

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, February 10, 2022, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Ed Ball Building, 214 N. Hogan Street
 Jacksonville, FL 32202

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Committee Members: ✓Gregory Pease, Chairman
 ✓Paul Barrett, Treasury
 ✓James McCain, Jr., OGC

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>TITLE & ACTION</i>	<i>MOTION</i>	<i>CONTRA EXP</i>	<i>OUTCOME</i>
Dinah Coleman-Mason ✓ Aileen Cruz	SS-12058-22	Single Source Award Pivot City Software System for the Equal Business Opportunity Office Equal Business Opportunity Office	That the City of Jacksonville enter into a Single Source Contract with Pivot City DLT for the purchase of Pivot. City Software System for the EBO Office by incorporating the attached Scope of Work identified as Exhibit "A" and the Fee Agreement identified as Exhibit "B". The Period of Service will be one (1) year from the date of execution of the contract. The maximum indebtedness will be a not-to-exceed amount of \$125,000.00. All other terms and conditions are per the City's standard contract language.		Approved 4-0
Lori Boyer ✓ Daryl Joseph ✓	P-38-21	Subcommittee Report Shipyard West Public Park Design Downtown Investment Authority (DIA)	It is the consensus of the committee that the four (4) proposals received in response to the Request for Proposal (RFP) were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required service and alphabetically they are: 1) Agency Landscape + Planning, LLC 3) CIVITAS, Inc. 2) Design Workshop We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with Agency Landscape + Planning, LLC , the number one (1) ranked firm.		Approved 5-0

<p>William Joyce</p> <p>Robin Smith ✓</p> <p>Tim Crutchfield</p>	P-17-19	<p>Contract Amendment No. 2</p> <p>Professional Architectural and Engineering Services for Programming, Site Selection and Design of New Medical Examiner's Office</p> <p>Department of Public Works/Medical Examiner's Office</p>	<p>That Contract No. 10754, originally executed February 4, 2020, between the City of Jacksonville and Gresham Smith for Professional Design Services for Professional Architectural and Engineering Services for Programming, Site Selection and Design of the New Medical Examiner's Office, be amended to incorporate the attached Scope of Services identified as Exhibit 'E' and Fee Summary identified as Exhibit 'F'; increase the lump-sum amount for Design Services by \$54,401.00 to a new lump-sum amount of \$1,242,736.22, thereby increasing the maximum indebtedness by \$54,401.00 to a new maximum indebtedness to the City in the amount of \$1,444,936.14, All other terms and conditions, as previously amended, shall remain the same.</p>	<p>Approved 4-0</p>
<p>Robin Smith ✓</p> <p>William Joyce</p> <p>David Hahn ✓</p>	P-29-21	<p>Approval to Proceed with Evaluation of Proposal Received Engineering Services for Beach Renourishment Projects – Annual Contract</p> <p>Department Of Public Works/Engineering & Construction Management Division</p>	<p>That the committee approves proceeding with the evaluation of the one (1) proposal received in accordance with Section 126.302 (f) of the Procurement Code.</p>	<p>Approved 5-0</p>
<p>Robin Smith ✓</p> <p>Jill Enz</p>	P-28-18	<p>Rescind Contract Amendment No. 1</p> <p>Professional Services for Dock Inspections and Designs</p> <p>Department of Public Works/Engineering & Construction Management Division</p>	<p>Rescind: That Contract No. 8174-04 between the City and applied Technology and Management, Inc., originally executed July 25, 2019, for Professional Services for Dock Inspections and Designs, be amended to (i) incorporate the attached Scope of Services identified as Exhibit 'C' and Contract Fee Schedule identified as Exhibit 'D'; (ii) increase the not-to-exceed limit for Dock Inspections and Design by \$81,793.86 to a new limit of \$395,698.06; thereby (iii) increasing the maximum indebtedness by \$81,793.86 to a new maximum indebtedness of \$395,698.06. All other terms and conditions are per the RFP and the City's standard contract language.</p>	<p>Approved 4-0</p>
<p>Robin Smith ✓</p> <p>Jill Enz</p>	P-28-18	<p>Restate: Contract Amendment No. 1</p> <p>Professional Services for Dock Inspections and Designs</p> <p>Department of Public Works/Engineering & Construction Management Division</p>	<p>Restate: That Contract No. 8174-04 between the City of Jacksonville and Applied Technology and Management, Inc., originally executed July 25, 2019, for Professional Services for Dock Inspections and Designs, be amended to (i) incorporate the attached Scope of Services identified as Exhibit 'C' and Contract Fee Schedule identified as Exhibit 'D'; (ii) decrease the not-to-exceed limit for Dock Inspections and Design by \$12,791.75 and to add a new not-to-exceed limit for Construction Phase Services in the amount of \$12,000.00, thereby decreasing the maximum indebtedness by \$791.75 to a new maximum indebtedness of \$313,112.46. All other terms and conditions are per the RFP and the City's standard contract language.</p>	<p>Approved 4-0</p>
<p>Robin Smith ✓</p> <p>Thomas Goldsberry</p>	P-36-21	<p>Fee & Contract Negotiations</p> <p>Professional Threshold Inspection Services for Sports Performance</p> <p>Department of Public Works/Engineering & Construction Management Division</p>	<p>That the City of Jacksonville enter into a contract with ECS Florida, LLC for Professional Threshold Inspection Services for Sports Performance Center that incorporates the attached Scope of Services and Contract Fee Summary identified as Exhibit 'A' ; to provide a not-to-exceed limit for Threshold Inspection Services in the amount of \$97,871.17, with a maximum indebtedness to the City of \$97,871.17. All other terms and conditions are per the RFP and the City's standard contract language.</p>	<p>Approved 4-0</p>

Meeting Adjourned: 10:11 A.M.

"The next PSEC meeting is scheduled to be held on Thursday, February 24, 2022."