SUBJECT: AUTOMOTIVE VEHICLES AND LIGHT TRUCKS

BID #: SC-0295-18 **OPEN DATE: 11/1/2017**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2018 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 26 **NUMBER RECEIVED:** 1 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Garber Chevrolet Buick GMC, Inc. by $88,692.00 for the purchase of additional vehicles and lighting equipment through September 30, 2018. Total revised expenditure amount is $4,933,877.00.

Funding for the following award to be encumbered by the following accounts and executed by purchase order:

AFFM513-06401 - $17,402.00
AFFM512-06401 - $71,290.00

Attachments: Recommendation Memo and Previous Award

Analyst: _____ Annette Burney

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: July 27, 2018

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management Division

From: David Hylazewski, Equipment Control Administrator

Re: Recommendation to increase Award for SC-0295-18 Automotive Vehicles and Light Trucks

Fleet Management Division is requesting approval to increase award SC-0295-18 Automotive Vehicles and Light Trucks, originally awarded on November 10, 2017 to Garber Chevrolet Buick GMC Inc. Funds are needed to purchase additional vehicles approved by MBRC on July 23, 2018 and to purchase additional lighting equipment to complete FY18 vehicles.

Total amount of increase $88,692.00, not to exceed $4,933,877.00

Funding Source: AFFM513 – 06401 - $17,402.00
AFFM512 – 06401 - $71,290.00

To be encumbered by Purchase orders.

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7499 Fax: 904.381.4607 www.coj.net

City of Jacksonville, Florida
Request for Budget Transfer Form

(10)

Neighborhoods Department
Department or Area Responsible for Contract / Compliance / Oversight

ALL
Council District(s)

Reversion of Funds: N/A
(if applicable) Subfund / Indexcode / Subobject / Project Prj-Dtl / Grant Grt-Dtl

Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable):

CIP (yes or no): NO

Justification for Waiver

N/A

Justification for / Description of Transfer:

This TD is to transfer funds to purchase one new Animal Control Officer (ACO) vans, one new jet fuel trailer for the Mosquito Control and one replacement vehicle for Municipal Code Compliance. The ACO van will be used as a rotator van when other vans may be at Fleet for repair. The new jet fuel trailer is needed to carry fuel on various spray missions for Mosquito Control. The current fuel truck used by Mosquito is over 20 years old and only holds gas, not jet fuel. The new sedan that is being requested for Municipal Code Compliance is to replace vehicle #3235-20 that was totaled during the week of July 2. All quotes were provided by Fleet Management.

Total Amount Appropriated: $71,290.00

CITY COUNCIL

Requesting Council Member:

CM's District:

Requesting Council Member:

CM's District:

Prepared By:

Ordinance:

OFFICE OF THE MAYOR

☐ BUDGET ORDINANCE ☒ TRANSFER DIRECTIVE

TD / BT Number: TD18 - 336

	Date Rec'd.	Date Fwd.	Approved	Disapproved
Department Head		7-16-18		
Mayor's Office	JUL 23 2018			
Accounting Division	7-17-18	7/18/18		
Budget Division	7/17/18			

Date of Action By Mayor: JUL 23 2018

Approved:

Division Chief: Stephanie Burch, Esq., Director

Date Initiated: 7/11/18

Prepared By: Julie Adamson, CPA, Operations Director

Phone Number: 255-7099

Initiated / Requested By (if other than Department):

APPROVED BY:
MAYOR'S BUDGET
REVIEW COMMITTEE

DATE JUL 23 2018

Budget Transfer Line Item Detail

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Total: $142,580.00

Rev Exp	SF ID	Subfund Title	Activity / Grant Title	Line Item / Subobject Title	Amount	Accounting Codes: Indexcode	Subobject	Project	Prj-Dtl	Grant	Grt-Dtl
EXP	011	General Fund - GSD	Code Enforcement	Permanent and Probationary Salaries	$40,244.00	ERCC011CE	01201				
EXP	011	General Fund - GSD	Code Enforcement	Travel Expense	$15,000.00	ERCC011CE	04002				
EXP	011	General Fund - GSD	Code Enforcement	Employee Training	$2,000.00	ERCC011CE	05401				
EXP	011	General Fund - GSD	Code Compliance	Professional Services	$1,587.00	ERCC011CP	03109				
EXP	011	General Fund - GSD	Mosquito Control	Other Operating Supplies	$12,459.00	ERMC011	05216				
REV	512	Fleet Mgmt-Vehicle Replacement	Fleet Mgmt-Vehicle Replacement	Interfund - Internal Service Funds	$71,290.00	AFFM512	341200				

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Total: $142,580.00

Rev Exp	SF ID	Subfund Title	Activity / Grant Title	Line Item / Subobject Title	Amount	Accounting Codes: Indexcode	Subobject	Project	Prj-Dtl	Grant	Grt-Dtl
EXP	011	General Fund - GSD	Animal Care & Protective Services	ISA-Fleet Vehicle Replacement	$40,244.00	ERAC011	04213				
EXP	011	General Fund - GSD	Code Enforcement	ISA-Fleet Vehicle Replacement	$18,587.00	ERCC011CE	04213				
EXP	011	General Fund - GSD	Mosquito Control	ISA-Fleet Vehicle Replacement	$12,459.00	ERMC011	04213				
EXP	512	Fleet Mgmt-Vehicle Replacement	Fleet Mgmt-Vehicle Replacement	Mobile Equipment	$71,290.00	AFFM512	08401				

SUBJECT: AUTOMOTIVE VEHICLES AND LIGHT TRUCKS

BID #: SC-0295-18

OPEN DATE: 11/1/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2018 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 26 **NUMBER RECEIVED:** 1 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, Garber Chevrolet Buick GMC, Inc. Period of service is from date of award through September 30, 2018. Total expenditure amount is $4,845,185.00

Funding for the following award to be encumbered by the following accounts and executed by purchase order:

AFFM513-06401 - $4,357,920.00
AFFM512-06401 - $477,555.00
AFFM512-069401 - $9,710.00

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thompson, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 11/09/17

Teresa R. Eubanks

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/10/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

QWS3270X 7/27/2018 1:32 PM
FAML6500 V5.1 ** NW COJ FAMIS PRODUCTION ** 07/27/2018
LINK TO: ACCOUNT DETAIL INQUIRY 1:30 PM

FISCAL MO/YR : 10 2018 JULY 2018 CURRENCY CODE :
INDEX : AFFM512 FLEET MGMT-VEHICLE REPLACEMENT
SUBOBJ : 06401 MOBILE EQUIPMENT USERCD :
PROJ : PJDTL :
GRANT : GR DTL :
G/L : - T/C :
CLASS : 34 BUDGET FT/F/SF:

S	POST DATE	T/C	DOCUMENT	DOCUMENT REF	CHECK NO	AMOUNT
	---------- D E S C R I P T I O N ----------				VENDOR	
	07/26/2018	035	TDER18336A	10		71,290.00
	RECORD TD18-336, APPROVE MBRC 07/23/2018					
	07/26/2018	035	TDPW18354A	04		75,032.80
	RECORD TD18-354, APPROVE MBRC 07/23/2018					

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F7-PRIOR PG F8-NEXT PG F9-LINK
G014 - RECORD FOUND