SUBJECT: Purchase of Mecalac 8-Ton Excavator (or Equivalent)

BID #: SC-0389-20 **OPEN DATE:** 2/19/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Supply Contract - One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject two (2) bidders: Technology International, Inc. and Ring Power Corporation for failure to meet the requirements for an equivalent brand submission. Recommend approval of award to the responsive, responsible bidder, Trekker Tractor LLC, for the purchase of a Mecalac 8-Ton Excavator. Period of service is for one (1) year from date of award with two (2) one (1) year renewal options. Total expenditure amount not to exceed $153,250.00.

Funding Source: 51103-114010 – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation, Rejection Letters and Terms and Conditions

Analyst: _____ **RESPECTFULLY SUBMITTED:** _____
Annette Burney GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINISTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: March 5, 2020

To: Gregory Pease, Chief of Procurement Division

Thru: Chris Tongol, Chief of Fleet Management Division

From: David Hylazewski, Equipment Control Administrator DH

Re: Recommendation of Approval of Award SC-0389-20 8 Ton Excavator

Fleet Management Division is requesting approval to reject bidder, Technology International Inc., per his email the pricing doesn't include all the attachments. The excavator Hyundai R80CR-9A horsepower is 66.9 HP which doesn't meet specifications.

Fleet Management Division is requesting approval to reject bidder, Ring Power Corporation, the excavator Cat 308VAB horsepower is 66.9 which doesn't meet specifications.

Fleet Management is requesting approval of award to Trekker Tractor LLC., in the amount of $153,250.00 for the 8 Ton Excavator. Period of Service is One Year From Date of Award, with two (2) one (1) year renewal options. Estimated amount of annual expenditure is $153,250.00. Total expenditure not to exceed $153,200.00.

Funding Source: 51103-114010 to be encumbered by purchase order

TITLE: Purchase of Mecalac 8-Ton Excavator (or Equivalent)

BID NO.: SC-0389-20

OPEN DATE: February 19, 2020 @ 2 p.m.

ANALYST: Annette Burney

No. Invited: (7) No. Received (3) No Bids: (0)

Recorded By: John Hernandez Announcer: Sokkhar Muon

ITEM	DESCRIPTION	EST. QTY	UNIT	Technology International, Inc. UNIT PRICE	Technology International, Inc. EXTENDED TOTAL	Ring Power Corporation UNIT PRICE	Ring Power Corporation EXTENDED TOTAL	Trekker Tractor LLC UNIT PRICE	Trekker Tractor LLC EXTENDED TOTAL
1	Mecalac 8-Ton Excavator (or Eqivalent)	1	EA	$ 101,997.00	$ 101,997.00	$ 137,830.50	$ 137,830.50	$ 153,250.00	$ 153,250.00
Equivalent Brand Offered				Hyundai Model #R80CR		Caterpillar 306 VAB			
			TOTAL PRICE	$ 101,997.00		$ 137,830.50		$ 153,250.00	
			TERMS:	10 Days/25% Disc.		10 Days		N/S	
			DELIVERY (Business Days):	30-60		90		N/S	
			CONFLICT OF INTEREST:	Y		Y		Y	
			ADDENDUM( ):	N/A		N/A		N/A	

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

March 9, 2020

1349 South International Parkway
Suite 2411
Lake Mary, FL 32746

NOTIFICATION OF FORMAL BID REJECTION

BIDDER'S NAME: Technology International, Inc.

CONTACT NAME: Shaji Habib

BID NUMBER: SC-0389-20

NAME OF BID: Purchase of Mecalac 8-Ton Excavator (or Equivalent)

DATE OPENED: 2/19/20

REASON FOR REJECTION:
Vendor is being rejected for failure to meet specification requirements for an equivalent brand. The pricing does not include the attachments and the Hyundai R80CR-9A horsepower of 66.9 does not meet specifications.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. DIRECT ALL PROTEST TO THE RESPECTIVE ANALYST/BUYER, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: _____
Annette L. Burney

Leslie-Burney, Annette

From:	Leslie-Burney, Annette
Sent:	Tuesday, March 10, 2020 7:31 AM
To:	tii@tii-usa.com
Cc:	shaji@tii-usa.com; Pease, Gregory
Subject:	REJECTION NOTICE - SC-0389-20 Purchase of Mecalac 8-Ton Excavator (or Equivalent)
Attachments:	REJECTION NOTICE - Technology Tech.pdf

Rifat:
Please find the attached rejection notice for the above bid.

Thank you,

Annette L. Burney
Purchasing Analyst
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph.: 904-255-8810
Fax: 904-360-8527
Email: aburney@coj.net

CITY OF JACKSONVILLE

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Kurtz, Sheryl

From: Shaji <shaji@tii-usa.com>
Sent: Friday, February 28, 2020 4:37 PM
To: Kurtz, Sheryl
Cc: Hylazewski, David
Subject: Re: Bid #SC-0389-20 Purchase of Mecalac 8 Ton Excavator (or Equivalent)

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Hi Sheryl,

The manufacturer informed me they overlooked the attachments and not all of them are included with the quote. Would you allow us to revise our proposal to include the attachments?

I do understand the bid has closed now.

Shaji Habib
Sales Manager
Technology International, Inc.
1349 S. International Pkwy, Suite 2411
Lake Mary, Florida 32746 USA
Tel: +1 (407) 359-2373
Fax: +1 (407) 359-2372
Email: shaji@tii-usa.com
Website: www.tii-usa.com

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If you are not a named recipient, please notify the sender immediately and delete this email and any attachments;
do not disclose the contents of this email to anyone, use, store or copy to any medium for any purpose.

On 2/27/2020 12:20 PM, Shaji wrote:

> Sheryl,
>
> Your email below has been received. I've reached out to the manufacturer to confirm if the attachments were included. I'll be in touch as soon as I hear from them.
>
> Shaji Habib
> Sales Manager
> Technology International, Inc.
> 1349 S. International Pkwy, Suite 2411
> Lake Mary, Florida 32746 USA
> Tel: +1 (407) 359-2373
> Fax: +1 (407) 359-2372
> Email: shaji@tii-usa.com
> Website: www.tii-usa.com
>
> CONFIDENTIALITY: This e-mail and any attachments contain confidential and privileged information.

Hyundai R80CR-9A

Specifications

Bucket breakout force

Operating weight

Max dig depth

ENGINE

MODEL			YANMAR 4TNV98C
Type			Water-cooled, 4-cycle diesel 4 cylinders in line, direct injection, low emission
Rated flywheel horsepower	SAE	J1995 (gross)	66.9 HP (49.9 kW) at 2,400 rpm
		J1349 (net)	65.1 HP (48.5 kW) at 2,400 rpm
Max. torque			24 kgf·m (174 lbf·ft) at 1,560 rpm
Bore X stroke			98 mm (3.86") x 110 mm (4.33")
Piston displacement			3,319 cc (203 cu in)
Battery			1 x 12 V x 100 Ah
Starting motor			12V-3.0 kW
Alternator			12V-80 Amp

HYDRAULIC SYSTEM

MAIN PUMP

Type	Variable-displacement piston pumps + gear pump
Max. flow	2 X 68.4 ℓ/min (18.1 gpm) + 53.2 ℓ/min (14.1 gpm) at 1,900 rpm
Sub-pump for pilot circuit	Gear pump

Cross-sensing and fuel-saving pump system

HYDRAULIC MOTORS

Travel	Two-speed axial piston motor with counter balance valve and parking brake
Swing	Axial piston motor with automatic brake

RELIEF VALVE SETTING

Implement circuits	P1 / P2 : 280 kgf/cm² (3,980 psi) P3 : 230 kgf/cm² (3,270 psi)
Travel circuit	280 kgf/cm² (3,983 psi)
Swing circuit	230 kgf/cm² (3,271 psi)
Pilot circuit	35 kgf/cm² (500 psi)
Service valve	Installed

HYDRAULIC CYLINDERS

No. of cylinders bore X stroke	Boom: 1-115 x 850 mm (4.5" x 33.5")
	Arm: 1-100 x 870 mm (3.9" x 34.3")
	Bucket: 1-85 x 685 mm (3.3" x 27.0")
	Boom swing: 1-110 x 744 mm (4.3" x 29.3")
	Dozer blade: 1-130 x 152 mm (5.1" x 6.0")

TRAVEL SYSTEM

Drive method		Full hydrostatic type
Drive motor		Axial piston motor, in-shoe design
Reduction system		Planetary reduction gear
Max. drawbar pull		7,400 kgf (16,310 lbf)
Max. travel speed (high) / (low)	Steel track and Road Liner	4.6 km/hr (2.9 mph) / 2.8 km/hr (1.7 mph)
	Rubber track	5.1 km/hr (3.2 mph) / 3.1 km/hr (1.9 mph)
Gradeability		30°
Parking brake		Multi-wet disc

CONTROLS

Pilot-pressure-operated joysticks and pedals with detachable lever provide almost effortless and fatigueless operation.

Pilot control	Two joysticks with one safety lever (LH): Arm / swing (RH): Boom / bucket (ISO)
Traveling and steering	Two levers with pedals
Engine throttle	Electric, dial type

SWING SYSTEM

Swing motor	Axial piston motor
Swing reduction	Planetary gear reduction
Swing bearing lubrication	Grease-bathed
Swing brake	Multi wet disc
Swing speed	9.1 rpm

COOLANT AND LUBRICANT CAPACITY

(Refilling)	liter	gal
Fuel tank	120.0	31.7
Engine coolant	11.0	2.9
Engine oil	11.6	3.1
Final drive (each)	1.2	0.3
Swing drive	1.5	0.4
Hydraulic tank	71.0	18.8
Hydraulic system	120.0	31.7

WEIGHT (APPROXIMATE)

Operating weight, including 3,400 mm (11' 2") boom, 1,670 mm (5' 6") arm, SAE heaped 0.28 m³ (0.37 yd³) excavator bucket, 450 mm (1'6") rubber track, lubricant, coolant, full fuel tank, hydraulic tank, 1,300 kg (2,870 lb) counterweight and the standard equipment.

Operating weight (cab)	8,750 Kg (19,290 lb)
Ground pressure (cab)	0.41 kg/cm² (5.83 psi)

UNDERCARRIAGE

X-leg type center frame is integrally welded with reinforced box-section track frames. The undercarriage includes lubricate rollers, track adjusters with shock absorbing springs and sprockets, and track chain with triple grouser shoes.

Center frame	X - leg type
Track frame	Pentagonal box type
No. of track shoes on each side	39
No. of upper rollers on each side	1
No. of lower rollers on each side	5

R80CR-9A Lifting Capacity ISO Condition 2

Rating over front / Rating over side or 360 degree

Boom: 3.4 m (12' 2") / Arm: 1.67 m (5' 6") / Bucket: 0.28 m³ (0.37 yd³) SAE heaped / Dozer blade down / Counterweight 1,330 kg (2,932 lb)

Lift-point height m (ft)		Lift-point radius 1.5m (4.9ft)		3.0m (9.8ft)		4.5m (14.8ft)		At max. reach Capacity		Reach
										m(ft)
4.5 m	kg					*1,900	1,830	*1,800	1,680	4.73
14.8 ft	lb					*4,190	4,030	*3,970	3,700	(15.5)
3.0 m	kg			*2,640	*2,640	*2,050	1,800	*1,650	1,270	5.59
9.8 ft	lb			*5,820	*5,820	*4,520	3,970	*3,640	2,800	(18.3)
1.5 m	kg			*3,810	3,060	*2,540	1,700	*1,710	1,140	5.88
4.9 ft	lb			*8,400	6,750	*5,600	3,750	*3,770	2,510	(19.3)
0.0 m	kg			*4,060	2,940	*2,860	1,630	*1,990	1,170	5.70
0.0 ft	lb			*8,950	6,480	*6,310	3,590	*4,390	2,580	(18.7)
-1.5 m	kg	*4,110	*4,110	*4,400	2,960	*2,630	1,620	*2,170	1,410	4.99
-4.9 ft	lb	*9,060	*9,060	*9,700	6,530	*5,800	3,570	*4,780	3,110	(16.4)
-3.0 m	kg			*2,340	*2,340			*1,930	*1,930	3.33
-9.8 ft	lb			*5,160	*5,160			*4,250	*4,250	(10.9)

Notes
1 Lifting capacities are based on ISO 10567
2 Lifting capacities of the 9A Series does not exceed 75% of tipping load with the machine on firm, level ground or 87% of full hydraulic capacity
3 The lift-point is a hook (standard equipment) located on the back of the bucket
4 (*) indicates load limited by hydraulic capacity

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

March 9, 2020

500 World Commerce Parkway
St. Augustin, FL 32092

NOTIFICATION OF FORMAL BID REJECTION

BIDDER'S NAME: Ring Power Corporation

CONTACT NAME: Jay Lusk

BID NUMBER: SC-0389-20

NAME OF BID: Purchase of Mecalac 8-Ton Excavator (or Equivalent)

DATE OPENED: 2/19/20

REASON FOR REJECTION:
Vendor is being rejected for failure to meet specification requirements for an equivalent brand. The Cat 308VAB horsepower of 66.9 does not meet specifications.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. DIRECT ALL PROTEST TO THE RESPECTIVE ANALYST/BUYER, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: _____
Annette L. Burney

Leslie-Burney, Annette

From: Leslie-Burney, Annette
Sent: Tuesday, March 10, 2020 7:31 AM
To: jay.lusk@ringpower.comm
Cc: 'debra.dacken@ringpower.com'; Pease, Gregory
Subject: SC-0389-20 Purchase of a Mecalac 8-Ton Excavator
Attachments: RING POWER.pdf

Jay:
Please find the attached rejection notice for the above bid.

Thank you,

Annette L. Burney
Purchasing Analyst
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph.: 904-255-8810
Fax: 904-360-8527
Email: aburney@coj.net

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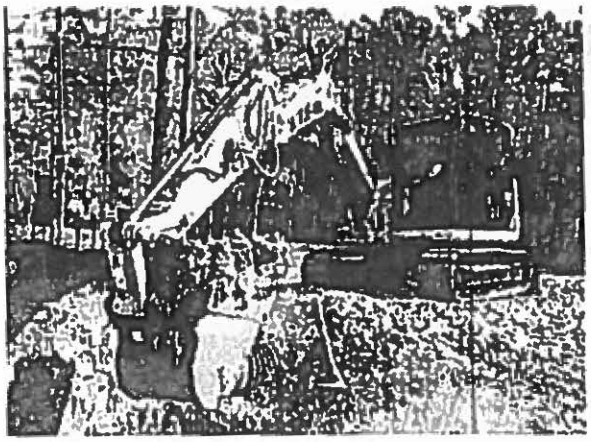
-----Original Message-----
From: P0697@coj.net [mailto:P0697@coj.net]
Sent: Monday, March 09, 2020 5:02 PM
To: Leslie-Burney, Annette
Subject: RING POWER

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 8th Floor
Device Name: P0697

For more information on Xerox products and solutions, please visit http://www.xerox.com



Cat®
308E2 CR VAB

Mini Hydraulic Excavator with Variable Angle Boom

Features:

The Cat® 308E2 CR VAB Mini Hydraulic Excavator delivers high performance, durability and versatility in a compact design to help you work in a variety of applications. The 308E2 CR VAB features the following:

QUALITY

- The durable hoods and frame and the compact radius design of the 308E2 CR VAB let you work comfortably and confidently in confined areas.
- The operator environment includes a high quality suspension seat, easy to adjust armrests and 100% pilot controls which offer consistent and long-lasting controllability.

EFFICIENCY

- High Definition Hydraulic System provides a load sensing and flow sharing capability leading to operational precision, efficient performance and greater controllability.
- Power on Demand provides optimal efficiency and performance the moment you need it. This automatic system ensures fuel efficiency through appropriate engine rating to meet all operational needs as required.

DURABLE FRONT LINKAGE

- Uptime and service intervals are increased with durable and reliable booms, sticks, and linkage pins. Each boom and stick is built to provide superior strength to withstand any tough application.
- Variable angle boom option offers flexibility and versatility in the working envelope. With full extension, the working range gives maximum dig depth, reach and working height. When retracted, it can work closer to the blade and tracks, provide increased lifting capacity and work productively in confined areas.

PERFORMANCE

- Front shovel bucket orientation provides the operator with more ways to get the job done faster.
- COMPASS Control Panel is a standard feature that allows the operator to easily adjust auxiliary flows to achieve the optimal work tool performance, activate auto idle for improved fuel efficiency and utilize the security system to ensure protection of valuable assets with the simple touch of a button.
- The Site Reference System included in the COMPASS monitor provides output from pitch and roll sensors to aid in grading and level trenching. This impacts accuracy and productivity for job site finishing.
- Rearview camera improves operator productivity and efficiency through increased visibility, making work easier to complete.

SERVICEABILITY

- Convenient service and maintenance requirements include ease of access to daily check points, 500 hour engine oil and filter change period, 500 hour grease interval on front implement, S·O·S℠ oil sampling valve and overall long term durability.

SAFETY

- All Cat Mini Excavators from 3.5 metric tons to 8 metric tons are ROPS, TOPS and Top Guard Level II certified and include the Cat Interlock (hydraulic lockout) System, a certified accumulator which allows for auxiliary pressure to be released, making connecting and disconnecting work tools safer and easier, and a travel alarm. All of these safety features are standard on the E2 model lineup (travel alarm optional in Europe).

Specifications

Engine

Engine Model*	Cat C3.3B	
Rated Net Power @ 2,000 rpm		
ISO 9249/EEC 80/1269	48.5 kW	65.0 hp
Gross Power		
ISO 14396	49.7 kW	66.6 hp
Bore	94 mm	3.7 in
Stroke	120.0 mm	4.7 in
Displacement	3.3 L	201 in³

*Meets U.S. EPA Tier 4 Final/EU Stage IIIB emission standards.

Weights*

Weight – Cab, Standard Stick	8700 kg	19,184 lb

*Weight includes counterweight, rubber tracks, bucket, operator, full fuel and auxiliary lines.

CAT®

SPECIFICATIONS
Purchase of Mecalac 8-Ton Excavator (or Equivalent)

1. Design:
Machine must be a compact 8-ton class excavator with 360 degree continuous cab and boom rotation, and must be capable of performing all functions of a 16,000 lb. track loader, including:

a. two (2) operational control functions: Excavator Mode and Loader Mode Loader bucket must be equipped with rollers designed to engage the machine's blade during digging to transfer dig forces to the machine main frame for machine longevity
b. ability to unload a dump truck as a loader, using loader bucket
c. capable of lifting a full loader bucket of one cubic yard capacity to a minimum loading height clearance of 13' 3"
d. a minimum loader bucket digging force of 7,500 lft.
e. capable of handling a 60" ditch cleaning bucket at capacity
f. maximum dump height at pin of 19' 8"
g. capacity using forks to lift 3,306 lbs. (@ a 19.6" load center) to a distance of 11' 1" on center, from the centerline of the machine, at a height of 4' 11" from ground level
h. ability to negative lift with forks to a depth of minus 9' 10", at a distance from machine centerline of 19' 8" while maintaining a lifting capacity of 440 lbs.
i. capable of full rotation while carrying 40% of the machine's own weight

2. **Travel Speed:** Machine must have a minimum travel speed of 6 mph

3. **Transmission:** Two Speed Manual Shift Transmission

4. **Diesel Engine:** 75 hp @ 2,300 rpm, Tier 4 Final

5. **Cabin:** Heated and Cooled Enclosed Cab with HVAC, Heated Cloth Suspension Seat

6. **Operational Controls:** two (2) joystick controllers, plus a foot pedal control for operation of second boom cylinder movement. Switch to interchange operation of foot pedal and joystick control of each boom cylinder function. Must be capable of driving machine using two foot pedals, or by using joystick controller

7. **Safety:** All hydraulic cylinders on the excavator arms must be equipped with anti-drop safety valves

8. **Attachments / Quick Attach:** SAHR Type (spring applied, hydraulic release) quick attachment system, must have 100% attachment inversion (be able to pick up any attachment from either direction, so attachments can face towards, or away from machine)

9. **Excavator Design:** two-piece boom design, each with hydraulic cylinder operation, dipper stick with offset linkage, lifting cylinder located on bottom side of dipper stick for improved lifting capacity.

10. Automatic Centralized Greasing System

11. **Accessories:** 42" severe duty brush cutter head, 18" digging bucket, 83" skid bucket, 60" ditch cleaning bucket, pallet forks.

11. Must provide Comprehensive Training

12 Delivery within sixty (60) days

*** Specifications for an equivalent brand must be submitted with bidder's proposal.**

TERMS AND CONDITIONS

1. SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the goods outlined in the bid documents. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for the purchase of a Mecalac 8-Ton Excavator, **greater than or equal to** the attached specifications.

2. AWARD

Award will be **ALL or NONE to the lowest responsive, responsible bidder**. Bidders must bid on all items to be considered for award. Award will be made to a primary and secondary vendor. All awards are subject to the availability of funds. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is **one (1) year from date of award with two (2) one (1) year renewal options.** Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

4. PRE-BID CONFERENCE

Not Applicable.

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

The City of Jacksonville reserves the right to add or delete items and options as necessary during the contract period.

7. PRICES

All unit prices shall include freight, delivery and handling charges to the delivery locations as outlined in the bid documents.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry-wide increase. The City reserves the right to decline any price increase request.

9. DELIVERY

Delivery within 60 Days. A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure.

10. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

11. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide items(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlines in the specifications supersede this section.

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

13. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: Fleet Mgmt, 2581 Commonwealth Avenue, Jacksonville, Florida 32254, Attn: David Hylazewski

15. INSURANCE / INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. **A copy of the insurance certificate must be submitted within ten (10) days of award notice.** Bid number should be listed on the insurance certificate.