SUBJECT: **OVERHEAD BAY DOORS**

BID #: SC-0612-14 OPEN DATE: 08/20/2014

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **FIRE/RESCUE**

BASIS OF AWARD: **ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED: **5** NUMBER RECEIVED: **3** OTHER: **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to utilize the second (2nd) and final renewal options to Vigneaux Corporation for the repair of overhead doors and gates. Period of service is September 19, 2016 thru September 18, 2017. Total annual expenditure requested for this period is $100,000.00 with a total estimated expenditure not to exceed $300,000.00.

Funding to be encumbered by account FRFO011FO-04603 to be executed by purchase order.

Attachments: Recommendation Memo, Vendor's Memo, Terms and Conditions, Tabulation Sheet, Previous Awards

Analyst: _____ RESPECTFULLY SUBMITTED _____
Katherine Nasworthy Gregory Pease, Chief
Procurement Division

CONCURRENCE BY: **Kurtis Wilson, Director/Fire Chief**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FIRE AND RESCUE DEPARTMENT

September 16, 2016

TO: Gregory Pease, Chief of Procurement

FROM: Kurtis Wilson, Director/Fire Chief

RE: Bid SC-0612-14 Overhead Bay Doors

We are electing to take the final year of the one (1) year renewal options with Vigneaux Corporation bid. The renewal period is September 19, 2016 through September 18, 2017 with an estimated annual expenditure amount of $100,000 for this period. The funding source will be FRFO011FO-04603. Attached is a letter from Vigneaux Corporation agreeing to the bid extension.

If you have any questions, please contact Cindy Davis at (904) 630-0205.

cc: bid file

Access Controls
Airport Baggage Handling System Doors
Industrial & Automatic Door Systems
Gate Operators & Fencing

Ms. Cindy Davis
Procurement/Accounting Officer
Jacksonville Fire & Rescue Department
515 Julia Street
Jacksonville, FL 32202

September 15, 2016

Re: SC-0612-14

Dear Ms. Davis,

Vigneaux Corporation acknowledges the renewal of the above referenced contract. Effective September 19, 2016 and ending September 18, 2017.

Thanks in advance.

Brian T. Davis

President

CC:

www.vigneaux.com

Vigneaux Corporation 5863 West Beaver Street Jacksonville, Florida 32254 PH. (904) 783-1600
FX. (904) 783-1700

TERMS AND CONDITIONS

1. SCOPE OF WORK

The Fire & Rescue Department of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the items as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for labor and materials to repair overhead bay doors and gates as listed in the bid documents.

2. AWARD

Award will be ALL OR NONE to the lowest responsive, responsible vendor. All awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is for one (1) year from date of award with two (2) one (1) year renewal options. Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

5. PRE-BID CONFERENCE

Not applicable.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be acquired throughout the contract period and are subject to fluctuation in accordance with actual requirements, depending upon the severity of an event. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

8. PRICES

All unit prices shall include equipment, supplies, fuel, accessories, and workers needed for the operation of these services and delivery to the location(s) as outlined in the bid documents. In case of errors, unit prices will govern. Proposals in which the prices obviously are unbalanced will be rejected.

9. ESCALATION / DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of a industry wide increase. The City reserves the right to decline any price increase request.

10. DELIVERY

Delivery and Response Time - Response Time must be within one (1) hour of placement of service call. Service locations will be various fire stations.

11. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. SUPPLIER ACCESSIBILITY

The City or its representative must able to contact, during normal business hours, by telephone or email any suppliers providing goods or services to the city or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

13. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required. Audit provisions will include that the vendor must provide documentation of costs which includes copies of wholesale vendors invoicing.

14. INVOICING

Invoices to be itemized based on bid response to include: detailed list of materials, i.e. wholesale cost plus mark-up, door number, description of work performed and breakdown of hours worked. Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted bi-weekly to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

15. INSURANCE / INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured and the bid number must be provided on certificate of insurance. Awarded vendor shall submit Certificate of Insurance within ten (10) calendar days after receipt of award notification. Failure to submit required certificate will be grounds for rescission of award.

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SUBJECT: **OVERHEAD BAY DOORS**

BID #: SC-0612-14 OPEN DATE: 08/20/2014

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **FIRE/RESCUE**

BASIS OF AWARD: **ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED: **5** NUMBER RECEIVED: **3** OTHER: **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to utilize the first (1) of two (2) renewal options to Vigneaux Corporation for the repair of overhead doors and gates. Period of service is September 19, 2015 thru September 18, 2016. Total annual expenditure requested for this period is $100,000.00 with a total estimated expenditure not to exceed $200,000.00.

Funding to be encumbered by account FRFO011FO-04603 to be executed by purchase order.

Attachments: Recommendation Memo, Vendor's Memo, Terms and Conditions, Previous Work

Analyst: _____ Katherine Nasworthy

RESPECTFULLY SUBMITTED _____ Gregory Pease, Chief Procurement Division

CONCURRENCE BY: **Kurtis Wilson, Director/Fire Chief**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 08/27/15

Catherine Stamps _____ OTHER: _____

_____ _____

James R McCord _____

ACTION OF AWARDING AUTHORITY DATE 8/27/15

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: OVERHEAD BAY DOOR AND GATE REPAIR

BID #: SC-0612-14 **OPEN DATE: 08/20/2014**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FIRE/RESCUE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval for Onas Corporation to withdraw their bid request dated August 26, 2014.

Recommend approval to award Vigneaux Corporation, as the lowest responsive, responsible bidder for the repair of overhead door and gates. The initial period is one year from date of award with two (2) one (1) year renewal options. Total annual expenditure not to exceed $100,000.00.

Funding for this award to be encumbered by account FRFO011AS-04603 to be executed by purchase order.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2014. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Attachments: Recommendation Memo, Terms and Conditions, Tabulation Sheet

Analyst: KATHERINE NASWORTHY **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: MARTIN L. SENTERFITT, DIRECTOR/FIRE CHIEF

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 09/18/14

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 9/19/14

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION Karen Bowling
Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

BID TABULATION SHEET

TITLE: OVERHEAD BAY DOOR AND GATE REPAIR
BID NO.: SC-0612-14
OPEN DATE: AUGUST 20, 2014 @ 2:00 P.M.
BUYER: KATHY NASWORTHY, ANALYST
No. Invited: (5) **No. Received (3)** **No Bids: ( )**
Recorded By: GAIL SAMPSON

ITEM	DESCRIPTION	APPROX. UNIT	ONAS CORPORATION		VIGNEAUX CORPORATION		UNDERWATER MECHANIX SERVICES, LLC.			
			UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
1	REGULAR SERVICE - MONDAY - FRIDAY (8:00 A.M. - 5:00 P.M.) HOURLY RATE	400	$45.00	$18,000.00	$74.00	$29,600.00	$92.00	$36,800.00		
2	AFTER HOURS SERVICE RATE -HOURLY RATE	200	$60.00	$12,000.00	$100.00	$20,000.00	$123.00	$24,600.00		
	LUMP SUM BASE BID ITEMS 1 & 2		$30,000.00		$49,600.00		$61,400.00			
	TERMS:		NOT STATED		2% NET 10		5% NET 30			
	DELIVERY:		NOT STATED		10		1			
	CONFLICT OF INTEREST:		YES		YES		YES			
	ADDENDUM'S(0)		N/A		N/A		N/A			

SC-0612-14	BAY DOORS	
9/18/2014	$100,000.00	AWARD
0827/15	$100,000.00	1ST RENEWAL OPTION
Pending	$100,000.00	2ND RENEWAL OPTION
	$300,000.00	NTE TOTAL