SUBJECT: COUNTYWIDE STREET SWEEPING

BID #: CS-0003-16 **OPEN DATE: 2015-08-26**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION SERVICE – PERIOD OF SERVICE TO BE FROM CONTRACT EXECUTION THRU 9/30/16, WITH TWO (2) TWO (2) YEAR RENEWAL OPTIONS

AGENCY: ROW & GROUNDS

BASIS OF AWARD: TOTAL BASE BID- LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (4) **NUMBER RECEIVED:** (1) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 09/10/15 to USA Services of Florida, Inc. (contract #8879-03), in the amount of $372,826.00; renewed on 07/14/16 in the amount of $373,174.00; and increased on 10/14/17 in the amount of $500,000.00.

Recommend approval to utilize second and final two year renewal option with USA Services of Florida, Inc., in the annual amount of $1,000,000.00. The period of service will be from October 1, 2018 through September 30, 2020. Total revised contract expenditure not-to-exceed $2,246,000.00.

This award to be funded by account: PWGM461SW-03410, to be executed by contract amendment through the Office of General Counsel and processed by individual Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Attachments: Recommendation Memo, Vendor Letter, Tabulation, Contract Terms, Previous Awards

Analyst: _____
CHELSEY FLEMING

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: STEVE D. LONG, JR., P.E., CHIEF, RIGHT OF WAY AND STORMWATER MAINT. DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor
Department of Public Works
Right of Way & Stormwater Maintenance Division
609 St. Johns Bluff Road
Jacksonville, FL 32225
(904) 472-2900
www.coj.net

ONE CITY. ONE JACKSONVILLE

July 19, 2018

MEMORANDUM

TO: Greg Pease, Chief,
Procurement Division

THRU: John P. Pappas P.E., Director of Public Works

FROM: Steven D. Long, Jr., P.E. Chief
Right of Way and Stormwater Maintenance Division

RE: **Contract Renewal for Contract # 8879-03**
Countywide Street Sweeping
BID No.: CS-0003-16
Received Date: August 26, 2015
Current Contract Amount: $1,246,000.00

The Department of Public Works has received a request from USA Service of Florida Inc., 448 Spring Hammock Ct., Longwood, Fl. 32750 to exercise the final, 2 year renewal option allowed under Section 3, Paragraph F of the contract specifications.

Accordingly, we therefore recommend approval of the final renewal option requested by USA Service of Florida Inc. for an additional two year period from October 1, 2018 through September 30, 2020 in the amount of $1,000,000.00. The revised contract amount will be $2,246,000.00. There will be no renewals remaining. Work will continue to be performed under purchase orders issued during the fiscal year Funding should be encumbered from Right of Way and Stormwater Maintenance account PWGM461SW-03410. This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018.

Attached please find a copy of the contract renewal letter from the Contractor, the City of Jacksonville renewal email request and paragraph F of the Bid Proposal.

If you require any additional information, you may contact Robert Young at 255-4294.

SL: ry

cc: Dan Pearson, Procurement
Chelsey Fleming, Procurement
Robert Young, RoWSM
Teresa Otto, RoWSM

ab

USA SERVICES
Headquarters in Orlando, Florida
America's Real Professionals

July 11, 2018

City of Jacksonville
609 St. Johns Bluff Rd. N
Jacksonville, Florida 32225
Attn: Steve D. Long Jr. P.E. Chief, Right of Way and Stormwater Maintenance

RE: Renewal Bid CS-0003-16 Countywide Street Sweeping

Mr. Long:

In accordance with .Section3, Paragraph F of Contract Bid No. CS-0003-16, USA Services of Florida, Inc. would like to renew this contract for an additional year at the same conditions and unit prices. The contract renewal will be for a two (2) year service period/

If you have any further questions please call me at 407-339-1800.

Sincerely,

Michael Latanza

Michael Latanza
Vice President
USA Services of Florida, Inc.

P.O. Box 520580 • Longwood, Florida 32752 • (407) 339-1800 • Wats (800) 226-3200 • FAX (407) 339-0241

Young, Robert

From:	Young, Robert
Sent:	Tuesday, July 10, 2018 12:53 PM
To:	Charles Freshwater (cfreshwater@bellsouth.net); Chris Newton; 'Bandele Onasanya'; Onascorp@bellsouth.net; onasproj@onascorporation.com; Charlie Jones (cjones@newsomfence.com) (cjones@newsomfence.com); Manis, Stephen (Smanis@candesconsults.com); 'aspencer@candesconsults.com'; Michael Latanza; Marcia Ferrer <mferrer@usaservicesfl.com> (mferrer@usaservicesfl.com)
Cc:	Long, Steve; Otto, Teresa; Dill-Maxey, Mary; Cole, Maurice; Fleming, Chelsey
Subject:	RE: Contract Renewals FY 2017-18

Good Afternoon,

It is that time of year.
If your company wishes (or Not) to renew their contract with the City of Jacksonville, you will need to send a letter requesting such.

The letter must be on your company's letterhead and contain the following:

- Contract and Bid number
- Date
- In accordance to what section and paragraph references the renewal (Typ.Section3, Paragraph F) SEE BELOW
- Your intentions to renew or not
- Statement of No Price Increase
- Signature by appropriate company rep

Address letters to:
Steve D. Long, Jr., P.E., Chief, Right of Way and Stormwater Maintenance
609 St. Johns Bluff Rd. N
Jacksonville, Florida 32225

Letters can be .PDF and emailed to ryoung@coj.net.

Contract bid numbers that have renewals are:

- JUMI....Concrete Maintenance and Construction North Area CS-0002-16, reference Section 3, Paragraph F, One year renewal

- JUMI....Concrete Maintenance and Construction West Area CP-0393-18, reference Section 3, Paragraph F, One year renewal

- JUMI....Storm Sewer Cave In Repair CP-0143-16, reference Section 3, Paragraph F, Two year renewal

- ONAS CORP....Concrete Maintenance and Construction CS-0312-17, reference Section 3, Paragraph F, One year renewal

- Newsom....Fence and Rail Maintenance and Construction- CS-0277-16, reference Section 3, Paragraph F, One year renewal

- Construction and Engineering Services Consultants ....Street Sweeping Inspection JSC-0582-17 reference Term and Contract, One Year renewal,.... (Administrative Award)

- USA Services of Florida Inc....Countywide Street Sweeping- CS-0003-16, reference Section 3, Paragraph F, Two year renewal

Please have letters sent by July 16, 2018 or earlier. This will aid in expediting the renewal process.

Thank You

Robert Young
Engineering Technician Principal
City of Jacksonville
Public Works/ RWSM
904-472-2860
904-237-5501

ONE CITY. ONE JACKSONVILLE

BID TABULATION SHEET

****MANDATORY PRE-BID CONFERENCE, AUGUST 12, 2015@ 2:00 PM

TITLE: COUNTYWIDE STREET SWEEPING

BID NO. CS-0003-16 (ROW/STORMWATER)

OPEN DATE: AUGUST 26, 2015 @ 2:00PM

BUYER: MARILYN LAIDLER

No. Invited: (4) No. Received (1) No Bids: (0)

USA SERVICES OF FLA, INC.

ITEM	DESCRIPTION OF WORK	EST.QTY	UNIT	UNIT PRICE	CYCLE PRICE	EST. CYCLE/S	EXTENDED PRICE
1	NORTH AREA SWEEPING (ROUTINE CYCLE/S)	349	CM	32.75	$ 11,429.75	8	$ 91,438.00
2	SOUTH AREA SWEEPING (ROUTINE CYCLE/S)	693	CM	$ 32.75	$ 22,695.75	8	$ 181,566.00
3	WEST AREA SWEEPING (ROUTINE CYCLE/S)	366	CM	$ 32.75	$ 11,986.50	8	$ 95,892.00
4	NORTH AREA SWEEPING (INITIAL SWEEP)	40	CM	$ 32.75	$ 1,310.00	1	$ 1,310.00
5	SOUTH AREA SWEEPING (INITIAL SWEEP)	40	CM	$ 32.75	$ 1,310.00	1	$ 1,310.00
6	WEST AREA SWEEPING (INITIAL SWEEP)	40	CM	$ 32.75	$ 1,310.00	1	$ 1,310.00
	TOTAL BASE BID (ITEMS 1 THRU 6)			$			372,826.00
	CONFLICT OF INTEREST:			YES			
	BID BOND/SECURITY:			YES			
	LICENSED SUBS:			NONE			
	ADDENDUMS (1) ACKNOWLEDGED:			YES			

B. **BASIS OF AWARD**

The project may be awarded to the lowest responsive, responsible Bidder for the total base bid amount contingent on the availability of funds within the project's approved budget. The City has the right to reject any or all bids if it is in the best interest of the City.

C. **REVISIONS OF BID PROPOSAL FORM**

Request for revision of the Bid Proposal Form must be made to the ENGINEER at least ten (10) days prior to date of opening of Bids. Revision of the Bid Proposal by the Bidder will void the Bid.

D. **CONTRACT EXPIRATION DATE**

The Contract expiration date shall be established 120 calendar days after the scheduled construction completion date in order to comply with Executive Order 2013-05.

E. **BID CHANGES**

No changes in the amount of Bids appearing on the outside of Bids will be considered. Only the amounts shown on bidding documents inside the envelope will be considered. All changes, corrections and erasures must be initialed by the person signing the bid.

F. **CONSTRUCTION COMPLETION**

The intent of this contract is that the Contractor provide a Countywide Street Sweeping service during the period of Fiscal year 2016 (Contract Date through September 30, 2016). The Contractor shall begin work within ten (10) calendar days, including Sundays and holidays, after issuance of a Blanket Order or Purchase Order from the City. No Blanket Orders or Purchase Orders will be issued under this Contract after September 30, 2016 unless the Contract is renewed. The active Contract will expire 120 days thereafter. All work started under a Blanket Order or Purchase Order shall be completed by the expiration date. By mutual agreement of both parties, provided funds are available, the Contract may be extended two (2) times for a period of two (2) years each. Each extension amendment of the contract will be amended prior to September 30th of the current contract fiscal year with no adjustment of the unit prices allowed; unit prices will remain unchanged throughout the term(s) of the Contract.

G. **SUBMITTAL STATEMENT**

The undersigned Bidder certifies that this proposal is made in good faith, without collusion or connection with any other entity bidding on this work.

The undersigned Bidder has examined and read (cover to cover) all Drawings, Specifications, General and Special Conditions, and other Contract Documents, and all Addenda thereto; and is acquainted with

SUBJECT: COUNTYWIDE STREET SWEEPING

BID #: CS-0003-16 OPEN DATE: 2015-08-26

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION SERVICE – PERIOD OF SERVICE TO BE FROM CONTRACT EXECUTION THRU 9/30/16, WITH TWO (2) TWO (2) YEAR RENEWAL OPTIONS

AGENCY: ROW & GROUNDS

BASIS OF AWARD: TOTAL BASE BID- LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (4) NUMBER RECEIVED: (1) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 09/10/15 to USA Services of Florida, Inc. (contract #6879-03), in the amount of $372,826.00; and renewed on 07/14/16, in the amount of $373,174.00.

Recommend approval to increase the award with USA Services of Florida, Inc., in the amount of $500,000.00, for the period of service through September 30, 2018. Total revised annual expenditure not-to-exceed $873,174.00. Total revised contract expenditure not-to-exceed $1,246,000.00.

This award to be funded by account: PWGM461SW-03410, to be executed by contract amendment through the Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Contract Terms, Previous Awards

Analyst: CHELSEY FLEMING

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: STEVE D. LONG, JR., P.E., CHIEF, RIGHT OF WAY AND STORMWATER MAINT. DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 10/12/17

OTHER

ACTION OF AWARDING AUTHORITY DATE 10/18/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

QWS3270X 7/26/2018 3:08 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 07/26/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 3:08 PM

FISCAL MO/YEAR : 10 2018 CURRENCY CODE :
INDEX CODE : PWGM461SW STORMWATER SERVICES
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JULY 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	3,948,965.46	3,948,965.46
EXPENDITURES	85,495.13	2,228,108.39	2,228,108.39
ENCUMBRANCES	-85,495.13	1,659,589.97	1,659,589.97
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	61,267.10	61,267.10

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND