SINGLE SOURCE AWARD **BID # SS-0339-18**

Subject: Annual Maintenance & Support for ESRI Software

Department: Information Technologies Division

Description of Purchase:
Recommend approval to ratify award from October 1, 2017 through date of award.

Recommend approval of Single Source Award to ESRI, Inc., for the annual maintenance and support for ESRI software for the Information Technologies Division. Period of service will be from date of award through September 30, 2018. Total requested expenditure not to exceed $87,530.13.

Funding for this award to be encumbered by account AFIT531CSCS-04662, to be executed by purchase order(s).

Single Source Award To: ESRI, Inc.

Price Justification: See Attached

Total Award: $87,530.13 **Requisition #** 222764

Attachments: Single Source Form; Vendor Letter, Vendor Quote

Certification as to Single Source: Kenneth Lathrop, Chief of Information Technologies Division/CIO

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Chelsey Fleming

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY

DATE: _____

APPROVED _____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-114, Revised 12/2007

KEQ 222 167

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Information Technologies Division

FUNDING SOURCE: AFIT531CSCS - 04662

BRIEF DESCRIPTION OF GOODS/SERVICES:
Annual Maintenance and technical support for ESRI software licenses used throughout COJ.
This includes all software updates and upgrades.

AMOUNT OF PROJECT (attach quote): $87,530.13

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
ESRI Software Maintenance renewal for suite of software licenses quantity 56 used to create and publish Map applications for all city agencies. Period of coverage through September 30, 2018.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:
ESRI, as owner, is the sole-source provider of software maintenance for all ESRI products, except ArcLogistics Route and ArcGIS Business Analyst.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

Market research conducted for additional vendors to provide the same service. None found.
See attached memo provided by the vendor.

Submitted by: Paul Freeman (Name) Enterprise Applications MGR (Title)

Date: 10/30/17

Requesting Agency's Director's Signature: 11/2/17

JP 10/30/17
KEQ 10-31-2017

SOLE SOURCE LETTER

Environmental Systems Research Institute, Inc. (Esri)
380 New York Street
Redlands, CA 92373
E-mail: jricks@esri.com

DATE: October 30, 2017

TO: City of Jacksonville

FROM: Jackie Ricks, Esri Contract Coordinator/Contracts & Legal Department

RE: Esri Sole Source Justification for Geographic Information System Software

This letter confirms that Esri, as owner and manufacturer, is the sole-source provider of **software maintenance** (technical support plus Esri software updates/upgrades) for Esri products in the United States.

Esri is the sole-source provider of the following Esri products in the U.S. commercial, state, and local government marketplace:

- AppStudio for ArcGIS
- ArcGIS Desktop & Extensions Subscription (Basic, Advanced, Standard)
- ArcGIS for Aviation Bundle
- ArcGIS Desktop Advanced
- ArcGIS Desktop Standard
- ArcGIS Developer Subscription
- ArcGIS Enterprise
- ArcGIS for Maritime Bundle
- ArcGIS for Server and extensions
- ArcGIS GeoAnalytics Server
- ArcGIS GeoEvent Server
- ArcGIS GIS Server and extensions
- ArcGIS Image Server
- ArcGIS Online (excluding data owned by 3rd party providers)
- ArcGIS Runtime and Extensions
- Drone2Map for ArcGIS
- Esri Business Analyst Online
- Esri Business Analyst Server
- Esri Community Analyst
- Esri Defense Mapping Bundle
- Esri MapStudio
- Esri Maps Products
- Esri Roads and Highways
- Esri Services Packages
- Insights for ArcGIS
- Navigator for ArcGIS
- Portal & Hosted Portal for ArcGIS
- Training Courses

In an effort to support diversity in federal contracting, Esri has authorized certain businesses (see GSA Advantage! for details) as resellers of perpetual licenses for the following Esri products to eligible entities purchasing under a GSA Schedule. Esri GSA resellers cannot sell Esri software to state or local entities:

- ArcGIS Desktop Advanced
- ArcGIS Desktop Standard
- ArcGIS GIS Server and extensions
- Esri Business Analyst Server

Esri also distributes certain software licenses in combination with non-Esri software or services through open-market value-added resellers and OEMs. If you have further questions, please contact me at 909-793-2853, extension 1-1990.

J. Ricks

Jackie Ricks

✓ T.O.

Esri Inc
380 New York Street
Redlands CA 92373

Subject: Renewal Quotation

Date: 10/27/2017
To: Stephen Herczeg
Organization: City of Jacksonville
ITD Dept
Fax #: 904-630-2463 **Phone #:** 904-255-8125

From: Trina Isaacs
Fax #: 909-307-3083 **Phone #:** 888-377-4575 Ext. 2258
Email: tisaacs@esri.com

Number of pages transmitted (including this cover sheet): 9

Quotation #25816415
Document Date: 10/26/2017

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level
http://www. esri.com/apps/products/maintenance/qualifying.cfm

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit
http://www. esri.com/legal/licensing/software-license.html

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.

380 New York Street
Redlands, CA 92373
Phone: 888-377-45752258
Fax #: 909-307-3083

Quotation

Date: 10/26/2017 **Quotation Number:** 25816415

Send Purchase Orders To:
Environmental Systems Research Institute, Inc.
380 New York Street
Redlands, CA 92373-8100
Attn: Trina Isaacs

Please include the following remittance address on your Purchase Order:
Environmental Systems Research Institute, Inc.
P.O. Box 741076
Los Angeles, CA 90074-1076

City of Jacksonville
ITD Dept
214 N Hogan St Rm 900
Jacksonville FL 32202
Attn: Stephen Herczeg

Customer Number: 6830
For questions regarding this document, please contact Customer Service at 888-377-4575.

Item	Qty	Material#	Unit Price	Extended Price
10	2	52384 ArcGIS Desktop Advanced Concurrent Use Primary Maintenance Customer #6830 Start Date: 10/01/2017 End Date: 09/30/2018	3,000.00	6,000.00
1010	10	52385 ArcGIS Desktop Advanced Concurrent Use Secondary Maintenance Customer #6830 Start Date: 10/01/2017 End Date: 09/30/2018	1,200.00	12,000.00
2010	1	87232 ArcGIS Spatial Analyst for Desktop Concurrent Use Primary Maintenance Customer #6830 Start Date: 10/01/2017 End Date: 09/30/2018	500.00	500.00
3010	1	100571 ArcGIS Network Analyst for Desktop Concurrent Use Primary Maintenance Customer #6830	500.00	500.00

Quotation is valid for 90 days from document date.

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

Issued By: Trina Isaacs **Ext:** 2258

[ISAACST]

To expedite your order, please reference your customer number and this quotation number on your purchase order.

380 New York Street
Redlands, CA 92373
Phone: 888-377-45752258
Fax #: 909-307-3083

Quotation

Date: 10/26/2017 **Quotation Number:** 25816415

Item	Qty	Material#	Unit Price	Extended Price
		Start Date: 10/01/2017 End Date: 09/30/2018		
4010	1	100572 ArcGIS Network Analyst for Desktop Concurrent Use Secondary Maintenance Customer #6830 Start Date: 10/01/2017 End Date: 09/30/2018	200.00	200.00
5010	1	127626 Esri CityEngine Advanced Concurrent Use Primary Maintenance Customer #6830 Start Date: 10/01/2017 End Date: 09/30/2018	800.00	800.00
6010	5	153148 ArcGIS Online Named User Level 2 Term License Customer #6830 Start Date: 10/01/2017 End Date: 09/30/2018	500.00	2,500.00
7010	5	153148 ArcGIS Online Named User Level 2 Term License Customer #6830 Start Date: 08/09/2018 End Date: 09/30/2018	72.60	363.01
8010	5	153417 ArcGIS Business Analyst Web App Single User Add-on for ArcGIS Online Customer #6830 Start Date: 08/09/2018 End Date: 09/30/2018	14.52	72.60
9010	1	157023 ArcGIS Developer Professional Annual Subscription Customer #6830 Start Date: 10/26/2017 End Date: 09/30/2018	1,397.26	1,397.26
10010	1	157023 ArcGIS Developer Professional Annual Subscription Customer #6830	1,397.26	1,397.26

380 New York Street
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Fax #: 909-307-3083

Quotation

Date: 10/26/2017 **Quotation Number:** 25816415

Item	Qty	Material#	Unit Price	Extended Price
		Start Date: 10/26/2017 End Date: 09/30/2018		
11010	3	161328 ArcGIS Enterprise Standard Up to Four Cores Maintenance Customer #6830 Start Date: 10/01/2017 End Date: 09/30/2018	5,000.00	15,000.00
12010	1	161339 ArcGIS Image Server Up to Four Cores Maintenance Customer #6830 Start Date: 10/01/2017 End Date: 09/30/2018	2,500.00	2,500.00
13010	1	161366 ArcGIS Network Analyst for ArcGIS GIS Server Standard Up to Four Cores Maintenance Customer #6830 Start Date: 10/01/2017 End Date: 09/30/2018	2,500.00	2,500.00
14010	1	109839 ArcGIS for Server Enterprise Standard Up to Four Cores Migrated Maintenance Customer #6830 Start Date: 10/01/2017 End Date: 09/30/2018	2,000.00	2,000.00
15010	1	109841 ArcGIS for Server Enterprise Advanced Up to Four Cores Migrated Maintenance Customer #6830 Start Date: 10/01/2017 End Date: 09/30/2018	7,500.00	7,500.00
15020	1	87194 ArcGIS Desktop Basic Concurrent Use Primary Maintenance Customer #19612 Start Date: 10/01/2017 End Date: 09/30/2018	700.00	700.00
15030	4	87195 ArcGIS Desktop Basic Concurrent Use Secondary Maintenance Customer #19612 Start Date: 10/01/2017 End Date: 09/30/2018	500.00	2,000.00

380 New York Street
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Fax #: 909-307-3083

Quotation

Date: 10/26/2017 **Quotation Number:** 25816415

Item	Qty	Material#	Unit Price	Extended Price
15040	1	122187 ArcGIS Spatial Analyst for Desktop Single Use Primary Maintenance Customer #19612 Start Date: 10/01/2017 End Date: 09/30/2018	500.00	500.00
15050	3	122188 ArcGIS Spatial Analyst for Desktop Single Use Secondary Maintenance Customer #19612 Start Date: 10/01/2017 End Date: 09/30/2018	200.00	600.00
15060	1	122184 ArcGIS 3D Analyst for Desktop Single Use Primary Maintenance Customer #19612 Start Date: 10/01/2017 End Date: 09/30/2018	500.00	500.00
15070	1	122185 ArcGIS 3D Analyst for Desktop Single Use Secondary Maintenance Customer #19612 Start Date: 10/01/2017 End Date: 09/30/2018	200.00	200.00
15080	1	122189 ArcGIS Geostatistical Analyst for Desktop Single Use Primary Maintenance Customer #19612 Start Date: 10/01/2017 End Date: 09/30/2018	500.00	500.00
15090	1	122190 ArcGIS Geostatistical Analyst for Desktop Single Use Secondary Maintenance Customer #19612 Start Date: 10/01/2017 End Date: 09/30/2018	200.00	200.00
15100	2	87192 ArcGIS Desktop Basic Single Use Primary Maintenance Customer #19612 Start Date: 10/01/2017 End Date: 09/30/2018	400.00	800.00
15110	16	87193 ArcGIS Desktop Basic Single Use Secondary Maintenance	300.00	4,800.00

380 New York Street
Redlands, CA 92373
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Fax #: 909-307-3083

Quotation

Date: 10/26/2017 **Quotation Number:** 25816415

Item	Qty	Material#	Unit Price	Extended Price
		Customer #19612 Start Date: 10/01/2017 End Date: 09/30/2018		
15120	1	122277 ArcGIS Network Analyst for Desktop Single Use Primary Maintenance Customer #19612 Start Date: 10/01/2017 End Date: 09/30/2018	500.00	500.00
15130	1	122278 ArcGIS Network Analyst for Desktop Single Use Secondary Maintenance Customer #19612 Start Date: 10/01/2017 End Date: 09/30/2018	200.00	200.00
15140	1	122181 ArcGIS Desktop Advanced Single Use Primary Maintenance Customer #19612 Start Date: 10/01/2017 End Date: 09/30/2018	3,000.00	3,000.00
15150	4	122183 ArcGIS Desktop Advanced Single Use Secondary Maintenance Customer #19612 Start Date: 10/01/2017 End Date: 09/30/2018	1,200.00	4,800.00
15160	1	87192 ArcGIS Desktop Basic Single Use Primary Maintenance Customer #4375 Start Date: 10/01/2017 End Date: 09/30/2018	400.00	400.00
15170	1	87193 ArcGIS Desktop Basic Single Use Secondary Maintenance Customer #4375 Start Date: 10/01/2017 End Date: 09/30/2018	300.00	300.00
15180	1	87192 ArcGIS Desktop Basic Single Use Primary Maintenance Customer #257847 Start Date: 10/01/2017 End Date: 09/30/2018	400.00	400.00

380 New York Street
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Fax #: 909-307-3083

Quotation

Date: 10/26/2017 **Quotation Number:** 25816415

Item	Qty	Material#	Unit Price	Extended Price
15190	6	87193 ArcGIS Desktop Basic Single Use Secondary Maintenance Customer #257847 Start Date: 10/01/2017 End Date: 09/30/2018	300.00	1,800.00
15200	1	52384 ArcGIS Desktop Advanced Concurrent Use Primary Maintenance Customer #162514 Start Date: 10/01/2017 End Date: 09/30/2018	3,000.00	3,000.00
15210	1	87192 ArcGIS Desktop Basic Single Use Primary Maintenance 162514 Start Date: 10/01/2017 End Date: 09/30/2018	400.00	400.00
15220	1	52384 ArcGIS Desktop Advanced Concurrent Use Primary Maintenance Customer #11315 Start Date: 10/01/2017 End Date: 09/30/2018	3,000.00	3,000.00
15230	1	87194 ArcGIS Desktop Basic Concurrent Use Primary Maintenance Customer #11315 Start Date: 10/01/2017 End Date: 09/30/2018	700.00	700.00
15240	1	87232 ArcGIS Spatial Analyst for Desktop Concurrent Use Primary Maintenance Customer #11315 Start Date: 10/01/2017 End Date: 09/30/2018	500.00	500.00
15250	1	87198 ArcGIS 3D Analyst for Desktop Concurrent Use Primary Maintenance Customer #11315 Start Date: 10/01/2017 End Date: 09/30/2018	500.00	500.00
15260	1	87192 ArcGIS Desktop Basic Single Use Primary Maintenance	400.00	400.00

380 New York Street
Redlands, CA 92373
Phone: 888-377-45752258
Fax #: 909-307-3083

Quotation

Date: 10/26/2017 **Quotation Number:** 25816415

Item	Qty	Material#	Unit Price	Extended Price
		Customer #11315 Start Date: 10/01/2017 End Date: 09/30/2018		
15270	3	87193 ArcGIS Desktop Basic Single Use Secondary Maintenance Customer #11315 Start Date: 10/01/2017 End Date: 09/30/2018	300.00	900.00
15280	3	97444 ArcGIS Engine Single Use without Extension Maintenance Customer #11315 Start Date: 10/01/2017 End Date: 09/30/2018	100.00	300.00
15290	1	87192 ArcGIS Desktop Basic Single Use Primary Maintenance Customer #143246 Start Date: 10/01/2017 End Date: 09/30/2018	400.00	400.00

Item Subtotal		87,530.13
Estimated Tax		0.00
Total	**USD**	**87,530.13**

DUNS/CEC: 06-313-4175 CAGE: 0AMS3

380 New York Street
Redlands, CA 92373
Phone: 888-377-45752258
Fax #: 909-307-3083

Quotation

Date: 10/26/2017 **Quotation No:** 25816415 **Customer No:** 6830

Item	Qty	Material#	Unit Price	Extended Price

IF YOU WOULD LIKE TO RECEIVE AN INVOICE FOR THIS MAINTENANCE QUOTE YOU MAY DO ONE OF THE FOLLOWING:

- RESPOND TO THIS EMAIL WITH YOUR AUTHORIZATION TO INVOICE
- SIGN BELOW AND FAX TO 909-307-3083
- FAX YOUR PURCHASE ORDER TO 909-307-3083
- EMAIL YOUR PURCHASE ORDER TO Service@esri.com

REQUESTS VIA EMAIL OR SIGNED QUOTE INDICATE THAT YOU ARE AUTHORIZED TO OBLIGATE FUNDS FOR YOUR ORGANIZATION AND THAT YOUR ORGANIZATION DOES NOT REQUIRE A PURCHASE ORDER.

If there are any changes required to your quotation, please respond to this email and indicate any changes in your invoice authorization.

If you choose to discontinue your support, you will become ineligible for support benefits and services. All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your support coverage at a later date.

The items on this quotation are subject to the terms of this quotation and of your signed agreement with Esri, if applicable. If no such agreement covers any item, then Esri's standard terms and conditions found at http://www.esri.com/legal/software-license apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Acceptance of this quotation is limited to the terms of this quotation. State and local government entities in California or Maryland buying under the State Contract are also subject to the terms and conditions found at http://www.esri.com/legal/supplemental-terms-and-conditions. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy, GSA, BPA) on your ordering document.

By signing below, you are authorizing Esri to issue a software support invoice in the amount of USD_____ plus sales tax, if applicable.

Please check one of the following:

_____ I agree to pay any applicable sales tax.

_____ I am tax exempt. Please contact me if Esri does not have my current exempt information on file.

_____ _____
Signature of Authorized Representative Date

_____ _____
Name (Please Print) Title

[SAACST]

Type:	**Purchase Order/Blanket Order Request**
Description:	**ESRI Software FY2018**
Date:	10/30/2017
Business Case Owner:	Steve Herczeg
Executive Sponsor:	Paul Freeman
Financial Impact:	**$87,530.13**

Business Request and Requirements
ITD is managing the maintenance renewals of ESRI software for its own use as well as the use of the agencies listed below (see Justification). This ESRI software is foundational to many applications used by internal City Agencies as well as outside civilian and business interests. Just a few of these applications are: the CARE Dashboards, AVL, Infrastructure, Duval Maps, Hurricane Debris Systems and Dashboards, and My Neighborhoods web site.

Justification
ESRI Software/Licenses are used by PARKS RECREATION, ITD (JAXGIS), ENVIRONMENTAL QUALITY, PUBLIC WORKS ENGINEERING DEPARTMENT, PLANNING & DEVELOPMENT, JACKSONVILLE ECONOMIC DEVELOPMENT, MUNICIPAL CODE COMPLIANCE, and MOSQUITO CONTROL. Each year these Software/Licenses are renewed to receive new Software Releases and technical customer support. Without these release updates and support there would be a risk that the systems that utilize this software would cease functioning correctly.

Scope of Project
Software/Licenses are renewed to receive new Software Releases and technical customer support

Delivery Location
Various contacts within each agency.

Success Criteria
The ability to receive upgrades as they are made available to reduce the risk of systems issues and incompatibility as other system elements are upgraded (operating system versions, database releases, middleware, etc.).

Value Statement
ESRI software is used in various ways by ITD and the other agencies listed above as the platform for development and maintenance of many City of Jacksonville systems. These systems are depended upon by City agencies and the public at large. The renewal of this maintenance will allow us to continue the delivery of the systems now in place and the development of new systems as needed.

Risk to the Organization If Not Approved
Unable to get new Software Releases and technical customer support that will impact application development and maintenance

Select one of the following:

- Annual Maintenance Renewal
  - **If yes, annual maintenance renewal, provide how many times the vendor was contacted in the previous fiscal year over 20 contacts by ITD alone as well as software updates and emergency testing of JaxFerry app related issues which were not ESRI's issue, but which they helped solve.**
- One Time Request
- Blanket Order Request
- Other: please explain

Select one of the following:
Is your purchase request one of the following?
- Sole Source - **Yes**

- If yes, please submit a sole source memo from the vendor and signed by the vendor. Electronic signatures will be rejected
  - Note: Sole Source requests must be advertised for seven (7) days in accordance with Chapter 126 of the Administrative Code

- Proprietary Purchase Request
  - If yes, please include the justification as to why the purchase request is proprietary:
    - Note: Proprietary requests must be advertised for seven (7) days in accordance with Chapter 126 of the Administrative Code

- Note: If this request is not Sole Source or Proprietary and is over $2,500 the request will be competitively solicited for quotes – competitive solicitation is a 5 – 7 day process

Timeline

Date Submitted: 10/30/2017
Date required: 10/01/17
Estimated Implementation Date: 11/10/17
Estimated Completion Date: n/a

Next Steps:

Upon Manager Approval, please submit the following items to ITDADMIN for processing:

- **Note: All of the below items are not required for each purchase request, please submit only those items related to your specific request**
  - Completed Business Case
  - Budgetary Quote
  - Sole Source Memo (must be from the vendor and signed by the vendor, electronic signatures will be rejected)
  - Proprietary Justification