SUBJECT: **BOARD-UP AND GRAFFITI REMOVAL SERVICES FOR RESIDENTIAL & COMMERCIAL PROPERTIES**

BID# SC-0256-16 OPEN DATE: **2015-09-16**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SERVICE CONTRACT

AGENCY: **MUNICIPAL CODE**

BASIS OF AWARD: **ALL OR NONE PRIMARY VENDOR SECONDARY VENDOR PER SECTION 3- DOA THRU 09/30/16, WITH THREE (3) ONE (1)**

NUMBER OF BIDS INVITED **4** NUMBER RECEIVED **2** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 10/01/15 to Jason Phitides, Inc., (primary vendor) in the amount of $150,000.00 and Hardscape Construction (secondary vendor) in the amount of $10,000.00; Increased on 07/14/16 to Jason Phitides, Inc.(primary vendor) in the amount of $50,000.00.

Recommend approval to utilize the First Renewal Option with Jason Phitides, Inc., (Primary Vendor) in the annual amount of $75,000.00; Hardscape Construction (secondary vendor) will not be renewed at this time due to no response. Period of Service will be from October 1, 2016 through September 30, 2017, with two (2) one (1) year renewal options remaining.
Total revised award amount not-to-exceed $285,000.00.
This award to be funded by account: ERCC1L2CP-03410 to be executed by Purchase Order(s).
Attachments: Recommendation Memo, Primary Vendor Renewal Letter, Previous Award
This award subject to appropriation by the City in the fiscal year beginning October 1, 2016. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event funds are appropriated.

BUYER: Marilyn Laidler SBD
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Bryan Mosier, Chief, Municipal Code Compliance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-108, Revised 12/2007

NEIGHBORHOODS DEPARTMENT

MUNICIPAL CODE COMPLIANCE DIVISION

Jacksonville
Where Florida Begins.

September 12, 2016

MEMORANDUM

TO: **Gregory Pease, Division Chief**
Procurement Division

From: **Bryan Mosier, Division Chief**
Municipal Code Compliance Division

RE: **Bid SC-0256-16 (Prequalification Board-up and Graffiti Removal Services for Residential and Commercial Properties)**

The Municipal Code Compliance Division recommends the renewal of the following contractors under Bid # SC-0256-16 (Prequalification for Board-up and Graffiti Removal Services for Residential and Commercial Properties) for FY 2016-2017:

Contractors	
Jason Phitides, Inc.	Primary

BM/mc

Jason PHITIDES Inc.

Certified Building Contractors
License #: CBC 1252801

11932 Miller Cir. W.
Jacksonville, FL 32218
Phone: 904-349-4457

July 22nd 2016

City of Jacksonville
Attn: Michael Chao
Contract Compliance Manager
Municipal Code Compliance Division
214 N. Hogan St., First Floor
Jacksonville, FL 32202

RE: Board-up and Graffiti Removal Services for Residential and Commercial Properties (Bid # SC-0256-16)

Dear Mr. Chao,

We agree to **renew** our board-up and graffiti removal services pursuant to Bid # SC-0256-16.

Sincerely,

Jason Phitides

Jason Phitides
Owner

Laidler, Marilyn

From: Chao, Michael
Sent: Wednesday, September 14, 2016 3:07 PM
To: Laidler, Marilyn; Pearson, Daniel
Cc: Bryant Dallas, Sharon
Subject: RE: Bid Expiration List

$75,000.00.
ERCC1L2CP/03410

-------- Original message --------
From: "Laidler, Marilyn" <MLaidler@coj.net>
Date: 9/14/16 2:30 PM (GMT-05:00)
To: "Chao, Michael" <MChao@coj.net>, "Pearson, Daniel" <Pearson@coj.net>
Cc: "Bryant Dallas, Sharon" <SharonBD@coj.net>
Subject: RE: Bid Expiration List

Michael,

I'm in receipt of your recommendation to award however there is not a dollar amount for the renewal please provide amount if any and funding source.

Thanks

From: Chao, Michael
Sent: Wednesday, September 14, 2016 11:45 AM
To: Pearson, Daniel
Cc: Bryant Dallas, Sharon; Laidler, Marilyn
Subject: RE: Bid Expiration List

Dan,

I just submitted the renewal for board up and graffiti services to Marilyn (Karen at the front). Unable to reach the secondary vendor (hence the delay), so we are moving forward with the renewal of our primary vendor Jason Phitides, Inc.

I will follow up with the uniform renewal shortly.

Regards,

Michael Chao

From: Pearson, Daniel
Sent: Wednesday, September 14, 2016 11:42 AM
To: Chao, Michael
Cc: Bryant Dallas, Sharon; Laidler, Marilyn
Subject: Bid Expiration List
Importance: High

Mike, Can you please advise of status for applicable renewals, replacement bids, or if one time purchase on below items?

MUNICIPAL CODE	9/30/2016	3	SC-0256-16	BOARD-UP AND GRAFFITI REMOVAL SERVICES FOR RESI PROPERTIES
MUNICIPAL CODE	9/30/2016	2	AD-0268-15	UNIFORMS FOR MUNICIPAL CODE COMPLIANCE DIVISIO

DAN PEARSON

MANAGER OF PURCHASING SVCS, ASST.

PROCUREMENT DIVISION

904-255-8815 ★ DIRECT

904-255-8837 ★ FAX

Laidler, Marilyn

From: Chao, Michael
Sent: Wednesday, September 14, 2016 11:45 AM
To: Pearson, Daniel
Cc: Bryant Dallas, Sharon; Laidler, Marilyn
Subject: RE: Bid Expiration List

Dan,
I just submitted the renewal for board up and graffiti services to Marilyn (Karen at the front). Unable to reach the secondary vendor (hence the delay), so we are moving forward with the renewal of our primary vendor Jason Phitides, Inc.

I will follow up with the uniform renewal shortly.

Regards,

Michael Chao

From: Pearson, Daniel
Sent: Wednesday, September 14, 2016 11:42 AM
To: Chao, Michael
Cc: Bryant Dallas, Sharon; Laidler, Marilyn
Subject: Bid Expiration List
Importance: High

Mike, Can you please advise of status for applicable renewals, replacement bids, or if one time purchase on below items?

MUNICIPAL CODE	9/30/2016	3	SC-0256-16	BOARD-UP AND GRAFFITI REMOVAL SERVICES FOR RESIDENTIAL & COMM
MUNICIPAL CODE	9/30/2016	2	AD-0268-15	UNIFORMS FOR MUNICIPAL CODE COMPLIANCE DIVISION

DAN PEARSON
MANAGER OF PURCHASING SVCS, ASST.
PROCUREMENT DIVISION
904-255-8815 ★ DIRECT
904-255-8837 ★ FAX

ONE CITY ONE JACKSONVILLE!

SUBJECT: **BOARD-UP AND GRAFFITI REMOVAL SERVICES FOR RESIDENTIAL & COMMERCIAL PROPERTIES**

BID# SC-0256-16 OPEN DATE: **2015-09-16**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SERVICE CONTRACT

AGENCY: **MUNICIPAL CODE**

BASIS OF AWARD: **ALL OR NONE PRIMARY VENDOR SECONDARY VENDOR PER SECTION 3- DOA THRU 09/30/16, WITH THREE (3) ONE (1)**

NUMBER OF BIDS INVITED 4 NUMBER RECEIVED 2 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 10/01/15 to Jason Phitides, Inc., (primary vendor) in the amount of $150,000.00, and Hardscape Construction (secondary vendor) in the amount of $10,000.00.

Recommend approval to increase award to Jason Phitides, Inc., (primary vendor) in the amount of $50,000.00, for revised estimated expenditure in the amount $200,000.00. Total award amount not-to-exceed $210,000.00.

This award to be funded by various account(s) and to be executed by purchase order(s).

Attachments: Recommendation Memo, Previous Award

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Bryan D. Mosier, Chief, Municipal Code Compliance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 7-14-16

Teresa R. Eilhar

OTHER:

James R. McCarl

ACTION OF AWARDING AUTHORITY DATE: 7/14/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

SUBJECT: BOARD-UP AND GRAFFITI REMOVAL SERVICES FOR RESIDENTIAL & COMMERCIAL PROPERTIES

BID #: SC-0256-16 OPEN DATE: 2015-09-16

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT

AGENCY: MUNICIPAL CODE

BASIS OF AWARD: ALL OR NONE PRIMARY VENDOR SECONDARY VENDOR PER SECTION 3- DOA THRU 09/30/16, WITH THREE (3) ONE (1)

NUMBER OF BIDS INVITED: 4 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Jason Phitides, Inc., as the primary vendor in the annual amount of $150,000.00; and Hardscape Construction as the secondary vendor in the amount of $10,000.00. Period of service will be one year from date of award with three (3), one (1) year renewal options. Total award not to exceed $160,000.00.

Funding for this award to be encumbered by account ERCC011CP-03410 to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Section 3 Evaluation Matrix, Basis of Award

Analyst: for MARILYN LAIDLER **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: _____

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 10-1-15

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 10/01/15

NR APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SC-0256-16	Jason Phitides, Inc.	Hardscape Construction		
10/1/2015	$150,000.00	$10,000.00	Award	
7/14/2016	$50,000.00		Increase	
Pending	$75,000.00		1st Renewal	
	$275,000.00	**$10,000.00**		**$285,000.00 Total Award**

QWS3270X 9/16/2016 10:24 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 09/16/2016
LINK TO: ACCOUNT SUMMARY INQUIRY 10:24 AM

FISCAL MO/YEAR : 12 2016 CURRENCY CODE :
INDEX CODE : ERCC1L2CP MUNICIPAL CODE COMPLIANCE
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	SEPT 2016	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	789,032.79	789,032.79
EXPENDITURES	63,328.00	224,665.70	224,665.70
ENCUMBRANCES	-30,405.70	365,263.29	365,263.29
PRE-ENCUMBRANCES	3,000.00	3,000.00	3,000.00
REMAINING BALANCE	-35,922.30	196,103.80	196,103.80

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED