City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7919
www.coj.net

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

DATE: July 22, 2019

TO: Greg Pease, Chief,
Chair of Professional Services Evaluation Committee

07/25-15 14:45:10
Procurement Division

FROM: Maliza McMillan, Program Manager
Social Services Division

Deborah Wesley, Asst. Chief
Jacksonville Sheriff's Office

THRU: Johnnetta Moore, Chief
Social Services Division

RE: P-58-17 Substance Abuse Education/Information, Treatment, Case-Management and Aftercare Program for Adult Inmates within the Duval County Correctional System
Contract Amendment No. **2**

Preliminary fee and contract negotiations with River Region Human Services, Inc. for renewal of contract #9442-55 for continuation of the above referenced project have now been concluded. The subcommittee would therefore like to request this item be placed on the PSEC agenda as soon as possible. In addition to the subcommittee and River Region's principal officers, also participating in preliminary fee and contract negotiations were Ruben Bryant, Chief of Community Transition Center, Jacksonville Sheriff's Office.

Accordingly, we request that the contract with River Region Human Services, Inc. be renewed for the 2019-2020 fiscal year beginning October 1, 2019 and ending September 30, 2020 in the total amount of $1,674,487.22 (a difference of $48,771.22 for 2019/2020), as detailed in the attached proposed "Corrections Program Budget" consisting of the following expense categories: Direct Labor; Indirect Cost rate @ 12%; Equipment, Materials and Supplies; Aftercare Client Services; Special Services; Training; and Local Travel.

Paragraph 3 of the current contract would be amended to increase the total indebtedness of the contract from $1,578,364.79 to $4,878,568.01. Paragraph 4 would be amended to reflect the renewal of the Agreement through September 30, 2020.

The funding index code for this project is RPBH011CJ-03109.

River Region's proposed budget is attached and a cover letter from River Region's Chief Executive Officer.

Attachment(s): Budget and 05/13/19 letter from Jacqueline Dowdy, Chief Executive Officer, River Region Human Services, Inc.

River Region
Human Services, Inc.
Rebuilding Families. Restoring Communities.

Administrative Office
3901 Carmichael Avenue
Jacksonville, FL 32207

904.899.6300
904.899.6382 fax
www.rrhs.org

May 13, 2019

Ms. Maliza McMillan
City of Jacksonville Mental Health and Welfare Office
Midtown Centre Office Park
1809 Art Museum Drive, #100, Building 3400
Jacksonville, FL 32207

Re: Request for Continuation of In-jail Corrections Program Services (P-58-17)

Dear Ms. McMillan:

River Region Human Services, Inc. hereby formally requests the continuation of the public private partnership inaugurated in 1991 to provide substance abuse and dependency services within the Duval County jail system. This continuance is for the third year of the five-year agreement for contract P-58-17 and aligns with the Mayor's priority of addressing public safety in Jacksonville through his commitment to work closely with law enforcement and communities to support efforts to improve the safety of citizens.

Jail-based substance abuse treatment programs are based on the principles of therapeutic communities with the overall goal of reducing offenders' risk of drug relapse and recidivism once they return to the community. River Region's Corrections Program provides cost-effective, in-jail substance abuse treatment services within the Duval County Correctional System. Services assist in improving overall public safety by reducing criminal involvement, thereby improving Jacksonville's living, working and recreational environments. I

Should you have questions regarding the continuation of this agreement, please contact me directly at (904) 899-6300 ext. 4714 or via email at jdowdy@rrhs.org.

Regards,

Jacqueline Dowdy
Chief Executive Officer

COST OR PRICE SUMMARY FORMAT FOR CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL					
1. PROJECT Substance Abuse Education/Information, Treatment, Case Management, and Aftercare Program for adult Inmates within the Duval County Correctional System				2. PROPOSAL NUMBER : p. 58-17	
3. NAME OF CONSULTANT: RIVER REGION HUMAN SERVICES, INC.				4. DATE OF PROPOSAL 7/5/2019	
PART II - COST SUMMARY					
5. DIRECT LABOR (Specify Labor Categories)	**ESTIMATED HOURS**	**HOURLY**	**ESTIMATED**	**TOTALS**	
PERSONNEL (34 Positions)	67,345		$1,008,901.91		
FRINGE BENEFITS (SEE ATTACHED DETAIL)			$256,261.08		
DIRECT LABOR TOTAL					**$1,265,162.99**
5. INDIRECT COSTS (Specify Indirect Cost Pools)	**RATE**	**X BASE**	**ESTIMATED**		
Total Direct Labor	10%	$1,265,162.99	$126,516.30		
INDIRECT COSTS TOTAL					**$126,516.30**
7. SUBTOTAL DIRECT/INDIRECT COSTS (ITEMS 5 & 6)					**$1,391,679.29**
8. PROFIT (Percentage of Item 7 Only)					**$0.00**
PART III - REIMBURSABLES					
9.a. TRAVEL			**ESTIMATED COSTS**		
(1.) TRANSPORTATION (49,438.20 x .445 per mile)			$22,000.00		
(2.) PER DIEM					
				TRAVEL SUBTOTAL	**$22,000.00**
b. EQUIPMENT, MATERIALS, SUPPLIES	QTY	COST	**ESTIMATED COSTS**		
General Operations - Materials & Supplies			$37,148.46		
Aftercare - Materials Equipment & Supplies			$14,686.61		
Aftercare - Client Assistance			$179,356.81		
				EQUIPMENT TOTAL	**$231,191.88**
c. SUBCONTRACTS			**ESTIMATED COSTS**		
Special Services			$11,500.00		
				SUBCONTRACT SUBTOTAL	**$11,500.00**
d. OTHER			**ESTIMATED COSTS**		
Staff Training			$18,116.05		
				OTHER SUBTOTAL	**$18,116.05**
10. REIMBURSABLES SUBTOTAL (Items 9a, b, c, & d)					**$282,807.93**
PART IV - SUMMARY					
11. TOTAL (Lines 7, 8 & 10)					**$1,674,487.22**
12. FIVE YEAR PROJECTION				2017-2018	**$1,578,364.79**
				2018-2019	**$1,625,715.74**
				2019-2020	**$1,674,487.22**
				2020-2021	**$1,724,721.83**
				2021-2022	**$1,776,463.49**
				GRAND TOTAL FOR ALL 5 YEARS OF THE CONTRACT	**$8,379,753.06**