SUBJECT: **STEERING AND SUSPENSION REPAIRS FOR MEDIUM AND HEAVY TRUCKS**

BID# SC-0427-17 OPEN DATE: **2017-03-22**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SERVICE CONTRACT - May 19, 2017 through May 18, 2018 with two (2) one (1) year renewal options

AGENCY: **FLEET MGMT**

BASIS OF AWARD: **By Group, to the lowest primary and secondary responsive, responsible bidders**

NUMBER OF BIDS INVITED **12** NUMBER RECEIVED **3** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to the lowest responsive, responsible primary bidder, North Florida Spring & Brake, and secondary bidder, Truck Service, Inc. dba Horton Truck Service as outlined below. Period of service is from May 19, 2017 through May 18, 2018 in the not to exceed amount of $130,000.00.

North Florida Spring & Brake - Group 1 - $60,000.00 Group 2 - $20,000.00
Truck Service, Inc. dba Horton Truck Service - Group 1 - $30,000.00 Group 2 - $20,000.00

Funding Source: AFFM511-04602 - To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Term and Conditions

BUYER: _____ RESPECTFULLY SUBMITTED: _____
ANNETTE BURNEY GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **C. J. Thompson, Chief, Fleet Management Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-108, Revised 12/2007

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Where Worlds Begin

Date: March 31, 2017

To: Gregory Pease, Chief of Procurement Division

Thru: C. J. Thompson, Chief of Fleet Management Division

From: Erik Preacher, Fleet Management Division

Re: Recommendation of award for SC-0427-17 Steering and Suspension Repairs for Medium and Heavy Trucks

Fleet Management is requesting approval of award to the lowest responsive, responsible bidders, Primary vendor, North Florida Spring & Brake and Secondary vendor, Truck Service, Inc., dba Horton Truck Services. Period of Service is May 18, 2017 through May 17, 2018, with two (2) one (1) year renewal options. Estimated amount of annual expenditure is ~~$140,000.00.~~ 130,000.00

Primary Vendor - North Florida Spring & Brake
Group 1-$60,000.00 - Group 2 - $20,000.00
Secondary Vendor – Truck Services, Inc., dba Horton Truck Services
Group 1-$30,000.00 - Group 2 - $20,000.00

Funding Source: AFFM511-04602

TITLE:	STEERING AND SUSPENSION REPAIRS FOR MEDIUM AND HEAVY TRUCKS
BID NO.:	SC-0427-17
OPEN DATE:	March 22, 2017 @ 2 p.m.
BUYER:	ANNETTE BURNEY, ANALYST
No. Invited: (12)	No. Received (3) No Bids: (0)
Recorded By: Gail Sampson	Announcer: Pearl Mitchell

ITEM	DESCRIPTION	EST. QTY	UNIT	Ring Power Corporation UNIT PRICE	Ring Power Corporation EXTENDED TOTAL	Truck Service Inc. dba Horton Truck Service (Secondary) UNIT PRICE	Truck Service Inc. dba Horton Truck Service (Secondary) EXTENDED TOTAL	NORTH FLORIDA SPRING & BRAKE (Primary) UNIT PRICE	NORTH FLORIDA SPRING & BRAKE (Primary) EXTENDED TOTAL
GROUP 1: ALIGNMENTS									
1	HEAVY TRUCK - FRONT (FRONT END ALIGNMENT)	90	EACH	$ 150.00	$ 13,500.00	$ 69.50	$ 6,255.00	$ 49.00	$ 4,410.00
2	MEDIUM TRUCK FRONT (FRONT END ALIGNMENT)	80	EACH	$ 125.00	$ 10,000.00	$ 69.50	$ 5,560.00	$ 49.00	$ 3,920.00
3	HEAVY TRUCK - 4 WHEEL (4 WHEEL ALIGNMENT)	30	EACH	$ 250.00	$ 7,500.00	$ 113.00	$ 3,390.00	$ 69.00	$ 2,070.00
4	MEDIUM TRUCK - 4 WHEEL (4 WHEEL ALIGNMENT)	30	EACH	$ 225.00	$ 6,750.00	$ 113.00	$ 3,390.00	$ 69.00	$ 2,070.00
5	AIR RIDE SUSPENSION - 4 WHEEL (4 WHEEL ALIGNMENT)	60	EACH	$ 250.00	$ 15,000.00	$ 113.00	$ 6,780.00	$ 69.00	$ 4,140.00
6	TILLER LADDER ALIGNMENT	6	EACH	$ 250.00	$ 1,500.00	$ 69.50	$ 417.00	$ 49.00	$ 294.00
			GROUP 1 TOTAL:	$	54,250.00	$	25,792.00	$	16,904.00
GROUP 2: STEERING & SUSPENSION REPAIRS ALIGNMENTS									
1	STEERING & SUSPENSION REPAIRS: LABOR RATE PER HOUR	1500	HOURS	$ 97.00	$ 145,500.00	$ 69.50	$ 104,250.00	$ 45.00	$ 67,500.00
			GROUP 2 TOTAL:	$	145,500.00	$	104,250.00	$	67,500.00
			GRAND TOTAL:	$	199,750.00	$	130,042.00	$	84,404.00
			TERMS:	NOT STATED		NET 30 DAYS		NET 30 DAYS OR 1% DISCOUNT	
			DELIVERY:	NOT STATED		5		1 TO 6 BUSINESS DAYS	
			CONFLICT OF INTEREST:	YES		YES		YES	
			ADDENDUMS (1)	N		N		YES	

TERMS AND CONDITIONS

SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for the **Steering and Suspension Repairs for Medium and Heavy Trucks.**

AWARD

Award will be BY GROUP to the lowest primary and secondary responsive, responsible bidder(s) in each group. Bidders must bid on all items in a group to be considered for award for that group. The City will contact the primary awarded vendor FIRST to see if the timeline for providing the services established in the specifications can be met. If the primary vendor cannot provide the service timely; the City will contact the secondary awarded vendor. ALL awards are subject to the availability of funds.

TERM OF AGREEMENT

The term of this agreement is one year from May 19, 2017 through May 18, 2018, with two (2) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide items(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

The City of Jacksonville reserves the right to add or delete vehicles and options as necessary during the contract period

PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents. All pricing must include but not be limited to any parts accessories and shop supplies needed to perform the requested service.

DELIVERY

Delivery will be made to 2581 Commonwealth Avenue, Jacksonville, Florida 32254

A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure.

PERSONNEL

The successful bidder's personnel shall be certified and qualified to perform the services needed. If it deems necessary the City of Jacksonville, Fleet Management Division reserves the right to inspect the vendor's personnel certifications to assure that they are certified to perform the requested services. The successful vendor will also assure that their personnel operate within OSHA regulations at all times.

REGULATORY

As Stated above the vendor must make sure that all employees follow OSHA regulations at all times. It is reasonably expected that all vendors bidding on services with the City of Jacksonville follow all Federal, State and Local regulations as they pertain to their industry. If it deems necessary, the City of Jacksonville, Fleet Management Division reserves the right to inspect the vendor, their facilities and personnel at any time to ensure that all regulations are being following.

PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: Fleet Mgmt., 2581 Commonwealth Avenue, Jacksonville, Florida 32254.

INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. **The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.**

SUPPLIER ACCESSABILITY

The City or its representative must be able to contact, during normal business hours by telephone or email any supplier providing goods or services to the city or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

REPORTING

The City may request during the term of the bid, reports including but not limited to: usage pricing and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as

QWS3270X 4/4/2017 8:30 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 04/04/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 8:30 AM

FISCAL MO/YEAR : 07 2017 CURRENCY CODE :
INDEX CODE : AFFM511 FLEET MGMT - OPERATIONS
SUBOBJECT : 04602 SUBLET REPAIRS-MOTOR POOL ONLY
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	APR 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	3,218,363.93	3,218,363.93
EXPENDITURES	20,323.21	1,485,161.24	1,485,161.24
ENCUMBRANCES	-20,323.21	1,179,759.92	1,179,759.92
PRE-ENCUMBRANCES	.00	405,295.94	405,295.94
REMAINING BALANCE	.00	148,146.83	148,146.83

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND