SUBJECT: Two-Way Radio Battery Refresh

BID #: SC-0551-17 **OPEN DATE: 8/30/2017**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2018, with three (3) one (1) year renewal options

AGENCY: ITD

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (32) **NUMBER RECEIVED:** (7) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, Holzberg Communications, Inc. Period of service is from date of award through September 30, 2018. Total estimated expenditure amount is $388,400.00.

Funding for this award will be encumbered by the following accounts and executed by purchase order:

AFIT534-05218
AFIT534RS-05218
AFIT534RS-05215

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Annette Burney
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Lathrop, Chief, Information Technologies Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

11/09/17 10:32:00
Procurement Division

November 8, 2017

TO: **Greg Pease, Chief of Procurement Division**

THRU **Kenneth Lathrop, Chief Information Officer, ITD** Kenneth E. Lathrop
Robert Gray, Enterprise Infrastructure, ITD RG.
Tom Ossi, Contracts Manager, ITD T. Ossi

JP 11/9/17

FROM: **Kim Laidler, Radio Communications Manager, ITD** KLL

SUBJECT: **BID #SC-0551-17 Two-Way Radio Battery Refresh – Recommendation Memorandum**

The City of Jacksonville received responses to solicitation for Two-way Battery Refresh – Bid **#SC-0551-17** on August 30, 2017. Information Technologies Division (ITD) performed the evaluation of the specifications of the bid submissions.

There were Six (6) bid responses proposals and Holzberg Communications, Inc. provided samples of the following items:

1. (2) Motorola RNN40074AR or its comparable equivalent
2. (2) Motorola NTN9857C or its comparable equivalent
3. (4) Motorola PMNN4485A or its comparable equivalent
4. (1) Motorola NNTN7038B or its comparable equivalent
5. (1) Motorola NNTN8092A or its comparable equivalent
6. (2) Motorola PMNN4487A or its comparable equivalent

Bid **#SC-0551-17** will be awarded to the vendor deemed to meet the minimum requirements and are considered a responsive bidder.

The following table shows each vendors bid response for battery pricing as stated in the bid document.

INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

TITLE: Two-Way Radio Battery Refresh
BID NO.: SC-0551-17
OPEN DATE: August 30, 2017@ 2:00 P.M.
ANALYST: Annette Burney
No. Invited: (32) No. Received (7) No Bids: ( )
Recorded By: Gail Sampson Announcer: Pearl Mitchell

			Holzberg Communications, Inc.		Hasty's Communication		Visions of Video		Motorola Solutions, Inc.	
NOTES:			See price sheet for "as equal" items							
ITEM	DESCRIPTION	EST.QT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Motorola- RNN4007AR	1,500	$ 40.00	$ 60,000.00	$ 47.00	$ 70,500.00	$ 56.70	$ 85,050.00	$ 60.00	$ 90,000.00
2	Motorola - NTN9857C	300	$ 41.00	$ 12,300.00	$ 45.00	$ 13,500.00	$ 52.45	$ 15,735.00	$ 52.80	$ 15,840.00
3	Motorola- PMNN4487A	100	$ 83.00	$ 8,300.00	$ 62.00	$ 6,200.00	$ 73.50	$ 7,350.00	$ 64.80	$ 6,480.00
4	Motorola- NNTN8092A	100	$ 72.00	$ 7,200.00	$ 47.00	$ 4,700.00	$ 63.00	$ 6,300.00	$ 56.80	$ 5,680.00
5	Motorola- PMNN4424AR	100	$ 58.00	$ 5,800.00	$ 39.00	$ 3,900.00	$ 49.35	$ 4,935.00	$ 46.80	$ 4,680.00
6	Motorola- PMNN4485A	50	$ 70.00	$ 3,500.00	$ 44.00	$ 2,200.00	$ 60.90	$ 3,045.00	$ 50.80	$ 2,540.00
	TOTAL PRICE:		$	97,100.00	$	101,000.00	$	122,415.00	$	125,220.00
	TERMS:		NET 30 DAYS		NET 30		NET 30 DAYS		NET 30	
	DELIVERY (BUSINESS DAYS):		30 DAYS		N/S		20 DAYS		10	
	CONFLICT OF INTEREST:		Y		Y		Y		Y	
	ADDENDUMS(1):		Y		Y		Y		Y	

TITLE: Two-Way Radio Battery Refresh
BID NO.: SC-0551-17
OPEN DATE: August 30, 2017@ 2:00 P.M.
ANALYST: Annette Burney
No. Invited: (32) No. Received (6) No Bids: (0)
Recorded By: Gail Sampson Announcer: Pearl Mitchell

			TESSCO Inc.		Selectcomm, Inc.					
NOTES:										
ITEM	DESCRIPTION	EST.QT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Motorola- RNN4007AR	1,500	$ 84.75	$ 127,125.00	$ 96.00	$ 144,000.00	$ -	$ -	$ -	$ -
2	Motorola - NTN9857C	300	$ 74.20	$ 22,260.00	$ 89.00	$ 26,700.00	$ -	$ -	$ -	$ -
3	Motorola- PMNN4487A	100	$ 126.88	$ 12,688.00	$ 132.00	$ 13,200.00	$ -	$ -	$ -	$ -
4	Motorola- NNTN8092A	100	$ 98.95	$ 9,895.00	$ 112.00	$ 11,200.00	$ -	$ -	$ -	$ -
5	Motorola- PMNN4424AR	100	$ 76.35	$ 7,635.00	$ 88.00	$ 8,800.00	$ -	$ -	$ -	$ -
6	Motorola- PMNN4485A	50	$ 93.55	$ 4,677.50	$ 98.00	$ 4,900.00	$ -	$ -	$ -	$ -
	TOTAL PRICE:		$	184,280.50	$	208,800.00	$	-	$	-
	TERMS:		NET 30 DAYS		NET 30 DAYS					
	DELIVERY (Business Days):		20 DAYS		15 DAYS					
	CONFLICT OF INTEREST:		Y		Y					
	ACKNOWLEDGEMENT OF ADDENDUMS(1):		N		N					

CITY OF JACKSONVILLE

ITD personnel has reviewed the bid tabulation sheet and evaluated the results, and recommends Holzberg Communications, Inc. as the lowest responsive, responsible bidder in the amount of $97,100.00.

The term of this agreement is from date of award through September 30, 2018 with three (3) one (1) year renewal options. The battery quantities indicated on the bid reflects only the estimated quantities.

The total expenditure not to exceed amount is $388,400.00 utilizing funding sources **AFIT534–05218, AFIT534RS – 05218 and AFIT534RS – 05215.**

Your favorable approval of this request is appreciated.

TERMS AND CONDITIONS

1. SCOPE

The Information Technologies Division of the City of Jacksonville, Florida, is currently accepting bids to obtain source(s) of supply for the item(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide the item(s) and to obtain pricing commitments for **Two-Way Radio Battery Refresh**.

2. AWARD

Award will be **ALL OR NONE to the lowest responsive, responsible bidder**. Bidders must bid on all items to be considered for award. All awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is from **October 01, 2017 to September 30, 2018**. The contract may be renewed at the same rate as the original bid price or mutual agreement for **three (3) one (1) year renewal options subject to the same provisions, terms, conditions, specifications and pricing in accordance with Attachment A**. Renewal option may be exercised at the discretion of the City. Pricing may not increase through-out the term of the contract.

4. PRE-BID CONFERENCE

Not applicable

5. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide items(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

8. PRICES

All unit prices **must** include freight, delivery and handling charges to the delivery location as outlined in the bid documents.

9. ESCALATION/DE-ESCALATION See term of agreement

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry-wide increase. The City reserves the right to decline any price increase request.

10. DELIVERY

All Batteries ordered under this contract must be received by the City of Jacksonville's Information Technologies Radio Shop in less than 15 calendar days of the vendor's receipt of a purchase order from the City and **MUST be delivered inside the Radio Shop** located at 1020 Superior Street, Jacksonville, Florida 32254. A packing slip shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices and unit of measure.

11. PICK UP AND RETURNS

The City reserves the rights to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made at the Radio Shop located at 1020 Superior Street, Jacksonville, Florida 32254, within 48 hours of notification at no charge to the City or its agencies.

12. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlines in the specifications supersede this section.

13. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include the purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida, 32202.

15. INSURANCE / INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. **A copy of the insurance certificate must be submitted within ten (10) days of award notice.** Bid number should be listed on the insurance certificate. Failure to submit the required certification of insurance will be grounds for rejection of bid award.

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