SUBJECT: MOBILE OFFICE TRAILER RENTALS

BID #: AD-0415-19 **OPEN DATE: 2018-10-02**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – PERIOD OF SERVICE WILL BE FROM THE DATE OF AWARD THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the fourth and final renewal option with Williams Scotsman, Inc. for MOBILE OFFICE TRAILER RENTALS. Period of service will be from October 1, 2022 through September 30, 2023. Supplier requested an increase for price escalation based on CPI as listed in the line items 1-5 lease agreement summary cost below. The requested annual expenditure not to exceed $32,926.92, with revised total award expenditure not to exceed $247,334.88.

1. Modular #1 $10,442.98
2. Modular #2-4 $10,947.98
3. Relocation for 36 x 10 $5,740.48
4. Relocation for 44 x 12 $5,795.48

Funding Sources: 00113.133101.549040/544020. Multiple Activities
10302.133101.549006.000000.00000000.00000.0000000
To be executed by Purchase Order Releases POA-9A01013.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2022. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Attachments: Recommendation Memo, Vendor Proposal, Previous Awards

ANALYST: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Daryl T. Joseph, Director, Parks, Recreation and Community Services Department

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl T. Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7907
www.coj.net

ONE CITY. ONE JACKSONVILLE.

July 29, 2022

To: Greg Pease, Chief
Procurement Division

Thru: Daryl T. Joseph, Director
Parks, Recreation and Community Services Department

From: Chandler Fussell, Chief
Sports & Entertainment Division

Subject: FY23 Mobile Office Trailer Rentals for Special Events by Williams Scotsman, Inc. AD-0405-19/POA-9A01013 4th Renewal Request

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The Department of Parks, Recreation and Community Services, Division of Sports and Entertainment requests to exercise the fourth and final renewal option for AD-0415-19/POA-9A01013 for Mobile Office Trailer Rentals for Special Events by Williams Scotsman, Inc. Period of service will be October 1, 2022, through September 30, 2023. The agency would like to request to remove Item 1 "Section Modular" from the agreement due to no longer having a need for this size trailer rental for event production.

Attached is a written agreement from the supplier exercising the renewal option with a price escalation on the items listed on the Purchase Order Agreement POA-9A01013. Escalated pricing is due to market increases in relation with the Consumer Price Index. Line-Item escalation requested are:

2.	Modular #1	$10,442.98
3.	Modular #2-4	$10,947.98
4.	Relocation for 36x10	$5,740.48
5.	Relocation for 44x12	$5,795.48

Annual expenditures are not expected to exceed $32,926.92 with total award not expected to exceed $247,334.88 and payments will be processed by Purchase Order releases from the assigned POA-9A01013.

Funding Sources: 00113.133101.549040/544020. Multiple Activities
10302.133101.549006.000000.00000000.00000.0000000

Attachments: AD-0415-19, Renewal Letter with pricing sheets from Supplier, Previous Award
JMK

CC: Rene'e Harriman, Parks, Recreation and Community Services Department
Jennifer Malice Kelly, Division of Sports & Entertainment

Ola, Ruben

From: Malice-Kelly, Jennifer
Sent: Tuesday, September 6, 2022 11:25 AM
To: Ola, Ruben; Fussell, Chandler
Cc: Leslie-Burney, Annette; Triner, Ross
Subject: RE: Award Clarification: AD-0415-19 Mobile Office Trailer Rentals
Attachments: FY23_Will Scot_AD-0415-19. POA-9A01013 4th Renewal Request_Memo.docx

Ruben,

Thanks for the call. I have updated the memo to remove Item 1 and adjusted the annual and max cost expectations. Please advise if the adjustments will be in line with Procurements needs to get the renewal to GGAC this week. Once "Ok'ed" I will route for signatures on my end.

Thanks

Jennifer Malice Kelly
Accounting Manager
City of Jacksonville | Sports & Entertainment
214 North Hogan Street, 4th Floor
Jacksonville, FL 32202
904.255.5426 (o) | 904.300.4865 (c)
JMalice@coj.net

From: Malice-Kelly, Jennifer
Sent: Tuesday, September 6, 2022 9:08 AM
To: Ola, Ruben <RubenO@coj.net>; Fussell, Chandler <CFussell@coj.net>
Cc: Leslie-Burney, Annette <ABurney@coj.net>; Triner, Ross <RTriner@coj.net>
Subject: RE: Award Clarification: AD-0415-19 Mobile Office Trailer Rentals

Hey Ruben,

Attached is the memo PRSP created, as well as the renewal letter from the supplier. Due to the nature of the Trailer rentals, labor and transportation to our events the cost increases as noted in the renewal are based on supply chain and fuel/labor increases. I can note we have no need to rent #1 Section Modular as we no longer host a "Welcome Center"

for Florida Georgia, however the supplier included this as it is part of the current agreement. This is the final renewal for this supplier.
I have also attached the full quote provided with more detailed breakdowns of the costs associated with the rentals.

Please let me know if you need anything more.

Jennifer Malice Kelly
Accounting Manager
City of Jacksonville | Sports & Entertainment
214 North Hogan Street, 4th Floor
Jacksonville, FL 32202
904.255.5426 (o) | 904.300.4865 (c)
JMalice@coj.net

From: Ola, Ruben <RubenO@coj.net>
Sent: Friday, September 2, 2022 10:06 AM
To: Malice-Kelly, Jennifer <JMalice@coj.net>; Fussell, Chandler <CFussell@coj.net>
Cc: Leslie-Burney, Annette <ABurney@coj.net>
Subject: Award Clarification: AD-0415-19 Mobile Office Trailer Rentals

Hi Jen,

Re: AD-0415-19 Mobile Office Trailer Rentals that was pulled out yesterday in GGAC.
The Chief Procurement is trying to clarify about the price increases for this award. Can you please enlighten us for this cost increases breakdown as we rely also on CPI justification. Attached is award recommendation document for reference.

	Requested Award		Previous Award
1.	Section Modular	$40,350.94	$29,073.36
2.	Modular #1	$10,442.98	$8,085.67
3.	Modular #2-4	$10,947.98	$8,357.64
4.	Relocation for 36 x 10	$5,740.48	$4,027.30
5.	Relocation for 44 x 12	$5,795.48	$4,143.41

Your prompt response is highly appreciated so we can put this on next week GGAC.

Thanks,

Ruben Ola, Purchasing Analyst

From: Ola, Ruben <RubenO@coj.net>
Sent: Friday, September 2, 2022 10:06 AM
To: Malice-Kelly, Jennifer <JMalice@coj.net>; Fussell, Chandler <CFussell@coj.net>
Cc: Leslie-Burney, Annette <ABurney@coj.net>
Subject: Award Clarification: AD-0415-19 Mobile Office Trailer Rentals

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Thanks,

Ruben Ola, Purchasing Analyst
City of Jacksonville
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: 904.255.8823
Fax: 904.255.8837
Email: rubeno@coj.net

One City. One Jacksonville.

Ola, Ruben

From: Ola, Ruben
Sent: Tuesday, September 6, 2022 11:31 AM
To: Malice-Kelly, Jennifer; Fussell, Chandler
Cc: Leslie-Burney, Annette; Triner, Ross
Subject: RE: Award Clarification: AD-0415-19 Mobile Office Trailer Rentals
Attachments: RE: Award Clarification: AD-0415-19 Mobile Office Trailer Rentals

Hi Jen,

Sorry as my email crossed with your email timing, attached. I'll ask my supervisor if this can move forward with this changes and move to include for this week GGAC.

Thanks,

Ruben Ola, Purchasing Analyst
City of Jacksonville
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: 904.255.8823
Fax: 904.255.8837
Email: rubeno@coj.net

One City. One Jacksonville.

From: Ola, Ruben
Sent: Tuesday, September 6, 2022 11:28 AM
To: Malice-Kelly, Jennifer <JMalice@coj.net>; Fussell, Chandler <CFussell@coj.net>
Cc: Leslie-Burney, Annette <ABurney@coj.net>; Triner, Ross <RTriner@coj.net>
Subject: RE: Award Clarification: AD-0415-19 Mobile Office Trailer Rentals

Hi Jen,

Per telcon, the significant increase are the one trying to clarify and justify based on the market conditions and requirements, see CPI as one basis of reference https://www.bls.gov/news.release/cpi.t01.htm. Although some really exceeded the CPI but still trying to clarify and justify. If we don't need the section modular, we can remove it as well and we may need to revise the memo and vendor quote attachment.

		Requested Award	Requested % Increase	Previous Award
1.	Section Modular	$40,350.94	39%	$29,073.36
2.	Modular #1	$10,442.98	29%	$8,085.67
3.	Modular #2-4	$10,947.98	31%	$8,357.64
4.	Relocation for 36 x 10	$5,740.48	42%	$4,027.30
5.	Relocation for 44 x 12	$5,795.48	40%	$4,143.41

Thanks and most likely this will go again for next week GGAC unless warranted by other means and my supervisor allows it.

Ruben Ola, Purchasing Analyst
City of Jacksonville
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: 904.255.8823
Fax: 904.255.8837
Email: rubeno@coj.net

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Sent: Tuesday, September 6, 2022 9:08 AM
To: Ola, Ruben <RubenO@coj.net>; Fussell, Chandler <CFussell@coj.net>
Cc: Leslie-Burney, Annette <ABurney@coj.net>; Triner, Ross <RTriner@coj.net>
Subject: RE: Award Clarification: AD-0415-19 Mobile Office Trailer Rentals

Hey Ruben,

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I have also attached the full quote provided with more detailed breakdowns of the costs associated with the rentals.

Please let me know if you need anything more.

Jennifer Malice Kelly
Accounting Manager
City of Jacksonville | Sports & Entertainment
214 North Hogan Street, 4th Floor
Jacksonville, FL 32202
904.255.5426 (o) | 904.300.4865 (c)
JMalice@coj.net

WILLSCOT

Will Scot
325 Clark Road
Jacksonville FL 32218
(904) 378 0500

To whom it may concern,

I am reaching out in regarding the renewal for FY 2023. I have supplied updated pricing based on the current market conditions thanks to cost related to the supply chain and fuel/labor cost. Please see the attached PDFs.

As in years past with our two teams' relationship we look forward to providing you and your team the space solutions and services needs for the event season here in the city of Jacksonville.

Thanks again,

Thomas Lott
Territory Sales Manager

Office: +1 (904)378 0500 x41418
Cell: +1 (832) 546-5159
Fax: +1 (904)378 0501
Thomas.Lott@willscot.com | willscot.com
Request Service | Request A Quote

Economic News Release

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U. S. city average, by expenditure category

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by expenditure category, July 2022
[1982-84=100, unless otherwise noted]

Expenditure category	Relative importance Jun. 2022	Unadjusted indexes			Unadjusted percent change		Seasonally adjusted percent change		
		Jul. 2021	Jun. 2022	Jul. 2022	Jul. 2021-Jul. 2022	Jun. 2022-Jul. 2022	Apr. 2022-May 2022	May 2022-Jun. 2022	Jun. 2022-Jul. 2022
All items	100.000	273.003	296.311	296.276	8.5	0.0	1.0	1.3	0.0
Food	13.372	278.127	305.041	308.532	10.9	1.1	1.2	1.0	1.1
Food at home	8.295	259.022	288.884	292.972	13.1	1.4	1.4	1.0	1.3
Cereals and bakery products	1.064	289.533	326.378	332.968	15.0	2.0	1.5	2.1	1.8
Meats, poultry, fish, and eggs	1.887	286.994	316.110	318.141	10.9	0.6	1.1	-0.4	0.5
Dairy and related products	0.785	231.233	261.255	265.638	14.9	1.7	2.9	1.7	1.7
Fruits and vegetables	1.402	312.875	340.594	341.839	9.3	0.4	0.6	0.7	0.5
Nonalcoholic beverages and beverage materials	0.945	180.136	200.876	204.944	13.8	2.0	1.7	0.8	2.3
Other food at home	2.212	222.116	252.015	257.295	15.8	2.1	1.6	1.8	1.8
Food away from home(1)	5.077	308.023	329.033	331.342	7.6	0.7	0.7	0.9	0.7
Energy	9.200	244.800	340.917	325.407	32.9	-4.5	3.9	7.5	-4.6
Energy commodities	5.598	280.040	439.256	405.676	44.9	-7.6	4.5	10.4	-7.6
Fuel oil(1)	0.186	282.484	557.440	495.910	75.6	-11.0	16.9	-1.2	-11.0
Motor fuel	5.337	276.650	432.585	399.682	44.5	-7.6	4.1	11.0	-7.6
Gasoline (all types)	5.227	275.656	430.142	396.952	44.0	-7.7	4.1	11.2	-7.7
Energy services	3.602	221.196	262.048	262.731	18.8	0.3	3.0	3.5	0.1
Electricity	2.609	227.672	257.557	262.347	15.2	1.9	1.3	1.7	1.6
Utility (piped) gas service	0.993	198.207	269.278	258.666	30.5	-3.9	8.0	8.2	-3.6
All items less food and energy	77.428	279.146	294.680	295.646	5.9	0.3	0.6	0.7	0.3
Commodities less food and energy commodities	21.122	155.873	166.403	166.746	7.0	0.2	0.7	0.8	0.2
Apparel	2.419	119.078	126.619	125.188	5.1	-1.1	0.7	0.8	-0.1
New vehicles	3.999	157.203	172.546	173.618	10.4	0.6	1.0	0.7	0.6
Used cars and trucks	4.008	200.425	212.980	213.683	6.6	0.3	1.8	1.6	-0.4
Medical care commodities(1)	1.465	376.323	387.787	390.077	3.7	0.6	0.3	0.4	0.6
Alcoholic beverages	0.862	263.226	273.537	274.344	4.2	0.3	0.5	0.4	0.5
Tobacco and smoking products(1)	0.510	1,253.276	1,346.046	1,349.636	7.7	0.3	0.9	0.6	0.3
Services less energy services	56.306	355.375	373.664	375.060	5.5	0.4	0.6	0.7	0.4
Shelter	32.065	335.812	352.967	354.935	5.7	0.6	0.6	0.6	0.5
Rent of primary residence	7.195	348.469	367.927	370.448	6.3	0.7	0.6	0.8	0.7
Owners' equivalent rent of residences(2)	23.502	343.293	361.018	363.311	5.8	0.6	0.6	0.7	0.6
Medical care services	6.772	571.934	598.035	601.056	5.1	0.5	0.4	0.7	0.4
Physicians' services(1)	1.797	408.445	410.729	411.846	0.8	0.3	-0.1	0.1	0.3
Hospital services(3)	2.117	363.254	375.318	377.415	3.9	0.6	0.5	0.3	0.5
Transportation services	5.900	332.917	365.178	363.389	9.2	-0.5	1.3	2.1	-0.5

Footnotes
(1) Not seasonally adjusted.
(2) Indexes on a December 1982=100 base.
(3) Indexes on a December 1996=100 base.

Expenditure category	Relative importance Jun. 2022	Unadjusted indexes			Unadjusted percent change		Seasonally adjusted percent change		
		Jul. 2021	Jun. 2022	Jul. 2022	Jul. 2021-Jul. 2022	Jun. 2022-Jul. 2022	Apr. 2022-May 2022	May 2022-Jun. 2022	Jun. 2022-Jul. 2022
Motor vehicle maintenance and repair(1)	1.023	318.031	340.058	343.678	8.1	1.1	0.5	2.0	1.1
Motor vehicle insurance	2.384	567.463	603.932	609.585	7.4	0.9	0.5	1.9	1.3
Airline fares	0.745	243.613	344.101	311.205	27.7	-9.6	12.6	-1.8	-7.8

Footnotes
(1) Not seasonally adjusted.
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(3) Indexes on a December 1996=100 base.

Table of Contents

Last Modified Date: August 10, 2022

U.S. BUREAU OF LABOR STATISTICS Division of Consumer Prices and Price Indexes Suite 3130 2 Massachusetts Avenue NE
Washington, DC 20212-0001

Telephone:1-202-691-7000_ www.bls.gov/CPI Contact CPI

Williams Scotsman, Inc.
325 Clark Road
Jacksonville FL 32218-5507

Your WillScot Representative
Tom Lott, Territory Sales Manager
Phone: (904)378-0500
Email: thomas.lott@willscot.com
Toll Free: 800-782-1500

Contract Number: 1682423
Revision: 2
Date: July 27, 2022

Lease Agreement Summary - 1682423

Lessee:
CITY OF JACKSONVILLE
117 W DUVAL STREET STE 400
JACKSONVILLE, Florida 32202

Contact:
Ross Triner
117 W DUVAL STREET STE 400
JACKSONVILLE, FL 32202
Phone: 904-630-4944
Email: rtriner@coj.net

Ship To Address:
1 TIAA Bank Field Dr,
JACKSONVILLE, FL 32202 US

Product Descriptions

QTY	PRODUCT
1	SM6424
1	MO4412
1	MO3610

Pricing Summary - All Options (excluding taxes)

RECURRING CHARGES PER BILLING CYCLE:	$12,720.00
INITIAL FEES:	$49,021.90
FINAL CHARGES:	$0.00
TOTAL CHARGES WITH ALL OPTIONS:	$61,741.90

Comments

Pre-payment of last billing cycle of rent and/or services due on initial invoiceBased on unit availability at time of order***Floor plans provided with quote are renderings and may not be exact to scale***Based on a standard installation and removal by truck on a flat and accessible site***Based on Prevailing wage rates***Utilities (Elec, Plumb, Data) by others***No Footers have been quoted*** Special equipment required for install or removal at an additional cost (if needed)***Engineered/Stamped drawings at an additional cost***Permits by others***Value-Added Package is included at no additional charge in quote, however, it may show as a line item on first invoice for inventory purposes. Will not be a monthly reoccurring charge unless you selected an add on at the time of order***TAXES AND PERSONAL PROPERTY TAX ARE NOT INCLUDED IN QUOTE FIGURES*** • Pilots Cars may be required per local Transportation Authority. Should pilot cars be required for delivery you will be notified prior to delivery. • Quote is valid for 30 days.

WILLSCOT

Williams Scotsman, Inc.
325 Clark Road
Jacksonville FL 32218-5507

Your WillScot Representative
Tom Lott, Territory Sales Manager
Phone: (904)378-0500
Email: thomas.lott@willscot.com
Toll Free: 800-782-1500

Contract Number: 1682423
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Date: July 27, 2022

Lease Agreement

Lessee: 0010480207
CITY OF JACKSONVILLE
117 W DUVAL STREET STE 400
JACKSONVILLE, Florida 32202

Contact:
Ross Triner
117 W DUVAL STREET STE 400
JACKSONVILLE, FL 32202
Phone: 904-630-4944
Email: rtriner@coj.net

Ship To Address:
1 TIAA Bank Field Dr,
JACKSONVILLE, FL 32202 US
Delivery Date (on or about): 10/17/2022

Rental Pricing Per Billing Cycle	Quantity	Price	Extended
64x24 Modular (60x24 Box)	1		$6,500.00
Prof. Entrance-Canopy T2	1	$125.00	$125.00
ADA/IBC Ramp -w/ switchback	1	$315.00	$315.00
Minimum Lease Billing Period: 1	Total Recurring Building Charges:		$6,500.00
Billing Cycle: 28 Days	Subtotal of Other Recurring Charges:		$440.00
	Total Recurring Charges Per Billing Cycle:		$6,940.00

Estimated Delivery & Installation			
Fuel Surcharge Delivery	1	$336.96	$336.96
Fuel Surcharge Return	1	$336.96	$336.96
Modification to Unit M	1	$5,665.00	$5,665.00
Modification to Unit L	1	$2,233.75	$2,233.75
Return to Standard	1	$5,836.25	$5,836.25
Essentials Material Handling	1	$400.00	$400.00
State Approved Building Plans	1	$937.50	$937.50
Life Safety Plans	1	$312.50	$312.50
Ramp / Stair Plans	1	$312.50	$312.50
Steps - Prem OSHA Removal	1	$78.57	$78.57
Steps - Prem OSHA Installation	1	$78.57	$78.57
Ramp - Delivery & Installation	1	$1,284.19	$1,284.19
Ramp - Knockdown & Return	1	$1,284.19	$1,284.19
Delivery Freight	2	$624.00	$1,248.00
Block and Level	1	$7,162.00	$7,162.00
Teardown	1	$4,656.00	$4,656.00
Return Freight	2	$624.00	$1,248.00
	Total Delivery & Installation Charges:		$33,410.94

Estimated Final Return Charges*

Due On Final Invoice*:	$0.00
Total Including Recurring Billing Charges, Delivery, Installation & Return:**	$40,350.94

Comments

Please note that for added value and time savings, the WS Mobile Office comes with Basic Cafe Package & DATA Hub. If you opt out of the Value-Added Package it will not change the price of the monthly lease price. Package includes: 1 mini-fridge, 1 coffee pot (12 cup), 1 microwave, 1 white board, 1 trash can (23 gal.), and convenience starter kit. This DATA Hub comes with: a pre-wired, ready for internet connection office solution.

Summary of Charges

Model: SM6424	Quantity: 1	Total Charges for(1) Building(s): $40,350.94

Additional Services: For your convenience, we also recommend the following items (not included in this Agreement)

BY INITIALING BELOW, BUYER/LESSEE/CUSTOMER HEREBY ACKNOWLEDGES AND CONFIRMS THAT IT HAS SELECTED THE INITIALED RECOMMENDED ITEMS TO BE ADDED TO THIS CONTRACT AND AGREES TO PAY THE ADDITIONAL SPECIFIED AMOUNT(S) IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THIS CONTRACT.

Williams Scotsman, Inc.
325 Clark Road
Jacksonville FL 32218-5507

Your WillScot Representative
Tom Lott, Territory Sales Manager
Phone: (904)378-0500
Email: thomas.lott@willscot.com
Toll Free: 800-782-1500

Contract Number: 1682423
Revision: 2
Date: July 27, 2022

Initial	Recommended Items	Billing Frequency	Qty	Price	Extended
_____	Skirting (L) - Vinyl LF	Initial	168	$16.00	$2,688.00
_____	Skirting Removal - Vinyl LF	Initial	168	$6.00	$1,008.00
_____	Skirting (M) - Vinyl LF	Initial	168	$7.00	$1,176.00
_____	Loss Damage Waiver (11/12) Alt	Recurring	2	$199.00	$398.00
_____	General Liability - Allen Insurance	Recurring	1	$26.40	$26.40
_____	Hitch removal	Initial	2	$412.50	$825.00
_____	Hitch installation	Initial	2	$412.50	$825.00
_____	Special Equip required for installation	Initial	1	$562.50	$562.50
_____	Special Equip required for removal	Initial	1	$562.50	$562.50

WILLSCOT™

Williams Scotsman, Inc.
325 Clark Road
Jacksonville FL 32218-5507

Your WillScot Representative
Tom Lott, Territory Sales Manager
Phone: (904)378-0500
Email: thomas.lott@willscot.com
Toll Free: 800-782-1500

Contract Number: 1682423
Revision: 2
Date: July 27, 2022

Lease Agreement

Lessee: 0010480207
CITY OF JACKSONVILLE
117 W DUVAL STREET STE 400
JACKSONVILLE, Florida 32202

Contact:
Ross Triner
117 W DUVAL STREET STE 400
JACKSONVILLE, FL 32202
Phone: 904-630-4944
Email: rtriner@coj.net

Ship To Address:
1 TIAA Bank Field Dr,
JACKSONVILLE, FL 32202 US
Delivery Date (on or about): 10/17/2022

Rental Pricing Per Billing Cycle	Quantity	Price	Extended
44x12 Mobile Office (40x12 Box)	1		$2,600.00
Prof. Entrance-Canopy T2	1	$125.00	$125.00
ADA/IBC Ramp -w/ switchback	1	$315.00	$315.00
Minimum Lease Billing Period: 1	Total Recurring Building Charges:		$2,600.00
Billing Cycle: 28 Days	Subtotal of Other Recurring Charges:		$440.00
	Total Recurring Charges Per Billing Cycle:		$3,040.00

Estimated Delivery & Installation			
Fuel Surcharge Delivery	1	$168.48	$168.48
Fuel Surcharge Return	1	$168.48	$168.48
Essentials Material Handling	1	$550.00	$550.00
State Approved Building Plans	1	$937.50	$937.50
Life Safety Plans	1	$312.50	$312.50
Ramp / Stair Plans	1	$312.50	$312.50
Steps - Prem OSHA Removal	1	$78.57	$78.57
Steps - Prem OSHA Installation	1	$78.57	$78.57
Ramp - Delivery & Installation	1	$1,284.19	$1,284.19
Ramp - Knockdown & Return	1	$1,284.19	$1,284.19
Delivery Freight	1	$624.00	$624.00
Block and Level	1	$1,100.00	$1,100.00
Teardown	1	$385.00	$385.00
Return Freight	1	$624.00	$624.00
	Total Delivery & Installation Charges:		$7,907.98

Estimated Final Return Charges*	
Due On Final Invoice*:	$0.00
Total Including Recurring Billing Charges, Delivery, Installation & Return:**	$10,947.98

Comments

Please note that for added value and time savings, the WS Mobile Office comes with Basic Cafe Package & DATA Hub. If you opt out of the Value-Added Package it will not change the price of the monthly lease price. Package includes: 1 mini-fridge, 1 coffee pot (12 cup), 1 microwave, 1 white board, 1 trash can (23 gal.), and convenience starter kit. This DATA Hub comes with: a pre-wired, ready for internet connection office solution.

Summary of Charges

Model: MO4412	Quantity: 1	Total Charges for(1) Building(s): $10,947.98

Additional Services: For your convenience, we also recommend the following items (not included in this Agreement)

BY INITIALING BELOW, BUYER/LESSEE/CUSTOMER HEREBY ACKNOWLEDGES AND CONFIRMS THAT IT HAS SELECTED THE INITIALED RECOMMENDED ITEMS TO BE ADDED TO THIS CONTRACT AND AGREES TO PAY THE ADDITIONAL SPECIFIED AMOUNT(S) IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THIS CONTRACT.

Williams Scotsman, Inc.
325 Clark Road
Jacksonville FL 32218-5507

Your WillScot Representative
Tom Lott, Territory Sales Manager
Phone: (904)378-0500
Email: thomas.lott@willscot.com
Toll Free: 800-782-1500

Contract Number: 1682423
Revision: 2
Date: July 27, 2022

Initial	Recommended Items	Billing Frequency	Qty	Price	Extended
_____	Skirting (L) - Vinyl LF	Initial	104	$16.00	$1,664.00
_____	Skirting Removal - Vinyl LF	Initial	104	$6.00	$624.00
_____	Skirting (M) - Vinyl LF	Initial	104	$7.00	$728.00
_____	Loss Damage Waiver (11/12) Alt	Recurring	1	$199.00	$199.00
_____	General Liability - Allen Insurance	Recurring	1	$26.40	$26.40
_____	Hitch removal	Initial	1	$412.50	$412.50
_____	Hitch installation	Initial	1	$412.50	$412.50
_____	Special Equip required for installation	Initial	1	$562.50	$562.50
_____	Special Equip required for removal	Initial	1	$562.50	$562.50

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Phone: 904-630-4944
Email: rtriner@coj.net

Ship To Address:
1 TIAA Bank Field Dr,
JACKSONVILLE, FL 32202 US
Delivery Date (on or about): 10/17/2022

Rental Pricing Per Billing Cycle	Quantity	Price	Extended
36x10 Mobile Office (32x10 Box)	1		$2,300.00
Prof. Entrance-Canopy T2	1	$125.00	$125.00
ADA/IBC Ramp -w/ switchback	1	$315.00	$315.00
Minimum Lease Billing Period: 1	Total Recurring Building Charges:		$2,300.00
Billing Cycle: 28 Days	Subtotal of Other Recurring Charges:		$440.00
	Total Recurring Charges Per Billing Cycle:		$2,740.00

Estimated Delivery & Installation			
Fuel Surcharge Delivery	1	$168.48	$168.48
Fuel Surcharge Return	1	$168.48	$168.48
Essentials Material Handling	1	$400.00	$400.00
State Approved Building Plans	1	$937.50	$937.50
Life Safety Plans	1	$312.50	$312.50
Ramp / Stair Plans	1	$312.50	$312.50
Steps - Prem OSHA Removal	1	$78.57	$78.57
Steps - Prem OSHA Installation	1	$78.57	$78.57
Ramp - Delivery & Installation	1	$1,284.19	$1,284.19
Ramp - Knockdown & Return	1	$1,284.19	$1,284.19
Delivery Freight	1	$624.00	$624.00
Block and Level	1	$1,100.00	$1,100.00
Teardown	1	$330.00	$330.00
Return Freight	1	$624.00	$624.00
	Total Delivery & Installation Charges:		$7,702.98

Estimated Final Return Charges*

Due On Final Invoice*:	$0.00
Total Including Recurring Billing Charges, Delivery, Installation & Return:**	$10,442.98

Comments

Please note that for added value and time savings, the WS Mobile Office comes with Basic Cafe Package & DATA Hub. If you opt out of the Value-Added Package it will not change the price of the monthly lease price. Package includes: 1 mini-fridge, 1 coffee pot (12 cup), 1 microwave, 1 white board, 1 trash can (23 gal.), and convenience starter kit. This DATA Hub comes with: a pre-wired, ready for internet connection office solution.

Summary of Charges

Model: MO3610	Quantity: 1	Total Charges for(1) Building(s): $10,442.98

Additional Services: For your convenience, we also recommend the following items (not included in this Agreement)

BY INITIALING BELOW, BUYER/LESSEE/CUSTOMER HEREBY ACKNOWLEDGES AND CONFIRMS THAT IT HAS SELECTED THE INITIALED RECOMMENDED ITEMS TO BE ADDED TO THIS CONTRACT AND AGREES TO PAY THE ADDITIONAL SPECIFIED AMOUNT(S) IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THIS CONTRACT.

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325 Clark Road
Jacksonville FL 32218-5507

Your WillScot Representative
Tom Lott, Territory Sales Manager
Phone: (904)378-0500
Email: thomas.lott@willscot.com
Toll Free: 800-782-1500

Contract Number: 1682423
Revision: 2
Date: July 27, 2022

Initial	Recommended Items	Billing Frequency	Qty	Price	Extended
_____	Skirting (L) - Vinyl LF	Initial	84	$16.00	$1,344.00
_____	Skirting Removal - Vinyl LF	Initial	84	$6.00	$504.00
_____	Skirting (M) - Vinyl LF	Initial	84	$7.00	$588.00
_____	Loss Damage Waiver (9/10) Alt	Recurring	1	$139.00	$139.00
_____	General Liability - Allen Insurance	Recurring	1	$26.40	$26.40
_____	Hitch removal	Initial	1	$412.50	$412.50
_____	Hitch installation	Initial	1	$412.50	$412.50
_____	Special Equip required for installation	Initial	1	$562.50	$562.50
_____	Special Equip required for removal	Initial	1	$562.50	$562.50

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Date: July 27, 2022

Insurance Requirements Addendum

QTY	PRODUCT	EQUIPMENT VALUE/BUILDING	DEDUCTIBLE PER UNIT
1	SM6424	$63000.00	$0.00
1	MO4412	$26858.00	$0.00
1	MO3610	$18162.00	$0.00

Lessee: CITY OF JACKSONVILLE

Pursuant to the Williams Scotsman Lease Agreement and its Terms and Conditions ("Agreement"), a Lessee is obligated to provide insurance to Williams Scotsman, Inc. ("Lessor") with the following insurance coverage:

1. **Commercial General Liability Insurance**: policy of combined bodily injury and property damage insurance insuring Lessee and Lessor against any liability arising out of the use, maintenance, or possession of the Equipment. Such insurance shall be in an amount not less than $1,000,000 per occurrence, naming the Lessor as Additional Insured and Loss Payee.
2. **Commercial Property Insurance**: covering all losses or damage, in an amount equal to 100% of the Equipment Value set forth in the Lease providing protection against perils included within the classification and special extended perils (all "risk" insurance), naming the Lessor as Additional Insured and Loss Payee.

Commercial General Liability Insurance

Lessee is providing Commercial General Liability Insurance in accordance with the requirements set forth in the Lease Agreement and Lessee shall provide a certificate of insurance in the manner and within the time frame set forth in the Agreement. If Lessee fails to deliver the required certificate of insurance, Lessee understands and agrees that the Lessor has the right to impose a missing insurance certificate fee.

Commercial Property Insurance

Lessee is providing Commercial Property Insurance in accordance with the requirements set forth in the Lease Agreement and shall provide a certificate of insurance in the manner and within the time frame set forth in the Agreement. If Lessee fails to deliver the required certificate of insurance, Lessee understands and agrees that the Lessor has the right to impose a missing insurance certificate fee.

By signing below, the Lessee agrees to the terms and conditions stated herein. All other Terms and Conditions of the Agreement shall remain the same and in full force and effect. Each party is hereby authorized to accept and rely upon a facsimile or electronic signature of the other party on this Addendum. Any such signature shall be treated as an original signature for all purposes.

Otherwise, if elected on preceding pages:

General Liability Insurance Program

Lessee elects to participate in the General Liability Insurance Program, whereby Lessee will receive insurance coverage through American Southern Insurance Company ("Insurer") and administered by Allen Insurance Group ("Agent"). The Lessee acknowledges and agrees that the policy issued by the Insurer is a third party liability policy that covers those amounts that Lessee is legally obligated to pay due to bodily insurance and property damage arising **from the proper use and occupancy** of Equipment leased from Williams Scotsman up to the policy limits. Coverage is subject to underwriting and specific terms and conditions set forth in the policy. An outline of cover is available upon request. By signing below, Lessee understands and agrees that the Lessor is not providing the insurance coverage and serves only as a billing agent for the Insurer and its Agent; and, accordingly, it assumes no liability therefore.

Signature of Lessee: _____ Print Name: _____ Date: _____

Loss Damage Waiver Program

Lessee elects to participate in the Lessor's Loss Damage Waiver Program. Lessee understands and agrees that under this program, the Lessor waives, for a fee, Lessee's obligation to carry Commercial Property Insurance and Lessee's liability to Lessor for repair or replacement of the modular units leased from Williams Scotsman resulting from loss or damage as specified in the Williams Scotsman Lease Agreement. Lessee remains liable to Williams Scotsman for the amount of the damage deductible, if any, per unit of equipment noted above. Please refer to the Agreement for specific details on coverage, exclusions and restrictions on coverage. The Loss Damage Waiver is not and shall not constitute a contract for insurance.

Signature of Lessee: _____ Print Name: _____ Date: _____

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Clarifications

***Final Return Charges are estimated and will be charged at Lessor's prevailing rate at time of return. **All prices exclude applicable taxes. All Lessees and Leases are subject to credit review.** In addition to the stated prices, customer shall pay any local, state or provincial, federal and/or personal property tax or fees related to the equipment identified above ("Equipment"), its value or its use. Lessee acknowledges that upon delivery of the Equipment, this Agreement may be updated with the actual serial number(s), delivery date(s), lock serial number(s), etc, if necessary and Lessee will be supplied a copy of the updated information. Prices exclude taxes, licenses, permit fees, utility connection charges, site preparation and permitting which is the sole responsibility of Lessee, unless otherwise expressly agreed by Lessor in writing. Lessee is responsible for locating and marking underground utilities prior to delivery and compliance with all applicable code requirements unless otherwise expressly agreed by the Lessor in writing. Price assumes a level site with clear access. Lessee must notify Lessor prior to delivery or return of any potentially hazardous conditions or other site conditions that may otherwise affect delivery, installation, dismantling or return of any Equipment. Failure to notify Lessor of such conditions will result in additional charges, as applicable. Physical Damage & Commercial Liability insurance coverage is required beginning on the date of delivery. Lessor is not responsible for changes required by code or building inspectors. **Pricing is valid for thirty (30) days.**

Please note the following important billing terms:

- In addition to the first billing period rental and initial charges, last billing period rent for building and other recurring rentals/services (excluding General Liability Insurance and Property Damage Waivers), will be billed on the initial invoice. Any amounts prepaid to Williams Scotsman will be credited on the final invoice.
- Invoices are due on receipt, with a twenty (20) day grace period. Interest will be applied to all past due amounts.
- Invoices are due on receipt, with a twenty (20) day grace period. Late fees will be applied to all past due amounts.
- Williams Scotsman preferred method of payment is ACH. Payments made by check are subject to a Paper Check Fee, charged on the next invoice following payment by check.
- Williams Scotsman preferred method of invoicing is via electronic transmission. Customers are encouraged to provide an email address or use MMConnect. Invoices sent standard mail are subject to a paper invoice fee, charged on the following invoice.

Lessor hereby agrees to lease to Lessee and Lessee hereby agrees to lease from Lessor Modular Equipment and Value Added Products (as such items are defined in Lessor's General Terms & Conditions) selected by Lessee as set forth in this Agreement. All such items leased by the Lessee for purposes of this Lease shall be referred to collectively as the "Equipment". By its signature below, Lessee hereby acknowledges that it has read and agrees to be bound by the Lessor's General Terms & Conditions (6-3-22) located on Lessor's internet site (https://www.willscot.com/About/terms-conditions) in their entirety, which are incorporated herein by reference and agrees to lease the Equipment from Lessor subject to the terms therein. Although Lessor will provide Lessee with a copy of the General Terms & Conditions upon written request, Lessee should print copies of this Agreement and General Terms & Conditions for recordkeeping purposes. Each party is authorized to accept and rely upon a facsimile signature, digital, or electronic signatures of the other party on this Agreement. Any such signature will be treated as an original signature for all purposes and shall be fully binding. The undersigned represent that they have the express authority of the respective party they represent to enter into and execute this Agreement and bind the respective party thereby.

Invoicing Options (select one)

[ ]Paperless Invoicing Option Williams Scotsman prefers electronic invoicing, an efficient, convenient and environmentally friendly process. To avoid fees, provide us with the proper email address for your invoices Corrected Email Address: _____	**[ ]Standard Mail Option** Customer prefers to receive paper invoice via mail. Fees may apply. Invoices will be mailed to: 117 W DUVAL STREET STE 400 JACKSONVILLE, Florida 32202 Enter a new billing address: _____

Signatures

Lessee: CITY OF JACKSONVILLE	**Lessor:** Williams Scotsman, Inc.
Signature:	Signature:
Print Name:	Print Name:
Title:	Title:
Date:	Date:
PO#:	

PLEASE RETURN SIGNED AGREEMENT TO: JAXLeases@willscot.com

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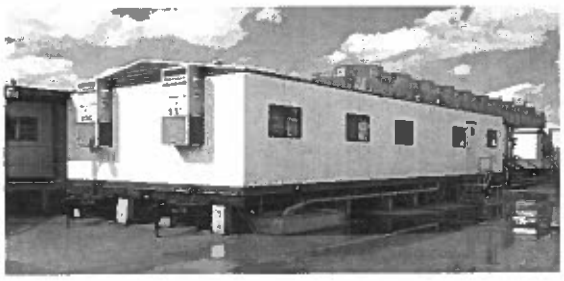
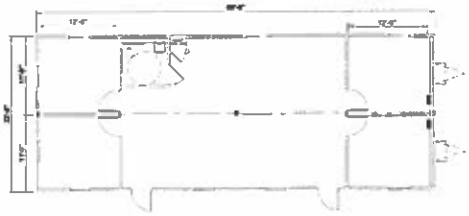
Floorplan

64' x 24' Section Modular





Dimensions

- 64' Long (including hitch)
- 60' Box size
- 24' Wide
- 8' Ceiling height
- Other double-wide sizes are available

Exterior Finish

- Aluminum siding
- I-Beam frame
- Standard drip rail gutters

Interior Finish

- Paneled walls
- Vinyl tile floor
- Gypsum ceiling

Electric

- Fluorescent ceiling lights
- Breaker panel

Heating/Cooling

- Central HVAC

Windows/Doors

- Horizontal slider windows
- (2) Vision panel doors with standard locks or (2) steel doors with dead bolt lock

Other

- Private office(s)
- Optional restroom

** Photos are representational, actual products vary. Additional floor plans and specifications may vary from those shown, and are subject to in-stock availability*

800.782.1500 | willscot.com

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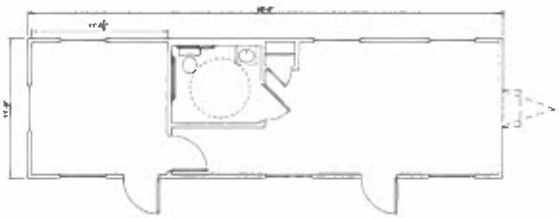
Floorplan

44' x 12' Mobile Office



Dimensions

- 44' Long (including hitch)
- 40' Box size
- 10' or 12' Wide
- 8' Ceiling height

Exterior Finish

- Aluminum siding
- I-Beam frame
- Standard drip rail gutters

Interior Finish

- Paneled walls
- Carpet or vinyl tile floor
- Gypsum or T-grid suspended ceiling

Electric

- Fluorescent ceiling lights
- Breaker panel

Heating/Cooling

- Central HVAC or thru-wall AC

Windows/Doors

- Horizontal slider windows
- (2) Vision panel door with standard lock or (2) steel door with dead bolt lock

Other

- Private office(s)
- Optional restroom

** Photos are representational, actual products vary. Additional floor plans and specifications may vary from those shown and are subject to in-stock availability*

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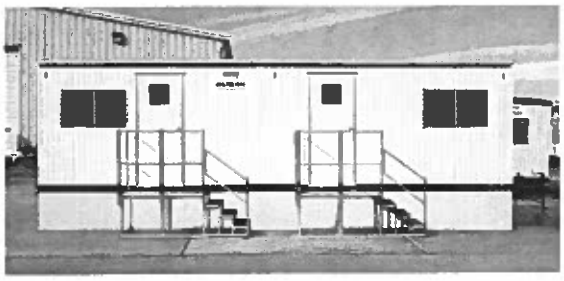
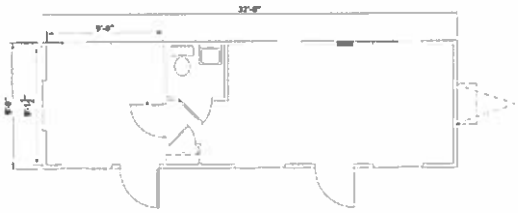
Floorplan

36' x 10' Mobile Office





Dimensions

- 36' Long (including hitch)
- 32' Box size
- 10' Wide
- 8' Ceiling height

Exterior Finish

- Aluminum siding
- I-Beam frame
- Standard drip rail gutters

Interior Finish

- Paneled walls
- Vinyl tile floor
- Gypsum or T-grid suspended ceiling

Electric

- Fluorescent ceiling lights
- Breaker panel

Heating/Cooling

- Electric baseboard heat and thru-wall AC unit or HVAC

Windows/Doors

- Horizontal slider windows
- (2) Vision panel door with standard lock or (2) steel door with dead bolt lock

Other

- Private office(s)
- Optional restroom

** Photos are representational, actual products vary. Additional floor plans and specifications may vary from those shown and are subject to in-stock availability.*

800.782.1500 | willscot.com

SUBJECT: MOBILE OFFICE TRAILER RENTALS

BID #: AD-0415-19

OPEN DATE: 2018-10-02

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – PERIOD OF SERVICE WILL BE FROM THE DATE OF AWARD THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the third of four (4) one (1) year renewal options with Williams Scotsman, Inc. for MOBILE OFFICE TRAILER RENTALS. Period of service will be from October 1, 2021 through September 30, 2022, with one (1) year remaining option. The requested annual expenditure not to exceed $70,402.66, with revised total award expenditure not to exceed $214,407.96. Supplier requested an increase for price escalation due to CPI as listed in the line items 1-5 lease agreement summary cost below.

1.	Section Modular	$29,073.36
2.	Modular #1	$8,085.67
3.	Modular #2-4	$8,357.64
4.	Relocation for 36 x 10	$4,027.30
5.	Relocation for 44 x 12	$4,143.41

Funding Sources: 00113.133101.549040/544020. Multiple Activities
10302.133101.549006.000000.00000000.00000.0000000
To be executed by purchase order(s).

Attachments: Recommendation Memo, Previous Informal Awards

ANALYST: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Daryl T. Joseph, Director, Parks, Recreation and Community Services Department

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 9/23/21

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 9-24-21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____
Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

ADMINISTRATIVE AWARD
BID NO.: AD-0415-19
2nd Renewal

DESCRIPTION OF GOODS/SERVICES: Recommend approval to utilize the second renewal option with Williams Scotsman, Inc. for trailer rentals in the annual expenditure amount of $50,000.00. Total revised award amount not-to-exceed $144,005.30. Period of service shall be October 1, 2020 through September 30, 2021 with two (2) one (1) year renewal options remaining.

FUNDING SOURCE: 00113.133101.549040/544020/ 10302.133101.549006 to be executed by Purchase Order

FOR AGENCY/DEPARTMENT: Parks, Recreation and Community Services, Division of Sports and Entertainment

REQUISITION NUMBERS: PRSP-500410-21 REQ240080 / PO9A01013

NUMBER FIRMS SOLICITED: 20 **NUMBER FIRMS BIDDING:** 1

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION: N/A

RECOMMEND AWARD TO: Williams Scotsman, Inc

CONCURRENCE BY: Daryl Joseph, Director Parks, Recreation and Community Services

PRICE: $144,005.30 **TERMS:** NET 30 DAYS

REASON FOR NOT ACCEPTING LOW BID: N/A

Sokkhar Muon, Buyer

Date 10/13/2020

Manager of Purchasing Services

Date 10/14/20

APPROVAL:

Gregory Pease, Chief, Procurement Division

Date 10/15/20

ADMINISTRATIVE AWARD
BID No.: AD-0415-19
2 Increase

DESCRIPTION OF GOODS/SERVICES: Recommend approval to increase award in the amount of $578.75 to Williams Scotsman, Inc. for clearing general public vehicles in parking lot which delayed mobile trailer units' setup time at special events. Total revised annual expenditure amount will be $46,506.03. Total revised expenditures not to exceed amount $94,005.30.

FUNDING SOURCE: SPET01ASE-04402/04938 & PRSE134SE-04904 to be issued by master blanket purchase order

FOR AGENCY/DEPARTMENT: Sports and Entertainment/Special Events

REQUISITION NUMBER: REQ240080/ PO9A01013

NUMBER FIRMS SOLICITED: 20 **NUMBER FIRMS BIDDING:** 1

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION: N/A

RECOMMEND AWARD TO: Williams Scotsman, Inc.

CONCURRENCE BY: Brent Fine, Manager, Special Events

PRICE: $94,005.30 **TERMS:** NET30

REASON FOR NOT ACCEPTING LOW BID: N/A

Sokhar Buon /Buyer
2/5/2020
Date

Manager of Purchasing Services
2/5/2020
Date

APPROVAL:

Gregory Pease, Chief, Procurement Division
2/6/20
Date

ADMINISTRATIVE AWARD
BID No.: AD-0415-19
Increase

DESCRIPTION OF GOODS/SERVICES: Recommend approval to increase award in the amount of $6,573.45 to Williams Scotsman, Inc. for rental mobile trailer units to utilize at special events. Total revised annual expenditure amount will be $50,000.00. Total revised expenditures not to exceed amount $93,428.55.

FUNDING SOURCE: SPET01ASE-04402/04938 & PRSE1345E-04904 to be issued by master blanket purchase order

FOR AGENCY/DEPARTMENT: Sports and Entertainment/Special Events

REQUISITION NUMBER: REQ240080/ PO9A01013

NUMBER FIRMS SOLICITED: 20 **NUMBER FIRMS BIDDING:** 1

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION: N/A

RECOMMEND AWARD TO: Williams Scotsman, Inc.

CONCURRENCE BY: Brent Fine, Manager, Special Events

PRICE: $93,428.55 **TERMS:** NET30

REASON FOR NOT ACCEPTING LOW BID: N/A

Solicitor Muon /Buyer
Date 10/14/2019

Manager of Purchasing Services
Date 10/15/19

APPROVAL:

Gregory Pease, Chief, Procurement Division
Date 10/17/19

ADMINISTRATIVE AWARD
BID NO.: AD-0415-19

DESCRIPTION OF GOODS/SERVICES:
Recommend approval to utilize the first renewal option with Williams Scotsman, Inc. in the annual expenditure amount of $43,426.55. Total revised award amount not-to-exceed $86,853.10. Period of service shall be October 1, 2019 through September 30, 2020 with three (3) one (1) year renewal options remaining.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

FUNDING SOURCE: Funding for this award shall be encumbered by SPET01ASE-04402/04938 & PRSE134SE-04904 and executed by Purchase Order(s).

FOR AGENCY/DEPARTMENT: Sports and Entertainment/Special Events

REQUISITION NUMBERS: REQ240060 / PO9A01013

NUMBER FIRMS SOLICITED: 20 **NUMBER FIRMS BIDDING:** 1

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION: N/A

RECOMMEND AWARD TO: Williams Scotsman, Inc.

CONCURRENCE BY: Marlene Russell, Director Organizational Effectiveness

PRICE: $86,853.10 **TERMS:** NET 30 DAYS

REASON FOR NOT ACCEPTING LOW BID: N/A

David Klages, Analyst
6/25/19
Date

Manager of Purchasing Services, Assistant
6/26/19
Date

APPROVAL:

Gregory Pease, Chief, Procurement Division Date 6/26/19

ADMINISTRATIVE AWARD
BID No.: AD-0415-19

DESCRIPTION OF GOODS/SERVICES: Recommend approval of award to the lowest responsive, responsible bidder Williams Scotsman, Inc. in the amount of $43,426.55 for rental mobile trailer units to utilize at special events. The period of service is from date of award through September 30, 2019 with four (4), one (1) year renewal options.

FUNDING SOURCE: SPET01ASE-04402/04938 & PRSE134SE-04904 to be issued by master blanket purchase order

FOR AGENCY/DEPARTMENT: Sports and Entertainment/Special Events

REQUISITION NUMBER: REQ240080/ PO9A01013

NUMBER FIRMS SOLICITED: 20 **NUMBER FIRMS BIDDING:** 1

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION: N/A

RECOMMEND AWARD TO: Williams Scotsman, Inc.

CONCURRENCE BY: Brent Fine, Manager, Special Events

PRICE: $43,426.55 **TERMS:** NET30

REASON FOR NOT ACCEPTING LOW BID: N/A

Purchasing Analyst/Buyer
Date 3/12/2019

Manager of Purchasing Services
Date 12 MAR 2019

APPROVAL:

Gregory Pease, Chief, Procurement Division
Date 3/12/19