SINGLE SOURCE AWARD **BID # SS-0381-18**

Subject: Purchase of a 1996 MD 500 E Helicopter

Department: Neighborhoods/Mosquito Control

Description of Purchase: Recommend approval of Single Source award to Brown Helicopter, Inc. for the purchase of a 1996 MD 500 E Helicopter Reg. No: N9204U for the Mosquito Control Division. Total amount of expenditure not to exceed $895,000.00.

Funding Source: ERMC011, Sub-Object 06402-To be executed by Purchase Order.

Single Source Award To: Brown Helicopter, Inc.

Price Justification: See Attached

Total Award: $895,000.00

Attachments: Single Source Form, Vendor Quote/Letter

Certification as to Single Source: Stephanie Burch, Director, Neighborhoods Dept.

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Marleen Doran
for
Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

SINGLE SOURCE REQUEST SS-0381-18

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Neighborhoods/ Mosquito Control

FUNDING SOURCE: ERMC011, Sub-Object 06402

BRIEF DESCRIPTION OF GOODS/SERVICES:

Purchase of a 1996 MD 500 E Helicopter Reg. No: N9204U.

AMOUNT OF PROJECT (attach quote): $ 895,000.00

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):

The equipment to be purchased is a 1996 MD 500 E Helicopter with a new annual inspection included. Additionally, title, closing costs and delivery costs will be incurred for the purchase of the helicopter.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:

An RFP for the purchase of a helicopter was advertised in August. ~~Two responses~~ One response was received, however none of the helicopters contained in the responses met the requirements and the budget, and all bids were rejected. Because the RFP process did not produce a best value helicopter for purchase, it was determined that the best course of action was for the City's consultant to find a helicopter for purchase. The helicopter identified in this procurement is in excellent condition and will require minimal maintenance over the next 10 years.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

An RFP was advertised in August, and the responses received were rejected because they did not produce an acceptable helicopter that met the requirements and was within the budget. The City's consultant has identified, inspected, and appraised the subject helicopter and it meets all component requirements and will require very little maintenance over the next 10 years, which is an excellent value for the City.

Submitted by: Stephanie Burch — Director, Neighborhoods Dept.

(Name) **(Title)**

Date: December 13, 2017

Requesting Agency's Director's Signature: S. Burch

City of Jacksonville, Florida

ONE CITY. ONE JACKSONVILLE.

Lenny Curry, Mayor

Neighborhoods Department
Ed Ball Building
214 N. Hogan Street, 7th Floor
Jacksonville, FL 32202
(904) 255-7200

MEMORANDUM

December 13, 2017

12/14/17 09:21:25
Procurement Division

TO: **Greg Pease, Chief, Procurement Division**
Finance and Administration Department

FROM: **Stephanie Burch, Director**
Neighborhoods Department S. Burch

SUBJECT: **Single Source procurement request for purchase of helicopter**

The Neighborhoods Department, on behalf of the Mosquito Control Division (MCD), requests that a single source contract be awarded to Brown Helicopter, Inc. through King Aircraft Title, Inc., for the purchase of a helicopter with the FAA registration number of N9204-U. We request authority to enter into an agreement with Brown Helicopter, Inc. and/or King Aircraft Title, Inc. in order to put up to a 10% deposit down on the helicopter while additional funds are appropriated for the purchase, closing costs, and delivery of the helicopter. The purchase of the helicopter is contingent upon the additional appropriation of the funds by City Council, and the purchase price of the helicopter shall not exceed $895,000.00. MCD will utilize funding from Index Code ERMC011, Sub-object 06402.

I appreciate your time and consideration in your review of this request. Please let me know if you have any questions or need further documentation. I may be reached at 255-8902 or stephanieb@coj.net.

SB

Attachments

cc: Randy Wishard
Julie Adamson

BROWN HELICOPTER, INC.
10100 Aileron Ave.
Pensacola, FL 32506
(850) 455-0971 FAX (850) 456-8231

December 11, 2017

Mr. Randy Wishard
Mosquito Control
City of Jacksonville
904-696-4374
RWishard@coj.net
1321 Eastport Road
Jacksonville, FL 32218

REF: MD500E N9204U

Mr. Wishard,

The aircraft MD500E N9204U S/N: 0531E, is offered for sale at the price of $895,000.00 USD "as-is" FOB Pensacola FL.

Sincerley,

Kenny Brown