4

SUBJECT: UNDERGROUND UTILITY LOCATING SERVICES – RE-BID

BID #: CS-0068-22 **OPEN DATE:** 2022-03-16

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION SUPPLY CONTRACT – ONE (1) YEAR FROM THE DATE OF CONTRACT EXECUTION WITH THREE (3), ONE (1) YEAR RENEWAL OPTIONS

AGENCY: TRAFFIC ENGINEERING DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 11 **NUMBER RECEIVED:** 4 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first renewal option with Venegroup Services Inc. (contract #71768-22, amendment #1) in the annual not-to-exceed expenditure amount of $313,876.25. Total revised not-to-exceed award amount will be $627,752.50. Also recommend approval to extend the first renewal option expiration date so that it aligns with the fiscal year. Period of service will be from May 26, 2023 through September 30, 2024 with two (2) one (1) year renewal options remaining.

Funding for this award will be encumbered from account 00111.158001.534100.000000.00000000.00000.0000000, executed by formal contract amendment through the Office of General Counsel, and processed via Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Contractor's Letter, Basis of Award, Previous Award

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: CHRISTOPHER W. LEDEW, P.E., CHIEF, TRAFFIC ENGINEERING

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Traffic Engineering Division
1007 Superior Street
Jacksonville, FL 32254
(904) 255-7533
www.coj.net

ONE CITY ONE JACKSONVILLE

DATE: January 23, 2023

TO: Dustin L. Freeman, Chief of Procurement

THRU: Steven D. Long Jr., P.E., Director

FROM: Christopher W. LeDew, P.E., Chief

SUBJECT: Underground Utility Locating Services - Rebid
Venegroup Services Inc.

Bid No.:	**CS-0068-22**
Bid Open Date:	**March 16, 2022**
Current Not to Exceed Amount:	**$313,876.25**
Increase Award:	**$313,876.25**
Extend Expiration	**from May 27, 2023, to September 30, 2023**
Contract/POA #:	**71768-22**
Internal Services Account No:	**00111.158001**

Traffic Engineering respectfully requests to utilize the first of three renewals and increase Bid CS-0068-22 with Venegroup Services Inc. for Underground Utility Locating Services. The increase request is in the amount of $313,876.25, making the new not to exceed $627,752.50. We would also like to request this award's expiration date be changed from May 26, 2024, which is the date of the contract, to September 30, 2024. This will align the Underground Utility Locating Service re-bid with the fiscal year.

Attached is a signed memo from Venegroup Services Inc., expressing interest in both the renewal and the change in expiration date.

Funding: 00111.158001.534100.000000.00000000.00000.0000000

Attachment

VENEGROUP

Utility Locators

Add: 11421 NW 39th ST, Doral FL 33178

www.venegroup-eng.com

Date: 01/20/2023

Memo

RE: **VENEGROUP Services - RENEWAL - CONTRACT - # 71768-22 CS-0068-22**

- Venegroup Services Inc, would like to utilize the first of ours three renewals, we are in agreement to move the expiration date to align with the fiscal year, from May 27, 2023 through September 30, 2024.

Regards

Rafael Gimenez.
Project Manager

Cel: +1 954.389.5492

VENEGROUP

Office: 305.400.8771 x 8104

www.venegroup-eng.com

TERMS AND CONDITIONS

UNDERGROUND UTILITY LOCATING SERVICES - REBID

1. **SCOPE**
The City of Jacksonville's Procurement Division is currently accepting bids to obtain a source of supply for the item(s)/service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/service(s) and to obtain pricing commitments for **Underground Utility Locating Services** as listed in the bid documents.

2. **AWARD**
Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

3. **TERM OF AGREEMENT**
The term of this formal contract agreement will be one (1) year from the date of contract execution with three (3) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. **MINIMUM REQUIREMENTS**
Bidders should submit or comply with the following requirements: failure to submit any of these requirements may be grounds for rejection:

   a. Supplier shall provide proof of applicable local business license if located within Duval County.
   b. Submit a one (1) page executive summary of the company.
   c. **Provide a list of three (3) references, of which the bidder has performed underground locates for within the last five (5) years. The references must include a minimum of:**
      - One (1) utility member of 811 One Call in the State of Florida (i.e. AT&T, Comcast, Power Utility, Traffic Signal Maintaining Agency, Communications utility)
      - One (1) Florida Government organization (i.e. either City or County, or Entity of the State)

5. **PRE-BID CONFERENCE**
N/A.

6. **STATE CONTRACTS**
The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. **QUANTITIES**
Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period. **The City reserves the right to add or delete items during the contract period.** The City will order on an as needed basis.

8. **DELIVERY**
Not applicable.

9. **ESCALATION/DE-ESCALATION**
All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

10. **PRICES**

SUBJECT: UNDERGROUND UTILITY LOCATING SERVICES - REBID

BID #: CS-0068-22

OPEN DATE: 2022-03-16

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCITON SUPPLY CONTRACT – ONE (1) YEAR FROM THE DATE OF CONTRACT EXECUTION WITH THREE (3), ONE (1) YEAR RENEWAL OPTIONS

AGENCY: TRAFFIC ENGINEERING

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 11 **NUMBER RECEIVED: 4** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Request approval to reject Bench Mark VA LLC for not being able to demonstrate underground utility locating experience in the State of Florida as requested in the minimum requirements.

Recommend approval of award to Venegroup Services Inc. as the most responsive, responsible bidder with a total base bid amount of $313,876.25. Period of service shall be one (1) year from the date of contract execution with three (3), one (1) year renewal options.

Funding for this award shall be encumbered from 00111.158001.534100.000000.00000000 00000.0000000 To be executed by formal contract through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Bid Rejection/Email Confirmation, Terms & Conditions, Specifications

ANALYST: BRYAN MATUS

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Christopher W. LeDew, P.E., Chief, Traffic Engineering

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 4/14/2022

Terese R Eubanks

OTHER:

ACTION OF AWARDING AUTHORITY DATE 4/19/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02