SUBJECT: AFTERSCHOOL AND SUMMER PROGRAMS

BID #: ESC-0436-20 **OPEN DATE: 2020-05-06**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: KIDS HOPE ALLIANCE

BASIS OF AWARD: HIGHEST SCORING BIDDER BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 39 **NUMBER RECEIVED: 35** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the first of two (2) renewal options with the summer-only program providers outlined in Exhibit 1 to include a 2% COLA increase, COVID-19 units of services, and updated insurance indemnification requirements in the amount of $545,741.00. The contract term will be ratified from August 1, 2021, through July 31, 2022, with the service period beginning April 1, 2022, through July 31, 2022. Total revised expenditure amount for the 1st renewal option is $19,354,277.00, for a total expenditure amount not to exceed $38,306,177.00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

ATTACHMENTS: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST _____
BRYAN MATUS

RESPECTFULLY SUBMITTED _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dr. Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE_____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Rec'd 3/4/2022

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance (KHA)

Michael Weinstein, Chief Executive Officer Kids Hope Alliance (KHA)

Kenneth Darity, Chief Programs Officer, Kids Hope Alliance (KHA)

SUBJECT: Request to Amend First Renewal Option for Bid # ESC-0436-20 for Summer Programs

DATE: March 4, 2022

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests approval of the following:

1) Funding for contract renewal for ESC-0436-20: First renewal for summer programming 2022 as outlined in Exhibit 1 in the amount of $545,741. The contract term is August 1, 2021 through July 31, 2022 and he service period will be April 1, 2022 through July 31, 2022.

2) Include the updated Insurance Indemnification as outlined in Exhibit 2.

3) Include COVID-19 Units of Services, 80/20 Language as outlined in Exhibit 3.

Fund	Center	Account	Project	Activity	Interfund	Future
10901	181001	582001	000000	00000455	00000	0000000

Total Funding **$545,741**

Upon your approval, the contract will be executed through Office of General Counsel.

Attachment(s): Exhibit 1, ESC-0436 Funding Recommendation Landscape (2% Cost of Living Allocation, COLA) Summer Only 2022 Sites
Exhibit 2: Insurance Indemnification
Exhibit 3: COVID-19 Units of Service, 80/20
Exhibit 4, Letters of Intent

Cc: Benjamin Kemp, Buyer
Joyce Watson, Director Administration, Contracts & Purchasing
Shari Shuman, Interim Director, Finance
Tyrica Young, Director, Research & Grants

Kids Hope Alliance
1095 A. Philip Randolph Blvd. |Jacksonville, Florida 32206 |T-(904) 255-4400 | F-(904) 255-4500

Matus, Bryan

From: Watson, Joyce
Sent: Monday, March 21, 2022 11:50 AM
To: Matus, Bryan; Robertson Washington, Quinn
Subject: RE: ESC-0436-20 For Summer Programs
Attachments: Insurance Requirements.docx

Bryan,
Good Morning!

Quinn is out of the office this morning. So, I am responding to your email. I am attaching a copy of what should be Exhibit 2, Insurance Requirements. The request should be to increase the Award by $575,741 for the **additional Summer Only sites** that were not included in the prior request for FY 21-22. If you need additional information, please let me know.

Thank you and have a wonderful day.

Joyce J. Watson, Director
Administration, Contracts and Purchasing
The Jacksonville Partnership for Children, Youth & Families
City of Jacksonville|Kids Hope Alliance
1095 A. Philip Randolph Boulevard
Jacksonville, Florida 32206
P: (904) 255-4444 |F: (904) 255-4500
Email Address: jwatson@coj.net

From: Matus, Bryan <BMatus@coj.net>
Sent: Monday, March 21, 2022 11:13 AM
To: Robertson Washington, Quinn <QRWashington@coj.net>
Cc: Watson, Joyce <JWatson@coj.net>
Subject: ESC-0436-20 For Summer Programs
Importance: High

Good morning,

I am working on getting this on CSPEC agenda. Could you please provide me Exhibit 2 mentioned in the memo. It was not included in the requisition. In addition. Please clarify the intent, are we just looking to increase the award by $545,741 as a 2% increase for Cost of Living? Or is the $575,741 for the FY21-11 Contract amount? If its for the FY21-22, wasn't that already approved via the attached award?

Bryan Matus

Purchasing Analyst
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: 904.255.8815
Email: bmatus@coj.net

CITY OF JACKSONVILLE

****** Florida has a very broad public records law. As a result, any written communication created or received by City of Jacksonville officials and employees will be made available to the public and media, upon request, unless otherwise exempt. Under Florida law, email addresses are public records. If you do not want your email address released in response to a public records request, do not send electronic mail to this office. Instead, contact our office by phone. ******

Exhibit 1

ESC-0436-20 Funding Recommendation Landscape (2% Cost of Living Allocation, COLA)

Summer Only 2022 Sites

ESC	Contract #	Bid/Ordinance	Organization	Site Name	FY20-21 Contract Start Date	FY20-21 Contract End Date	FY20-21 Contract Amount	FY21-22 Contract Start Date	FY21-22 Contract End Date	# of students Summer	Days of Operation	FY21-22 Contract Amount
Out of School Time	70300-20	ESC-0436-20	Dayspring Outreach Ministries, Inc.	DOM	4/1/2021	7/31/2021	$88,000	4/1/2022	7/31/2022	120	40	$107,712
Out of School Time	70262-20	ESC-0436-20	Jacksonville Urban League, Inc.	JUL Ft. Caroline Empowerment Center	4/1/2021	7/31/2021	$52,800	4/1/2022	7/31/2022	60	40	$53,856
Out of School Time	70297-20	ESC-0436-20	Joshua Christian Academy, Inc.	Joshua Christian Academy	4/1/2021	7/31/2021	$89,320	4/1/2022	7/31/2022	140	30	$94,248
Out of School Time	70298-20	ESC-0436-20	Masters of Education, Inc.	Oxford Prep	10/1/2020	7/31/2021	$123,200	4/1/2022	7/31/2022	140	40	$125,664
Out of School Time	70299-20	ESC-0436-20	The Potter's House Christian Fellowship, Inc.	The Potter's House Christian Academy	4/1/2021	7/31/2021	$51,040	4/1/2022	7/31/2022	80	27	$48,470.40
Out of School Time	70853-21	ESC-0436-20	True Youth Association, Inc.**	TRUE Youth	4/1/2021	7/31/2021	$88,000	4/1/2022	7/31/2022	100	40	$89,760
Out of School Time	70301-20	ESC-0436-20	Word of Truth Worship Center, Inc.	Word of Truth	4/1/2021	7/31/2021	$38,280	4/1/2022	7/31/2022	40	29	$26,030.40
							$530,640					$545,741

EXHIBIT 2
Insurance Requirements

Without limiting its liability under this Contract, Contractor shall at all times during the term of this Contract procure prior to commencement of work and maintain at its sole expense during the life of this Contract (and Contractor shall require its, subcontractors, laborers, materialmen and suppliers to provide, as applicable), insurance of the types and limits not less than amounts stated below:

Insurance Coverages

Schedule	Limits	
Worker's Compensation	Florida Statutory Coverage	
Employer's Liability	$ 100,000	Each Accident
	$ 500,000	Disease Policy Limit
	$ 100,000	Each Employee/Disease

This insurance shall cover the Contractor (and, to the extent they are not otherwise insured, its subcontractors) for those sources of liability which would be covered by the latest edition of the standard Workers' Compensation policy, as filed for use in the State of Florida by the National Council on Compensation Insurance (NCCI), without any restrictive endorsements other than the Florida Employers Liability Coverage Endorsement (NCCI Form WC 09 03), those which are required by the State of Florida, or any restrictive NCCI endorsements which, under an NCCI filing, must be attached to the policy (i.e., mandatory endorsements). In addition to coverage for the Florida Workers' Compensation Act, where appropriate, coverage is to be included for the Federal Employers' Liability Act, USL&H and Jones, and any other applicable federal or state law.

Commercial General Liability	$200,000	Each Occurrence
	$300,000	General Aggregate
	$ 50,000	Fire Damage
	$ 5,000	Medical Expenses
If applicable:	$100,000	Products & Comp. Ops. Agg.
	$100,000	Personal/Advertising Injury

Such insurance shall be no more restrictive than that provided by the most recent version of the standard Commercial General Liability Form (ISO Form CG 00 01) as filed for use in the State of Florida without any restrictive endorsements other than those reasonably required by the City's

Office of Insurance and Risk Management. An Excess Liability policy or Umbrella policy can be used to satisfy the above limits.

Automobile Liability	$1,000,000	Combined Single Limit

(Coverage for all automobiles, owned, hired or non-owned used in performance of the Contract)

Such insurance shall be no more restrictive than that provided by the most recent version of the standard Business Auto Coverage Form (ISO Form CA0001) as filed for use in the State of Florida without any restrictive endorsements other than those which are required by the State of Florida, or equivalent manuscript form, must be attached to the policy equivalent endorsement as filed with ISO (i.e., mandatory endorsement).

Professional Liability	$1,000,000	Per Claim
	$1,000,000	Aggregate

(Including Medical Malpractice when applicable)

The Professional Liability insurance shall include coverage for Technology Errors and Omissions Liability and must be provided on an Occurrence Form or, if on a Claims Made Form, the retroactive date must be no later than the first date of this Agreement and such Claims-made coverage must respond to all claims reported within three (3) years following the period for which coverage is required and which would have been covered had the coverage been on an occurrence basis.

Sexual Molestation	$1,000,000	Per Claim
	$2,000,000	Aggregate

(Only if program includes direct supervision of children, special needs, and/or senior citizens) Sexual Molestation Liability coverage will be provided on an Occurrence Form or a Claims Made Form with a retroactive date to at least the first date of this Contract. If provided on a Claim Made Form, the coverages must respond to all claims reported within three years following the period for which coverage is required and which would have been covered had the coverage been on an occurrence basis.

Accident Medical, Dismemberment and Death	$15,000	Per Participant

Policy for any sport or physical activities

Additional Insurance Provisions

A. Certificates of Insurance. Contractor shall deliver to the City Certificates of Insurance that show the corresponding City Contract or Bid Number in the Description, if known, Additional

Insureds Waivers of Subrogation and Primary & Non-Contributory statement as provided below. The certificates of insurance shall be mailed to the City of Jacksonville (Attention: Chief of Risk Management), 117 W. Duval Street, Suite 335, Jacksonville, Florida 32202.

B. Additional Insured: All insurance except Worker's Compensation, Professional Liability and AD&D shall be endorsed to name the City of Jacksonville and the City's members, officers, officials, employees and agents as Additional Insured. Additional Insured for General Liability shall be in a form no more restrictive than CG2010 and, if products and completed operations is required, CG2037, Automobile Liability CA2048.

C. Waiver of Subrogation. All required insurance policies except AD&D shall be endorsed to provide for a waiver of underwriter's rights of subrogation in favor of the City of Jacksonville its members, officers, officials, employees and agents.

D. Carrier Qualifications. The above insurance shall be written by an insurer holding a current certificate of authority pursuant to chapter 624, Florida State or a company that is declared as an approved Surplus Lines carrier under Chapter 626 Florida Statutes. Such Insurance shall be written by an insurer with an A.M. Best Rating of A- VII or better.

E. Contractor's Insurance Primary. The insurance provided by Contractor shall apply on a primary basis to, and shall not require contribution from, any other insurance or self-insurance maintained by the City of Jacksonville its members, officers, officials, employees and agents.

F. Deductible or Self-Insured Retention Provisions. All deductibles and self-insured retentions associated with coverages required for compliance with this Contract shall remain the sole and exclusive responsibility of the named insured Contractor. Under no circumstances will the City of Jacksonville its members, officers, officials, employees and agents be responsible for paying any deductible or self-insured retentions related to this Contract.

G. Contractor's Insurance Additional Remedy. Compliance with the insurance requirements of this Contract shall not limit the liability of the Contractor or its Subcontractors, employees or agents to the City of Jacksonville or others. Any remedy provided the City of Jacksonville or the City's members, officers, officials, employees and agents shall be in addition to and not in lieu of any other remedy available under this Contract or otherwise.

H. Waiver/Estoppel. Neither approval by City nor failure to disapprove the insurance furnished by Contractor shall relieve Contractor of Contractor's full responsibility to provide insurance as required under this Contract.

I. Notice. Contractor shall provide an endorsement issued by the insurer to provide the City of Jacksonville thirty (30) days prior written notice of any change in the above insurance coverage limits or cancellation, including expiration or non-renewal. If such endorsement is not provided, the Contractor, as applicable, shall provide said a thirty (30) days written notice of

any change in the above coverages or limits, coverage being suspended, voided, cancelled, including expiration or non-renewal.

J. Survival. Anything to the contrary notwithstanding, the liabilities of Contractor under this Contract shall survive and not be terminated, reduced or otherwise limited by any expiration or termination of insurance coverage.

K. Additional Insurance. Depending upon the nature of any aspect of any project and its accompanying exposures and liabilities, the City of Jacksonville may reasonably require additional insurance coverages in amounts responsive to those liabilities, which may or may not require that the City of Jacksonville and its members, officers, officials, employees and agents also be named as an additional insured.

L. Special Provision: Prior to executing this Contract, Contractor shall present this Contract and its insurance requirements to its Insurance Agent affirming: (1) that the Agent has personally reviewed the insurance requirements of this Contract, and (2) that the Agent is capable (has proper market access) to provide the coverages and limits of liability required on behalf of Contractor.

Exhibit 3
80/20 Units of Service

Due to the impact of COVID-19 on afterschool and summer enrollment and programming, Kids Hope Alliance funded providers may adhere to the following:

80/20 Language:

Students who maintain a minimum 80% monthly units of service (UOS) rate will be eligible for reimbursement at 100%. See 80/20 SOP on KHA website – Provider Resources for more information.

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

FY 21-22 Request for Renewal (RFR)
Agency Award Information: Summer Only 2022

ESC	Contract #	Agency
Out of School Time	70853-21	Dayspring Outreach Ministries

The above-mentioned contract has been renewed for FY 21-22 year with the terms below.

FY21-22 Contract Term: August 1, 2021 – July 31, 2022; Service Dates April 1, 2022 – July 31, 2022

Funding for FY21-22: $107,712

# of students for FY21-22: 120

A Request for Renewal was generated by Kids Hope Alliance and completed by the contractor. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Letisha Rumlin
Title: Executive Director
E-mail: academy@dayspringjax.com
Phone: 9047640303

The RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation or scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA sgrass@coj.net
Date: 1/25/2022

FY 21-22 Request for Renewal (RFR)
Agency Award Information: Summer Only 2022

ESC	Contract #	Agency
Out of School Time	70853-21	Jacksonville Urban League

The above-mentioned contract has been renewed for FY 21-22 year with the terms below.

FY21-22 Contract Term: August 1, 2021 – July 31, 2022; Service Dates April 1, 2022 – July 31, 2022

Funding for FY21-22: $53,856

# of students for FY21-22: 60

A Request for Renewal was generated by Kids Hope Alliance and completed by the contractor. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Linda Smith
Title: ACCOUNTANT
E-mail: lsmith@jaxul.org
Phone: 9047234013

The RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation or scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA sgrass@coj.net
Date: 1/25/2022

FY 21-22 Request for Renewal (RFR)
Agency Award Information: Summer Only 2022

ESC	Contract #	Agency
Out of School Time	70297-20	Joshua Christian Academy

The above-mentioned contract has been renewed for FY 21-22 year with the terms below.

FY21-22 Contract Term: August 1, 2021 – July 31, 2022; Service Dates April 1, 2022 – July 31, 2022

Funding for FY21-22: $94,248

# of students for FY21-22: 80

A Request for Renewal was generated by Kids Hope Alliance and completed by the contractor. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Lisa Harris
Title: Director
E-mail: lisa.harris@jcacademy.org
Phone: 9043882227

The RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation or scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA sgrass@coj.net
Date: 1/25/2022

FY 21-22 Request for Renewal (RFR)
Agency Award Information: Summer Only 2022

ESC	Contract #	Agency
Out of School Time	70853-21	Masters of Education.

The above-mentioned contract has been renewed for FY 21-22 year with the terms below.

FY21-22 Contract Term: August 1, 2021 – July 31, 2022; Service Dates April 1, 2022 – July 31, 2022

Funding for FY21-22: $125,664

# of students for FY21-22: 140

A Request for Renewal was generated by Kids Hope Alliance and completed by the contractor. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Rosette Poole
Title: Executive Director
E-mail: rpoole@opajax.org
Phone: 9046388803

The RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation or scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA sgrass@coj.net
Date: 1/25/2022

FY 21-22 Request for Renewal (RFR)
Agency Award Information: Summer Only 2022

ESC	Contract #	Agency
Out of School Time	70299-20	The Potter's House Christian Academy

The above-mentioned contract has been renewed for FY 21-22 year with the terms below.

FY21-22 Contract Term: August 1, 2021 – July 31, 2022; Service Dates April 1, 2022 – July 31, 2022

Funding for FY21-22: $48,470.40

# of students for FY21-22: 80

A Request for Renewal was generated by Kids Hope Alliance and completed by the contractor. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Belinda Slater
Title: School Administrator
E-mail: bslater@phcalions.org
Phone: 9047860028

The RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation or scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA sgrass@coj.net
Date: 1/25/2022

FY 21-22 Request for Renewal (RFR)
Agency Award Information: Summer Only 2022

ESC	Contract #	Agency
Out of School Time	70853-21	True Youth Summer Camp

The above-mentioned contract has been renewed for FY 21-22 year with the terms below.

FY21-22 Contract Term: August 1, 2021 – July 31, 2022; Service Dates April 1, 2022 – July 31, 2022

Funding for FY21-22: $89,760

# of students for FY21-22: 100

A Request for Renewal was generated by Kids Hope Alliance and completed by the contractor. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Corey DeVoe
Title: Program Manager
E-mail: cdevoe@trueyouthfl.org
Phone: 9043853358

The RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation or scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA sgrass@coj.net
Date: 1/25/2022

FY 21-22 Request for Renewal (RFR)
Agency Award Information: Summer Only 2022

ESC	Contract #	Agency
Out of School Time	70853-21	Word of Truth

The above-mentioned contract has been renewed for FY 21-22 year with the terms below.

FY21-22 Contract Term: August 1, 2021 – July 31, 2022; Service Dates April 1, 2022 – July 31, 2022

Funding for FY21-22: $26,030.40

# of students for FY21-22: 40

A Request for Renewal was generated by Kids Hope Alliance and completed by the contractor. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Earnestine Daniels
Title: Chief Financial Officer
E-mail: finance@wotwc.org
Phone: 9042358387

The RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation or scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA sgrass@coj.net
Date: 1/25/2022

23

SUBJECT: Afterschool and Summer Programs

BID #: ESC-0436-20

OPEN DATE: 5/6/2020

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Grant Contract Period(s) as outlined below

FOR: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 39 **NUMBER RECEIVED:** 35 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award to add Abyssinia Missionary Baptist Church for the first renewal period, and to increase the award by $168,300.00. Total revised expenditure amount is $18,808,536.00, for a total expenditure amount not to exceed $37,760,436.00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dr. Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 9/2/2021

_____ _____ OTHER _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 9-3-21

APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: Afterschool and Summer Programs

BID #: ESC-0436-20

OPEN DATE: 5/6/2020

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Grant Contract Period(s) as outlined below

FOR: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 39 **NUMBER RECEIVED:** 35 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the first of two (2) renewal options with the providers outlined in the attached Exhibit 1 to include a 2% COLA increase and updated insurance requirements. Period of service is from August 1, 2021 through July 31, 2022. Total revised expenditure amount is $18,640,236.00, for a total expenditure amount not to exceed $37,592,136.00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 7/22/2021

OTHER

ACTION OF AWARDING AUTHORITY DATE 7-26-21

APPROVED ✓ DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No: 2019-02

SUBJECT: Afterschool and Summer Programs

BID #: ESC-0436-20

OPEN DATE: 5/6/2020

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Grant Contract Period(s) as outlined below

FOR: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 39 **NUMBER RECEIVED:** 35 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with the contractors outlined in the attached memo by $248,160.00, and to amend the award to make service level changes at various sites as outlined in the attached Exhibit 1 for the period ending July 31, 2021. Total revised expenditure amount not to exceed $18,951,900.00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000

Attachments: Recommendation Memo and Previous Awards

ANALYST Annette Burney

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE 6/10/2021

OTHER

ACTION OF AWARDING AUTHORITY DATE 6/11/21

APPROVED ✓ DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: Afterschool and Summer Programs

BID #: ESC-0436-20

OPEN DATE: 5/6/2020

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Grant Contract Period(s) as outlined below

FOR: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 39 NUMBER RECEIVED: 35 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the award with Boys and Girls Clubs of Northeast Florida to transfer seats from underutilized sites to sites with waiting lists in accordance with Section 4.11 of the RFP. The seats will be adjusted as outlined in the attached memo with no increase to the maximum indebtedness. Total revised expenditure amount of $18,703,740.00 will remain the same.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST _____ RESPECTFULLY SUBMITTED _____

Annette Burney

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 2/18/2021

Teresa R Eilhart _____ OTHER _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 2/18/21

MR

APPROVED ✓ BH DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02

SUBJECT: Afterschool and Summer Programs

BID #: ESC-0436-20

OPEN DATE: 5/6/2020

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Grant Contract Period(s) as outlined below

FOR: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 39 NUMBER RECEIVED: 35 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the award to add language to the Covid-19 emergency operational guidance that will allow contractors to provide services on Saturday and virtual services during the school year, and to increase the award by $100,320.00 for Boys and Girls Clubs of Northeast Florida to serve an additional 20 students at its Celebration site. Total revised expenditure amount not to exceed $18,703,740.00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000

Attachments: Recommendation Memo, Exhibits and Previous Awards

ANALYST _____ RESPECTFULLY SUBMITTED _____

Annette Burney

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Director of Out of School, Kids Hope Alliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 9/03/20

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 9/4/20

MR APPROVED ✓ BH DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: Afterschool and Summer Programs

BID #: ESC-0436-20

OPEN DATE: 5/6/2020

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Grant Contract Period(s) as outlined below

FOR: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 39 NUMBER RECEIVED: 35 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the award to include Covid-19 emergency operational guidance language as outlined in Exhibit 2 and to increase the award in the total amount of $70,400.00 (Wayman Community Development Corporation to be increased by $33,000.00 and YMCA of Florida's First Coast to be increased by $37,400.00) due to an increase in the number of students to be served for afterschool programming. In addition, this amendment acknowledges the agreement with four (4) contractors: Communities in Schools of Jacksonville, Inc., Girls, Inc. of Jacksonville, Wayman Community Development Corporation and YMCA of Florida's First Coast, Inc. to provide services at schools that were not chosen from Attachment J, School List, in the RFP. Total revised expenditure amount not to exceed $18,603,420.00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000

Attachments: Recommendation Memo, Exhibits and Previous Awards

ANALYST _____ RESPECTFULLY SUBMITTED _____

Annette Burney

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Director of Out of School, Kids Hope Alliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE 7/30/20

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 8/2/20

APPROVED ✓ BH DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: Afterschool and Summer Programs

BID #: ESC-0436-20

OPEN DATE: 5/6/2020

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Grant Contract Period(s) as outlined below

FOR: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 39 NUMBER RECEIVED: 35 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to waive as a minor irregularity various missing documents from I.M. Sulzbacher Center for the Homeless, Jacksonville Arts & Music School, Inc., Krumpin' for Success, Inc., and Tiphne Darshay Hollis Foundation. The documents have been received. Recommend approval of award to the highest scoring responsive, responsible bidders listed on the attached scoring sheet with the exception of the following vendors who scored below the minimum score of 75%: Bedford Franklin Corporation, Harvest Time Christian Fellowship, Northside Church of Christ and Vision for Excellence. Period of service for Afterschool is August 1, 2020 through July 31, 2021 and Summer will be from April 1, 2021 through July 31, 2021 with two (2) one (1) year renewal options. Total expenditure amount not to exceed $18,533,020.00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000

Attachments: Recommendation Memo, Tabulation and Scores and Evaluation Matrix

ANALYST _____ RESPECTFULLY SUBMITTED _____

Annette Burney

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Director of Out of School, Kids Hope Alliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 7/2/20

_____ OTHER _____

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_____

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ACTION OF AWARDING AUTHORITY DATE 7/7/20

APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02