

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday, June 29, 2023, 10:00 a.m.

**Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202**

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Committee Members: ✓ Robert Waremburg, Chairman
 ✓ Brennan Merrell, Treasury
 ✓ James McCain, Jr., OGC

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>BID/RFP #</i>	<i>TITLE & ACTION</i>	<i>MOTION</i>	<i>CONTRACT EXP</i>	<i>OUTCOME</i>
Paul Crawford ✓ Wendy Khan	1	P-13-23	Fee & Contract Negotiations Contract Management, Maintenance and Caretaker Support for Cecil Commerce Center/Alliance Florida Office of Economic Development	That the City of Jacksonville enter into a contract with VT Griffin Services, Inc. to provide Contracts Management, Maintenance, and Caretaker Support for Cecil Commerce Center / Alliance Florida that: (i) incorporates the attached Scope of Service identified as Exhibit A and Contract Fee Schedule identified as Exhibit B; (ii) provides a maximum indebtedness to the City of \$2,322,860.00; (iii) provides a three year and two-month initial period of service from August 1, 2023 through September 30, 2026, with the option to renew for two (2) additional one-year periods at terms mutually agreeable and upon satisfactory performance by the contractor. All other terms and conditions will be per the City's standard contract language and the RFP. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.		Approved 4-0
Harrison Conyers ✓ Bill Spann	2	P-10-21	Contract Amendment No. 1 Military Affairs and Mission Advocacy Services Military Affairs and Veterans Department	That Contract No. 71443-22 between the City of Jacksonville and RJ Natter and Associates for Military Affairs and Mission Advocacy Services be amended to exercise the first renewal option extending the period of service from July 1, 2023, thru June 30, 2024, with one (1) renewal option remaining; and increase the maximum indebtedness by \$86,000.00 to a new not-to-exceed maximum amount of \$174,000.00. All other terms and conditions shall remain unchanged.	06/30/22	Approved 4-0
Jeffrey Foster ✓ Mike Pinckney	3	P-02-17	Contract Amendment No. 2 Contamination Assessment & Remediation Services Department of Public Works/Solid Waste Division	That Contract No. 10654 between the City of Jacksonville and Wood Environment & Infrastructure Solutions, Inc., for Contamination Assessment & Remediation Services be amended by exercising the second and final renewal option extending the period of service from June 26, 2023, through June 25, 2024, with no renewal option remaining; The maximum indebtedness shall remain a not-to-exceed amount of \$600,000.00. All other terms and conditions shall remain the same.	06/26/23	Approved 4-0

<p>Will Williams</p> <p>Robin Smith</p> <p>David Hahn✓</p>	4	P-24-18	<p>Contract Amendment No 4 Construction Engineering and Inspection Services for Hart Bridge Approach Modifications Department Of Public Works/Engineering & Construction Management Division</p>	<p>That Contract No. 8107-12, originally executed February 10, 2020 between the City of Jacksonville and GAI Consultants, Inc., for Construction Engineering and Inspection Services for Hart Bridge Approach Modifications be amended to incorporate the attached Scope of Services identified as Exhibit 'I' and Fee Summary identified as Exhibit 'J'; to increase the lump sum amount for Construction Engineering and Inspection Services by \$183,628.09 to a new limit of \$3,795,535.34, thereby, increasing the maximum indebtedness to the City by \$183,628.09 to a new not-to-exceed maximum of \$4,546,418.90. All other terms and conditions shall remain the same.</p>	<i>To Project Completion</i>	Approved 4-0
<p>Will Williams</p> <p>Robin Smith</p> <p>David Hahn✓</p>	5	P-40-16	<p>Contract Amendment No. 13 Master Stormwater Management Plan (MSMP) Program Management Services - Annual Contract Department Of Public Works/Engineering & Construction Management Division</p>	<p>That Contract No. 6354-16, originally executed June 23, 2017, between the City of Jacksonville and CDM Smith, Inc., for Master Stormwater Management Plan (MSMP) Program Management Services, be amended to ratify the contract from June 21, 2023, to date of award and extend the period of service to December 21, 2023. All other terms and conditions of the agreement remain the same.</p>	06/21/23	Approved 4-0
Meeting Adjourned: <u>10:08 A.M.</u>						

“The next PSEC meeting is scheduled to be held on Thursday, July 13, 2023.”