SUBJECT: COLLISION REPAIR, PAINT AND DENT REMOVAL SERVICES

BID #: SC-0491-16 **OPEN DATE: 2016-06-15**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – AUGUST 3, 2016 THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER - BY GROUP

NUMBER OF BIDS INVITED: 14 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with the contractors listed below in the total amount of $110,000.00 for the period ending September 30, 2018. Total revised estimated annual expenditure amount is $631,400.00, for an expenditure amount not to exceed $1,200,800.00.

Coggin Collision – Primary Vendor - Groups 1 - $60,000.00, not to exceed $310,000.00
North Florida Lincoln – Secondary Vendor - Group 2 - $50,000.00, not to exceed $123,000.00

Funding Source: AFFM511-04601 – To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Award

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: May 28, 2018

05/31/18 13:44:05
Procurement Division

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management Division

From: Erik Preacher, Fleet Management Division

Re: Recommendation to increase award SC-0491-16 Collision Repair, Paint and Dent Removal Services

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Fleet Management Division is requesting approval to increase SC-0491-16, Group 1, to Coggin Collision MB609334 and Group 2, to North Florida Lincoln MB8A01012. Funding is needed to complete FY18. Period of Service is August 3, 2017 through September 30, 2018 with two (2) one (1) year renewal options.

Group 1: Coggins Collision – Increase $60,000.00, not to exceed amount of Group 1 is $310,000,~~000.~~00.
Group 2: North Florida Lincoln – Increase $50,000.00, not to exceed amount of Group 2 is $123,000.00.

Total not to exceed amount of $632,400.00

Funding source: AFFM511-04601 to be encumbered by Purchase Order.

2581 Commonwealth Ave. | Jacksonville, FL 32254 | Phone: 904.255-7499 | Fax: 904.381.4607 | www.coj.net

Kurtz, Sheryl

From: Preacher, Erik
Sent: Wednesday, May 23, 2018 11:19 AM
To: Kurtz, Sheryl
Subject: RE: DId we request an increase on MB 609335?

Just 1 group on this one. Increase in the amount of $60,000

Erik Preacher
Fleet Financial Services Manager
City of Jacksonville
Fleet Management Division
2581 Commonwealth Ave
Jacksonville, FL 32254
Phone: 904-255-7434
Cell: 904-759-1035
Fax: 904-387-8904

From: Kurtz, Sheryl
Sent: Wednesday, May 23, 2018 11:17 AM
To: Preacher, Erik
Subject: RE: DId we request an increase on MB 609335?

No, I haven't. Which group needs an increase?

Sheryl Kurtz
Equipment Procurement Coordinator
City of Jacksonville,
Fleet Management Division
Jacksonville, FL 32254
(904) 255-7465
(904) 381-4607 Fax

From: Preacher, Erik
Sent: Wednesday, May 23, 2018 11:04 AM
To: Kurtz, Sheryl
Subject: DId we request an increase on MB 609335?

Erik Preacher
Fleet Financial Services Manager
City of Jacksonville
Fleet Management Division
2581 Commonwealth Ave
Jacksonville, FL 32254
Phone: 904-255-7434
Cell: 904-759-1035
Fax: 904-387-8904

SUBJECT: COLLISION REPAIR, PAINT AND DENT REMOVAL SERVICES

BID #: SC-0491-16 **OPEN DATE: 2016-06-15**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – AUGUST 3, 2016 THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER - BY GROUP

NUMBER OF BIDS INVITED: 14 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of two (2) renewal options with the contractors listed below. Period of service is from October 1, 2017 through September 30, 2018. Total revised estimated annual expenditure amount is $521,400.00, for an expenditure amount not to exceed $1,090,800.00.

Coggin Collision – Primary Vendor - Groups 1, 2 & 4 - $120,000.00, not to exceed $250,000.00
Dent Wizard, Inc. – Group 6 - $91,400.00, not to exceed $195,800.00
D.J. Auto Body LLC. – Group 3 - $170,000.00, not to exceed $352,000.00
North Florida Lincoln – Secondary Vendor - Group 2 - $30,000.00, not to exceed $73,000.00
Universal Body Company – Group 5 - $100,000.00 & Secondary Vendor - Group 1 - $10,000.00, not to exceed $220,000.00

Funding Source: AFFM511-04601 – To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Award

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thompson, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/21/17

Teresa R. Eichner OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/21/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: COLLISION REPAIR, PAINT AND DENT REMOVAL SERVICES

BID #: SC-0491-16 OPEN DATE: 2016-06-15

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – AUGUST 3, 2016 THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER- BY GROUP

NUMBER OF BIDS INVITED: 14 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with North Florida Lincoln in the amount of $20,000.00 for Group 2 for the period ending September 30, 2017. Total revised not to exceed expenditure in the amount of $531,400.00.

North Florida Lincoln – Secondary Vendor - Group 2 - $10,000.00, not to exceed $30,000.00

Funding remains unchanged for:
Dent Wizard, Inc. – Group 6 - $91,400.00
Coggin Collision – Primary Vendor - Groups 1, 2 & 4 - $130,000.00
D.J. Auto Body LLC. – Group 3 - $170,000.00
Universal Body Company – Group 5 & Secondary Vendor - Group 1 - $110,000.00

Funding Source: AFFM511-04601 – To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Award

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thompson, Chief of Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 7/14/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 7/15/17

APPROVED DISAPPROVED

OTHER

Saul E. Monsa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SIGNATURE OF AUTHENTICATION

SUBJECT: COLLISION REPAIR, PAINT AND DENT REMOVAL SERVICES

BID #: SC-0491-16 OPEN DATE: 2016-06-15

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – AUGUST 3, 2016 THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER- BY GROUP

NUMBER OF BIDS INVITED: 14 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Dent Wizard, Inc. in the amount of $50,000.00 for Group 6 for the period ending September 30, 2017. Total revised not to exceed expenditure in the amount of $511,400.00.

Dent Wizard, Inc. – Group 6 - $41,400.00, total not to exceed $91,400.00

Funding remains unchanged for:
Coggin Collision – Primary Vendor - Groups 1, 2 & 4 - $130,000.00
North Florida Lincoln – Secondary Vendor - Group 2 - $10,000.00
D.J. Auto Body LLC. – Group 3 - $170,000.00
Universal Body Company – Group 5 & Secondary Vendor - Group 1 - $110,000.00

Funding Source: AFFM511-04601 – To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Award

ANALYST: Annette Burney RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thompson, Chief of Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 2/09/17

Teresa R Eidson

OTHER:

ACTION OF AWARDING AUTHORITY DATE: 2/09/17

APPROVED DISAPPROVED Sam E. Monsa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: COLLISION REPAIR, PAINT AND DENT REMOVAL SERVICES

BID #: SC-0491-16

OPEN DATE: 2016-06-15

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – AUGUST 3, 2016 THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER- BY GROUP

NUMBER OF BIDS INVITED: 14 NUMBER RECEIVED: 5 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject Star Automotive, Inc. for failing to sign the Bid Form for this project as required in the Supplemental Conditions.

Coggin Collision failed to submit a list of facilities with their bid submission for Groups 2 and 4 as stated in the specifications for this project but was later confirmed by Procurement and determined to be in the best interest of the City to waive the technicality as a minor irregularity.

Recommend approval of award to the lowest responsive, responsible bidders as followed below, with secondary vendors for Groups 1 and 2. Period of service is August 3, 2016 through September 30, 2017 with two (2) one (1) year renewal options. Total not-to-exceed amount of $461,400.00.

- Coggin Collision – Group 1 (Primary Vendor), Group 2 (Primary Vendor) & Group 4 - $130,000.00
- North Florida Lincoln – Group 2 (Secondary Vendor) - $~~10,000.00~~ 30,000
- D.J. Auto Body LLC. – Group 3 - $170,000.00
- Universal Body Company – Group 1 (Secondary Vendor) & Group 5 - $110,000.00
- Dent Wizard, Inc. – Group 5 - $81,400.00

Funding for this award to be encumbered by accounts and to be executed by purchase order(s):
AFFM511-04601 - $361,400.00
AFFM511-04602 - $100,000.00

Attachments: Recommendation Memo, Bid Tabulation Sheet, Rejection Letter, Terms and Conditions

ANALYST: CHELSEY RENFROE

RESPECTFULLY SUBMITTED: GREGORY FEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thompson, Chief of Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 7-28-16

OTHER

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