SUBJECT: Enterprise Print Solution (CSPEC)

BID #: ESC-0433-15 **OPEN DATE:** 07/08/2015

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – Three (3) Year Agreement Commencing at the Execution of Contract with Three (3) One (1) Year Renewal Options.

AGENCY: Procurement Division

BASIS OF AWARD: To the Highest Scoring Bidder Based On the Evaluation Criteria

NUMBER OF BIDS INVITED: (5) **NUMBER RECEIVED:** (4) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Xerox Corporation in the amount of $537,976.00 for additional funding needed for services through December 22, 2018.

Recommend approval to utilize the first (1) of three (3) renewal options with Xerox Corporation for continued print solution services for the period of service from December 23, 2018 through December 22, 2019. Total expenditure requested for this period not-to-exceed $1,600,000.00, with a total revised contract expenditure not-to-exceed $5,500,000.00.

Funding for this award to be encumbered by account AFPS521PUCCC-03437, to be executed by formal contract (8734-10) amendment through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo; Vendor Email; Previous Awards

ANALYST: _____ CHELSEY FLEMING

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **GREG PEASE, CHIEF OF PROCUREMENT**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

TO: Gregory Pease, Chief, Procurement Division

FROM: Chrissy Nunziato, Manager of Purchasing Services, Asst.

DATE: May 31, 2018

SUBJECT: ESC-0433-15 Enterprise Print Solution

The Procurement Division requests approval to increase the current award with Xerox Corporation in the amount of $537,976.00 for additional funding needed for services through December 22, 2018.

Also, recommend approval to utilize the first (1) of three (3) renewal options with Xerox Corporation for continued print solution services for the period of service from December 23, 2018 through December 22, 2019. Total expenditure requested for this period not-to-exceed $1,600,000.00, with a total revised contract expenditure not-to-exceed $5,500,000.00.

Funding for this award to be encumbered by account AFPS521PUCCC-03437, to be executed by formal contract (8734-10) amendment through the Office of General Counsel.

Thank you for your assistance and consideration in this matter.

Fleming, Chelsey

From: Nunziato, Christine
Sent: Thursday, May 31, 2018 10:58 AM
To: Fleming, Chelsey
Subject: FW: Xerox renewal

FYI..

Chrissy Nunziato
Manager of Purchasing Services, Asst.
Finance and Administration Department
Procurement Division
City of Jacksonville
214 N. Hogan St
Jacksonville, FL 32202
Ph. 904.255.8813
Fax 904.255.8837
Email: cnunziato@coj.net

CITY OF JACKSONVILLE

****** Please note that under Florida's very broad public records law, email communications to and from city officials are subject to public disclosure. ******

From: Jones, Margaret [mailto:Margaret.Jones@xerox.com]
Sent: Saturday, May 12, 2018 3:30 PM
To: Nunziato, Christine
Subject: FW: Xerox renewal

Hi Chrissy,

Please see the below letter.

Thanks so much!

Meg Jones
Sales Manager
Alabama/Florida/Louisiana
Public Sector South Central
9040 Roswell Road
Atlanta, GA 30350
P: 678.463.8698
Margaret.Jones@xerox.com
www.linkedin.com/in/megjones2

From: Rawls, Gary
Sent: Thursday, May 10, 2018 2:57 PM
To: Jones, Margaret <Margaret.Jones@xerox.com>

Cc: Mcpherson, Christopher <Christopher.Mcpherson@xerox.com>; Rawls, Gary <Gary.Rawls@xerox.com>
Subject: RE: Xerox renewal

Meg:
The contract done with the City, and that is scheduled to expire in December of this year, says the following about the contract term:

4. Term. The initial term of this Contract shall commence on the Effective Date and shall expire on thirty-six months thereafter, unless sooner terminated by either party in accordance with the terms of the RFP. This Contract may be renewed for up to three (3) additional one (1) year periods by (i) the CITY in it its sole discretion, upon written notice to CONTRACTOR at least sixty (60) days prior to end of the then-current term, or (ii) upon the mutual agreement of the parties.

So, the customer has the unilateral right to extend this annually for up to three such extensions. Based on this, no approval from Xerox is required, and, therefore, you can use this mail note as the official notification by the City, and its acceptance by Xerox, of the City's exercise of the first one year renewal option under the same terms and conditions.

Please let me know if there are any questions, or if you need anything additional.

Thanks!

Gary R.
(585) 423-6129

SUBJECT: Enterprise Print Solution (CSPEC)

BID #: ESC-0433-15

OPEN DATE: 07/08/2015

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – Three (3) Year Agreement Commencing at the Execution of Contract with Three (3) One (1) Year Renewal Options.

AGENCY: Procurement Division

BASIS OF AWARD: To the Highest Scoring Bidder Based On the Evaluation Criteria

NUMBER OF BIDS INVITED: (5) **NUMBER RECEIVED:** (4) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with Xerox Corporation in the amount of $822,024.00 to fund the second of three years, for Enterprise print solution services through December 22, 2018. Total revised expenditure not-to-exceed $2,122,024.00.

Funding for this award to be encumbered by account AFPS521PUCCC-03437, to be executed by formal contract (8734-10) amendment through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo; Evaluation Matrix; Scoring Sheet; Scope of Services; Previous Awards

ANALYST: CHELSEY RENFROE

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **GREG PEASE, CHIEF OF PROCUREMENT**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 4 MEMBERS DISAPPROVING Ø DATE: 12-08-16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/10/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: Enterprise Print Solution (CSPEC)

BID #: ESC-0433-15 **OPEN DATE:** 07/08/2015

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – Three (3) Year Agreement Commencing at the Execution of Contract with Three (3) One (1) Year Renewal Options.

AGENCY: Procurement Division

BASIS OF AWARD: To the Highest Scoring Bidder Based On the Evaluation Criteria

NUMBER OF BIDS INVITED: (5) **NUMBER RECEIVED:** (4) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify award for equipment implementation from April 10, 2016 through date of award.

Recommend approval of award to amend the current contract 8734-10, dated December 23, 2016 with Xerox Corporation to extend the original equipment implementation period of 120 days as stated in CSPEC ESC-0433-15. The period of service is April 11, 2016 thru September 30, 2016. The current contract expenditure not-to-exceed $1,300,000.00 will remain unchanged, to be executed by contract amendment #1 thru the Office of the General Counsel.

Funding for this award to be encumbered by account AFPS521PUCCC-03437 to be executed by formal contract through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo; Evaluation Matrix; Scoring Sheet; Scope of Services; Previous Award

ANALYST: KATHY NASWORTHY **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: GREG PEASE, CHIEF OF PROCUREMENT

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 4 MEMBERS DISAPPROVING ___ DATE: 4/28/16

OTHER: ___

ACTION OF AWARDING AUTHORITY DATE 4/28/16

APPROVED ✓ DISAPPROVED ___

OTHER ___

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SIGNATURE OF AUTHENTICATION

SUBJECT: Enterprise Print Solution (CSPEC)

BID #: ESC-0433-15 **OPEN DATE:** 07/08/2015

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – Three (3) Year Agreement Commencing at the Execution of Contract with Three (3) One (1) Year Renewal Options.

AGENCY: Procurement Division

BASIS OF AWARD: To the Highest Scoring Bidder Based On the Evaluation Criteria

NUMBER OF BIDS INVITED: (5) **NUMBER RECEIVED:** (4) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Approval was granted on July 30, 2015 to enter into negotiations with Xerox Corporation for the Enterprise Print Solution. Negotiations commenced on August 24, 2015, concluding on September 25, 2015. Recommend approval of award to Xerox Corporation as the highest scoring bidder based on the evaluation criteria to provide scenario four (4) for the City of Jacksonville's Enterprise Print Solution. Period of service is three (3) years from date of executed contract with three (3) one (1) year renewal options. Total estimated annual expenditure not-to exceed $1,300,000.00.

Funding for this award to be encumbered by account OPPR521CC-03437 to be executed by formal contract through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo; Tabulation; Evaluation Matrix; Scoring Sheet; Scope of Services;Previous Award

ANALYST: KATHY NASWORTHY **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Greg Pease, Chief of Procurement

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ____ DATE: 10-15-15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 10/15/15

MK
APPROVED ✓ DISAPPROVED ____

OTHER ____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SIGNATURE OF AUTHENTICATION ____

SUBJECT: Enterprise Print Solution (CSPEC)

BID #: ESC--0433-15 **OPEN DATE:** 07/08/2015

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – Three (3) Year Agreement Commencing at the Execution of Contract with Three (3) One (1) Year Renewal Options.

AGENCY: Procurement Division

BASIS OF AWARD: TO THE HIGHEST SCORING BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (5) **NUMBER RECEIVED:** (4) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to enter into negotiations with the highest ranked firm, Xerox Corporation to develop contract terms to formally procure services for Enterprise Print Solution for the City of Jacksonville. The results of the negotiations will be documented and brought back before the CSPEC Committee for approval.

ATTACHMENTS: Recommendation Memo; Tabulation; Evaluation Matrix; Scoring Sheet; Scope of Services

ANALYST: KATHY HASWORTHY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Greg Pease, Chief of Procurement

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ____ DATE: 07/30/15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 7/30/15

APPROVED ✓ DISAPPROVED ____

OTHER ____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SIGNATURE OF AUTHENTICATION ____

QWS3270X 5/31/2018 2:26 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 05/31/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 2:26 PM

FISCAL MO/YEAR : 08 2018 CURRENCY CODE :
INDEX CODE : AFPS521PUCCC COPY CENTER
SUBOBJECT : 03437 COPIER CONSOLIDATION CONTRACT
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	MAY 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	1,342,000.00	1,342,000.00
EXPENDITURES	203,514.55	716,881.86	716,881.86
ENCUMBRANCES	-203,514.55	523,118.14	523,118.14
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	102,000.00	102,000.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND