SUBJECT: PIGGYBACK SOURCEWELL CONTRACT #020221-DCI FLEET MANAGEMENT AND RELATED TECHNOLOGY SOLUTIONS

BID #: PSC-0416-21 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: October 1, 2021 through March 26, 2025 with a one (1) year renewal option

AGENCY: RISK MANAGEMENT

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: **NUMBER RECEIVED**: **OTHER**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase piggyback Sourcewell Contract #020221-DCI Fleet Management and Related Technology Solutions with Lytx, Inc. for the purchase of hardware equipment and monitoring subscriptions for certain high-risk City vehicles in the amount $212,186.00. Period of service is from October 1, 2021 through March 26, 2025 with a one (1) year renewal option. Total revised estimated expenditure amount not to exceed $601,626.00.

Funding Source: 56301.112004.546620.000000.00000000.00000.0000000– To be executed by formal contract amendment through the Office of General Counsel.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2022. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Attachments: Recommendation Memo, Vendor Quote, Previous Awards

ANALYST: Olive Wallace-Cohen **RESPECTFULLY SUBMITTED**
Gregory W. Pease, Chief
Procurement Division

CONCURRENCE BY: Tracy Flynn, Chief, Risk Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENICATION _____

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Division of Insurance and Risk Management
117 West Duval Street
Suite 335
Jacksonville, FL 32202
(904) 630-7521
www.coj.net

To: Gregory Pease, Chief of Procurement

From: Tracy Flynn, Chief of Risk Management

Through: Sharon Williams, Buyer

Re: Procurement of vehicle event recording equipment and services through Sourcewell Contract #020221-DCI. Amd 2

Date: Aug 23, 2022

The Risk Management Division has a contract to procure services from Lytx, Inc. ("Lytx") to purchase hardware equipment and monitoring and subscription certain high-risk vehicles within the City of Jacksonville's ("COJ") vehicle fleet. The current contract amount with the City of Jacksonville is for $389,440.00 for FY22. To account for expenditures to be incurred during FY23 we seek an amendment (Amd 2) to the contract maximum indebtedness. Budgeted amount for FY23 is $212,186 to cover the cost of monitoring (monthly subscription) and additional new devices for a new total not-to-exceed indebtedness of $601,626.

Pursuant to 126.211(a) and 126.309(a) of the Ordinance Code, and Section XI, Piggybacking of the Procurement Manual, please note the following:

1. Lytx currently has a competitively procured Sourcewell Contract identified as 02221-DC1.
2. This contract period covered is from October 1, 2021 to Mar 26, 2025.
3. Risk Management has reviewed Lytx's proposed services and terms/conditions.
4. Funding source available is 56301.112004.546620.000000.00000000.00000.0000000

I respectfully request an amendment to the contract (Amendment 2) to increase the maximum indebtedness by $212,186 for a new total NTE amount of $601,626. Contract period is October 1, 2021 through Mar 26, 2025 with one (1) one-year renewal option to be executed by formal contract amendment.

Please find the attached:

Exhibit A – Interest Letter and Program Price Quote
Exhibit B – Sourcewell Contract 02221-DC1

Cost Proposal For Planning Purposes Only
Please contact your Lytx Represntative for an offical quote for purchase

lytx.

Date: 7/15/2022
Prepared By: Kimberly Pence
Email: kimberly.pence@lytx.com
Phone: 858-380-3041

Organization Name: City of Jacksonville
Prepared for: Magnus Wallen

Pricing definitions – what's included:

1. Driver Safety Program with Fleet Tracking (Monthly Invoiced Cost)s - This line item pricing includes the subscription to DriveCam Managed Services; includes all cellular fees, downloading/uploading data transfer, reviewing / analyzing, scoring, reporting, program management, fleet tracking, Lytx Video Services, MVAI triggers, assigned Client Success Manager (CSM), program reviews, and 24/7 technical support.

Line	Description			Qty	Cost
1	Driver Safety Program with Fleet Tracking	$	30.00	476	$ 14,280.00

Cost Summary

SECTION 2

October 2022 - September 2023	**Qty**	**Cost**
Monthly Managed Services	476	$ 171,360.00
Total		**$171,360.00**

Pricing shown in US Dollars

3

SUBJECT: PIGGYBACK SOURCEWELL CONTRACT #020221-DCI FLEET MANAGEMENT AND RELATED TECHNOLOGY SOLUTIONS

BID #: PSC-0416-21 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: October 1, 2021 through March 26, 2025 with a one (1) year renewal option

AGENCY: RISK MANAGEMENT

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: **NUMBER RECEIVED:** **OTHER**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase piggyback Sourcewell Contract #020221-DCI Fleet Management and Related Technology Solutions with Lytx, Inc. for the purchase of additional hardware equipment to be placed in high-risk vehicles within the City of Jacksonville's (COJ) vehicle fleet. Total expenditure for this increase is $19,620.00. Total revised expenditure not to exceed $389,440.00.

Funding Source: 56301.112004.552080.000000.00000000.00000.0000000 – To be executed by contract amendment through the Office of General Counsel and processed by Purchase Order release(s).

Attachments: Recommendation Memo, Vendor Contract/Quote and Previous Awards

ANALYST: Olive Wallace-Cohen **RESPECTFULLY SUBMITTED**
Gregory W. Pease, Chief
Procurement Division

CONCURRENCE BY: Tracy Flynn, Chief, Risk Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 7/21/2022

Teresa R. Eicher OTHER:

Michael Reed

Jan R. McCarty

ACTION OF AWARDING AUTHORITY DATE 7/26/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: PIGGYBACK SOURCEWELL CONTRACT #020221-DCI FLEET MANAGEMENT AND RELATED TECHNOLOGY SOLUTIONS

BID #: PSC-0416-21 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: October 1, 2021 through March 26, 2025 with a one (1) year renewal option

AGENCY: RISK MANAGEMENT

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: **NUMBER RECEIVED:** **OTHER**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to piggyback Sourcewell Contract #020221-DCI Fleet Management and Related Technology Solutions with Lytx, Inc. for the purchase of hardware equipment and monitoring subscriptions for certain high-risk City vehicles. Period of service is from October 1, 2021 through March 26, 2025 with a one (1) year renewal option. Total estimated annual expenditure amount not to exceed $369,820.00.

Funding Source: 56301.112004.546620.000000.00000000.00000.0000000 – To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Contract/Quote and Previous Awards

ANALYST: _____ Annette Berney **RESPECTFULLY SUBMITTED** _____ Gregory W. Pease, Chief Procurement Division

CONCURRENCE BY: Tracy Flynn, Chief, Risk Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 7/8/2021

_____ OTHER _____

_____

_____

ACTION OF AWARDING AUTHORITY DATE 7/8/21

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENICATION _____

Brian Hughes
Chief Administrative Officer
For. Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02

SUBJECT: PIGGYBACK SOURCEWELL CONTRACT #022217-DCI FLEET MANAGEMENT AND RELATED TECHNOLOGY SOLUTIONS

BID #: PSC-0252-21

OPEN DATE:

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: October 1, 2020 through May 31, 2021

AGENCY: RISK MANAGEMENT

BASIS OF AWARD. PIGGYBACK

NUMBER OF BIDS INVITED: NUMBER RECEIVED. OTHER

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Lytx, Inc. by $99,192 60 to cover services through the end of FY21 from June 1, 2021 through September 30, 2021. Total revised expenditure amount not to exceed $293,218.00

Funding Source: 56301.112004.546620.000000.00000000 00000 0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Quote and Previous Award

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED: Gregory W. Pease, Chief Procurement Division

CONCURRENCE BY: Tracy Flynn, Chief, Risk Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 5/13/2021

OTHER

ACTION OF AWARDING AUTHORITY DATE 5/13/21

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: PIGGYBACK SOURCEWELL CONTRACT #022217-DCI FLEET MANAGEMENT AND RELATED TECHNOLOGY SOLUTIONS

BID #: PSC-0252-21

OPEN DATE:

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: October 1, 2020 through May 31, 2021

AGENCY: RISK MANAGEMENT

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: NUMBER RECEIVED: OTHER

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to piggyback Sourcewell Contract #022217-DCI Fleet Management and Related Technology Solutions with Lytx, Inc. for the purchase of hardware equipment and monitoring subscriptions for certain high-risk City vehicles. Period of service is from October 1, 2020 through May 31, 2021. Total expenditure amount not to exceed $194,025.40.

Funding Source: 56301.112004.546620.000000.00000000.00000.0000000 – To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Contract/Quote and Previous Awards

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2020. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED Gregory M. Pease, Chief Procurement Division

CONCURRENCE BY: Twane Duckworth, Chief, Risk Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 7/16/20

OTHER

ACTION OF AWARDING AUTHORITY DATE 7/20/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENICATION