SUBJECT: COUNTYWIDE TREE PLANTING & MISC. LANDSCAPING

BID #: CP-0161-16 **OPEN DATE:** 2016-10-19

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION PARTICIPATION- DATE OF AWARD THRU 09/30/17, WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MOWING & LANDSCAPE

BASIS OF AWARD: TOTAL LUMP SUM BASE BID- LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (9) **NUMBER RECEIVED:** (2) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject was awarded on 10/28/16 to Davey Tree Expert Company, in the amount of $828,071.25; First Renewal option was awarded on 08/10/17 in the amount of $840,492.32.

Recommend approval to utilize the second and final renewal option with Davey Tree Expert Company (contract #7660-01), in the annual expenditure amount of $863,185.61. This reflects the 2.7% increase to the contract unit prices for all the items, per Consumer Price Index for all Urban Consumers-South Region (Series CUUR0300SAO) from June 2017 through June 2018 as required in Section 31.25 of bid specifications. This results in an overall increase of $22,693.29 to the base bid price. Period of service will be from October 1, 2018 through September 30, 2019. Total award amount not-to-exceed $2,531,749.18.

This award is to be funded by various accounts and processed by contract amendment through Office of General Counsel and executed by various Purchase Orders.

Attachments: Recommendation Memo, Vendor Letter, CPI information, Section 31.25, Previous Award

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 472-2910
www.coj.net

ONE CITY ONE JACKSONVILLE

TO: Greg Pease, Division Chief
Procurement Division

THRU: John Pappas, Director
Public Works Department

FROM: Dave McDaniel, Division Chief
Mowing and Landscape Maintenance Division

DATE: July 16, 2018

SUBJECT: **Second/Final Renewal & Increase Request – Countywide Tree Planting & Miscellaneous Landscaping**

Bid Number:	CP-0161-16
Master Blanket:	7A02942
Contractor:	The Davey Tree Expert Company
Increase Amount:	$863,185.61

The Mowing and Landscape Maintenance Division of the Department of Public Works respectfully requests approval to exercise the second and/or final renewal option with The Davey Tree Expert Company for continued services beginning October 1, 2018 through September 30, 2019. In addition to the renewal, The Davey Tree Expert Company is requesting an increase of 2.7% to the contract unit prices for all the items listed in Bid No. CP-0161-16. The percentage increase is in accordance with the Consumer Price Index for all Urban Consumers-South Region (Series CUUR0300SAO) from June 2017 through June 2018, as required in Section 31.25 of Bid No. CP-0161-16. (Reference the attached CPI News Release dated July 12, 2018) This requested increase results in an overall increase of $22,693.29 to the first renewal bid price.

The amount requested for this second/final renewal period (including the CPI increase) is $863,185.61. The current not-to-exceed limit is $1,668,563.57. The new not-to-exceed cumulative limit will be $2,531,749.18.

Funds will be encumbered by a release from Master Blanket No. 7A02942 using various account codes.

Please find the attached letter dated June 12, 2018 from The Davey Tree Expert Company stating their desire to exercise the second/final renewal option and request for a unit price adjustment.

Equal Business Opportunity Program: Participation Percentage Plan for JSEB – Thirty (30) Percent

Should you have any questions or require additional information concerning this request, please contact Richard Leon at 255-4324.

Cc: Marilyn Laidler, Purchasing Analyst, Procurement Division, Richard Leon, Urban Forestry Manager
John Tyson, Contract Administration Coordinator

Attachment(s): Agreement Letter - Davey Tree Expert Company and CPI News Release

ab

June 12, 2018

Mr. John Tyson
Contract Administration Coordinator
Mowing & Landscape Maintenance Division
City of Jacksonville

RE: FY19 Renewal Request - Countrywide Tree Planting & Miscellaneous Landscaping Program under Bid Number CP-0161-16

The Davey Tree Expert Company wishes to exercise the option to renew the Countywide Tree Planting and Miscellaneous Landscaping contract, PO7A02942, with the City of Jacksonville for FY2019. In addition, The Davey Tree Expert Company is requesting a unit price increase as specified by the Consumer Price Index, South Region change for all items from June 2017 to June 2018 mentioned in Section 31.25 of the Contract.

We are requesting the price increase as landscaping material costs have risen dramatically over the past year due to the high rate of development in Jacksonville and the surrounding areas. Since the beginning of the year, we have seen tree prices go up across the board as availability is reduced.

We are requesting this increase to help offset these higher costs. In turn, this will help us continue to provide quality material and services for the City of Jacksonville and its residents.

Respectfully submitted,

Dennis Bruner
Branch Manager
Dennis.Bruner@davey.com
904-472-6399

NEWS RELEASE

BUREAU OF LABOR STATISTICS
U. S. DEPARTMENT OF LABOR

For Release: Thursday, July 12, 2018 **18-1169-ATL**

SOUTHEAST INFORMATION OFFICE: Atlanta, Ga.
Technical Information: (404) 893-4222 BLSInfoAtlanta@bls.gov www.bls.gov/regions/southeast
Media contact: (404) 893-4220

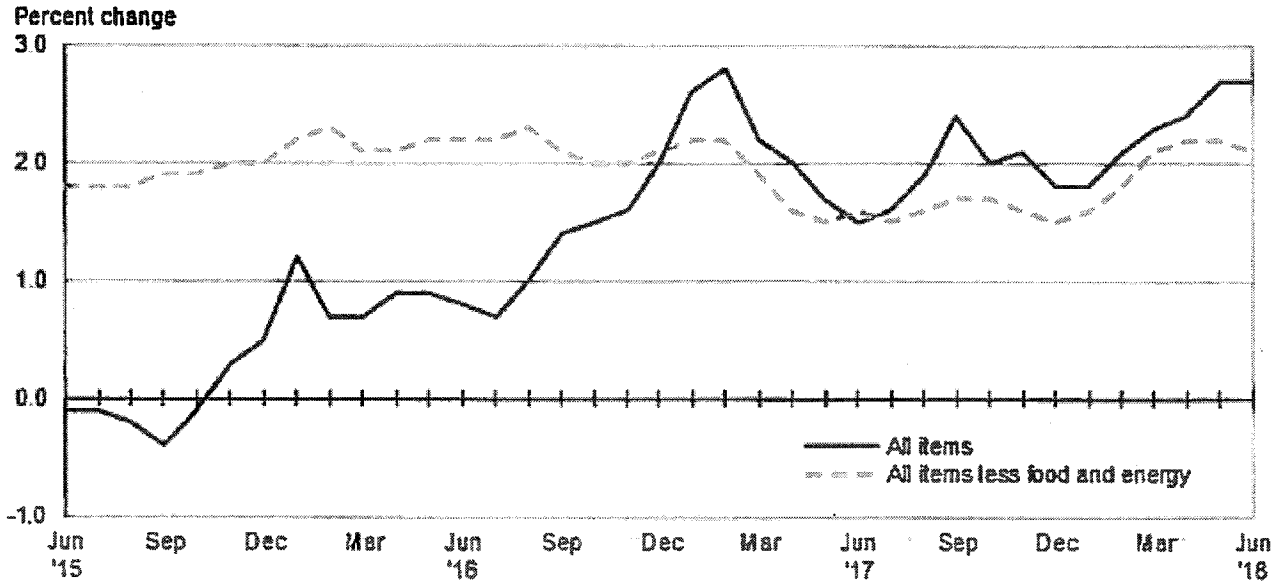
Consumer Price Index, South Region – June 2018

Prices in the South up 0.2 percent over the month and 2.7 percent over the year

The Consumer Price Index for All Urban Consumers (CPI-U) for the South edged up 0.2 percent in June, the U.S. Bureau of Labor Statistics reported today. The energy index advanced 1.4 percent over the pricing period. The all items less food and energy index and the index for food, each inched up 0.1 percent in June. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes June reflect the impact of seasonal influences.)

The all items CPI-U was up 2.7 percent for the 12 months ending June. The index for all items less food and energy increased 2.1 percent over the past year, while the energy index advanced 10.9 percent and the food index rose 1.0 percent. (See chart 1 and table 1.)

Chart 1. Over-the-year percent change in CPI-U, South region, June 2015–June 2018



Source: U.S. Bureau of Labor Statistics

Food

The food index inched up 0.1 percent in June. The food away from home index edged up 0.2 percent over the month, while the food at home index was up 0.1 percent.

The food index rose 1.0 percent since June 2017, primarily due to a 2.0-percent increase in the food away from home index. The food at home index edged up 0.3 percent over the year.

Energy

The energy index advanced 1.4 percent in June, reflecting a 3.9-percent increase in the electricity index. The utility (piped) gas service index declined 0.8 percent over the month, while the motor fuel index was unchanged.

From June 2017—June 2018, the energy index advanced 10.9 percent, fueled by a 24.2-percent increase in the motor fuel index. Over the year, the electricity and the utility (piped) gas service indexes declined, down 1.1 and 3.2 percent, respectively.

All items less food and energy

In June 2018, the all items less food and energy index inched up 0.1 percent. Increases in the shelter index (0.1 percent) and the medical care index (0.3 percent) were offset by a seasonal decline in the apparel index (-1.8 percent).

Since June 2017, the index for all items less food and energy advanced 2.1 percent. The shelter index contributed to the increase, up 3.1 percent over the year.

Table A. South region CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2014		2015		2016		2017		2018	
	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
January	0.3	1.7	-0.7	-0.4	0.0	1.2	0.5	2.6	0.5	1.8
February	0.4	1.2	0.5	-0.3	0.1	0.7	0.2	2.8	0.6	2.1
March	0.6	1.5	0.6	-0.3	0.6	0.7	0.0	2.2	0.2	2.3
April	0.5	2.3	0.3	-0.6	0.4	0.9	0.2	2.0	0.4	2.4
May	0.2	2.4	0.4	-0.4	0.4	0.9	0.0	1.7	0.3	2.7
June	0.2	2.3	0.5	-0.1	0.4	0.8	0.2	1.5	0.2	2.7
July	-0.1	2.0	-0.1	-0.1	-0.2	0.7	-0.2	1.6		
August	-0.2	1.7	-0.2	-0.2	0.1	1.0	0.4	1.9		
September	0.1	1.7	-0.2	-0.4	0.2	1.4	0.7	2.4		
October	-0.3	1.6	0.0	-0.1	0.1	1.5	-0.2	2.0		
November	-0.6	1.3	-0.2	0.3	-0.1	1.6	-0.1	2.1		
December	-0.6	0.6	-0.4	0.5	0.1	2.0	-0.1	1.8		

The Consumer Price Index for July 2018 is scheduled to be released on Friday, August 10, 2018.

Technical Note

The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 93 percent of the total population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers 29 percent of the total population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 75 urban areas across the country from about 5,000 housing units and approximately 22,000 retail establishments—department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date (1982-84) that equals 100.0. An increase of 16.5 percent, for example, is shown as 116.5. This change can also be expressed in dollars as follows: the price of a base period "market basket" of goods and services in the CPI has risen from $10 in 1982-84 to $11.65. For further details see the CPI home page on the Internet at www.bls.gov/cpi and the BLS Handbook of Methods, Chapter 17, The Consumer Price Index, available on the Internet at www.bls.gov/opub/hom/pdf/homch17.pdf.

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The **South region** is comprised of Alabama, Arkansas, Delaware, District of Columbia, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia.

Information in this release will be made available to sensory impaired individuals upon request. Voice phone: (202) 691-5200; Federal Relay Service: (800) 877-8339.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods South (1982-84=100 unless otherwise noted)

Item and Group	Indexes			Percent change from-		
	Apr. 2018	May 2018	Jun 2018	Jun. 2017	Apr. 2018	May 2018
Expenditure category						
All items	242.486	243.279	243.770	2.7	0.5	0.2
All items (December 1977=100)	393.346	394.632	395.429	-	-	-
Food and beverages	249.847	249.818	250.208	1.1	0.1	0.2
Food	251.061	251.137	251.502	1.0	0.2	0.1
Food at home	237.670	237.315	237.459	0.3	-0.1	0.1
Cereal and bakery products	275.534	276.967	277.972	-	0.9	0.4
Meats, poultry, fish, and eggs	245.420	244.319	243.526	-	-0.8	-0.3
Dairy and related products	219.597	217.733	218.148	-	-0.7	0.2
Fruits and vegetables	283.841	283.071	283.756	-	0.0	0.2
Nonalcoholic beverages and beverage materials	164.696	165.041	163.931	-	-0.5	-0.7
Other food at home	209.267	209.161	210.115	-	0.4	0.5
Food away from home	273.864	274.544	275.224	2.0	0.5	0.2
Alcoholic beverages	232.539	230.980	231.737	1.5	-0.3	0.3
Housing	236.578	237.125	238.077	2.4	0.6	0.4
Shelter	272.593	273.314	273.607	3.1	0.4	0.1
Rent of primary residence(1)	283.436	284.241	285.134	3.6	0.6	0.3
Owners' equiv. rent of residences(1)(2)	273.932	274.489	275.010	3.1	0.4	0.2
Owners' equiv. rent of primary residence(1)(2)	273.930	274.487	275.008	3.1	0.4	0.2
Fuels and utilities	233.667	234.703	240.474	-0.1	2.8	2.5
Household energy	187.920	188.647	194.662	-1.1	3.6	3.2
Energy services(1)	187.826	188.588	194.734	-1.4	3.7	3.3
Electricity(1)	185.473	186.306	193.492	-1.1	4.3	3.9
Utility (piped) gas service(1)	187.999	188.205	186.650	-3.2	-0.7	-0.8
Household furnishings and operations	121.904	121.732	121.879	1.0	0.0	0.1
Apparel	140.976	140.367	137.828	2.7	-2.2	-1.8
Transportation	211.814	214.664	214.836	6.7	1.4	0.1
Private transportation	210.348	213.323	213.631	7.2	1.6	0.1
New and used motor vehicles(3)	101.593	101.455	101.801	-0.6	0.2	0.3
New vehicles	152.427	152.468	152.615	-0.9	0.1	0.1
New cars and trucks(3)(4)	103.772	103.804	103.897	-1.0	0.1	0.1
New cars(4)	152.118	151.953	151.794	-1.0	-0.2	-0.1
Used cars and trucks	140.400	139.882	140.642	-0.1	0.2	0.5
Motor fuel	230.326	242.557	242.553	24.2	5.3	0.0
Gasoline (all types)	229.172	241.430	241.336	24.1	5.3	0.0
Unleaded regular(4)	223.938	236.131	235.985	24.7	5.4	-0.1
Unleaded midgrade(4)(5)	251.781	263.865	264.452	22.0	5.0	0.2
Unleaded premium(4)	248.606	260.125	260.358	19.8	4.7	0.1
Motor vehicle insurance(6)	939.811	941.433	941.337	-	0.2	0.0
Medical care	465.488	465.132	466.684	2.1	0.3	0.3
Medical care commodities	368.457	368.873	372.730	2.3	1.2	1.0
Medical care services	498.045	497.420	498.160	2.0	0.0	0.1
Professional services	366.838	365.871	365.665	1.0	-0.3	-0.1
Recreation(3)	117.716	117.420	117.923	-0.1	0.2	0.4
Education and communication(3)	131.891	132.270	132.497	0.8	0.5	0.2
Tuition, other school fees, and child care(6)	1,295.353	1,296.707	1,298.695	-	0.3	0.2
Other goods and services	426.734	427.174	426.629	1.5	0.0	-0.1
Commodity and service group						
All items	242.486	243.279	243.770	2.7	0.5	0.2

Note: See footnotes at end of table.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods South (1982-84=100 unless otherwise noted) - Continued

Item and Group	Indexes			Percent change from-		
	Apr. 2018	May 2018	Jun. 2018	Jun. 2017	Apr. 2018	May 2018
Commodities	185.243	186.230	186.232	2.9	0.5	0.0
Commodities less food and beverages	154.126	155.417	155.285	3.9	0.8	-0.1
Nondurables less food and beverages	205.715	209.294	208.823	8.3	1.5	-0.2
Nondurables less food, beverages, and apparel	245.988	251.849	252.430	10.0	2.6	0.2
Durables	107.686	107.426	107.519	-1.1	-0.2	0.1
Services	299.906	300.481	301.486	2.5	0.5	0.3
Rent of shelter(2)	279.908	280.587	280.885	3.1	0.3	0.1
Transportation services	358.752	359.265	359.027	4.4	0.1	-0.1
Other services	338.671	339.160	339.999	1.2	0.4	0.2
Special aggregate indexes						
All items less medical care	230.319	231.165	231.601	2.8	0.5	0.2
All items less food	240.908	241.806	242.315	3.0	0.6	0.2
All items less shelter	231.707	232.530	233.097	2.5	0.6	0.2
Commodities less food	156.584	157.819	157.706	3.9	0.7	-0.1
Nondurables	226.824	228.756	228.679	4.5	0.8	0.0
Nondurables less food	207.058	210.371	209.964	7.9	1.4	-0.2
Nondurables less food and apparel	243.753	249.011	249.603	9.4	2.4	0.2
Services less rent of shelter(2)	334.388	334.857	336.752	1.9	0.7	0.6
Services less medical care services	282.064	282.726	283.743	2.6	0.6	0.4
Energy	203.877	210.180	213.119	10.9	4.5	1.4
All items less energy	247.597	247.769	247.985	2.0	0.2	0.1
All items less food and energy	247.394	247.583	247.774	2.1	0.2	0.1
Commodities less food and energy commodities	147.662	147.381	147.251	0.1	-0.3	-0.1
Energy commodities	234.222	246.418	246.418	23.9	5.2	0.0
Services less energy services	311.751	312.305	312.741	2.8	0.3	0.1

Footnotes

(1) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.

(2) Indexes on a December 1982=100 base.

(3) Indexes on a December 1997=100 base.

(4) Special index based on a substantially smaller sample.

(5) Indexes on a December 1993=100 base.

(6) Indexes on a December 1977=100 base.

- Data not available.

Regions defined as the four Census regions. South includes Alabama, Arkansas, Delaware, District of Columbia, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia

NOTE: Index applies to a month as a whole, not to any specific date. Data not seasonally adjusted

SUBJECT: COUNTYWIDE TREE PLANTING & MISC. LANDSCAPING

BID #: CP-0161-16 **OPEN DATE:** 2016-10-19

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION PARTICIPATION- DATE OF AWARD THRU 09/30/17, WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MOWING & LANDSCAPE

BASIS OF AWARD: TOTAL LUMP SUM BASE BID- LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (9) **NUMBER RECEIVED:** (2) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject was awarded on 10/28/16 to Davey Tree Expert Company, in the amount of $828,071.25.

Recommend approval to utilize the first renewal option with Davey Tree Expert Company (contract #7660-01), in the annual expenditure amount of $840,492.32. This reflects the 1.5% increase to the contract unit prices for all the items, per Consumer Price Index for all Urban Consumers-South Region (Series CUUR0300SAO) from June 2016 through June 2017, as required in Section 31.25 of bid specifications. The increase results in overall increase of $12,421.07 to the base bid price. Period of service will be from October 1, 2017 through September 30, 2018, with one (1) renewal option remaining. Total award amount not-to-exceed $1,668,563.57.

This award is to be funded by various accounts and processed by contract amendment through Office of General Counsel and executed by various Purchase Orders.

Attachments: Recommendation Memo, Vendor Letter, CPI information, Section 31.25, Previous Award

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 08/10/17

Teresa R. Eichar _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 8/10/17

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: COUNTYWIDE TREE PLANTING & MISC. LANDSCAPING

BID# CP-0161-16 OPEN DATE: 2016-10-19

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

CONSTRUCTION PARTICIPATION- DATE OF AWARD THRU 09/30/17, WITH TWO (2) ONE (1) YR RENEWAL OPTIONS

AGENCY: ROW & GROUNDS

BASIS OF AWARD: TOTAL LUMP SUM BASE BID- LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED 9 NUMBER RECEIVED 2 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to The Davey Tree Expert Company, as the lowest responsive, responsible bidder in the amount of $828,071.25. Period of Service will be from date of award through September 30, 2017, with two (2) one (1) year renewal options.

This award to be funded by various accounts and processed by formal contract through Office of General Counsel and executed by various Purchase Orders.

Attachments: Recommendation Memo, Bid Tabulation Sheet, JSEB Letter, Basis of Award, Scope of Work
This award is subject to appropriation by the City. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event the funds are appropriated.

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED:
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/27/16

OTHER:

ACTION OF AWARDING AUTHORITY DATE: 10/28/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Sam E. Mousa
Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
LAW

FORM GD108 Revised 12/2007 REV. 2013-05

31.25 UNIT PRICE ADJUSTMENTS

A. The Contract may be extended two (2) times for a period of one (1) year each by mutual agreement of both parties. Submitted bid prices for services shall remain firm against any increase for a period of one (1) calendar year from the award of contract.

B. The CONTRACTOR may submit a written request to increase the unit prices before each contract renewal, if the request is received by certified letter at least 30 days before the completion of the previous one year contract period. The City may agree to or decline the price increase or may choose to terminate the contract. The price increase request may cover all or some of the contract bid items.

C. The CONTRACTOR's request for a price increase will be based solely upon the percentage change of the Consumer Price Index for all Urban Consumers-South Region All Items, (Series CUUR0300SAO). The June CPI of the current year compared to the June CPI of the previous year will be used to determine the amount of the increase. The City reserves the right to decline any price increase request.

D. If the City agrees to the requested price increases, the new adjusted Contract Unit Prices will be calculated using the Contract Unit Prices of the previous year's contract or contract renewal and adjusting them by the amount of the submitted CPI.

31.26 MOBILIZATION

Mobilization consists of the preparatory work and operations necessary to begin the work at each site including, but not limited to, those operations necessary for the movement of personnel, equipment, supplies and incidentals to the maintenance of each site plus the costs of contract bonds and insurance. Mobilization shall be included in the unit price for each type of landscape work. There is no separate unit price for mobilization.

31.27 AUTHORITY OF CONTRACT MANANGER

All work shall be done to the satisfaction of the City's CONTRACT MANAGER or his designee. The primary authority of the CONTRACT MANAGER is to evaluate the Contractor's work for compliance with the Contract Documents. At no time will the CONTRACT MANAGER supervise the Contractor's work force nor create any responsibility for the acts or omissions of the Contractor, Subcontractor or Supplier during the execution of this Contract.

31.28 CONTRACTOR'S PERSONNEL

A. All personnel employed by the CONTRACTOR and its subcontractors shall be experienced, competent and capable of performing the kind of work assigned to them. The CONTRACTOR shall be responsible for employee work performance.

B. At least one (1) responsible person who speaks, reads and understands English shall be part of each work crew at all times while working on this project.

C. Should the CONTRACT MANAGER determine that an employee of the CONTRACTOR or its subcontractor is incompetent, intemperate, disorderly, and insubordinate, or trespasses on property outside the work limits, such employee shall, upon written notice by the CONTRACT MANAGER, be discharged from the work and shall not be allowed to perform work on the project without the written consent of the CONTRACT MANAGER. Failure of the CONTRACTOR to remove such an employee from the work force may result in a temporary suspension of work and withholding of payments until the problem is corrected.

D. The CONTRACTOR shall protect, defend, indemnify, and hold harmless the CITY, its agents, officials, and employees from any claim, action, or suit which may arise from the removal, discharge or suspension of the employee.

SUBJECT: COUNTYWIDE TREE PLANTING & MISC. LANDSCAPING

BID #: CP-0161-16

OPEN DATE: 2016-10-19

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION PARTICIPATION- DATE OF AWARD THRU 09/30/17, WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MOWING & LANDSCAPE

BASIS OF AWARD: TOTAL LUMP SUM BASE BID- LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (9) **NUMBER RECEIVED:** (2) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject was awarded on 10/28/16 to Davey Tree Expert Company, in the amount of $828,071.25.

Recommend approval to utilize the first renewal option with Davey Tree Expert Company (contract #7660-01), in the annual expenditure amount of $840,492.32. This reflects the 1.5% increase to the contract unit prices for all the items, per Consumer Price Index for all Urban Consumers-South Region (Series CUUR0300SAO) from June 2016 through June 2017, as required in Section 31.25 of bid specifications. The increase results in overall increase of $12,421.07 to the base bid price. Period of service will be from October 1, 2017 through September 30, 2018, with one (1) renewal option remaining. Total award amount not-to-exceed $1,668,563.57.

This award is to be funded by various accounts and processed by contract amendment through Office of General Counsel and executed by various Purchase Orders.

Attachments: Recommendation Memo, Vendor Letter, CPI information, Section 31.25, Previous Award

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 08/10/17

Teresa R. Eilhan

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/10/17

APPROVED

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: **COUNTYWIDE TREE PLANTING & MISC. LANDSCAPING**

BID# CP-0161-16

OPEN DATE: **2016-10-19**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

CONSTRUCTION PARTICIPATION- DATE OF AWARD THRU 09/30/17, WITH TWO (2) ONE (1) YR RENEWAL OPTIONS

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **TOTAL LUMP SUM BASE BID- LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED **9** NUMBER RECEIVED **2** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to The Davey Tree Expert Company, as the lowest responsive, responsible bidder in the amount of $828,071.25. Period of Service will be from date of award through September 30, 2017, with two (2) one (1) year renewal options.

This award to be funded by various accounts and processed by formal contract through Office of General Counsel and executed by various Purchase Orders.

Attachments: Recommendation Memo, Bid Tabulation Sheet, JSEB Letter, Basis of Award, Scope of Work
This award is subject to appropriation by the City. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event the funds are appropriated.

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 10/27/16

Teresa R. Eibner

OTHER:

ACTION OF AWARDING AUTHORITY DATE: 10/28/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-108 Revised 12/2007