City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

TO: **Competitive Sealed Proposal Evaluation Committee ("CSPEC")**

FROM: **Gregory Pease, Chief of Procurement**

DATE: **July 30, 2018**

RE: **REQUEST FOR APPROVAL TO UTILIZE COMPETITIVE SEALED PROPOSAL PROCESS**

Pursuant to Chapter 126, Part 7, § 126.701 approval is requested to utilize the Competitive Sealed Proposal process to select the most qualified Design-Build Services for Ramona Boulevard Widening and Reconstruction for Public Works Department. As a follow-up to the same, the CSPEC is now requested to review and approve the solicitation documents attached hereto.

More specifically, the CSPEC is requested to review and approve the evaluation criteria as outlined in the attached Request for Proposal ("RFP"). Procurement's review in this matter has revealed that:

The attached Certification Letter and the Scope of Services received from the using agency appear to be in order.

The RFP **has been** reviewed and approved by Risk Management regarding insurance and indemnification requirements.

The RFP **has been** reviewed and approved by EBO regarding JSEB participation goals and EBO recommends: 20% Participation Plan

It is requested that the CSPEC take these issues into consideration in its review and/or approval in this matter.

CSPEC APPROVAL

Finance Director or designee	Procurement Chief or designee
General Counsel or designee	Department/Agency Representative
Public Works Director or designee	

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

July 26, 2018

M E M O R A N D U M

TO: Gregory W. Pease
Chief of Procurement

THRU: John P. Pappas, P. E.
Director of Public Works

FROM: Duane Kent, P. E.
Public Works Project Manager

SUBJECT: Request to Advertise – Design-Build RFQ for Ramona Boulevard Widening and Reconstruction Improvement Project

This is to request approval to utilize the Competitive Sealed Proposal Evaluation Committee (CSPEC) process for the procurement of design/build services for Ramona Boulevard Widening and Reconstruction Improvement Project. The objective of this request is to make available professional services as stated in the RFQ.

The CSPEC evaluation process will allow the Engineering and Construction Management Division of Public Works to properly select a Design-Build Contractor for the Ramona Boulevard Widening and Reconstruction Improvement Project while considering both price and the qualifications of the respondents. By using Design-Build as the selection process, we expect to achieve benefits of timely completion as well as consideration of both price and qualifications.

The sub-committee responsible for evaluating the submitted proposals are:

William J. Joyce, P.E. – 255-8710
Steve Long, P.E. – 472-2853

DK/krc

Attachments - Bid Specifications

xc: Kelsey R. Cox, P. E.

Laidler, Marilyn

From: Willis, Ann on behalf of RiskReview
Sent: Friday, July 27, 2018 3:49 PM
To: Laidler, Marilyn; RiskReview
Cc: Cox, Kelsey; Nunziato, Christine; Pappas, John; Duckworth, Twane
Subject: RE: RFP Review- Design Build Services Ramona Blvd Widening and Reconstruction
Attachments: Marilyn with tracking changes 07.26.18 Ramona Blvd RFP CSPEC DRAFT.DOC

Risk Management has concluded our review and find no changes necessary to the attached RFP.

GREAT JOB!!

Ann Willis, AINS, CRIS
Property and Casualty Compliance Administrator
Risk Management Division
Department of Finance
City of Jacksonville
117 W Duval Street, Suite 335
Jacksonville, Fl 32202
(904) 630-7891 (o)
(904)630-2100 (f)
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From: Laidler, Marilyn
Sent: Thursday, July 26, 2018 11:15 AM
To: RiskReview
Cc: Cox, Kelsey; Nunziato, Christine
Subject: RFP Review- Design Build Services Ramona Blvd Widening and Reconstruction
Importance: High

Hello,
Attached is the RFP which has track changes turned on therefore please if any changes are made to the insurance requirements please have them shown in the document, also this a bit of rush project per Public Works Department.

Thank you

Marilyn Laidler, Purchasing Analyst
Finance and Administration/Procurement Division
214 N. Hogan Street, 8th Floor
Phone (904) 255-8804

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

July 27, 2018

To: Gregory Pease, Chief
Procurement Division

From: Teresa Otto, Business Compliance Officer
Jacksonville Small & Emerging Business Office

Re: **Design Build Services – Ramona Boulevard Widening and Reconstruction**

The Jacksonville Small & Emerging Business Office has reviewed the scope of work, consulted the using agency, and contacted ready, willing, and available JSEBs.

Based upon our findings, we recommend the following:

- ☐ Encouragement
- ☒ Participation **20%**
- ☐ Set-A-Side

Our outreach efforts are documented and available upon request. Please let us know if you have any questions or concerns.

I can be reached at (904) 255-8833.

cc: Marilyn Laidler

MR/to