SUBJECT: FURNITURE: SYSTEMS, OFFICE, METAL AND WOOD

BID #: SC-0330-18 **OPEN DATE:** 12/13/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – FROM DATE OF AWARD THROUGH SEPTEMBER 30, 2018, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 8 NUMBER RECEIVED: 7 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the first (1) of three (3) one year renewal options to the following furniture vendors: Budget Office Interiors, Humanscale Corporation, Office Environments & Services, OfficeZilla, LLC., Perdue, Inc., and Workscapes, Inc. Period of service will be from October 1, 2018 through September 30, 2019. The total estimated annual expenditure not-to-exceed $200,000.00, for a total revised award expenditure of $400,000.00.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Funding Source: Various Agencies – To be encumbered by purchase orders

Attachments: Recommendation Memo; Vendor Letters; Terms and Conditions; Specifications

Analyst: _____ CHELSEY FLEMING

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Chrissy Nunziato, Manager of Purchasing Services, Asst.

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

TO: Gregory Pease, Chief, Procurement Division

FROM: Chrissy Nunziato, Manager of Purchasing Services, Asst. CN

DATE: July 25, 2018

SUBJECT: SC-0330-18 Furniture: Systems, Office, Metal and Wood

The Procurement Division requests approval to utilize the first (1) of three (3) one year renewal options to the following furniture vendors: Budget Office Interiors, Humanscale Corporation, Office Environments & Services, OfficeZilla, LLC., Perdue, Inc., and Workscapes, Inc. Period of service will be from October 1, 2018 through September 30, 2019. The total estimated annual expenditure not-to-exceed $200,000.00, for a total revised award expenditure of $400,000.00.

Thank you for your assistance and consideration in this matter.

Humanscale®

July 23, 2018

City of Jacksonville
Attn: Chelsey Fleming
Purchasing Analyst
Procurement Division

Re: Extension of Contract

Dear Chelsey,

Humanscale would like exercise the first renewal option and agree to the same terms and conditions.

Sincerely,

Katie Miglin

Katie Miglin
Sr. Contract Administrator, Gov't Specialist

Fleming, Chelsey

From: Richard Paul <RPaul@workscapes.com>
Sent: Monday, July 23, 2018 10:37 AM
To: Fleming, Chelsey
Subject: RE: Renewal Notice - SC-0330-18 Furniture: Systems, Office, Metal and Wood

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Hi Chelsey,

We agree to the same terms and conditions. Let me know if you need additional information from us. Thanks!

Richard

VIDEO: Workscapes VIDEO: Why Living Office? - Herman Miller

richard paul II | account executive
c: 239.336.9862 | t: 904.858.9918 | f: 904.858.9951

workscapes
121 w. forsyth street
suite #100
jacksonville, fl 32202
workscapes.com
a HermanMiller certified dealer an authorized DIRTT partner
IB#26001503

From: Fleming, Chelsey <CFleming@coj.net>
Sent: Friday, July 13, 2018 11:13 AM
To: Sarah Bermudez <sbermudez@workscapes.com>; Richard Paul <RPaul@workscapes.com>
Subject: Renewal Notice - SC-0330-18 Furniture: Systems, Office, Metal and Wood

Good morning,

The bid for Furniture expires on September 30, 2018. I will need a confirmation letter emailed to me if Workscapes, Inc. would like to exercise the first (1) of three (3) renewal options, stating that you agree to the same terms and conditions. If you have any questions please let me know.

Thank you,
Chelsey Fleming
Purchasing Analyst
Procurement Division
City of Jacksonville
cfleming@coj.net
Direct 904.255.8826

Fleming, Chelsey

From: Mark.LeBel@PerdueOffice.com
Sent: Friday, July 13, 2018 12:08 PM
To: Fleming, Chelsey
Subject: RE: Renewal Notice - SC-0330-18 Furniture: Systems, Office, Metal and Wood

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Good afternoon Chelsey!
Yes.
Thank you.
We would indeed like to exercise our first renewal extending past 9/30/2018.
Please let me know if there is anything else you need from Perdue.

Mark LeBel
ACCOUNT EXECUTIVE
5 W Forsyth Street
Suite 100, Jacksonville, FL 32202
(p) 904.807.5712 (f) 904.807.5812 (m) 904.307.0487
E-mail Mark.LeBel@PerdueOffice.com
www.perdueoffice.com

Disclaimer added by **CodeTwo Exchange Rules 2007**
www.codetwo.com

From: Fleming, Chelsey [mailto:CFleming@coj.net]
Sent: Friday, July 13, 2018 11:12 AM
To: Mark LeBel
Subject: Renewal Notice - SC-0330-18 Furniture: Systems, Office, Metal and Wood

Good morning,

The bid for Furniture expires on September 30, 2018. I will need a confirmation letter emailed to me if Perdue, Inc. would like to exercise the first (1) of three (3) renewal options, stating that you agree to the same terms and conditions. If you have any questions please let me know.

Fleming, Chelsey

From: sylvia budgetofficeinteriors.com <sylvia@budgetofficeinteriors.com>
Sent: Friday, July 13, 2018 11:53 AM
To: Fleming, Chelsey
Subject: Re: Renewal Notice - SC-0330-18 Furniture: Systems, Office, Metal and Wood

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Hi Chelsey,

Please use this email as confirmation that Budget Office Interiors wishes to exercies the first of three renewal options on SC-0330-18 Furniture bid. We agree to the same terms and conditions.

Thanks,

Sylvia B. Crosby

Sales Representative

On July 13, 2018 at 11:09 AM "Fleming, Chelsey" <CFleming@coj.net> wrote:

Good morning,

The bid for Furniture expires on September 30, 2018. I will need a confirmation letter emailed to me if Budget Office Interiors would like to exercise the first (1) of three (3) renewal options, stating that you agree to the same terms and conditions.
If you have any questions please let me know.

Thank you,

Chelsey Fleming
Purchasing Analyst

Procurement Division

City of Jacksonville

cfleming@coj.net

Fleming, Chelsey

From: Vic McGee <Vic@mcgeeonline.com>
Sent: Wednesday, July 18, 2018 9:19 AM
To: Fleming, Chelsey
Subject: Re: Renewal Notice - SC-0330-18 Furniture: Systems, Office, Metal and Wood

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Good Morning,

This email is to confirm the extension and renewal of SC-0330-18 between Office Zilla and the City of Jacksonville.
We agree to the existing terms and conditions for the next 1 year term extension.

Thank you,

Vic McGee

OfficeZilla Jacksonville
New address:
4618-2 Sunbeam rd.
Jacksonville, Fl. 32257

904.328.3226 Office
904.716.0319 Cell

From: Fleming, Chelsey <CFleming@coj.net>
Sent: Friday, July 13, 2018 11:11:24 AM
To: vic.mcgee@officezilla.com; Vic McGee
Subject: Renewal Notice - SC-0330-18 Furniture: Systems, Office, Metal and Wood

Good morning,

The bid for Furniture expires on September 30, 2018. I will need a confirmation letter emailed to me if Office Zilla, LLC. would like to exercise the first (1) of three (3) renewal options, stating that you agree to the same terms and conditions. If you have any questions please let me know.

Fleming, Chelsey

From: Mel Schock <mschock@oesjax.com>
Sent: Tuesday, July 17, 2018 8:40 AM
To: Fleming, Chelsey
Subject: RE: Renewal Notice - SC-0330-18 Furniture: Systems, Office, Metal and Wood

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

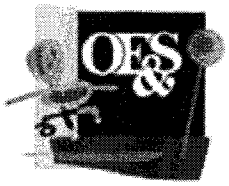
Good morning Chelsey,

Please use this email as confirmation that OES, Office Environments and Services, is agreeable to exercising the first renewal option for this contact under the original terms and conditions.

Thank you.

Mel Schock | Account Manager

Office Environments & Services IB #26000960
1524 San Marco Blvd
Jacksonville, FL 32207
Office: 904-398-9761



oesjax.com | Facebook | Twitter | LinkedIn | Pinterest | Instagram

From: Fleming, Chelsey [mailto:CFleming@coj.net]
Sent: Friday, July 13, 2018 11:11 AM
To: Mel Schock <mschock@oesjax.com>
Subject: Renewal Notice - SC-0330-18 Furniture: Systems, Office, Metal and Wood

Good morning,

The bid for Furniture expires on September 30, 2018. I will need a confirmation letter emailed to me if Office Environments and Services would like to exercise the first (1) of three (3) renewal options, stating that you agree to the same terms and conditions.
If you have any questions please let me know.

Thank you,
Chelsey Fleming
Purchasing Analyst
Procurement Division

TERMS AND CONDITIONS
FURNITURE: SYSTEMS, OFFICE, METAL AND WOOD

1. SCOPE

The Procurement Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for **Furniture, Office, Systems, Freestanding, Seating, Filing Equipment and Related Products and Support Services** as listed in the bid documents. Throughout the entire term of the contract, the successful bidder(s) will guarantee discounts.

2. AWARD

This will be a **MULTIPLE BID AWARD** for acceptable furniture manufacturers listed in this bid package. Award shall be made to the responsive, responsible bidder based on highest discount percentage off list prices, offered by the bidder(s) for each category. If more than one bidder offers a percentage discount off the same manufacturer's list price, award will be made to the bidder who is an authorized dealer, offering the highest percentage discount. The City reserves the right to reject any or all bids, whichever is in the best interest of the City. ALL awards are subject to the availability of funds.

It is the intent of the City to accept bids from qualified bidders who respond favorably and completely to the requirements of the bid. In most cases there will be several available sources of supply to fill the furniture needs of the City. Awarded bidders will be contacted for quotations and the City will select the source affording the least cost, consistent with quality and service. The City reserves the right to add or delete lines of furniture and or manufacturer's as deemed necessary.

No guarantee is given to any bidder whose proposal may be accepted as the total volume of furniture business or average amount per order that may result during the term of this contract.

3. TERM OF AGREEMENT

The term of this agreement is from date of award through September 30, 2018, with three (3) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. REQUIREMENTS / BIDDERS RESPONSIBILITY

A. Bidders must maintain a local office and provide a dedicated sales representative(s), available to the City and its independent agencies on a daily basis as needed. Bidders must state the name of the dedicated sales representative, along with phone number, email address, and/or cell phone number.

B. Bidders must have available service representative(s) to handle any warranty problems during warranty period.

C. Bidders must have available a representative that can assist in designing layouts, space planning, and color coordination; and be available free of charge for jobs arising from this bid.

D. Bidders must have samples available in showroom for lines they are bidding, especially, seating must be available for end user to test and evaluate.

E. Bidder must only supply furniture in accordance with the Specifications, item 2 – Quality. Furniture delivered that does not meet these minimum quality requirements will be returned to the bidder at no cost to the City.

F. The bidder(s) awarded under this contract will provide all labor, furniture, products, invoices, and freight necessary to fulfill the City's needs. All furniture orders will be coordinated between the using agency, the buyer and the bidder. Contract issues and other unresolved problems will be coordinated through the Procurement Division and the authorized bidder's representative.

G. Bidders must include letters of verification from the manufacturer or manufacturer's representative stating they are authorized to represent, sell, service and install their product. This must be honored for the length of this contract. Manufacturer's letters must be submitted with bid.

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

THIS SUPPLY CONTRACT FOR FURNITURE ISSUED BY THE CITY OF JACKSONVILLE'S PROCUREMENT DIVISION WILL TAKE PRECEDENCE OVER THE STATE OF FLORIDA CONTRACT.

FAILURE TO COMPLY WITH ANY PART OF THESE STIPULATIONS WILL BE CAUSE FOR NON-COMPLIANCE AND SHALL BE GOVERNED UNDER THE TERM TERMINATION.

6. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

7. ESCALATION/DE-ESCALATION

Discount percentages offered and awarded will remain firm for the initial term and subsequent renewal options, if applicable. Relative published list prices that are used to apply the discount(s) offered and awarded may vary at different time intervals during the contract term and subsequent renewal options based on the different manufacturers. The awarded Bidder(s) will be responsible to provide written notice of list price(s) changes(s) with effective dates to the City of Jacksonville.

8. PRICES

All unit prices shall include freight, delivery and handling charges to the delivery location(s).

9. DELIVERY

A. A delivery ticket shall accompany all shipments, which shall indicate, at a minimum, the following: purchase order number, item number and description, date of shipment, quantity ordered and shipped, temperature adjustment, unit prices, and unit of measure.

B. The City will order Office Furniture under this contract by issuance of a City purchase order. Each purchase order will specify the quantity of Office Furniture required, delivery address, contact person and expected delivery date. The bidder shall be prepared to deliver all orders to user's location and within delivery time frame stated on the purchase order(s).

C. Successful bidders are required to contact user(s) identified on purchase order(s) 24 hours prior to delivery to ensure space is ready to receive new Office Furniture. Failure to notify users within 24 hours may cause postponement of delivery, the City will not be liable for additional delivery charges.

D. Delivery shall include assembly, servicing and placement of Office Furniture in operable status. Inspection and acceptance shall be accomplished by contact person or designated employee listed on purchase order.

E. All unusable materials and debris shall be removed from the premises by the bidder delivering the furniture. At completion, the successful bidder shall thoroughly clean up all areas where work was accomplished or as mutually agreed with the contact person on the purchase order.

F. Quoted prices must include delivery, installation and set-up of all furniture listed on purchase order(s). All deliveries, installation and set-up cost are the responsibility of the bidder. The City will not pay for any additional charges other than what is contained in the purchase order(s) and based on written quote(s) provided.

G. All damages and claims are the responsibility of the bidder, No shipment of Office Furniture by public carrier shall name the City or any of its agencies as consignee.

H. All deliveries and installation will be done between the hours of 8:00a.m. – 5:00p.m., Monday through Friday. Work may be done at other hours at no additional cost to the City to expedite completion of the installation. Approval must be obtained in advance for work to be accomplished for hours other than the hours specified above.

I. The bidder shall be prepared to deliver all orders to user's location and within delivery time frame stated on the purchase order(s). The City of Jacksonville reserves the right to add or delete locations as requirements are identified.

J. Should conditions dictate that delivery or installation of the Office Furniture should be delayed, through no fault of the bidder, the successful bidder shall be required to warehouse subject Office Furniture for a period not to exceed thirty (30) calendar days at no additional cost.

K. In the event that the bidder is not able to deliver the order by date stated on the purchase order, the bidder must contact the contact person listed on the purchase order to establish a new delivery date. Depending on the situation and need of furniture, the bidder will be asked to loan comparable furniture at no cost to the City.

L. The Purchasing Analyst, specifically in terms of delivery, service and installation will monitor vendor performance. Vendors who consistently fail to deliver furniture orders on time, or who sell furniture not approved by the City, or furniture items that were not awarded to their company, will be removed from the bidders list.

M. All orders for furniture requires a written quote, including manufacturer's P/N, description, unit price, extended total and % off manufacturer's list price. Quotes not having all of the above

required information will not be accepted by Procurement.

10. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. Products shall be "first quality", and within the "sell by" date. As products reach an expiration date they must be replaced with new products. The City or its agencies will determine compliance with bid specifications.

11. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

13. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor(s) will be required to submit the copy of insurance certificate(s) within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

14. REPORTING

The City may request, during the term of this bid, reports including but not limited to: usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

15. SUPPLIER ACCESSIBILITY

The City or its representatives must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATIONS
FURNITURE: SYSTEMS, OFFICE, METAL AND WOOD

1. DISCOUNT LIST

A. Vendors must submit Discount List on Form 1. Form 1 may be requested electronically via written request to the purchasing analyst. Lists must be submitted with the Vendor's bid. These discount lists must be guaranteed not to change during the length of the bid. No supplemental or altered discount list will be accepted. Any deviation from this requirement will result in the rejection of that manufacturer.

B. The City prefers to accept guaranteed Discount List on a CD or USB. The same conditions apply to information provided on CDs or USBs as listed in paragraph A of this section.

C. The City prefers to verify guaranteed manufacturer's percentage off price list through the manufacturer's website or bidder's website on the internet, if available. Please submit the internet address of your company or the manufacturer's if this option is available.

2. QUALITY

All Office Furniture delivered under this bid must be new and of current production model. No used or refurbished Office Furniture is acceptable.

All wood case goods furnished must be wood veneer or high pressure laminate. Drawers must contain no particleboard, hardboard, or masonite, and must not be constructed of laminate only. Drawers to be dovetail construction or equivalent. Veneers must be Grade A, balanced sheet construction.

All case goods and filing furnished must have steel ball bearing suspension and standard counter weights if applicable.

All metal/swivel seating must have steel or metal bases. Plastic composites or glass filled nylon are unacceptable. All furniture must be factory assembled. Desks shipped with legs unattached are unacceptable.

3. WARRANTY

The City requires a ten (10) year warranty on all manufacturer's products of office furniture in this bid. This warranty must include all parts and service for ten (10) years. Warranty information for each manufacturer must be submitted at the time of bid opening. Failure to submit warranty information will be grounds for rejection. Warranty information must be submitted on Form 1 and Form 5. These Forms may be requested via written request to the Purchasing Analyst.

Exceptions: Seating:
Casters – Three (3) Year Warranty
Upholstery – Three (3) Year Warranty
Pneumatic – Five (5) Year Warranty

Any exceptions to the warranty requirements will be considered a non-responsive bid for that manufacturer and will be rejected unless a letter from the manufacturer extending the warranties is included in the bid package at time of bid opening.

4. QUICK SHIP PROGRAM

A. All manufacturers who have available a "quick ship" program must make the program available to the City of Jacksonville at no additional cost in list price or discount.

B. On a separate sheet, bidders should state delivery of furniture by manufacturer, under the Quick Ship program. Delivery time stated on the Quick Ship program will be binding on the bidder.

5. TERMINATION

If, in the opinion of the City of Jacksonville, the successful bidder fails at any time during the contract to meet the requirements herein or to perform in accordance with the terms of this bid or in accordance with the Better Industry Standards, the contract may be cancelled upon thirty (30) days written notice. If such action is deemed necessary the bidder may be removed from the bid list for a specified period of time subject to appeal to the General Government Awards Committee and the Mayor.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

SUBJECT: FURNITURE: SYSTEMS, OFFICE, METAL AND WOOD

BID #: SC-0330-18 **OPEN DATE:** 12/13/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – FROM DATE OF AWARD THROUGH SEPTEMBER 30, 2018, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 8 NUMBER RECEIVED: 7 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject the referenced vendors or manufacturers as outlined in the attached rejection letters: Breeze Hill, LLC. DBA Florida Office Interiors; Egan Visual under Perdue, Inc.; JSI Seating under Perdue, Inc.; Magnuson Group under Perdue, Inc.; Mayline Tiffany under Perdue, Inc.; First Office Highmark under Perdue, Inc.; Versteel under Perdue, Inc.; Flexsteel under Officezilla; Lesro under Officezilla; Izzyplus under Officezilla; Old Dominion under Officezilla; OFM under Officezilla and Regency under Officezilla.

Officezilla failed to submit Form 5 – Warranty Information Form, the Conflict of Interest and Addendums one and two Procurement has received the forms and requests to accept and waive the technicality as a minor irregularity.

Accordingly, recommend approval of award to multiple vendors based on the highest percentage discount offered for the purchase of office furniture to include Systems, Metal, and Wood per the attached recommendation, tabulation and manufacturer product discount list for the period from date of award through September 30, 2018, with three (3) one (1) year renewal options. Total expenditure not-to-exceed $200,000.00.

Recommend approval of tie bid to be broken by drawing lots.

SEATING
ALLSEATING _____Office Environments & Services (OE&S) ✓ Budget Office Interiors

Funding Source: Various Agencies – To be encumbered by purchase orders

Attachments: Recommendation Memo; Discount List; Tabulation; Rejection Letters; Terms and Conditions; Specifications

Analyst: CHELSEY FLEMING **RESPECTFULLY SUBMITTED:** For GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Chrissy Nunziato, Manager of Purchasing Services, Asst.

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 02/01/18

Teresa R Eichman _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 2/01/18

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
~~Chief Administrative Officer~~
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05