SUBJECT: PORT-O-LET RENTALS

BID #: SC-0430-17 **OPEN DATE:** 03/15/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE YEAR FROM 4/15/17, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: BY GROUP, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (9) **NUMBER RECEIVED:** (3) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 3/30/17 to Floaters Portable Sanitation, Inc. (primary) in the amount of $100,000.00 and to BluSite Solutions of North Florida, Inc. (secondary) in the amount of $20,000.00. First renewal option approved on 4/5/18 in the amount of $100,000.00 (Floaters Portable Sanitation, Inc.) and on 4/13/18 in the amount of $20,000.00 (BluSite Solutions of North Florida, Inc.); second renewal option approved on 2/25/19 in the amount of $100,000.00 (Floaters Portable Sanitation, Inc.) and $20,000.00 (BluSite Solutions of North Florida, Inc.).

Recommend approval to utilize the third and final renewal option with Floaters Portable Sanitation, Inc. (primary) in the annual expenditure amount of $100,000.00 and with BluSite Solutions of North Florida, Inc. (secondary) in the annual expenditure amount of $20,000.00. Total annual expenditure amount not-to-exceed $120,000.00. Total revised award amount not-to-exceed $480,000.00. Period of service shall be April 15, 2020 through April 14, 2021.

This award shall be funded by various accounts and processed via individual Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Contractors' Letters, Basis of Award, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: GREGORY PEASE, CHIEF, PROCUREMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

To: Gregory W. Pease, Division Chief, Procurement Division

From: David Klages, Purchasing Analyst DK

Date: March 6, 2020

Subject: SC-0430-17 Port-O-Let Rentals

The Procurement Division requests approval to utilize the third (3) and final contract renewal option with Floaters Portable Sanitation, Inc. (primary) in the annual expenditure amount of $100,000.00 and with BluSite Solutions of North Florida, Inc. (secondary) in the annual expenditure amount of $20,000.00. Total annual expenditure amount not-to-exceed $120,000.00. Total revised award amount not-to-exceed $480,000.00. Period of service shall be April 15, 2020 through April 14, 2021.

Funding for this award shall be encumbered by various accounts and executed by Purchase Order(s).

Thank you for your assistance and consideration in this matter.

CC: Marilyn Laidler
Manager of Purchasing Services, Assistant
Procurement Division

FLOATERS
PORTABLE SANITATION

"You Float 'm - We Tote'm"

(904) 751-2614

February 03, 2020

Purchasing Analyst
Procurement Division
City of Jacksonville
117 W. Duval St. Ste 280
Jacksonville, FL. 32202

RE: Renewal SC-430-17 PORT-O-LET RENTALS

1. Floaters Portable Sanitation would like to exercise their Contract Renewal Option #3

2. The extension of this contract should take effect as of April 15, 2020 and shall remain in effect for one full year.

3. No change to contract pricing.

Contract Documents under Bid No. SC-430-17 and the Master Contract Agreement dated April 15, 2017.

Toni L Moon

Toni L Moon
CEO
Floaters Portable Sanitation Inc.

13075 Lanier Rd~Jacksonville~FL~32226
Portable Restrooms*A/C Restroom Trailers*Holding Tanks*ADA Handicap Units*Handwash Stations
www.FloatersNow.com
customerservice@FloatersNow.com

January 24, 2020

To Whom it may Concern
Purchasing Agent
Procurement Division

City of Jacksonville FL

RE: Renewal SC-430-17 Port O Let Rentals

BluSite Solutions would like to exercise the renewal option for the Portable Sanitation Bid that was effective April 15, 2017 for the final year of 2020-2021 with the same pricing and terms.

Jean Casanave
National Sales Representative
BluSite Solutions

(800) 632-7023 | info@blusitesolutions.com | www.blusitesolutions.com
2310 Pendley Road, Cumming, GA 30041

TERMS AND CONDITIONS
PORT-O-LET RENTALS

SCOPE

The Procurement Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for **Rental of Port-O-Lets** as listed in the bid documents.

AWARD

Award will be **BY GROUP** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

The basis of award for this bid shall be a primary and secondary vendor, based on the total extended pricing per the estimated quantities listed herein. The secondary vendor will only be issued a purchase order if the primary is not able to meet the City requirements at time of the event.

TERM OF AGREEMENT

The term of this agreement is one year from April 15, 2017, with three (3) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

REQUIREMENTS

Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

- Bidders are required to submit a listing of full or partial inventory showing capability to meet the estimated quantities listed on the proposal form.

STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

SUBJECT: PORT-O-LET RENTALS

BID #: SC-0430-17 **OPEN DATE: 2017-03-15**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE YEAR FROM 4/15/17, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: BY GROUP, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 9 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the second (2) renewal option with Floaters Portable Sanitation, Inc. (primary vendor) and BluSite Solutions of North Florida, Inc. (secondary vendor) for citywide port-o-let rentals. Period of service will be from April 15, 2019 through April 14, 2020, with one (1), one (1) year renewal option remaining. The requested expenditure for Floaters Portable Sanitation, Inc. in the amount of $100,000.00 and $20,000.00 for BluSite Solutions of North Florida, Inc., with the total annual expenditure not-to-exceed $120,000.00, for a revised award amount of $360,000.00.

Funding for this award to be encumbered by various accounts, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Vendor Letters, Previous Awards

ANALYST: CHELSEY FLEMING

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dustin Freeman, Manager of Purchasing Services

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 2/25/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 2/25/19

MC APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: PORT-O-LET RENTALS

BID #: SC-0430-17 **OPEN DATE: 2017-03-15**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE YEAR FROM 4/15/17, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: BY GROUP, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 9 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the first (1) renewal option with BluSite Solutions of North Florida, Inc. as the secondary vendor for citywide port-o-let rentals. Period of service will be from April 15, 2018 through April 14, 2019, with two (2), one (1) year renewal options remaining. The total requested expenditure amount not-to-exceed $20,000.00, for a revised annual expenditure not-to-exceed $120,000.00 and a revised award expenditure of $240,000.00.

Funding for this award to be encumbered by various accounts, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Vendor Letter, Previous Awards

ANALYST: CHELSEY FLEMING

RESPECTFULLY SUBMITTED: Gregory Pease
For: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Chrissy Nunziato, Manager of Purchasing Services, Asst.

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 4/12/2018

Teresa R. Eicher

OTHER:

ACTION OF AWARDING AUTHORITY DATE 4/13/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: PORT-O-LET RENTALS

BID #: SC-0430-17 **OPEN DATE: 2017-03-15**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE YEAR FROM 4/15/17, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: BY GROUP, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 9 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first (1) renewal option with Floaters Portable Sanitation, Inc. (primary) for citywide port-o-let rentals. Period of service will be from April 15, 2018 through April 14, 2019, with two (2), one (1) year renewal options remaining. The total requested expenditure amount not-to-exceed $100,000.00, for a revised award amount of $220,000.00.

Funding for this award to be encumbered by various accounts, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Vendor Letter, Previous Award

ANALYST: CHELSEY FLEMING **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Chrissy Nunziato, Manager of Purchasing Services, Asst.

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 4/05/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 4/05/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: PORT-O-LET RENTALS

BID #: SC-0430-17 **OPEN DATE: 2017-03-15**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE YEAR FROM 4/15/17, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: BY GROUP, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 9 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject United Site Services of Florida, Inc., for failing to sign the Bid Form as required in the Supplemental Conditions.

Floaters Portable Sanitation, Inc., failed to submit a listing of full or partial inventory showing capability to meet the estimated quantities listed for this project as requested in the Terms and Conditions, Procurement has received and requests to accept and waive the technicality as a minor irregularity.

Accordingly, recommend approval of award to the lowest responsive, responsible bidder (primary) for Groups 1 and 2, Floaters Portable Sanitation, Inc., for an annual estimated expenditure not-to-exceed $100,000.00, for the citywide rental of port-o-let units. Period of service is one year from April 15, 2017, with three (3) one (1) year renewal options.

Recommend approval of award to BluSite Solutions of North Florida, Inc., (secondary) for Groups 1 and 2, in the annual estimated expenditure not-to-exceed $20,000.00. Total annual award expenditure not-to-exceed $120,000.00.

Funding for this award to be encumbered by various accounts, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications, Rejection Letter

ANALYST: _____ CHELSEY RENFROE

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Greg Pease, Chief, Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 3/30/17

Teresa R. Eicher _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 3/30/17

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
~~Chief Administrative Officer~~
For: Mayor Lenny Curry
~~Under Authority of:~~
Executive Order No. 2015-05