City of Jacksonville, Florida

Lenny Curry, Mayor

Employee Services Department
City Hall, 117 West Duval St., Suite 150
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

TO: Greg Pease, Chairperson
Professional Services Evaluation Committee

FROM: Mary DiPerna, Division Chief, Compensation and Benefits
Carolina Teran-Oceguera, Manager, Compensation and Benefits

SUBJECT: P04-18 ACA Administrative Services
Amendment #2

DATE: March 16, 2020

This is to recommend that the City approve the second amendment to the contract with Worxtime. The contract shall be for a one-year period effective May 1, 2020 through April 30, 2021; rates will remain the same and the total indebtedness for CY 2020 shall not exceed $80,000; the maximum indebtedness shall not exceed $240,000.

All other terms and conditions shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.

Thanks.

Attachment: Letter of Renewal 2020

Worxtime
360 B Quality Circle NW STE 220
Huntsville, AL 35806

Phone: (800) 374-8787 | Fax: (256) 704-2002
info@worxtime.com

worxtime
An Equifax Company

February 11, 2020

Mary DiPerna
Manager, Employee Benefits Human Resources Division
City of Jacksonville
117 West Duval Street, Suite 150
Jacksonville, Florida 32202

RE: Renewal of Worxtime, LLC (Equifax) ACA Administrative Services Contract February 28, 2018 through April 30, 2019

Dear Mary,

Worxtime LLC is pleased to offer for renewal, our ACA Administrative Services contract with the City of Jacksonville as proposed through RFP P-04-18.

With the exception of terms and conditions agreed to by the parties and contained in an Amendment, specifically the additionl of the Limitation of Liability and data transfer terms, all of the terms and conditions of the contract will remain the same as presented in our initial RFP proposal. The financial arrangements for this year's renewal are as follows:

Per Employee Per Month	.33 cents
Per 1095C form mailed	$1.50

We are pleased to provide our professional services to the City of Jacksonville and look forward to continuing our relationship.

Sincerely,

By: DocuSigned by: J. Alan Shemelya 10EE35C4AD2545D...

Name: J. Alan Shemelya

Title: Vice President, Sales

Date: 3/5/2020 | 15:17:41 PST