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SUBJECT: INCOME-BASED SPAY & NEUTER PROGRAM FOR CATS AND DOGS

BID #: SC-0264-22 **OPEN DATE:** 9/15/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – OCTOBER 1, 2021 THROUGH JUNE 30, 2022 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: ANIMAL CARE AND PROTECTIVE SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 2 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of two (2) renewal options with First Coast No More Homeless Pets, Inc. Period of service is from October 1, 2022 through September 30, 2023 with one (1) one (1) year renewal option remaining. Estimated annual expenditure amount is $332,300.00, for a total expenditure amount not to exceed $664,600.00.

Funding Source: 11501.172104.534100.000000.0000901.00000.0000000 – To be executed by formal contract through the Office of General Counsel.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2022. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ATTACHMENTS: Recommendation Memo, Previous Award

ANALYST: _____ **RESPECTFULLY SUBMITTED:** _____
COREY SIDLO GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: BRYAN MOSIER, DIRECTOR, NEIGHBORHOODS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Neighborhoods Department
Ed Ball Building
214 N. Hogan Street
7th Floor Ed Ball
Jacksonville, FL 32202
(904) 255-7099

ONE CITY ONE JACKSONVILLE

MEMORANDUM

DATE: **August 3, 2022**

TO: **Gregory Pease, Chief**
Procurement Division

THROUGH: CHIQUITA MOORE, OPERATIONS DIRECTOR Chiquita Moore
Bryan Mosier, Director
Neighborhoods Department

FROM: **Daniel Nasr, Finance Manager**
Neighborhoods Department

SUBJECT: **Bid Award for SC0264-22 Income Based Spay/Neuter for Low Income Families – Annual Renewal Recommendation**

Neighborhoods Department on behalf of the Animal Care and Protective Services Division (ACPS) respectfully requests approval to utilize the first renewal option for Income based Spay/Neuter for Low Income Families. First Coast No More Homeless Pets is the approved vendor for bid SC0264-22, and they have accepted a renewal option effective October 1, 2022, thru September 30, 2023. Total estimated annual expenditure is $332,300.00.

Funding Source: 11501.172104.534100.000000.00000901.00000.0000000

Thank you for your consideration of our request. Please let me know if you have any additional questions.

Attachments: (1) SC0264-22 Award dated September 15, 2021
(2) First Coast No More Homeless Pets extension letter dated 7-15-22

SUBJECT: Income-Based Spay & Neuter Program for Cats and Dogs

BID #: SC-0264-22

OPEN DATE: 9/15/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: October 1, 2021 through September 30, 2022 with two (2) one (1) year renewal options

AGENCY: Animal Care and Protective Services

BASIS OF AWARD: All or None, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 2 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, First Coast No More Homeless Pets, Inc. to provide an income-based spay and neuter program for cats and dogs in Duval County. Period of service is from October 1, 2021 through September 30, 2022. Total expenditure amount is $332,300.00

Funding Source: 11501.172104.534100.000000.00000901.00000.0000000 – To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation and Terms and Condition

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Bryan Mosier, Director, Neighborhoods Department

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 10/7/2021

OTHER

ACTION OF AWARDING AUTHORITY DATE 10-8-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02

6817 Norwood Ave . Jacksonville, FL, 32208
464 Cassat Ave., Jacksonville, FL, 32254
(904) 425-0005 | www.fcnmhp.org

July 15, 2022

Animal Care & Protective Services
City of Jacksonville I Neighborhoods Department
2020 Forest Street
Jacksonville, FL 32204

To Whom It May Concern,

This letter is to inform Animal Care and Protective Services of First Coast No More Homeless Pet's interest in renewing the Spay/Neuter contracts including the SpayJax and Ducal Cat Fix programs (SC 0265-22, SC 0264-22). We have had a very successful partnership for many years and look forward to continuing our collaborative efforts to serve animals in our community. Should you have any questions regarding this matter please feel free to reach out anytime at the contact information listed below. Thank you for your consideration of this contract renewal.

Sincerely,

Jennifer Barker
Chief Executive Officer
www.fcnmhp.org
Norwood Clinic: 6817 Norwood Avenue, Jacksonville FL 32208
Cassat Hospital 464 Cassat Avenue, Jacksonville FL 32254
Cell 909 265.3669 | Office 904.351.0066