SUBJECT: HAZARDOUS TREE SERVICES, TREE PRUNING AND RIGHT-OF-WAY ENCROACHMENT CLEARING

BID #: CP-0238-17 **OPEN DATE:** 9/20/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER.

NUMBER OF BIDS INVITED: (42) NUMBER RECEIVED: (1) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 10/26/17 to Lewis Tree Service, Inc., in the amount of $830,842.30.

Recommend approval to increase award with Lewis Tree Service, Inc., in the amount of $960,878.70, for tree services and any emergency tree services that may arise during the fiscal year, total revised annual expenditure not-to-exceed $1,791,721.00.

Funding will be encumbered by issuance of individual purchase orders under master blanket using various PWML accounts.

Attachments: Recommendation Memo, Previous Award

ANALYST: _____ MARILYN LAIDLER **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Maintenance Division

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 472-2910
www.coj.net

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

TO: Greg Pease, Division Chief
Procurement Division

THRU: John Pappas, Director
Public Works Department

FROM: Dave McDaniel, Division Chief for
Mowing and Landscape Maintenance Division

DATE: December 29, 2017

SUBJECT: **Increase – Hazardous Tree Services, Tree Pruning and Right-of-Way Encroachment Clearing**

Bid Number:	CP-0238-17
Master Blanket No.:	8A01798
Contract No.:	10053-01
Contractor:	Lewis Tree Services, Inc.
Increase Amount:	$960,878.70

The Mowing and Landscape Maintenance Division of the Department of Public Works respectfully requests approval to increase the upset limit for FY18 by $960,878.70 in order to utilize the approved FY18 budget amount(s) for these tree services and any emergency tree services that may arise during the fiscal year in accordance with the scope-of-work contained in Bid No. CP-0238-17.

The current award not-to-exceed limit is $830,842.30. With this increase of $960,878.70 the new not-to-exceed limit will be $1,791,721.00.

The funds will be encumbered by individual release(s) under Master Blanket No. 8A01798 using various PWML accounts as funding is available.

Should you have any questions or require additional information concerning this request, please contact Richard Leon at 255-4324.

Cc: Marilyn Laidler, Purchasing Analyst, Procurement Division
Richard Leon, City Arborist
John Tyson, Contract Administration Coordinator

ab

SUBJECT: HAZARDOUS TREE SERVICES, TREE PRUNING AND RIGHT-OF-WAY ENCROACHMENT CLEARING

BID #: CP-0238-17 OPEN DATE: 9/20/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER.

NUMBER OF BIDS INVITED: (42) NUMBER RECEIVED: (1) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, Lewis Tree Service, Inc. Period of service is for one (1) year from date of award. Total expenditure amount is $830,842.30.

This award to be funded by the following accounts on an as-needed basis and to be encumbered by purchase order: PWML011TR-03410; PWML15F-04904; PWML461TR-03410; PWML1L2PPTR-03410

Attachments: Recommendation Memo, Tabulation, Terms & Conditions, Scope of Work

ANALYST: Annette Burney RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Maintenance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 10/26/17

Teresa R Eichner OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/26/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

	Lewis Tree Service, Inc.	
CP-0238-17		
10/26/2017	$830,842.30	Award
Pending	$960,878.70	Increase

$1,791,721.00 Total Award