SUBJECT: AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0410-17 **OPEN DATE: 3/15/2017**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: **145** NUMBER RECEIVED: **37** OTHER: **1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the award with the Jacksonville Alliance for KIPP Schools, Inc. to correct the unit cost and unit of service totals for KIPP Impact, Voice and K-8 Afterschool programs per the attached table for the period June 30, 2018. Total not to exceed expenditure amount of $3,188,716.00 will remain the same.

Funding Source: JCOD191RG-08201 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

BUYER _____ RESPECTFULLY SUBMITTED _____

Annette Burney

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Asst. Dir. of Youth Development, Jacksonville Children's Commission

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE_____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville Children's Commission

MEMORANDUM

DATE: November 27, 2017

TO: Gregory Pease,
Chief of Procurement Division

FROM: Jon Heymann, Executive Director
Jacksonville Children's Commission

SUBJECT: Bid# ESC-0410-17, Jacksonville Alliance for KIPP Schools, Inc. (JAKS)
Contract Amendment
JCOD191RG; 08201

CC: Colin Murphy, Senior Director of Operations
Cynthia Nixon, Director of Finance
Joyce Watson, Assistant Director of Finance and Management Services
Kenneth Darity, Assistant Director of Youth Development

The Jacksonville Children's Commission recommends a contract amendment for Jacksonville Alliance for KIPP Schools, Inc. (JAKS). This amendment will allow needed changes to Unit Cost and Unit of Service totals for KIPP Impact, Voice and K-8 Afterschool programs.

JAKS identified a miscalculation on their budget worksheets. The worksheets that were submitted by the provider included hard-wired calculations and password protected cells that the agency could not change.

A manual change to JAKS budget form by JCC staff is needed in order to accurately reflect the agency's actual Unit Costs and Units of Service in their contract.

If approved, the following contractual changes will be made:

School	Current Unit Costs	Current Total Units	New Unit Costs	New Total Units
KIPP Impact	$3.91	49,210	$4.37	44,023
KIPP VOICE	$4.00	87,875	$4.47	78,613
KIPP K-8	$3.97	52,725	$4.43	47,168

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The agency's Proposed Students Served, Number Service Days, and Contract Amounts will not change.

SUBJECT: AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0410-17 OPEN DATE: 3/15/2017

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 145 NUMBER RECEIVED: 37 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the award with the YMCA of Florida's First Coast to move 20 seats between sites from Rufus E. Payne Elementary to Tiger Academy for Afterschool Programs with no change in overall funding to the YMCA of Florida's First Coast for the period ending June 30, 2018. Total revised estimated expenditure amount of $2,319,831.00 for the Afterschool Program and $868,885.00 for the Summer Program will remain unchanged. Total not to exceed expenditure amount of $3,188,716.00 will also remain the same.

Funding Source: JCOD191RG-08201 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Award

BUYER _____ RESPECTFULLY SUBMITTED _____
Annette Burney GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Asst. Director of Youth Development, Jacksonville Children's Commission

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 11/16/17

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 11/16/17

APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

Jacksonville Children's Commission

Helping Jacksonville Grow Great Kids

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Jon Heymann, Executive Director/CEO
Jacksonville Children's Commission

Colin Murphy, Senior Director of Operations
Jacksonville Children's Commission

Joyce Watson, Director JCC Administration
Jacksonville Children's Commission

SUBJECT: **Request for First Amendment for Contract 7255-50 Jacksonville Children's Commission Afterschool Program.**

DATE: **November 14, 2017**

The Commission respectfully asks for permission to amend the award for YMCA of Florida's First Coast to move 20 seats from Rufus E. Payne Elementary School to Tiger Academy Charter School. The new funding amounts for each location are listed below as follows:

Site Location	Current # of Youth	Proposed amount of Youth	Current Budget	Proposed Budget Amount
Rufus E. Payne	120	100	$191,265.00	$160,371.00
Tiger Academy	100	120	$159,770.00	$190,664.00
Totals			**$351,035.00**	**$351,035.00**

The Commission would also like the Committee to note that a previous request to move the program from Rufus E. Payne Elementary School to Woodlawn Presbyterian Church was for the summer award only and has no impact on this award.

Section 4.14.10 of ESC0410-17 transferring of Funds between Program Sites, allows the Commission to shift funding between program sites at any time upon the request of the contractor.

Total revised estimated expenditure amount of $2,319,831.00 for the Afterschool Program and $868,885.00 for the Summer Program will remain unchanged. Total not to exceed expenditure amount of $3,188,716.00 will also remain the same.

Funding Source: JCOD191RG-08201 - To be executed by formal contract amendment through the Office of General Counsel

Please let us know if you need additional information. Thank you for your consideration.

Cc: Annette L. Burney, Purchasing Analyst, Procurement

EXHIBIT A

Sites

Site Location	Program Address	Zip Code	Service Dates	Unit Cost	Units	Cost Per Youth	Amount
Rufus E. Payne	6725 Herma Road	32208	08/28/2017 - 05/18/2018	8.62	16300	$1.593.87	$160.371.00
Tiger Academy	6079 Bagley Road	32209	08/27/2017- 06/07/2018	8.37	20900	$1.588.87	$190.664.00

SUBJECT: AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0410-17 OPEN DATE: 3/15/2017

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 145 NUMBER RECEIVED: 37 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to rescind the award with Jacksonville Arts and Music School, Inc. and to decrease the award by $64,000.00. Due to unforeseen challenges, the contractor has requested not to provide the services under the Afterschool Program portion of the contract for the period ending June 30, 2018. Total revised estimated expenditure for the Afterschool Program is $2,319,831.00, for a total expenditure not to exceed $3,188,716.00. The total expenditure amount of $868,885.00 for the Summer Program will remain unchanged.

Funding Source: JCOD191RG-08201 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Award

BUYER _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Assistant Director of Youth Development, Jacksonville Children's Commission

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 11/09/17

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 11/10/17

APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0410-17

OPEN DATE: 3/15/2017

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 145 NUMBER RECEIVED: 37 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award to Masters of Education, Inc. dba Oxford Preparatory Academy to correct the award amount from $96,000.00 to $90,415.00, and to change a site location awarded to the YMCA of Florida's First Coast from Rufus E. Payne Elementary to Woodlawn Presbyterian Church. Total revised estimated expenditure in the amount of $3,252,716.00.

Funding Source: JCOD191RG-06201 - $2,383,831.00 (Afterschool); $868,885.00 (Summer) - To be executed by formal contract(s) through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Award

BUYER ANNETTE BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 5/18/17

OTHER

ACTION OF AWARDING AUTHORITY DATE 5/18/17

APPROVED DISAPPROVED

OTHER:

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0410-17 OPEN DATE: 3/15/2017

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 145 NUMBER RECEIVED: 37 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject 22 bidders for not meeting the minimum requirements or for failure to submit a response in the format outlined in Attachment A of the RFP. Based on Scoring for both afterschool and summer programs, Ephesus Junior Academy will not be awarded. One (1) YMCA site and three (3) Jacksonville Alliance for Kipp Schools, Inc. sites may be awarded pending review of funding eligibility by the Office of General Counsel in accordance with the Jacksonville Children's Commission Ordinance Code Chapter 51.04 (c).

The response received from the YMCA of Florida's First Coast was missing addendum #5. The addendum has been received. Recommend approval to waive the missing addendum as a minor irregularity. Recommend approval of award to the nine (9) contractors listed in Exhibit 1 for Afterschool Programming and 11 contractors listed in Exhibit 2 for Summer Programming. Period of service for Summer Programming is from May 1, 2017 through August 31, 2017, with two (2) additional renewal options and Afterschool Programming is from July 1, 2017 through June 30, 2018, with a three (3) month extension from July 1, 2017 to September 30, 2018 and two (2) one (1) year renewal options beginning October 1, 2018. Total estimated expenditure in the amount of $3,258,301.00.

Funding Source: JCOD191RG-08201 - $2,383,831.00 (Afterschool); $874,470.00 (Summer) -To be executed by formal contract(s) through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation, Rejection Letters and Evaluation Matrix and Scores

BUYER _____ ANNETTE BURNEY

RESPECTFULLY SUBMITTED _____ GREGORY HEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 4/20/17

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 4/25/17

MR APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

Rec'd 4/26/17