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SUBJECT: TEMPORARY DAY LABOR SERVICES-RE-BID

BID #: SC-0111-21 **OPEN DATE: 2021-06-09**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE- FROM JULY 21, 2021 THROUGH SEPTEMBER 30, 2021 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 4 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second of three (3) one year renewal option with Harris Ventures, Inc. dba Staff Zone (POA-71111-21) for Temporary Day Labor Services – Rebid for the Solid Waste Division. Period of service is from October 1, 2022 through September 30, 2023. Total annual not to exceed expenditure is $440,000.00. Total revised not-to-exceed expenditure is $1,470,000.00.

Additionally, Harris Ventures, Inc. dba Staff Zone has requested an industry-wide rate increase of 5% from $19.98 to $20.98 pursuant to item 9 Escalation/De-escalation.

This award is to be funded from 43101.157008.549040.000000.00000000.00000.0000000 and processed by individual Purchase Orders.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2022. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
OLIVE WALLACE-COHEN GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Solid Waste Division
1031 Superior Street
Jacksonville, FL 32254
(904) 255-7500
www.coj.net

ONE CITY. ONE JACKSONVILLE.

TO: Gregory Pease, Division Chief
Procurement Division

THRU: John Pappas, P. E., Director
Public Works Department

FROM: Will Williams, Chief of Solid Waste Division

DATE: August 29, 2022

SUBJECT: Harris Ventures, Inc. dba Staff Zone
SC-0111-21 Temporary Labor

The Solid Waste Division respectfully requests to exercise the second one (1) year renewal option for SC-0111-21 with Harris Ventures Inc. dba Staff Zone from October 1, 2022 through September 30, 2023 with the annual expenditure amount of $440,000. The new total revised not to exceed amount will be $1,470,000.00. Funding for fiscal year 2022-2023 will be available from 43101.157008.549040.000000.00000000.00000. Funds will be encumbered by Purchase Order Release against POA-71111-21.

Additionally, the supplier has requested an industry wide rate increase of 5% from $19.98 to $20.98 pursuant to Item Number 9 Escalation/De-Escalation of SC-0111-21. Solid Waste Division and the supplier are in agreement with the new proposed rate and all terms and conditions of the contract.

Please advise when this item will be on the Awards agenda so appropriate personnel can be in attendance.

Your assistance in this matter is appreciated. If you have any questions concerning this matter, please do not hesitate to contact me at 255-7512.

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August 15, 2022

To: Nickii Brookins
City of Jacksonville

Re: Contract 626643-21

Good Morning

Please accept this letter as our intent to renew this contract for the period of 10/1/22-9/30/23 pursuant to your email confirmation of 8/15/22 at a new bill rate of $20.98 per hour effective 10/1/22.

We look forward to continuing our long business relationship.

Please let me know it there are any questions or concerns.

Regards,

Costa DeLuca

Costa DeLuca
Vice President
Harris Ventures Inc dba Staff Zone
843-297-1376

863 Holcomb Bridge Road
Roswell, GA 30076
Phone: 770-645-6134
Fax: 770-645-6142

5. **PRE-BID CONFERENCE**

N/A

6. **STATE CONTRACTS**

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s) service(s) covered under this bid The city reserves the right to cancel this contract in whole or in part for such item(s) service(s).

7. **QUANTITIES**

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period The City reserves the right to add or delete items during the contract period. The City will order on an as needed basis.

8. **DELIVERY**

A packing list shall accompany all shipments, which shall indicate, at a minimum, the following: purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

9. **ESCALATION/DE-ESCALATION**

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase The City reserves the right to decline any price increase request.

10. **PRICES**

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

11. **PICK UP AND RETURNS**

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications The City or its agencies will determine compliance with bid specifications Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. **COMPLIANCE WITH SPECIFICATIONS**

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s) service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection Bid only on forms provided herein unless otherwise stated Bid submissions shall be in ink or typewritten. All corrections must be initialed

Ashe, John

From: Brookins, Nickii
Sent: Tuesday, August 30, 2022 2:50 PM
To: Schlessinger, Steve; Ashe, John
Subject: Staff Zone
Attachments: SC-0111-21.pdf

See attached. Current rate $19.98/hour. Increase is 5%.

Thanks,
Nickii Brookins
Accounting Manager
City of Jacksonville | Solid Waste Division
1031 Superior Street
Jacksonville, FL 32254
904-255-7504
www.coj.net

SUBJECT: TEMPORARY DAY LABOR SERVICES-RE-BID

BID #: SC-0111-21 **OPEN DATE: 2021-06-09**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE- FROM JULY 21, 2021 THROUGH SEPTEMBER 30, 2021 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 4 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with Harris Ventures, Inc. dba Staff Zone (POA-71111-21) by $125,000.00 to cover expenses for the remainder of the fiscal year. The revised not-to-exceed amount is $1,030,000.00.

This award is to be funded from 43101.157008.549040.000000.00000000.00000.0000000 and processed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Previous Awards

ANALYST: O Wallace-Cohen
OLIVE WALLACE-COHEN

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 8/25/2022

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/29/22

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: TEMPORARY DAY LABOR SERVICES-RE-BID

BID #: SC-0111-21

OPEN DATE: 2021-06-09

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE- FROM JULY 21, 2021 THROUGH SEPTEMBER 30, 2021 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 4 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with Harris Ventures, Inc. dba Staff Zone (POA-71111-21) by $150,000.00 to cover expenses for the remainder of the fiscal year. The revised not-to-exceed amount is $905,000.00.

This award is to be funded from 43101.157008.549040.000000.00000000.00000.0000000 and processed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Previous Awards

ANALYST: OLIVE WALLACE-COHEN RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 6/9/2022

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/10/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: TEMPORARY DAY LABOR SERVICES-RE-BID

BID #: SC-0111-21

OPEN DATE: 2021-06-09

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE- FROM JULY 21, 2021 THROUGH SEPTEMBER 30, 2021 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 4 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with Harris Ventures, Inc. dba Staff Zone (POA-71111-21) by $125,000.00 to cover expenses for the remainder of the fiscal year. The revised not-to-exceed amount is $755,000.00.

This award is to be funded from 43101.157008.549040.000000.00000000 00000 and processed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Vendor's Letter, Previous Awards

ANALYST: BRYAN MATUS

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 1/20/2022

Teresa R. Eidson

OTHER

ACTION OF AWARDING AUTHORITY DATE 1-21-22

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For, Mayor Lenny Curry
Under Authority of:
Executive Order No 2019-02

SUBJECT: TEMPORARY DAY LABOR SERVICES-RE-BID

BID #: SC-0111-21

OPEN DATE: 2021-06-09

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE- FROM JULY 21, 2021 THROUGH SEPTEMBER 30, 2021 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 4 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first renewal option to Harris Ventures, Inc dba Staff Zone, and increase the annual expenditure amount to $315,000.00. Period of service will be ratified from October 1, 2021 through September 30, 2022, with two (2) one (1) year renewal options remaining. Total revised expenditure amount not-to-exceed $630,000.00.

This award is to be funded from 43101.157008.549040.000000.00000000 00000 and processed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Vendor's Letter, Previous Award

ANALYST: BRYAN MATUS

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 10/14/2021

OTHER

ACTION OF AWARDING AUTHORITY DATE 10-15-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: TEMPORARY DAY LABOR SERVICES-RE-BID

BID #: SC-0111-21

OPEN DATE: 2021-06-09

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE- FROM JULY 21, 2021 THROUGH SEPTEMBER 30, 2021 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (4) NUMBER RECEIVED: (4) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject A2Z Staffing Solutions, LLC, due to company does not meet the minimum requirements per the Terms and Conditions Item (4) (d) not being in business a minimum of thirty-six (36) months and does not have a minimum of twenty (20) months experience providing temporary day labor services.

Recommend approval of award to Harris Ventures, Inc dba Staff Zone, in the annual estimated expenditure amount of $315,000.00. Period of service will be from July 21, 2021 through September 30, 2021, with three (3) one (1) year renewal options.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Vendor Rejection/Email Confirmation, Terms and Conditions

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 6/25/2021

Teresa R. Eilbert
Shirley Reed
[illegible]

OTHER

ACTION OF AWARDING AUTHORITY

DATE 6/28/21

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION [illegible]