SINGLE SOURCE AWARD **BID # SS-0206-17**

Subject: Microsoft Office 365 Licenses

Department: Information Technologies Division

Description of Purchase:
Recommend approval of Single Source Award to Microsoft Corporation, for the purchase of 1,700 additional Microsoft Office 365 Licenses for the Information Technologies Division. Total requested expenditure not to exceed $249,900.00.

Funding for this award to be encumbered by account AFIT531CSCS-03118, to be executed purchase order(s).

Single Source Award To: Microsoft Corporation

Price Justification: See Attached

Total Award: $249,900.00 **Requisition #** N/A

Attachments: Single Source Form; Vendor Letter, Vendor Quote

Certification as to Single Source: Kenneth Lathrop, Chief of Information Technologies Division/CIO

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Chelsey Fleming

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY

DATE: _____

APPROVED _____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-114, Revised 12/2007

SS-0266-17

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Information Technologies Division

FUNDING SOURCE: AFIT531CSCS - 03118

BRIEF DESCRIPTION OF GOODS/SERVICES:

The true-up of Microsoft Office 365 Licenses. Additional Licenses are required to stay in compliance and provide the solution to meet our business requirements.

AMOUNT OF PROJECT (attach quote): $249,900.00

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):

The true-up is for additional Microsoft Office 365. We require an additional 1,700 licenses to maintain license compliance.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:

The Microsoft Licenses can be purchased directly from Microsoft giving us the best pricing available to align with our requirements due to a Microsoft compliance audit. Microsoft is the software manufacturer and service provider. The Microsoft Direct Buy Portal is made available only to approved Government customers.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

Microsoft has provided a sole source letter to acquire licenses directly. Microsoft and COJ negotiated the pricing in good faith. It is in the best interest of the City to procure directly from Microsoft Corporation.

Submitted by: Kenneth E. Lathrop (Name) Chief of Information Technologies/CIO (Title)

Date: 6-16-2017

Requesting Agency's Director's Signature:

Microsoft Corporation
One Microsoft Way
Redmond, WA 98052-6399

Tel 425 882 8080
Fax 425 706 7329
www.microsoft.com

Microsoft

It is the preference of the City of Jacksonville to acquire Office 365 licensing direct from the Software Manufacturer and Service Provider.

The City of Jacksonville has access to the Government Community Cloud (GCC) Direct Buy Portal. This portal provides the City with the ability to acquire Office 365 for Government SKU's direct from the Government Community Cloud (GCC) Direct Buy Portal.

The Government Community Cloud (GCC) Direct Buy Portal does not require a multi-year Enrollment Package and provides flexible terms and options for Government customers. The Portal is available only to approved Government entities, and provides those Government entities with a model for directly managing their acquisitions from their own Portal.

The following SKU's are available in the GCC Direct Buy Portal, matching the intended product use direction of the City of Jacksonville:

Part Number	**Item Name**
U4S-00002	O365GovE1 ShrdSvr ALNG SubsVL MVL PerUsr
4ES-00001	ExchgOnlnArchGov ShrdSvr ALNG SubsVL MVL PerUsr

Michael Curry, Microsoft Corporation

June 15, 2017

Microsoft Corporation is an equal opportunity employer.

Product Description	Compliance Shortfall Qty.	Select Plus Baselin Unit Cost	Select Plus Baseline Extended Cost	Select Plus ERP Unit Cost	Select Plus ERP Extended Cost	GCC Portal Qty.	GCC Portal Item Name	GCC Portal Part Number	GCC Portal Unit Cost	GCC Portal Extended Cost
Exchange Server Standard CAL - Device CAL	3,188	$ 41.50	$ 132,298.81	$ 53.00	$ 168,964.00	1,700	O365GovE1 ShrdSvr ALNG SubsVL MVL PerUsr	U4S-00002	$ 109.50	$ 186,150.00
Exchange Server - Enterprise	4	$ 2,489.94	$ 9,959.76	$ 3,180.00	$ 12,720.00	1,700	ExchgOnlnArchGov ShrdSvr ALNG SubsVL MVL PerUsr	4ES-00001	$ 37.50	$ 63,750.00
SharePoint Server Standard CAL - Device CAL	770	$ 57.94	$ 44,615.34	$ 74.00	$ 56,980.00					
Windows Server - Device CAL	3,165	$ 18.01	$ 56,998.49	$ 23.00	$ 72,795.00					
			$ 243,872.40		*$ 311,459.00*				15 Months Represented	$ 249,900.00

This is an indicative pricing representation only, and not a commitment letter. All pricing in this representation are for the City of Jacksonville's planning purposes and are subject to your own review of the GCC Direct Buy Portal pricing. This proposal does not create any binding legal obligation on the part of either party.

QWS3270X 6/21/2017 8:05 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 06/21/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 8:05 AM

FISCAL MO/YEAR : 09 2017 CURRENCY CODE :
INDEX CODE : AFIT531CSCS INFORMATION TECHNOLOGIES
SUBOBJECT : 03118 SOFTWARE HOSTING SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JUNE 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	443,161.00	443,161.00
EXPENDITURES	.00	102,158.65	102,158.65
ENCUMBRANCES	9,843.00	49,608.85	49,608.85
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-9,843.00	291,393.50	291,393.50

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND