SOLE SOURCE AWARD **BID # SS-0269-17**

Subject: Non-Warranty Repairs for Caterpillar Engines

Department: Fleet Management Division

Description of Purchase: Recommend approval of sole source award to Ring Power Corporation for repairs that are covered under the warranty for Caterpillar Engines. Period of service is from October 1, 2016 to September 30, 2017. Total not to exceed expenditure in the amount of $400,000.00.

Funding Source: AFFM511-04602 – To be encumbered by purchase order

Sole Source Award To: Ring Power Corporation

Price Justification: See attachment

Total Award: $400,000.00 **Requisition #:** N/A

Attachments: Sole Source Form, Vendor Letter and Previous Award

Certification as to Sole Source: C. J. Thompson, Chief, Fleet Management Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 12/2007

SSU269-17

SOLE SOURCE/PROPRIETARY REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): FINANCE & ADM/FLEET MANAGEMENT

PROPRIETARY ☐

SOLE SOURCE ☒

FUNDING SOURCE: GENERAL FUND/AFFM511-04602

BRIEF DESCRIPTION OF GOODS/SERVICES:
NON-WARRANTY REPAIRS OF CATERPILLAR ENGINES FOR THE PERIOD OF OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017

AMOUNT OF PROJECT (attach quote): $400,000.00 - RING POWER

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
FOR SERVICES THAT MUST BE COMPLETED AND ARE NOT COVERED UNDER THE WARRANTY WHEN VEHICLES ARE SENT TO RING POWER FOR WARRANTY REPAIRS

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED PROPRIETARY/SOLE SOURCE PROVIDER:
RING POWER IS THE AUTHORIZED DEALER FOR CATERPILLAR MACHINES, PARTS & SERVICE AND THE SOLE AUTHORIZED WARRANTY DE4ALER FOR CATERPILLER

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
RESEARCH COMPLETED

Submitted by: [signature] (Name) Chief, Fleet Mgmt (Title)

Date: 9/6/16

Requesting Agency's Director's Signature: [signature]

Procurement Division **September, 2008**

Caterpillar Inc.

100 NE Adams St.
Peoria, IL 61629-9640

August 30, 2016

Attn: Sheryl Kurtz
Equipment Procurement Coordinator
City of Jacksonville
Fleet Management Division
2581 Commonwealth Avenue
Jacksonville, FL 32254
Phone 904-255-7465

RE: Authorized Caterpillar Dealer

Dear Ms. Kurtz:

Caterpillar Inc. ("Caterpillar") hereby verifies Ring Power Corporation (the "Dealer") is an authorized dealer for the sale and servicing of products and parts manufactured by or for Caterpillar ("Equipment") with a service territory consisting of:

the counties Brevard, Citrus, DeSoto, Hardee, Hernando, Highlands, Hillsborough, Lake, Manatee, Orange, Osceola, Pacso, Pinellas, Polk, Sarasota, Seminole, Sumter, Volusia, Marion, Levy, Dixie, Gilchrist, Alachua, Putnam, Flagler, St. Johns, Clay, Duval, Nassau, Bradford, Union, Columbia, Baker, Hamilton, Suwannee, Lafayette, Taylor, Madison, Jefferson, Leon, Wakulla, Franklin, Liberty, and Gadsden, in the State of Florida.

In the event the Dealer ceases to be an authorized Caterpillar dealer, support for Equipment will be available from either a newly appointed dealer or another dealer in the Caterpillar dealer network.

If you have any questions concerning Caterpillar or its dealers, or require additional information, please contact me at the number below.

Sincerely,

Steph Downing
District Manager

cc: Ring Power Corporation

Americas Distribution Services Division
Atlanta District
(309) 494-3580
Facsimile: (309) 675-6020

SOLE SOURCE AWARD **BID # SS-0299-16**

Subject: Non-Warranty Repairs of Caterpillar Engines

Department: Fleet Management Division

Description of Purchase:
Recommend approval of Sole Source award to Ring Power Corp. for non-warranty repairs of the Caterpillar Engines. Period of service is October 1, 2015 through September 30, 2016, with an estimated annual expenditure not to exceed $400,000.00.

Funding for this award will be encumbered by account OPFM511-04602 to be executed by Purchase Order.

Sole Source Award To: Ring Power Corp.

Price Justification: See Attached

Total Award: $400,000.00 **Requisition #** N/A 179200

Attachments: Sole Source Form; Vendor's Letter; Previous Award

Certification as to Sole Source: Karim Kurji, Chief of Fleet Management

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Chelsey Renfroe

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN

DATE 10-8-15

ACTION OF AWARDING AUTHORITY

DATE: 10/08/15

APPROVED ✓ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
F Mayor Lenny Curry
I Authority of:
I ve Order No. 2015-05

FORM GB-114, Revised 12/2007