope Alliance
Katoia Wilkins, Director Juvenile Justice Programs, Kids Hope Alliance
Joyce Watson, Director of Administration, Kids Hope Alliance

SUBJECT: **Request to Amendment the Award for the Juvenile Justice Prevention and Intervention Programs RFP BID# ESC-0210-20**

DATE: October 22, 2020

The Kids Hope Alliance (KHA) on behalf of the City of Jacksonville, respectfully request to amend the award for the Juvenile Justice RFP BID # ESC-0210-20. The contract amendment is to extend the contracts one month and increase the award by $37,120.00 for the providers listed in the table. The term of the contract will be July 1, 2020 through July 31, 2021 to line up with the school year. Upon approval of this amended award, all of the programs/contracts under the RFP will have the same renewal period.

The action item was approved by KHA Board on October 21, 2020. Please see attached supporting documentation:

1. Attachment 1: Board Action Item
2. Attachment 2: Provider Letter of Intent
3. Attachment 3: Previous Award

Juvenile Justice Programs	Contract #	Original	Amt of Increase	FY20/21 (13mos)
Jewish Family & Community Services, Inc.	70196-20	$150,000	$ 12,500	$ 162,500
Twin Oaks Juvenile Development, Inc.	70197-20	$109,437	$ 9,120	$ 118,557
Fresh Ministries, Inc.	70198-20	$186,000	$ 15,500	$ 201,500
			$ 37,120	

Upon approval of this amendment to the Award, the contract will be executed by formal contract(s) amendment through the Office of General Counsel. The funding of the listed Agencies will be from the following Accounting Codes listed.

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

Fund	Center	Account	Project	Activity	Interfund	Future
10901	181001	582001	000000	00000457	00000	0000000

If you need additional information, please contract Katoia Wilkins at 255-4408 or Joyce Watson at 255-4444.

Cc: Annette L. Burney, Purchasing Analyst, Procurement
April Hart, Assistant Director, Finance

BOARD ACTION ITEM: ONE MONTH EXTENSION OF SEVEN CONTRACTS

ESSENTIAL SERVICE CATEGORIES: **SPECIAL NEEDS**
JUVENILE JUSTICE

GOVERNANCE MEETING: **OCTOBER 5, 2020**

FINANCE MEETING: **OCTOBER 14, 2020**

BOARD MEETING: **OCTOBER 21, 2020**

TO: **KIDS HOPE ALLIANCE BOARD OF DIRECTORS**

FROM: **MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER**

REQUESTED ACTION:
The Board is asked to authorize the following actions:

1. Approve the extension of the seven contracts listed below for one month at the listed funding amount.

2. Authorize the CEO to execute contract amendments extending the listed contracts and any other documents necessary and appropriate to carry out the intent of (1) above.

NARRATIVE:
KHA Staff would like to request the extension of the following contracts for one month for the purpose of administratively lining them up with our new contract year of August-July. Currently, these providers are funded from July-June.

The following providers were initially funded through recapture funds made available for use under KHA's Special Needs RFP and Juvenile Justice RFP as approved by the Kids Hope Alliance Board (May 20th, 2020) and City Council through Ordinance #2020-0221. All the below programs applied for funding under their respective RFP and scored high enough to be funded. Because of the timing of this funding, their contracts were effective July 1, 2020 through June 30, 2021, with two optional one-year renewal periods. In order to line them up with the rest of the contracts under these RFPs, we would like to extend them for one additional month. This way all of the programs under these two RFPs will have the same renewal period, if the Board chooses to renew them and KHA has adequate funds available.

Agency	Current Amount	Additional Amount	New 13 Month Amount
Special Needs			
Youth Crisis Center	$158,508	$ 13,209	$ 171,717
Center for Children's Rights	$150,000	$ 12,500	$ 162,500
I.M. Sulzbacher	$112,156	$ 9,346	$ 121,502
Daniel	$ 79,979	$ 6,665	$ 86,644
		$ 41,720	

Juvenile Justice			
Jewish Family & Community Services, Inc.	$150,000	$ 12,500	$ 162,500
Twin Oaks Juvenile Development, Inc.	$109,437	$ 9,120	$ 118,557
Fresh Ministries, Inc.	$186,000	$ 15,500	$ 201,500
		$ 37,120	

FISCAL IMPACT:
Fiscal impact is in aggregate $78,840 with $41,720 coming from Special Needs and $37,120 coming from Juvenile Justice. There are sufficient funds in KHA's 2020-2021 Budget in both of these areas to support this change.

GOVERNANCE/PROGRAM IMPACT:
This action requires board approval. The contract extensions will also require approval of the City's Competitive Sealed Proposal Evaluation Committee (CSPEC) and Mayor.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:
Staff recommends approval.

Jewish Family & Community Services

Colleen L. Rodriguez
Executive Director

8540 Baycenter Road
Jacksonville, FL 32256-7420

Phone: (904) 448-1933
Fax: (904) 448-0349
Email: info@jfcsjax.org

www.jfcsjax.org

COA Accredited

Helping People Help Themselves Since 1917

September 24, 2020

Ms. Tousha Allen
Contract Manager, Juvenile Justice Programs
City of Jacksonville | Kids Hope Alliance
The Jacksonville Partnership for Children, Youth, and Families
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32206

Re: Letter of Intent for ESC-0210-20: Juvenile Justice Prevention and Intervention Programs

Dear Ms. Allen,

This letter serves as our intent to provide juvenile delinquency-focused wraparound services at ten (10) Duval County public middle schools in compliance with Bid No. ESC-0210-20. Jewish Family & Community Services, Inc. (JFCS) is a non-sectarian 501 (c)(3) social service agency committed to strengthening individuals and families across the First Coast. Our Federal Employer ID Number is 59-0637868.

Through the *At-Hope Youth & Family Advocacy Program*, JFCS intends to provide responsive, innovative, accessible wraparound services to intervene in juvenile delinquency and recidivism. Modeled after the successful Achievers for Life program, operated by JFCS, Family Advocates will serve identified youth at 10 targeted public middle schools. JFCS will engage youth and their families with case management, student mentors, youth and family activities, Medicaid-funded outpatient mental health and substance abuse therapy, emergency financial/food assistance, parent/caregiver support and in-school tutoring. The program will run year-round, Monday - Friday from 8:30 - 5:00 pm, with before and after hours appointments available.

The following individuals located at Jewish Family & Community Services, Inc. are authorized to make representations for JFCS: Colleen L. Rodriguez, Executive Director, email: crodriguez@jfcsjax.org, office (904) 394-5752, cell (904) 759-8222 and Bill Nolan, Chief Operations Officer, bnolan@jfcsjax.org, office (904) 394-5765, cell (904) 759-8215.

This letter serves to extend the original contract by one month, from July 1, 2020 through July 31, 2021.

Sincerely,

Colleen L. Rodriguez

Colleen L. Rodriguez, LCSW
Executive Director

JEWISH FEDERATION OF JACKSONVILLE
WOMEN'S GIVING ALLIANCE
United Way of Northeast Florida
FSS Family Support Services of North Florida Inc.
THE COMMUNITY FOUNDATION FOR NORTHEAST FLORIDA
KIDS HOPE ALLIANCE
ועידת התביעות Claims Conference

FRESHMINISTRIES
Building hope. Changing lives.

October 7, 2020

Kids Hope Alliance
Attn: Katoia Wilkins
1095 A. Philip Randolph Boulevard
Jacksonville, FL 32206

RE: Letter of Intent, ESC-0210-20

Dear Ms. Wilkins,

I am submitting this Letter of Intent to notify the Kids Hope Alliance that, once approved by City Council, FreshMinistries' will extend the Fresh Path Youth Program by one (1) month, completing all services and grant objectives by July 31, 2020. The program will be in operation for a total of 13 months and funding will not exceed the amount originally requested, plus an additional prorated $15,500 (program total will now be $201,500).

I will be our main point of contact for the purposes of this program and can be reached at (904) 854-6770, ext. 308 or (904) 738-0739 (cell).

Thank you for this opportunity to help improve our community for children!

Sincerely,

Michelle M. Harcourt, M.M.
Executive Director, Weaver Community Center Initiatives
mharcourt@freshministries.org
www.freshministries.org

PROJECT CONNECT

October 7, 2020

Katoia Wilkins
Kids Hope Alliance
1095 A. Philip Randolph Boulevard
Jacksonville, FL 32206

RE: Letter of Intent for Project Connect - KHA

Dear Ms. Wilkins:

I am submitting this Letter of Intent to notify the Kids Hope Alliance of Twin Oaks Juvenile Development, Inc.'s (Twin Oaks) intent to provide transition and desistence services in the zip codes listed and proposed in the answer to RFP ESC-0210-20, specifically, Project Connect - KHA program.

Twin Oaks proposes to request program funding in the amount of $118,557.

Tony Read will be our main point of contact for the purposes of the extension process and can be reached at:

- Mailing Address – 11939 NW State Road 20, Bristol, FL 32321
- Phone Number – 850-832-8611
- Email Address – tread@twinoaksfl.org

Thank you for this opportunity to help improve our community through the provision of youth services.

Sincerely,

Tony Read
Executive Director

SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20 **OPEN DATE: 8/28/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 11 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to ratify the period of service from October 1, 2020 to date of executed contract. Recommend approval to utilize the first of two (2) renewal options with the contractors outlined in the attached memo. Period of service is from date of executed contract through July 31, 2021. Total revised estimated annual expenditure amount is $617,720.00, for a total expenditure amount not to exceed $1,804,422.00.

Funding for this award to be executed by formal contract amendment through the Office of General Counsel and encumbered by 10901.181001.582001.000000.00000457.00000.0000000

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 10/8/2020

Katoria Wilkins

Teresa R. Eilbert

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/9/2020

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20 **OPEN DATE: 8/28/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 11 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Girls Scouts of Gateway Council, Inc. by $38,640.00, and to amend the award to include the contractors below that were not awarded initially due to depletion of funds in the amount of $445,437.00, for a total increase of $484,077.00. Period of service for the additional contractors will be form July 1, 2020 through June 30, 2021. Total revised expenditure amount not to exceed $1,186,702.00.

Current Contractor:
Girl Scouts of Gateway Council, Inc. – Increase by $38,640.00, not-to-exceed $80,187.00
Additional Contractors:
Jewish Family Community Services, Inc. - $150,000.00
Twin Oaks Juvenile Development, Inc. – $109,437.00
Fresh Ministries, Inc. - $186,000.00

Funding for this award to be executed by formal contract and contract amendment through the Office of General Counsel and encumbered by 10901.181001.582001.000000.00000457.00000.0000000

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 6/18/20

Teresa R. Eibner _____ OTHER: _____

_____

_____

_____

_____

ACTION OF AWARDING AUTHORITY DATE 6/23/20

APPROVED ✓ BH DISAPPROVED _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

OTHER _____

SIGNATURE OF AUTHENTICATION _____

SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20 **OPEN DATE:** 8/28/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 11 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject Cathedral Art Project for failure to submit the revised Budget and Budget Narrative Form (Form 1) per Addendum # 1.

Recommend approval to amend the award pending the outcome of a three (3) way tie with Boys and Girls Club of Northeast Florida, Girl Scouts of Gateway Council and Jewish Family and Community Services, Inc. Period of service is October 1, 2019 through September 30, 2020. Total expenditure amount not to exceed $702,625.00 will remain unchanged.

Boys and Girls Club of Northeast Florida 1 Girl Scouts of Gateway Council 3 Jewish Family and Community Services, Inc. 2

Funding for this award to be executed by formal contract through the Office of General Counsel and encumbered by JCOD191ESJPI - 08201

Attachments: Recommendation Memo, Tabulation and Scoring Sheet, Rejection Letter, Evaluation Matrix, Addendum #1

ANALYST: Annette Burney RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Donald H. Horner III, Acting CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/03/19

Katina Wilkins OTHER:

Teresa R Eiber

[illegible]

[illegible] R McCay

[illegible]

ACTION OF AWARDING AUTHORITY DATE 10/3/19

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20 OPEN DATE: 8/28/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 NUMBER RECEIVED: 11 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the top three (3) highest scoring responsive, responsible bidders, Daniel Memorial, City Year Jacksonville and Big Brothers Big Sisters of Northeast Florida. Additional awards are pending a tie-breaker with the vendors listed in the attached memo and amendments to non-qualifying zip codes submitted by five (5) vendors per the attached memo. Period of service is October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options. Total expenditure amount not to exceed $702,625.00.

Funding for this award to be executed by formal contract through the Office of General Counsel and encumbered by JCOD191ESJPI - 08201

Attachments: Recommendation Memo, Tabulation and Scoring Sheet, Rejection Letter, Evaluation Matrix, Addendum #1

ANALYST: Annette Burney RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Donald H. Horner III, Acting CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 9/26/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/26/19

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: Juvenile Justice Prevention and Intervention Programs

BID #: ESC-0210-20 **OPEN DATE: 8/28/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 11 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Award for a three-way tie between Boys and Girls Clubs of Northeast Florida, Jewish Family Community Services, Inc. and Girl Scouts of Gateway Council, Inc. was approved on 10/13/19. Recommend approval to amend the award to include Boys and Girls Clubs of Northeast Florida in the amount of $93,587.00 and Girl Scouts of Gateway Council, Inc. in the amount of $41,547.00. Jewish Family Community Services, Inc. declined the award. Total not to exceed expenditure amount of $702,625.00 will remain unchanged.

Funding for this award to be executed by formal contract through the Office of General Counsel and encumbered by JCOD191ESJPI - 08201

Attachments: Recommendation Memo and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Donald H. Horner III, Acting CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 12-19-19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/19/19

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02