



**PUBLIC NOTICE**

**"REVISED" PSEC AGENDA**  
**PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**  
 Thursday, November 17, 2022, 10:00 a.m.  
 Eighth Floor, Conference Room 851  
 Ed Ball Building, 214 N. Hogan Street, Jacksonville, FL 32202  
[Join Teams Meeting](#)  
[Teams Meeting](#)

Committee Members: **Dustin Freeman, Chairman**  
**Brennan Merrell, Treasury**  
**James McCain, Jr., OGC**

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>TITLE &amp; ACTION</i>	<i>MOTION</i>	<i>CONTRA EXP</i>	<i>OUTCOME</i>
Todd Smith April Mitchell	P-09-21	Contract Amendment No. 1 Disaster Recovery and Mitigation Consulting Services Jacksonville Fire & Rescue Department/Emergency Preparedness Division	That Contract No. 71181-21 between the City of Jacksonville and Ernst & Young, LLP for Disaster Recovery and Mitigation Consulting Services for Incidents and Events, be amended to increase the maximum indebtedness by \$400,000.00 to a new not-to-exceed amount of \$1,600,000.00. All other terms and conditions shall remain the same.		
Robin Smith Thomas McKnight	P-27-22	Subcommittee Report Construction Engineering and Inspection Services for Medical Examiner's Office Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the two (2) proposals received in response to the Request for Proposal (RFP) and both were found to be responsive, interested, qualified and available to provide the required services. The ranking of first and second designates the order of qualification of these firms to perform the required services and alphabetically they are:  1) AE Engineering, Inc. 2) Elman & Russo, Inc.  We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>AE Engineering, Inc.</u> , the number one (1) ranked firm.		
Jill Enz Nikita Reed	P-47-18	Contract Amendment No. 1 Professional Design Services for Northbank Bulkhead Replacements Department of Public Works/Engineering & Construction Management Division	That Contract No. 8216-11, originally executed December 11, 2019, between the City of Jacksonville and HDR Engineering, Inc., for Professional Design Services for Northbank Bulkhead Replacement, be amended to increase the maximum indebtedness by \$2,000,000.00 to a new maximum of \$4,200,000.00. All other terms and conditions shall remain the same.		
Jill Enz Nikita Reed	P-42-22	Introduce & Review Scope Professional Design Services for First Coast High School Swimming Pools Department of Public Works/Engineering & Construction Management Division	That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
Will Williams Robin Smith	P-24-18	Contract Amendment No. 3 Construction Engineering and Inspection Services for Hart Bridge Approach Modifications Department of Public Works/Engineering & Construction Management Division	That Contract No. 8107-12, originally executed February 10, 2010, between the City of Jacksonville and GAI Consultants, Inc., for Construction Engineering and Inspection Services for Hart Bridge Approach Modifications be amended to incorporate the attached Scope of Services identified as Exhibit 'g' and Fee Summary Identified as Exhibit H; to increase the lump-sum amount for Construction Engineering and Inspection Services by \$296,911.52 to a new limit of \$3,611,907.25, thereby, increasing the maximum indebtedness to the City by \$296,911.52 to a new maximum of \$4,362,790.81. All other terms and conditions, as previously amended shall remain the same.		
Will Williams Robin Smith	P-24-22	Fee & Contract Negotiations CEI Services for the Jacksonville Fairgrounds Relocation Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with AE Engineering, Inc., for CEI for the Jacksonville Fairgrounds Relocation that incorporates the attached Scope of Services identified as Exhibit 'A' and Fee Schedule identified as Exhibit 'B'; Each project performed under this agreement shall be authorized by an individual Purchased Order with a not-to-exceed cost applicable thereto. The maximum indebtedness of the City pursuant to this agreement is \$3,000,000.00; the Period of Service is from execution of the contract to project completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.		
Dave McDaniel Jameka Smith	P-32-20	Contract Amendment No. 1 Landscape Architecture & Support Professional Design Services for Landscape Improvements on Roadways & Other Public Facilities Department of Public Works/Landscape Maintenance Division	That Contract No. 71500-22 between the City of Jacksonville and Prosser, Inc., for Landscape Architecture & Support Professional Design Services for Landscape Improvements on Roadways & Other Public Facilities be amended to exercise the first renewal option extending the period of service from January 5, 2023, thru January 4, 2025, with one (1) renewal option remaining and increase the maximum indebtedness by \$1,500,000.00 to a new not-to-exceed amount of \$3,000,000.00. All other terms and conditions shall remain the same.		
Meeting Adjourned					

"The next PSEC Meeting is scheduled to be held on Thursday, December 1, 2022"






## EMERGENCY PREPAREDNESS DIVISION

November 3, 2022

### MEMORANDUM

TO: Dustin Freeman, Chief of Procurement Division

FROM: Todd A. Smith, Director, Emergency Preparedness Division, Fire and Rescue Department 

RE: Contract No. POA-71181-21, Disaster Recovery and Mitigation Consulting Services for Incidents and Events, First Amendment

*P-09-21 AM#1*

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That Contract No. POA-71181-21 between the City of Jacksonville and Ernst & Young, LLP for Disaster Recovery and Mitigation Consulting Services for Incidents and Events, which is in the initial contract period of service until July 6, 2023, be amended to increase the not-to-exceed total maximum indebtedness of \$1,200,000.00 to \$1,400,000.00 by adding \$200,000.00 to the Hurricane Ian disaster recovery account.

Account string: 10602.122001.531090.000000.00001854.0.0

All other terms and conditions shall remain the same.

Your assistance in concurring with this recommendation for the respective change is appreciated. If you have questions or need additional information regarding this request, please contact Todd A. Smith at 904-255-3118.

#### Attachments:

Exhibit A – Schedule of Proposed Prices/Rates  
Exhibit B – Contract Funds Extension Memo

Exhibit A

Schedule of Proposed Prices and Rates

Form 1 - Price Sheet

Name of Consultant: Ernst & Young LLP

Proposal Number: P-09-21

**SCHEDULE OF PROPOSED PRICES/RATES**

1. The price set for each item is a "firm fixed" price and inclusive of all labor, supervision, materials, supplies, equipment, tools, transportation, lodging, handling, assessments, fees, and taxes.
2. The contractor is not exempt from the Florida Sales Tax on materials or services.
3. Charges are based on hours worked, the fully-loaded hourly direct labor rates are:

Partner, Principal, Executive Director:	\$ <u>325</u> hr.
Senior Manager	\$ <u>300</u> hr.
Manager:	\$ <u>240</u> hr.
Senior:	\$ <u>165</u> hr.
Staff:	\$ <u>125</u> hr.

## Exhibit B



Ernst & Young LLP  
2926 Gran Bay Pkwy  
Suite 500  
Jacksonville, FL 32258

Tel: +1 214 969 8839  
Fax: +1 886 697 1798  
ey.com

Mr. Dustin Freeman  
Chief, Procurement Division  
City of Jacksonville  
214 N. Hogan Street, Room 105  
Jacksonville, Florida 32202

September 27, 2022

Re: Contract Funds Extension for Disaster Recovery & Mitigation Consulting Services – RFP# P-09-21

Dear Mr. Freeman:

Ernst & Young LLP (EY) respectfully requests an extension of funds for our work with the Jacksonville Fire and Rescue Department/Emergency Preparedness Division (JFRD) for the work within the Disaster Recovery & Mitigation Consulting Services (RFP). This extension will not change the overall scope of work that has been established in the current contract. The extension of funds is due to the fact that the City of Jacksonville was affected by an additional disaster, Hurricane Ian.

On September 29, 2022, FEMA declared Hurricane Ian as a disaster allowing the City of Jacksonville to be eligible for FEMA Public Assistance reimbursement. EY is requesting an initial budget of \$200,000 (two hundred thousand dollars) to begin on Hurricane Ian related disaster recovery work. This funding amount is based on the current damage estimate and is being requested for the initial months of work related to the FEMA recovery efforts. As additional damages are identified and additional tasks need to be completed, additional funding for the Hurricane Ian work may be required. This funding is in addition to the current budget related to the disaster recovery work for Hurricanes Matthew, Irma and Dorian.

If you have additional questions or need more information, please contact me at 1 (817) 706-7108 or allen.melton@ey.com. Thank you for an opportunity to keep serving the City of Jacksonville.

Yours sincerely,

A handwritten signature in black ink that reads 'Allen Melton'. The signature is written in a cursive, flowing style.

Allen Melton  
Partner




## EMERGENCY PREPAREDNESS DIVISION

November 3, 2022

### MEMORANDUM

TO: Dustin Freeman, Chief of Procurement Division

FROM: Todd A. Smith, Director, Emergency Preparedness Division, Fire and Rescue Department 

RE: Contract No. POA-71181-21, Disaster Recovery and Mitigation Consulting Services for Incidents and Events, First Amendment

---

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All other terms and conditions shall remain the same.

Your assistance in concurring with this recommendation for the respective change is appreciated. If you have questions or need additional information regarding this request, please contact Todd A. Smith at 904-255-3118.

#### Attachments:

Exhibit A – Schedule of Proposed Prices/Rates  
Exhibit B – Contract Funds Extension Memo

## Exhibit B



Ernst & Young LLP  
2926 Gran Bay Pkwy  
Suite 500  
Jacksonville, FL 32258

Tel. +1 214 969 8839  
Fax +1 886 697 1798  
ey.com

Mr. Dustin Freeman  
Chief, Procurement Division  
City of Jacksonville  
214 N. Hogan Street, Room 105  
Jacksonville, Florida 32202

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If you have additional questions or need more information, please contact me at 1 (817) 706-7108 or allen.melton@ey.com. Thank you for an opportunity to keep serving the City of Jacksonville.

Yours sincerely,

A handwritten signature in black ink that reads 'Allen Melton'.

Allen Melton  
Partner







# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Department of Public Works  
Engineering & Construction Management Division  
214 N. Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 255-8762  
www.coj.net

ONE CITY ONE JACKSONVILLE

November 1, 2022

TO: Dustin Freeman, Chairman  
Professional Services Evaluation Committee

THRU Steven D. Long, Jr. P. E.  
Director

FROM: Robin G. Smith, P. E. *R. G. Smith*  
Chief, Engineering and Construction Management

Nikita Reed, P. E. *Nikita Reed*  
Public Works Project Manager

Thomas G. McKnight *Th McKnight*  
Capital Improvement Construction Manager

RE: P-27-22 CONSTRUCTION ENGINEERING AND INSPECTION SERVICES FOR  
MEDICAL EXAMINER'S OFFICE

The subcommittee received two (2) proposals for evaluation for the subject project and found them to be responsive, interested, qualified and available to provide the services required by the RFP. A request was submitted to and approved by the Professional Services Evaluation Committee to allow grading of the two proposals.

Permission by PSEC was given to evaluate the proposal using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first and second designates the order of qualification of these firms to perform the required services.

1. AE Engineering, Inc.
2. Eisman & Russo, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

SDL/lw

Attachment: Scoring Matrix

cc: David D. Hahn, P. E., Engineering and Construction Management  
Lori West, Engineering and Construction Management

Evaluation Matrix

EVALUATION SCALE

PROJECT NO. P-27-22

1-----20

Construction Engineering & Inspection Services for Medical Examiner's  
PROJECT TITLE: Office

EXTREMELY QUALIFIED

QUALIFIED

FIRM	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE COMPLIANCE WITH PLANS	PROFESSIONAL ACCOMPLISHMENTS RECORD	PROXIMITY TO PROJECT	Past & Present Demonstrated Commitment to Small & Minority Businesses & Contributions Toward A Diverse Market Place	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	TIME & BUDGET	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES	OVERALL
MAXIMUM POINTS	10	10	5	10	5	10	20	20	10	10	110
AE Engineering, Inc.	7.00	8.50	3.00	9.00	3.13	10.00	20.00	14.50	8.50	8.00	91.63
Eisman & Russo	10.00	10.00	5.00	9.88	4.38	10.00	14.00	17.00	9.00	1.00	90.26





# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Department of Public Works  
Engineering & Construction Management Division  
214 N. Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 255-8762  
www.coj.net

ONE CITY ONE JACKSONVILLE

November 1, 2022

TO: Dustin Freeman, Chairman  
Professional Services Evaluation Committee

THRU: Steven D. Long, Jr., P.E. *Steve D Long Jr*  
Director

FROM: Robin G. Smith, P. E. *R Smith*  
Chief, Engineering and Construction Management Division

Nikita Reed, P.E. *Nikita Reed*  
Public Works Project Manager

Jill Enz *Jill Enz*  
Chief, Natural and Marine Resources

SUBJECT: P-47-18 Professional Design Services for Northbank Bulkhead Replacements  
Contract # 8216-11 POA-70201-20 Amendment 1

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Contract 8216-11 established the limit of maximum indebtedness for all projects to be performed under the contract at \$2,200,000.00. Projects that have been assigned to date have almost reached that limit, and there are a number of additional projects that cannot be assigned until the upper limit is raised. There is no rate increase associated with this amendment. HDR Engineering, Inc., is committed to meeting the 20% JSEB participation goals established for this contract.

Accordingly, this is to recommend that Contract 8216-11, originally executed December 11, 2019, between the City of Jacksonville and HDR Engineering, Inc. for Professional Design Services for Northbank Bulkhead Replacement, be amended to increase the maximum indebtedness by \$2,000,000.00 to a new maximum of \$4,200,000.00. All other terms and conditions are as provided in the RFP and the City's standard contract language.

RGS/lw

cc: Lori A. West, Engineering and Construction Management

8216-11

**CONTRACT  
BETWEEN  
CITY OF JACKSONVILLE  
AND  
HDR ENGINEERING, INC.  
FOR  
PROFESSIONAL DESIGN SERVICES  
FOR  
NORTHBANK BULKHEAD REPLACEMENTS**

**THIS CONTRACT** for professional design services for Northbank bulkhead replacements is made and entered into this 11 day of Dec, 2019 (the "Effective Date"), by and between the CITY OF JACKSONVILLE, a municipal corporation existing under the Constitution and the laws of the State of Florida (the "City"), and HDR ENGINEERING, INC., a foreign profit corporation with its principal office at 1917 South 67<sup>th</sup> Street, Omaha, Nebraska 68106 (the "Contractor").

**WHEREAS**, City issued Request for Proposal No. P-47-18 (the "RFP") for certain professional design services described in the RFP (the "Services"); and

**WHEREAS**, based on Contractor's response to the RFP, City has negotiated and awarded this Contract to Contractor; now therefore

**IN CONSIDERATION** of the premises and the mutual covenants contained below and for other good and valuable consideration acknowledged by the parties to be sufficient, the parties agree as follows:

1. **Performance of Services.** Contractor shall perform the Services as described in and according to (i) the RFP and the Response, each of which is incorporated into and made a part of this Contract, and (ii) the Scope of Services, attached hereto as **Exhibit A** and incorporated herein by this reference.

2. **Compensation.** Contractor shall be paid for the Services the fees detailed in the Contract Fee Schedule, attached hereto as **Exhibit B** and incorporated herein by this reference. Each project performed under this Contract shall be authorized by an individual purchase order with a not-to-exceed amount applicable thereto.

3. **Maximum Indebtedness.** As required by Section 106.431, *Ordinance Code*, City's maximum indebtedness for the Services under this Contract for the period of service shall

be a fixed monetary amount not-to-exceed TWO MILLION TWO HUNDRED THOUSAND AND 00/100 DOLLARS (\$2,200,000.00).

**4. Term.** The initial period of service of this Contract shall commence on the date of its execution and continue through Planning, Design, and Construction to project completion.

**5. Contract Documents.** This Contract consists of the following documents, which are hereby incorporated as if fully set forth herein and which, in case of conflict, shall have priority in the order listed:

- (i) This document, as modified by any subsequent signed amendments.
- (ii) Any amendments to this document.
- (iii) Specific information regarding the RFP (Section 1 of the RFP).
- (iv) Description of Services and Deliverables (Section 4 of the RFP).
- (v) General Instructions (Section 2 of the RFP).
- (vi) General Terms and Conditions of Agreement (Section 3 of the RFP).
- (vii) The Response, provided that any terms in the Response that are prohibited under the RFP shall not be included in this Contract.

**7. Notice.** All notices under this Agreement shall be in writing and shall be delivered by certified mail, return receipt requested, or by other delivery with receipt to the following:

As to City:

Robin G. Smith, P.E.  
Public Works Project Manager  
Engineering & Construction Management Division  
214 North Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, Florida 32202

As to Contractor:

George W. McGregor, P.E.  
Vice President, HDR Engineering, Inc.  
76 South Laura Street, Suite 1600  
Jacksonville, Florida 32202

**8. Contract Managers.** Each party shall designate a Contract Manager during the Term of this Contract whose responsibility shall be to oversee the party's performance of its

duties and obligations pursuant to this Contract. As of the Effective Date, City's Contract Manager is Robin G. Smith (Phone: 904.255.8710; [Robinsmith@coj.net](mailto:Robinsmith@coj.net)), and Contractor's Contract Manager is George W. McGregor (Phone: 904.360.5974; Cell: 904.838.2732; [George.mcgregor@hdrinc.com](mailto:George.mcgregor@hdrinc.com)). Each party shall provide prompt written notice to the other party of any changes to the party's Contract Manager or his or her contact information; provided, such changes shall not be deemed Contract amendments and may be provided by email.

**9. Public Records.** In accordance with Section 119.0701, Florida Statutes, the Contractor shall:

- (i) Keep and maintain public records required by City to perform the services; and
- (ii) Upon request from City's custodian of public records, provide City with a copy of the requested records or allow records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for in Chapter 119, Florida Statutes, or as otherwise provided by law; and
- (iii) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Contract term and following completion of this Contract if Contractor does not transfer the records to City; and
- (iv) Upon completion of this Contract, transfer to City at no cost all public records in possession of Contractor or keep and maintain public records required by City to perform the Services. If Contractor transfers all public records to City upon completion of this Contract, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of this Contract, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to City upon request from City's custodian of public records in a format that is compatible with City's information technology systems.

The above requirements apply to a "Contractor" as defined in Section 119.0701, Florida Statutes.

**IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE**

**CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CITY'S CUSTODIAN OF PUBLIC RECORDS AT (904) 630-7678; PRR@COJ.NET; CITY OF JACKSONVILLE, PUBLIC RECORDS REQUEST, 214 N. HOGAN STREET, SUITE 1180, JACKSONVILLE, FLORIDA 32202.**

10. **Entire Agreement.** This Contract constitutes the entire agreement between the parties hereto for the Services to be performed and furnished by Contractor. No statement, representation, writing, understanding, agreement, course of action, or course of conduct made by either party or any representative of either party which is not expressed herein shall be binding. Contractor may not unilaterally modify the terms of this Contract by affixing additional terms to materials delivered to City (e.g., "shrink wrap" terms accompanying or affixed to a deliverable) or by including such terms on a purchase order or payment document. Contractor acknowledges that it is entering into this Contract for its own purposes and not for the benefit of any third party.

11. **Amendments.** All changes to, additions to, modifications of, or amendments to this Contract or any of its terms, provisions, and conditions shall be binding only when in writing and signed by the authorized officer, agent, or representative of each of the parties hereto.

13. **Counterparts.** This Contract and all amendments hereto may be executed in several counterparts, each of which shall be deemed an original, and all such counterparts together shall constitute one and the same instrument.

**[Remainder of page left blank intentionally. Signature page follows immediately.]**



IN WITNESS WHEREOF, the parties have executed this Contract as of the day and year first above written.

ATTEST:

CITY OF JACKSONVILLE

By James R. McCain, Jr.  
James R. McCain, Jr.  
Corporation Secretary



By [Signature]  
Lenny Curry  
Mayor

Brian Hughes  
Chief Administrative Officer  
For: Mayor Lenny Curry  
Under Authority of:  
Executive Order No: 2019-02

WITNESS:

HDR ENGINEERING, INC.

By [Signature]  
Signature  
CAITIE A. LUMES  
Type/Print Name

SR. PROJECT ADMINISTRATOR  
Title

By [Signature]  
Signature  
Jennifer Erin Hunt  
Type/Print Name

Vice President  
Title



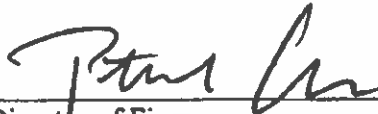

Encumbrance and funding information for internal City use:

Account.....

Amount.....\$2,200,000.00

**This above stated amount is the maximum fixed monetary amount of the foregoing contract. It shall not be encumbered by the foregoing contract. It shall be encumbered by one (1) or more subsequently issued Purchase Order[s] that must reference the foregoing Contract. All financial examinations and funds control checking will be made at the time such Purchase Order[s] are issued.**

In accordance with Section 24.103(e), of the *Ordinance Code* of the City of Jacksonville, I do hereby certify that there is an unexpended, unencumbered and unimpounded balance in the appropriation sufficient to cover the foregoing agreement; *provided however*, this certification is not nor shall it be interpreted as an encumbrance of funding under this Contract. Actual encumbrance[s] shall be made by subsequent purchase order[s], as specified in said Contract.

  
\_\_\_\_\_  
Director of Finance  
City Contract # 8216-11 

Form Approve:

  
\_\_\_\_\_  
Office of General Counsel





ONE CITY ONE JACKSONVILLE

# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Department of Public Works  
Engineering & Construction Management Division  
214 N. Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 255-8762  
www.coj.net

**TO:** Dustin Freeman, Chairperson  
Professional Services Evaluation Committee

**THRU** Steven D. Long, Jr., P. E.  
Director of Public Works

**FROM:** Robin Smith, P. E., Chief  
Engineering and Construction Management Division

Jill Enz, Manager  
Parks Development and Natural Resources

**DATE:** November 1, 2022

**RE: REQUEST FOR PROPOSALS – RFP NO. P-42-22  
PROFESSIONAL DESIGN SERVICES FOR FIRST COAST HIGH SCHOOL  
AND ATLANTIC COAST HIGH SCHOOL SWIMMING POOLS**

Please take appropriate action to issue the attached Request for Proposals (RFP) for subject professional services.

The following information is furnished as required by the Ordinance Code and Procurement Department Regulations:

1. The general purpose of these services is stated in the accompanying RFP.
2. The objective of this request is to make available professional services as stated in the RFP.
3. The services shall be performed in accordance with negotiated time schedules.
4. The cost for these services is estimated at approximately \$900,000.
5. These services will not duplicate prior or existing work.
6. There are no current or prior services directly related to this request.
7. Coordination has been completed between the pertinent Divisions of the Department of Public Works for proper utilization of these services.
8. The Department of Public Works does not have the in-house capabilities to provide these services.

9. A subcommittee composed of Robin Smith, P. E., Chief, Engineering and Construction Management Division, 255-8710; and Jill Enz, Parks Development and Natural Resources Manager, 255-7941, is assigned to review submittals for this RFP.
10. Internal Services administrative costs should be charged to Account No. PWEN011AD.
11. Funding will be identified at the time purchase orders are issued for these services.
12. All firms who have expressed an interest in furnishing Professional Engineering Services as detailed in the RFP should be mailed a notice of this RFP.
13. The subcommittee members assigned to this RFP have read and understand the Procurement Manual dated April 2022.
14. Four (4) weeks is believed to be sufficient time for interested parties to respond to this RFP.

We certify the contents of this memorandum are correct and true to the best of our knowledge.

DJ:dh

Attachment: Request for Proposals  
Risk Management Approval (sent by e-mail)  
EBO Approval (sent by e-mail)

cc: David D. Hahn, P. E., Engineer Manager, Engineering Design Section  
Lori West, Contract Specialist, Engineering Division





# City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works  
Engineering & Construction Management Division  
214 N. Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 255-8762  
www.coj.net

ONE CITY ONE JACKSONVILLE

October 31, 2022

TO: Dustin Freeman, Chairman  
Professional Services Evaluation Committee

THRU: Steven D. Long, Jr., P.E.  
Director

FROM: Will Williams  
Director of Operations

Robin G. Smith, P.E.  
Chief, Engineering and Construction Management

SUBJECT: P-24-18 Construction Engineering and Inspection Services for Hart Bridge Approach  
Modifications Contract 8107-12 Amendment 3 PO 600688-20-021

Additional coordination efforts due to unforeseen conditions, effects of the construction supply chain and required added contract time have extended the CEI services needed to project closeout. Negotiations have resulted in the attached Scope of Services, Exhibit G and Contract Fee Schedule, Exhibit H, attached. The City's JSEB program is not applicable to this project.

Accordingly, this is to recommend that Contract Number 8107-12, originally executed February 10, 2020 between the City and GAI Consultants, Inc. for Construction Engineering and Inspection Services for Hart Bridge Approach Modifications be amended to incorporate the attached Scope of Services, Exhibit G and Fee Summary, Exhibit H to increase the lump sum amount for Construction Engineering and Inspection Services by \$296,911.52 to a new limit of \$3,611,907.25, thereby increasing the maximum indebtedness to the city by \$296,911.52 to a new maximum of \$4,362,790.81. All other terms and conditions are as provided in the RFP and the City's standard contract language.

Funding for this project should be as follows:

ACCOUNTS:	TOTAL
32111.153101.565051.010407.00000000.00000.0000000	
010407	
PWCP Public Works Capital Projects-Other Trans Svcs	
565051	
1	
32111-384020	
\$296,911.52	\$296,911.52

SDL/lw

Attachment: Exhibits G & H

cc: Lori West, Engineering and Construction Management



**SCOPE OF SERVICES  
Amendment #3**

**CLIENT:** City of Jacksonville – Department of Public Works

**PROJECT:** Construction Engineering and Inspection Services for Hart Bridge Approach Modifications COJ RFP# P-24-18

**CONSULTANT:** GAI Consultants, Inc.  
12574 Flagler Center Blvd., Suite 202  
Jacksonville, Florida 32258

**GENERAL**

The Hart Bridge Approach Modifications Project being undertaken by the City of Jacksonville in partnership with the Florida Department of Transportation under a Local Agency Program (LAP) for the complete demolition of the bridge approaching the Lot J along Bay Street/Gator Bowl Blvd. GAI Consultants, Inc.(GAI) and supporting Sub-Consultant services provided by Acuity Design Group, Inc. (ADG) CSI-Geo, Inc.(CSI-Geo), Construction and Engineering Services, Inc.(C&ES), England-Thims and Miller, Inc. (ETM), Meskel & Associates Engineering, PLLC (Meskel) and QDI Consulting, LLC.(QDI), collectively known as GAI will be providing Construction Engineering and Inspection Services for this project. The CEI Scope of Services outlined under Section 4.0 of the RFP # P-24-18 will be performed by GAI Consultants, for the City of Jacksonville, also referenced as "City" under the contract for P-24-18.

GAI will provide onsite construction inspection, management, and administrative services to verify the quality and quantity of work, but will not override the contractor's means, methods, techniques, sequences, or procedures of the construction selected by the contractor(s) or the safety precautions and programs incidental to the work of the contractor(s). GAI's efforts will also be directed toward assisting in the interpretation of the prepared drawings and specifications, shop drawing review, assistance in the resolution of field problems or questions, and determining whether the completed project will conform to the contract documents. GAI will continually verify the project is compliance with the procedures outlined in the LAP Agreement between FDOT and the City and the project's overall compliance with the contract documents.

**INSPECTION REQUIREMENTS**

The scope of the inspection for the remaining work includes, but is not limited to the following: maintenance of traffic; dewatering; control and abatement of erosion and water pollution; bridge demolition; grading; excavation and embankment; construction of roadway elements; modification of the existing bridge approaches; reinforced steel , approach slab pours; barrier wall pours; MSE wall construction; signing and pavement markings and other incidental construction. All required certifications will be maintained by onsite personnel as outlined in the City's RFP's Scope of Services Section 4.0. No premium overtime is expected for the inspection or administrative staff on the project with the exception of the pile driving activities. *Inspection duties are also expanded to*

*monitor the removal and replacement of subsoil material due to contaminated or unsuitable soils discovered on the project site. The monitoring of the pile driving operations are also expanded to include full PDA monitoring of all test and production piles for the intermediate piers and end bents.*

### **ADMINISTRATION REQUIREMENTS**

GAI shall oversee the daily administration of the contract, which includes but is not limited to verifying Equal Employment Opportunity (EEO Compliance by documenting daily work efforts including contractors personnel, conduction routine employee interviews, submitting interviews to FDOT, reviewing and verifying all materials meet the contract requirements, review as-built drawings for accuracy, data entry into FDOT's MAC program for samples taken, verifying contractor's quality control test results, resolving FDOT's monthly comments concerning in MAC sample results.

Other activities include directional bore verification, inspection of drainage structures and verifying inverts, utility coordination, traffic signal inspection, miscellaneous drilled shaft verification inspection, entering required documents in FDOT's LAPIT. Meskel Engineering will perform laboratory verification for earthwork and concrete items. CSI will provide asphalt plant verification inspection and testing during roadway paving activities. GAI will monitor all RFIs, RFCs and RFMs, coordinate with the City, provide monthly aerials to document progress, verify key survey data and as-built bridge elevations, review change orders and assist the City in any Dispute Resolution meetings and contractor's request for equitable payment for additional work. GAI will also facilitate bi-weekly progress meetings and pre-work meetings. GAI will assist in coordinating with adjacent projects and affected third parties while resolving onsite issues with the contractor's daily operations. ADG will provide a Public Information Officer who will assist with required coordination for updates, coordinate with COJ to prepare statements for public release and any additional public outreach required for the project.

*Administration requirements include monitoring of the EEO board, monitoring of the overall project's progress for the completion of the quarterly FHWA and FDOT reports, processing the Change Order requests related to numerous unforeseen conditions, subsurface conflicts, responding to queries from the City, FDOT and FHWA on Change Orders.*

GAI shall review the contractor's monthly CPM Schedule for overall compliance and forward a copy to the City.

**NPDES Inspections** – Immediately following each rainfall event of ½" or greater, the inspector will visit the site, inspect all erosion/sedimentation control measures, direct the contractor to repair or replace damaged erosion/sedimentation controls and verify that the required work is done in accordance with the NPDES/permit requirements.

**Authority** – The City gives GAI the authority to require the contractor to correct all work not in compliance with the approved plans and/or City requirements. If the contractor refuses or fails to take the required corrective action, GAI shall immediately notify the City.

**Testing** – GAI's qualified field representatives will be responsible for selecting locations for verification of concrete plastic and compressive strength, compaction and density testing and verifying that all required Contractor's Quality Control testing is performed in accordance with City's requirements/specifications for locations and frequency. Field verification samples will be collected by GAI. Laboratory Verification Samples will be tested by Meskel and CSI at an accredited lab and by qualified personnel, as required to meet the LAP requirements. Random samples will be collected for all materials outlined in FDOT's Material Acquisition and Certification program and submitted to the FDOT's State Materials Office (SMO) as required.

The construction contractor is expected to provide his own quality assurance testing and will be independent of the services provided herein.

All inspection and testing requirements shall apply at all times while construction operations are being performed including weekends and holidays.

**Inspector Logs** – GAI and its subconsultants' onsite inspector shall maintain an inspection log throughout the duration of construction. This log shall include but not be limited to the following:

- Location and description of construction operations taking place at time of site visit
- Specific information regarding inspection/acceptance of project materials
- Information on construction problems and directions given to the contractor to resolve the problems
- Summaries of contractor's personnel and equipment

On days where there is no construction or no construction requiring inspection, the daily log should note either that there was no activity or list the operations that were taking place (per the contractor) and state "No inspection required". Copies of the Inspector Log shall be uploaded into LAPIT. A copy of all documents will be provided to the City.

**Shop drawings** – Upon receipt of shop drawing from the contractor, GAI shall forward the Contract's shop drawing review for each component requiring shop drawings. GAI shall coordinate with the Engineer of Record in the shop drawing review process. GAI will coordinate the review and strive to return shop drawings within the allowable timeframe or less to the contractor. Final approved shop drawings shall be submitted to the City to be RFC'ed after all comments are resolved.

**As-builts** – GAI shall review as-builts drawings. Drawings that do not meet the requirements outlined in the Contract Documents will be returned to the Contractor for

correction. Final as-built drawings shall be submitted to the City for concurrence and acceptance.

**Contractor Pay Requests and Change Orders** – GAI's Project Administrator and Senior Project Engineer will assist the City's Project Manager as-needed with evaluating the contractor's pay request. GAI will assist the City's Project Manager as necessary in processing of the pay request and processing of any Contractor change order requests on the project.

**Substantial Completion** – The City shall be notified in advance of the substantial completion inspection to allow the City's various Departments time to plan to participate. GAI, in coordination with the City's Project Manager, will also keep FDOT personnel updated of the project's milestones and supply any requested documents for review.

Following the Substantial Completion inspection, a copy of the punch list of items to be completed along with a list of the persons attending the inspection shall be e-mailed to each of the above agencies.

**Final Documentation** – Prior to the City's acceptance of the project, GAI will turn over the following documents:

- Original Inspector's Logs
- All test reports for the project (including those tests that failed and were retested)
- All approved shop drawings
- Certification stating that the materials and construction that were inspected by the GAI's qualified individual, that all inspection services were provided as outlined in the scope of services, that construction has been completed in substantial conformance with the approved plans, and that the as-built drawings have been reviewed and meet the City's requirements. This certification is to be signed and sealed by GAI's Senior Project Engineer based upon the scope of the services.

### **Schedule**

GAI will provide, as needed, the above described services during construction, and closeout of the project. Substantial completion for the construction contract is currently estimated to be *October 2022* with Project Closeout by *December 2022*.

No additional compensation will be provided by GAI in the event the construction goes beyond *December 2022* unless authorized by the City. Should the construction time exceed the current *Project Closeout date*, and additional compensation is required above the proposed fee in order to continue provision of services, GAI will receive written authorization for compensation from the City prior to providing any additional services.

**Method of Compensation**

Payment will be made in accordance with the City's original contract. No changes will be made to the original contract and terms of payment unless mutually agreed to by the City and GAI.

**Exclusions from Scope of Service**

The Contractor shall be responsible for his Quality Control Inspection efforts required by the construction contract. GAI Consultants will not be responsible for offsite testing and inspection at fabrication facilities for steel products, casting yards for precast and prestressed concrete structures and all other similar locations which require inspection and testing.

The field office and required space, electricity, and internet connection for GAI to accomplish daily tasks and keep the required field records will be supplied by the City through the construction contract. GAI will not be expected to pay for the associated field office and the associated field office expenses.

**Additional Services**

Additional services may be added to this contract during the course of work based on negotiated fees. These respective fees shall be determined jointly by the City's staff and GAI. No work shall be undertaken on any additional service tasks without the written authorization of the City.

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION  
CITY OF JACKSONVILLE, FLORIDA**

EXHIBIT H

<b>PART I - GENERAL</b>				
1. Project Hart Bridge Approach Modifications- CEI Services		2. Proposal Number P-24-18		
3. Name of Consultant GAI Consultants, Inc.		4. Date of Proposal 1/20/2020		
<b>PART II - LABOR RELATED COSTS</b>				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Senior Project Engineer	\$73.50	347.0	\$25,504.50	
Project Administrator	\$47.55	347.0	\$16,499.85	
Secretary/Clerk	\$26.15	347.0	\$9,074.05	
Sr. Bridge Inspector	\$38.50	264.0	\$10,164.00	
Sr. Roadway Inspector	\$36.75	528.0	\$19,404.00	
Bridge Inspector	\$30.00	0.0	\$0.00	
Roadway Inspector	\$28.50	363.0	\$10,345.50	
2 Man Survey Crew- GAI	\$59.28	0.0	\$0.00	
3 Man Survey Crew- GAI	\$79.04	49.5	\$3,912.48	
Sr. Surveyor/Mapper- GAI	\$65.62	49.5	\$3,248.19	
<b>TOTAL DIRECT LABOR</b>		<b>2,246</b> Hours		<b>\$98,152.57</b>
6. Overhead (Combined Fringe Benefit & Administrative)			175.00%	\$171,767.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$269,919.57
8. PROFIT: Labor Related Costs (Item 7)			x 10%	\$26,991.96
<b>PART III - OTHER COSTS</b>				
9. Miscellaneous Direct Costs			\$	
			\$	
			\$	
			\$	
<b>MISCELLANEOUS DIRECT COSTS SUB-TOTAL</b>				<b>\$0.00</b>
10. SUBCONTRACTS (Lump Sum)			\$	
			\$	
<b>SUB-CONTRACT SUB-TOTAL</b>				<b>\$0.00</b>
<b>TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)</b>				<b>\$296,911.52</b>
11. REIMBURSABLE COSTS (Limiting Amount)			\$	
Acuity Design Group			\$	0.00
C&ES			\$	0.00
CSI Geo			\$	0.00
ETM			\$	0.00
MAE			\$	0.00
ODI			\$	0.00
<b>SUB-TOTAL REIMBURSABLES</b>				<b>\$0.00</b>
<b>PART IV - SUMMARY</b>				
<b>TOTAL AMOUNT OF AMENDMENT #1 (Lump Sum Plus Reimbursables)</b> (Items 5, 6, 8, 9, 10 and 11)				<b>\$296,911.52</b>
12. PRIOR CONTRACT AMOUNT				\$4,065,879.29
<b>AMENDED AMOUNT OF CONTRACT</b>				<b>\$4,362,790.81</b>

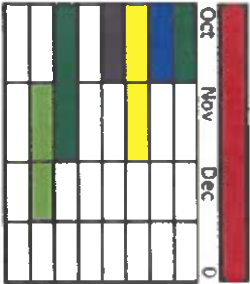
EXHIBIT G

**Hart Bridge Expressway Approach Modifications Project**  
Amendment #3

Month number

1 2 2

- Major Phases
- Signalization
- Signaling and Pavement Markings
- Roadway Lighting
- Phase 2 Traffic Control
- Phase 2 Bridge Construction
- Phase 2 Roadway and Utilities
- Project Closeout



POSITION	PERSONNEL	Oct	Nov	Dec	Staffmon hours	Staff hours
SPE	Paul Bedard	1.00	0.85	0.25	2.10	347
Project Administrator	D. Osteen/C. Padgett	1.00	0.85	0.25	2.10	347
CSS/RCS	Kathleen Gunn	1.00	0.85	0.25	2.10	347
Senior Insp (Bridge)	Mike Tippitt	1.10	0.50	0.00	1.60	264
Senior Insp (Rdwy)	Bobby Williams/Falah Rafat	2.20	1.00	0.00	3.20	528
Rdwy Insp	Tayvon Brion/K. Heck	2.20	0.00	0.00	2.20	363
Survey Technician	GAI	0.00	0.00	0.00	0.00	0
Sr Surveyor/Mapper	Joe Lek	0.20	0.10	0.00	0.30	49.5
Survey Crew	GAI	0.20	0.10	0.00	0.30	49.5







ONE CITY. ONE JACKSONVILLE.

# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Department of Public Works  
Engineering & Construction Management Division  
214 N. Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 255-8762  
www.coj.net

November 4, 2022

**TO:** Dustin Freeman, Chairman  
Professional Services Evaluation Committee

**THRU:** Steven D. Long, Jr., P.E. *Steven D. Long Jr.*  
Director

**FROM:** Will Williams *Will Williams*  
Director of Operations

Robin G. Smith, P.E. *R. Smith*  
Chief, Engineering and Construction Management

**SUBJECT:** P-24-22 CEI Services for the Jacksonville Fairgrounds Relocation

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The Engineering Division has negotiated with the consultant selected for CEI Services for Jacksonville Fairgrounds Relocation, resulting in the Scope of Services, Exhibit A and Contract Fee Schedule, Exhibit B, attached. JSEB firms to be utilized to meet the 30% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with AE Engineering, Inc. for CEI for the Jacksonville Fairgrounds Relocation that includes the attached Scope of Services identified as Exhibit "A" and Rate Schedules, identified as Exhibit "B". Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto. The maximum indebtedness of the City pursuant to this agreement is \$3,000,000.00. The Period of Service will be to Project Completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.

SDL/lw

Attachment: Exhibits A & B  
JSEB Participation

cc: Lori West, Engineering and Construction Management

## Description of Services and Deliverables

### I. SCOPE OF SERVICES

This is a Request for Proposals (RFP) from Consultants to provide Construction Engineering and Inspection (CEI) services along with construction testing and other related professional services necessary to oversee the construction (by others) of the Jacksonville Fairgrounds Relocation Project as shown on the proposed Site Layout in Attachment L, including the construction of one or more Ballfield Quad(s) with Concession/Restroom building(s) and demolition of the existing ballfield quad. The City reserves the right to perform some of the work required on any project or to specify the extent of the work needed for this project.

Services anticipated will generally include, but are in no way limited to, the following:

#### 4.1. CONSTRUCTION ENGINEERING AND INSPECTION (CEI) SERVICES:

Services to be provided under this contract may include, but may not be limited to, the following:

- Design Phase constructability reviews
- Schedule and conduct pre-construction conferences as necessary
- Ensure that all necessary private property agreements, utility agreements, construction easements and construction/environmental permits are on file.
- Issue Notices to Proceed to contractors
- Enforce and perform terms of the construction contracts between the City and its contractors
- Review shop drawings submitted by contractors for conformance to the specifications, and distribute to parties as necessary
- Review thoroughly and answer contractors' inquiries and RFI's in a timely manner
- Provide qualified construction inspectors to inspect the work to ensure that construction is proceeding in accordance with the specifications, and that work is constructed in conformance with the contract plans and specifications.
- Direct the contractor, after consultation with the City, on removal and replacement of defective work which does not meet specifications, or is otherwise incorrectly constructed
- Review and analyze contract change order requests and proposals to determine validity and potential cost/time impacts thereof, and recommend appropriate action to the City
- Review claims and disputes and recommend necessary actions
- Review and recommend for approval contract change orders and forward necessary documentation and paperwork to the City as to the necessity for such changes, including substantiation of the extra costs thereof
- Arrange for construction materials testing by third party testing laboratories and review test reports to ensure that materials installed meet the requirements of the contract documents
- Review construction inspection reports relating to the contractors' performance and communicate with each, if necessary, regarding non-conformance to plan specifications, workmanship, etc.
- Review contractors' requests for monthly progress payments and, if appropriate, certify pay application is proper and transmit to City with recommendation that the invoice be paid
- Review contractors' pay requests for compliance with minority business enterprise participation requirements
- Review contractors' proposals for additional work or change orders for compliance with minority business enterprise participation requirements
- Adjust requests for monthly progress payments, as necessary, to align amount of pay requested with actual progress of construction satisfactorily performed
- In the event of the need to revise the contract drawings during the construction period, coordinate with the City and the Design Consultant to obtain the revised originals from the design consultant, review the changes and corrections on behalf of the City, and coordinate the issuance of new prints for the revised drawings to the parties concerned

- Prepare and maintain monthly progress schedules and reports applicable to all phases of the construction operations, and such special reports as may be required to keep the City fully advised with respect to the progress of construction of the projects
- Monitor contractors' preparation of in-progress as-built drawings during the course of construction to ensure that final as-built drawings will be easily produced
- Collect final as-built drawings electronically and for each project, review for conformance with the contract documents and specifications, and recommend approval/disapproval to the City
- If final as-builts are recommended for disapproval, monitor contractor's preparation of revised final as-built drawings.
- Prepare a final engineering report on the construction status of each project, including lessons learned.
- Recommend in writing, that the City make final payment on a project when appropriate
- Collect documents and deliverables, including release of liens and consent of surety, when required, from the contractors prior to recommending that final payments be made
- Continue acting as the City's representative throughout the post-construction phase of the projects, which generally cover the contractors' one-year warranty periods
- Deliver final documents, including originals of construction drawings and specifications, approved mylar as-built drawings, a DVD with as-built drawings in AutoCAD or .pdf format, two sets of blue line prints and the projects files to the City
- Prepare and deliver final project financial accounting reports to the City
- Evaluate and rate the contractor's performance
- Direct the contractor to replace or correct defective work which becomes known during the warranty period
- Provide monthly status reports to the City concerning warranty activities and corrective work by contractors.
- Enforce all warranty provisions of the contract documents
- Schedule and conduct an eleven (11) month warranty inspection of projects including the contractors, design consultants and City personnel as appropriate
- Develop eleven-month warranty punchlist and forward to the contractor for corrective action
- Monitor contractor's performance on addressing the punchlist
- Advise the City, in writing, when contractors have satisfactorily completed their obligations under the warranty periods of the contracts
- Provide any other construction engineering and inspection services as may be necessary to implement a successful project

4.2 **CONSTRUCTION MANAGEMENT RESPONSIBILITIES WITHIN THE CITY OF JACKSONVILLE'S TECHNOLOGY ENVIRONMENT:**

Construction Management and reporting will be a key aspect of an enterprise-wide management, reporting, and communications strategy based on the Intranet (for operational activities) and the Internet (for communication activities). The following paragraphs describe the technical environment as well as the key software components critical to the enterprise-wide strategy.

**Technical Environment**

The City of Jacksonville is seeking a CEI firm with strong technical skills to coordinate, manage and inspect this project using web, content management geographic information system (GIS), and e-commerce technology tools throughout the construction phase. Ideal candidate will establish project resource requirements and manage deliverables in a web-enabled environment. The CEI construction manager is expected to drive the delivery, to specification, on schedule and within budget, of this project using a centralized, enterprise-wide communications strategy supporting four components: GIS, project management, performance management and schedule management.

4.3 A detailed Scope of Services defining the exact performance requirements and contract schedule for this project will be developed during negotiations with the selected Consultant to establish terms of the agreement for professional services and consultant's fee and Purchase Orders Issued.

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*(End of Section 4 - Remainder of page intentionally left blank)*

**CONTRACT FEE SUMMARY  
CITY OF JACKSONVILLE, FLORIDA**

<b>PART I - GENERAL</b>				
<b>1. Project</b> CEI Services for the Jacksonville Fairgrounds Relocation			<b>2. Proposal Number</b> P-24-22	
<b>3. Name of Consultant</b> AE Engineering, Inc.			<b>4. Date of Proposal</b> 10/20/22	
<b>PART II - LABOR RELATED COSTS</b>				
<b>5. Direct Labor</b>	Hourly Rates	Estimated Hours	Estimated Cost	TOTAL
Senior Engineer	\$ 82.40	0	\$ 0.00	
Project Administrator	\$ 56.65	0	\$ 0.00	
Contract Support Specialist	\$ 39.00	0	\$ 0.00	
Senior Inspector	\$ 37.20	0	\$ 0.00	
Senior Bridge Inspector	\$ 39.00	0	\$ 0.00	
Senior Landscape Inspector	\$ 40.50	0	\$ 0.00	
Inspector	\$ 28.75	0	\$ 0.00	
Bridge Inspector	\$ 33.45	0	\$ 0.00	
Landscape Inspector	\$ 30.95	0	\$ 0.00	
Clerical	\$ 22.00	0	\$ 0.00	
RCS	\$ 30.50	0	\$ 0.00	
<b>TOTAL DIRECT LABOR</b>		-	\$ -	
<b>6. Overhead (Combined Fringe Benefit &amp; Administrative)</b>				
Overhead Rate 174.115 % x Total Direct Labor			\$ -	
<b>7. SUBTOTAL: Labor + Overhead (Items 5 &amp; 6)</b>				\$ -
<b>8. PROFIT: Labor Related Costs (Item 7)</b> x 10%				\$ -
<b>TOTAL LABOR (Items 5, 6, 7 and 8)</b>				\$ -
<b>PART III - OTHER COSTS</b>				
<b>9. Miscellaneous Direct Costs</b>				
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$0.00
<b>10. SUBCONTRACTS (Lump Sum)</b>				
SUB-CONTRACT SUB-TOTAL				\$0.00
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ -
<b>11. Reimbursable Costs - Limiting Amount</b>				
SUB-TOTAL REIMBURSABLES				\$ -
<b>PART IV - SUMMARY</b>				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables)				\$ -
<b>12. PRIOR CONTRACT AMOUNT</b>				\$0.00
<b>AMENDED AMOUNT OF CONTRACT</b>				\$0.00



108 Badger Park Drive, Jacksonville, FL 32259 • PHONE: (904) 531-5154

**2022 FEE SCHEDULE FOR CONSTRUCTION MATERIALS TESTING  
SOILS - AGGREGATE - CONCRETE**

<b>SOILS AND AGGREGATE TESTING</b>		
Proctor – Standard or Modified (ASTM D698 / AASHTO T99 or ASTM D1557 / AASHTO T180)	EACH	\$100
Limerock Bearing Ratio (LBR) (FM 5-515)	EACH	\$325
Moisture Content (ASTM D2216)	EACH	\$15
Aggregate Sieve Analysis (AASHTO T27)	EACH	\$65
Aggregate Soundness	EACH	\$300
Coarse Aggregate Specific Gravity/Absorption	EACH	\$65
Fine Aggregate Specific Gravity/Absorption	EACH	\$115
Carbonate Content	EACH	\$75
Soils Particle Size Analysis (No Hydrometer)	EACH	\$65
Soils Particle Size Analysis (Includes Hydrometer)	EACH	\$165
Organic Content – Ignition Method	EACH	\$35
Atterberg Limits	EACH	\$80
Soil Specific Gravity	EACH	\$70
Permeability Constant Head / FM - T215	EACH	\$350
Corrosive Series (pH, Sulfate, Chloride, Resistivity)	EACH	\$190
pH of Soil or Water	EACH	\$35
Sulfate Content - Soil or Water	EACH	\$55
Chloride Content - Soil or Water	EACH	\$55
Resistivity - Soil or Water	EACH	\$50
Engineering Technician	HOUR	\$55
<b>CONCRETE TESTING</b>		
Concrete Sampling - includes slump, air content, temperature, and molding (set of 5)	EACH	\$85
Casting of Additional Specimens	EACH	\$15
Additional Slump	EACH	\$10
Additional Air Content	EACH	\$10
Compressive Strength Test of Cylinders	EACH	\$15
Engineering Technician	HOUR	\$55

**ASPHALT TESTING**

Gyratory Compaction with Bulk Specific Gravity (ASTM D6925)	EACH	\$175
Theoretical Maximum Specific Gravity (ASTM D2041)	EACH	\$200
Asphalt Content by Ignition (ASTM D6307)	EACH	\$150
Mechanical Sieve Analysis of Extracted Aggregate (ASTM D5444)	EACH	\$210
Bulk Specific Gravity (ASTM D2726) (Trim & Bulk Cores)	EACH	\$95
Drilling/Patching Asphalt Core (+Tech Time)	EACH	\$35
Asphalt Level 1 Technician	HOUR	\$65
Asphalt Level 1 Technician (Over 8 hours)	HOUR	\$80
Asphalt Level 2 Technician	HOUR	\$75
Asphalt Level 2 Technician (Over 8 hours)	HOUR	\$90
Asphalt Project Manager	HOUR	\$95
Asphalt Admin	HOUR	\$60
<b>Mobilization Fees</b>		
< 50 Miles from Office	EACH	\$500
51-100 Miles from Office	EACH	\$1,000
101-150 Miles from Office	EACH	\$1,500
> 150 Miles from Office	EACH	TBD

**PRIVATE PROVIDER BUILDING INSPECTION SERVICES**

Plans Review	PER SF	\$0.35
Building and Trades Inspections	EACH	\$200
BID Admin	HOUR	\$60
Permit Courier	TRIP	\$100

**PROFESSIONAL SERVICES**

Senior Engineer, P.E. (Review, sign and seal reports)	HOUR	\$160
Project Manager	HOUR	\$85
Administrative / Clerical / Reporting	HOUR	\$45

July 12, 2022

Roderick Myrick, President  
 AE ENGINEERING, INC.  
 219 North Newnan Street, 4<sup>th</sup> Floor  
 Jacksonville, Florida 32202

Dear Mr. Myrick:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work.

Group 9 - Soil Exploration, Material Testing and Foundations

- 9.1 - Soil Exploration
- 9.2 - Geotechnical Classification Laboratory Testing
- 9.3 - Highway Materials Testing
- 9.4.1 - Standard Foundation Studies

Group 10 - Construction Engineering Inspection

- 10.1 - Roadway Construction Engineering Inspection
- 10.3 - Construction Materials Inspection
- 10.4 - Minor Bridge & Miscellaneous Structures CEI
- 10.5.1 - Major Bridge CEI - Concrete

Group 13 - Planning

- 13.5 - Subarea/Corridor Planning
- 13.6 - Land Planning/Engineering

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2023, for contracting purposes.

Approved Rates

Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense
160.59%^	119.91%^	0.305%	Reimbursed	No	0.00%	13.22%*

\*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

^For multi-year contracts, DOT has adjusted the overhead rates to mitigate the adverse impacts of Payroll Protection Program loan forgiveness. For information on the adjusted overhead rates, contact the district Procurement Office.

**Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.**

Should you have any questions, please feel free to contact me by email at [carliayn.kell@dot.state.fl.us](mailto:carliayn.kell@dot.state.fl.us) or by phone at 850-414-4597.

Sincerely,

A handwritten signature in blue ink that reads "Carliayn Kell". The signature is written in a cursive, flowing style.

Carliayn Kell  
Professional Services  
Qualification Administrator



**EXHIBIT "B"**  
**CONTRACT FEE SUMMARY**  
**CITY OF JACKSONVILLE, FLORIDA**

<b>PART I - GENERAL</b>				
<b>1. Project</b> CEI Services for the Jacksonville Fairgrounds Relocation			<b>2. Proposal Number</b>	
<b>3. Name of Consultant</b> England-Thims & Miller, Inc.			<b>4. Date of Proposal</b> 10/20/22	
<b>PART II - LABOR RELATED COSTS</b>				
<b>5. Direct Labor</b>	Hourly Rates	Estimated Hours	Estimated Cost	TOTAL
		0	\$ 0.00	
Senior Engineer	\$ 80.50	0	\$ 0.00	
Project Administrator	\$ 55.75	0	\$ 0.00	
Contract Support Specialist	\$ 35.00	0	\$ 0.00	
Senior Inspector	\$ 35.40	0	\$ 0.00	
Senior Bridge Inspector	\$ 37.00	0	\$ 0.00	
Senior Landscape Inspector	\$ 43.00	0	\$ 0.00	
Inspector	\$ 27.00	0	\$ 0.00	
Bridge Inspector	\$ 31.00	0	\$ 0.00	
Landscape Inspector	\$ 28.00	0	\$ 0.00	
<b>TOTAL DIRECT LABOR</b>				\$ -
<b>6. Overhead (Combined Fringe Benefit &amp; Administrative)</b>				
Overhead Rate			181.961 % x Total Direct Labor	\$ -
<b>7. SUBTOTAL: Labor + Overhead (Items 5 &amp; 6)</b>				\$ -
<b>8. PROFIT: Labor Related Costs (Item 7)</b>				10% \$ -
<b>TOTAL LABOR (Items 5, 6, 7 and 8)</b>				\$ -
<b>PART III - OTHER COSTS</b>				
<b>9. Miscellaneous Direct Costs</b>				
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$0.00
<b>10. SUBCONTRACTS (Lump Sum)</b>				
SUB-CONTRACT SUB-TOTAL				\$0.00
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ -
<b>11. Reimbursable Costs - Limiting Amount</b>				
SUB-TOTAL REIMBURSABLES				\$ -
<b>PART IV - SUMMARY</b>				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables)				\$ -
<b>12. PRIOR CONTRACT AMOUNT</b>				\$0.00
<b>AMENDED AMOUNT OF CONTRACT</b>				\$0.00

**SCHEDULE OF PROPOSED PRICES/RATES**

NAME OF CONTRACTOR ETM Surveying & Mapping, Inc.

Proposal Number \_\_\_\_\_

**1. Average hourly direct labor rates (without Fringe Benefits)**

Principal / Project Manager (Responsible Professional)	\$ <u>72.60</u> hr.
Surveyor (Registered)	\$ <u>46.71</u> hr.
Crew Chief	\$ <u>26.67</u> hr.
Instrument Operator	\$ <u>21.20</u> hr.
Field assistant	\$ <u>17.38</u> hr.
Technician	\$ <u>39.90</u> hr.
Drafter or CADD Operator	\$ <u>26.46</u> hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ <u>22.95</u> hr.
Sr. Utility Coordinator	\$ <u>42.67</u> hr.
SUE Analyst	\$ <u>21.73</u> hr.
SUE Crew Chief	\$ <u>35.89</u> hr.
SUE Instrument Technician	\$ <u>20.49</u> hr.
SUE Technician	\$ <u>16.54</u> hr.

- 2. Total Overhead Rate (to be applied to Direct Labor:) 167.50 %
- 3. Profit Rate (to be applied to Direct Labor plus Overhead) 10.00 %
- 4. Cost of 3-man survey crew per 8-hour day (If applicable) \$ N/A hr.
- 5. Cost of 4-man survey crew per 8-hour day (If applicable) \$ N/A hr.
- 6. Other Direct or Reimbursable Costs:

See attached for direct and reimbursable costs.

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7. Estimated percentage of total fee to be performed by subconsultants \_\_\_\_\_ %

8. Please provide any other relevant rates that may apply to this contract including average direct hourly labor rates for other categories of proposed personnel

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NAME OF CONTRACTOR ETM Surveying & Mapping, Inc.Proposal Number     

## Reimbursable Costs:

Description	Unit Price
VAC 0-4' Depth (each)	\$ 400.00
VAC >4'-8' Depth (each)	\$ 475.00
VAC >8'-12' Depth (each)	\$ 750.00
VAC >12'-16' Depth (each)	\$ 1,050.00
Exploratory test trench, VACE 0-4' (LF) (4' Depth)	\$ 800.00
Exploratory test trench, VACE >4'-8' (LF) (4' Depth)	\$ 1,600.00
Additive Alternate No. 1 – PAV 0-3" (each)	\$ 70.00
Additive Alternate No. 2 – PAV >3"-6" (each)	\$ 90.00
Additive Alternate No. 3 – PAV >6"-12" (each)	\$ 150.00
Additive Alternate No. 4 – PAV >12" (each)	\$ 170.00
MOT – FDOT Roadway – per day (to include time to obtain an approved FDOT Permit)	\$ 590.00 (Sub to ACME)
MOT – COJ Roadway – per day	\$ 350.00

June 23, 2022

Christopher Wilkey, Chief Financial Officer  
ENGLAND, THIMS & MILLER, INC.  
14775 Old St. Augustine Road  
Jacksonville, Florida 32258

Dear Mr. Wilkey:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 3 - Highway Design - Roadway
  - 3.1 - Minor Highway Design
  - 3.2 - Major Highway Design
  - 3.3 - Controlled Access Highway Design
  
- Group 6 - Traffic Engineering and Operations Studies
  - 6.1 - Traffic Engineering Studies
  - 6.2 - Traffic Signal Timing
  
- Group 7 - Traffic Operations Design
  - 7.1 - Signing, Pavement Marking and Channelization
  - 7.3 - Signalization
  
- Group 10 - Construction Engineering Inspection
  - 10.1 - Roadway Construction Engineering Inspection
  - 10.3 - Construction Materials Inspection
  - 10.4 - Minor Bridge & Miscellaneous Structures CEI
  - 10.5.1 - Major Bridge CEI - Concrete
  - 10.5.2 - Major Bridge CEI - Steel
  
- Group 13 - Planning
  - 13.4 - Systems Planning
  - 13.5 - Subarea/Corridor Planning
  - 13.6 - Land Planning/Engineering
  
- Group 15 - Landscape Architect

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2023, for contracting purposes.

## Approved Rates

Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense
216.18%	174.30%	0.201%	Reimbursed	No	6.18%	7.46%*

\*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

**Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.**

Should you have any questions, please feel free to contact me by email at [carliayn.kell@dot.state.fl.us](mailto:carliayn.kell@dot.state.fl.us) or by phone at 850-414-4597.

Sincerely,



Carliayn Kell  
Professional Services  
Qualification Administrator





# City of Jacksonville, Florida


*Lenny Curry, Mayor*


Department of Public Works  
Mowing & Landscape Maintenance Division  
609 St. Johns Bluff Road North  
Jacksonville, FL 32225  
(904) 255-4299  
www.coj.net

ONE CITY ONE JACKSONVILLE

November 9, 2022

**TO:** Dustin L. Freeman, Chairman  
Professional Services Evaluation Committee

**THRU:** Steven D. Long, Jr., P.E., Director  
Department of Public Works 

**FROM:** Dave McDaniel, Chief   
Mowing and Landscape Maintenance Division

**SUBJECT:** P-32-20 Landscape Architecture and Support Professional Design Services for Landscape Improvements on Roadways and Other Public Facilities.  
Amend and Increase Award (First of Two 2-Year Renewals)  
Prosser, Inc.

The Mowing and Landscape Maintenance Division recommends approval of the following items:

- 1) Utilize the first of two 2-year renewal options with Prosser, Inc. for the period of January 5, 2023 through January 4, 2025 utilizing the current terms and conditions.
- 2) Increase the maximum indebtedness by \$1,500,000.00 resulting in a revised not to exceed amount of \$3,000,000.00.

Funding will continue to be encumbered by individual releases against the Contract Purchase Agreement (71500-22), dependent on funding, the appropriate account and fiscal year.

If approved, the recommended items will be documented by formal contract amendment (Contract 71500-22) through the Office of General Counsel.

Your assistance in concurring with this recommendation would be appreciated. Should you have any questions or concerns regarding this request, please contact Jameka Smith at 255-4305.

**Attachments:**

- Supplier Renewal Letter
- Prior Award

**cc:** Jaclyn Stamos, Purchasing Analyst  
Jameka Smith, Landscape Architect  
Jim Lange, Contract Administration Coordinator



November 7, 2022

Jameka Smith  
Landscape Architect  
City of Jacksonville  
Mowing and Landscape Maintenance Division  
609 St. Johns Bluff Road  
Jacksonville, FL 32225

**Subject: P-32-20 / Contract # 71500 – First of Two 2-Year Renewals  
Landscape Architecture and Support Professional Design Services for  
Landscape Improvements on Roadways and Other Public Facilities**

Dear Ms. Smith:

Prosser, Inc desires to enter into the first 2-year renewal option of the above referenced award for the period of January 5, 2023 through January 4, 2025.

The terms and conditions as stated in the solicitation and Contract #71500-22 will remain the same, including Prosser's submitted Schedule of Proposed Rates.

Sincerely,

**PROSSER, Inc.**

A handwritten signature in blue ink, appearing to read "Shawn Bliss", is written over a faint, light blue circular stamp.

Shawn Bliss, RLA, LEED-AP  
Vice President, Design and Planning





# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Procurement Division  
Ed Ball Building  
214 N. Hogan Street, Suite 800  
Jacksonville, Florida 32202

ONE CITY ONE JACKSONVILLE.

November 4, 2021

The Honorable Lenny Curry, Mayor  
City of Jacksonville  
4<sup>th</sup> Floor, St. James Building  
Jacksonville, FL 32202

Dear Mayor Curry:

**Ref: P-32-20 Landscape Architecture & Support Professional Design Services for Landscape Improvement on Roadways & Other Public Facilities**  
Department of Public Works/Mowing and Landscape Maintenance Division

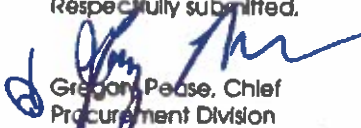
The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of concluding fee and contract negotiations with the number one ranked company/firm for the above-captioned project.

The following motion/recommendation was adopted:

That the City of Jacksonville enter into a contract with Prosser, Inc., to provide Landscape Architecture & Support Professional Design Services for Landscape Improvement on Roadways and Other Public Facilities by incorporating the Scope of Services identified as Exhibit A and the Fee Schedule identified as Exhibit 'B'; the initial period of service is from execution of the contract through one (1) year with two (2) two-year renewal options available at terms mutually agreeable; the maximum indebtedness is a not-to-exceed amount of \$1,500,000.00. All other terms and conditions are per the RFP and the City's standard contract language.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,

  
Gregory Pease, Chief  
Procurement Division  
Chairman, Professional Services  
Evaluation Committee *GP*

APPROVED:

  
Lenny Curry, Mayor

This 5<sup>th</sup> day of November, 2021

GP: ab

cc: Council Auditor  
Harry Wilson, DGC  
Subcommittee Members

Orlan Hughes  
Chief Administrative Officer  
For: Mayor Lenny Curry  
Under Authority of  
Executive Order No. 2019-02



# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Department of Public Works  
Mowing and Landscape Maintenance Division  
609 St. Johns Bluff Road N.  
Jacksonville, FL 32225  
(904) 255-4299  
www.coj.net

ONE CITY ONE JACKSONVILLE

October 29, 2021

## MEMORANDUM

**TO:** Greg Pease, Chairman  
Professional Services Evaluation Committee (PSEC)

**THRU:** John Pappas, Director  
Department of Public Works *John Pappas*

**FROM:** Dave McDaniel, Division Chief *Dave McDaniel*  
Department of Public Works, Mowing & Landscape Division,

**RE:** P-32-20 Landscape Architecture & Support Professional Design Services for Landscape Improvement on Roadways and Other Public Facilities

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The Department of Public Works/Mowing & Landscape Division has completed its contract negotiations with Prosser Inc, the highest ranked consultant selected to provide professional design services for landscape improvement on roadways and other facilities.

Accordingly, we recommend that the City of Jacksonville execute a contract with Prosser Inc. to provide the professional design services described in the Request for Proposal P-32-20 and to incorporate the attached Scope of Services, Exhibit A, and the Fee Schedules from Prosser Inc. and its sub-consultants, Exhibit B.

The initial contract period will be for one-year from date of execution of the contract. The original one-year contract may be extended twice, each extension for two years.

The Consultant will provide design services for various projects identified by the City during the contract only when funding is appropriated, and a purchase order issued for each project. The maximum indebtedness during the contract will be the total value of the purchase orders issued during the contract, but not-to-exceed \$1,500,000 unless a contract amendment is executed extending the indebtedness.

All other terms and conditions of the Contract are per the City's standard contract language and as provided in the Request for Proposals.

Attachments: Exhibits A & B  
cc: Alex Baker, PSEC Specialist

LD

**P-32-20**

**LANDSCAPE ARCHITECTURE AND SUPPORT PROFESSIONAL DESIGN  
SERVICES FOR LANDSCAPE IMPROVEMENTS ON ROADWAYS AND  
OTHER PUBLIC FACILITIES**

**EXHIBIT A  
SCOPE OF SERVICES**

Professional design services from a Landscape Architect Business and other support design professionals, providing subsidiary design services, such as irrigation design, surveying, civil engineering, and electrical engineering. These services will be needed by the CITY from time to time to design and prepare bid documents for the installation of landscaping, hardscape, and other miscellaneous site improvements throughout Duval County at various roadways, and other public properties such as parks and library sites. The CITY may also request construction phase services.

The services will result in all drawings, specifications, and other documents needed for the CITY to seek bids, obtain permits and contract for construction of each project, utilizing relevant CITY and FDOT design standards. Many of the design projects will be related to street tree planting in residential neighborhoods and on public lands, as well as streetscape development. Standard City bid documents and City standards for tree planting and landscape design will be utilized. The Contractor may be required during the design phase to prepare presentation materials illustrating concepts, participate in meetings with various entities to obtain input, and then modify the design accordingly.

*Exhibit 'A'*

**P-32-20**  
**LANDSCAPE ARCHITECTURE AND SUPPORT PROFESSIONAL DESIGN**  
**SERVICES FOR LANDSCAPE IMPROVEMENTS ON ROADWAYS AND**  
**OTHER PUBLIC FACILITIES**

**EXHIBIT B**  
**CONTRACT FEE SCHEDULES**

**CITY OF JACKSONVILLE**

**SCHEDULE OF PROPOSED RATES – PRIME CONSULTANT**

Project Landscape Architecture & Support Professional Design Services RFP Number P-32-20  
 Prime Consultant Prosser Inc. Rate Submittal Date 10-26-2021  
 Consultant Services Provided On Attached Sheets (EDSA, Sunstate, Omega, CSI, CSI GEO, SSG, AE & Ag. Tech

1. Average direct labor rates without Fringe Benefits (insert N/A when not applicable)

Principal	<u>\$ 83.27</u>	hr
Project Manager (Responsible Professional)	<u>\$ 81.73</u>	hr.
Senior Engineer (Registered)	<u>\$ 60.25</u>	hr.
Senior Architect	<u>\$</u>	hr.
Senior Landscape Architect	<u>\$ 58.50</u>	hr.
Design Engineer (Registered)	<u>\$ 60.09</u>	hr.
Design Architect (Registered)	<u>\$</u>	hr.
Design Landscape Architect (Registered)	<u>\$ 49.70</u>	hr.
Designer (Non-registered)	<u>\$ 39.00</u>	hr.
CADD Operator/Drafter	<u>\$ 29.95</u>	hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	<u>\$ 30.29</u>	hr.

Other Assigned Personnel

Senior Land Planner	<u>\$ 58.50</u>	hr.
Senior Designer (F/DOT)	<u>\$ 44.40</u>	hr
Land Planner	<u>\$ 42.30</u>	hr.
Graphic Designer	<u>\$ 41.30</u>	
CEI Senior Landscape Inspector	<u>\$ 31.57</u>	hr.
CEI Landscape Inspector	<u>\$ 28.08</u>	hr.
CEI Project Admin /Project Engineer	<u>\$ 54.50</u>	hr.
CEI Assistant Project Admin./Project Engineer	<u>\$ 41.00</u>	hr.
CEI Senior Inspector/Senior Engineer Intern	<u>\$ 34.95</u>	hr.

- |    |   |               |   |
|----|---|---------------|---|
| 2. | Total Overhead Rate (to be applied to Direct Labor).                | <u>156.57</u> | % |
| 3. | Profit Rate to be applied to Direct Labor plus Overhead             | <u>10</u>     | % |
| 4. | Estimated percentage of total fee to be performed by subconsultants | <u>30</u>     | % |

5. Reimbursable Costs (Limiting Amount)

Black/White Plot	SF	<u>\$0.15</u>
Full Color Plot (Standard Finish)	SF	<u>\$7.48</u>
11 X 17 Black/White Copy	E	<u>\$0.58</u>
11 X 17 Full Color Copy	E	<u>\$2.53</u>
8.5" x 11" Black/White Copy	E	<u>\$0.29</u>
8.5" x 11" Full Color Copy	E	<u>\$1.27</u>
Travel Mileage	Mile	<u>\$0.67</u>
Courier - Same Day	E	<u>\$27.60</u>
Standard Envelope Postage	E	<u>\$0.67</u>
Oversize Envelope Postage	E	<u>\$0.90</u>

**CITY OF JACKSONVILLE**

**SCHEDULE OF PROPOSED RATES - SUB-CONSULTANT**

Project Landscape Architecture & Support Professional Design Services RFP Number P-32-20  
 Prime Consultant \_\_\_\_\_ Rate Submittal Date 10-26-2021  
 Sub-Consultant EDSA  
 Sub-Consultant Services Provided Not Applicable

1. Average direct labor rates without Fringe Benefits (insert N/A when not applicable)

Principal	\$ 76.27	hr
Project Manager (Responsible Professional)	\$ 81.73	hr.
Senior Engineer (Registered)	\$	hr.
Senior Architect	\$	hr.
Senior Landscape Architect	\$ 57.64	hr.
Design Engineer (Registered)	\$	hr.
Design Architect (Registered)	\$	hr.
Design Landscape Architect (Registered)	\$ 45.67	hr.
Designer (Non-registered)	\$ 36.05	hr.
CADD Operator/Drafter	\$ 29.95	hr.
Clerical (Typist, Word Processor, Document Assembly, etc )	\$ 30.29	hr.

Other Personnel who may be assigned to a Project

Senior Land Planner	\$ 58.50	hr
Land Planner	\$ 42.30	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.

2. Total Overhead Rate (to be applied to Direct Labor): 200 %  
 3. Profit Rate to be applied to Direct Labor plus Overhead 10 %

**CITY OF JACKSONVILLE**

**SCHEDULE OF PROPOSED RATES – SUB-CONSULTANT**

Project Landscape Architecture & Support Professional Design Services RFP Number P-32-20

Prime Consultant \_\_\_\_\_ Rate Submittal Date 10-26-2021

Sub-Consultant Sunstate Nurseries

Sub-Consultant Services Provided Not Applicable

I. Average direct labor rates without Fringe Benefits (insert N A when not applicable)

Principal	\$ 83.27	hr
Project Manager (Responsible Professional)	\$ 81.73	hr.
Senior Engineer (Registered)	\$	hr
Senior Architect	\$	hr
Senior Landscape Architect	\$	hr.
Design Engineer (Registered)	\$	hr.
Design Architect (Registered)	\$	hr.
Design Landscape Architect (Registered)	\$	hr.
Designer (Non-registered)	\$ 36.05	hr.
CADD Operator/Drafter	\$ 29.95	hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ 30.29	hr.

Other Personnel who may be assigned to a Project

_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr
_____	\$	hr
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr
_____	\$	hr
_____	\$	hr
_____	\$	hr.

2. Total Overhead Rate (to be applied to Direct Labor): 120 %
3. Profit Rate to be applied to Direct Labor plus Overhead 10 %

**SCHEDULE OF PROPOSED RATES – SUB-CONSULTANT**

Project Landscape Architecture & Support Professional Design Services RFP Number P-32-20  
 Prime Consultant \_\_\_\_\_ Rate Submittal Date 10-26-2021  
 Sub-Consultant Ohmega Electric  
 Sub-Consultant Services Provided Not Applicable

1. Average direct labor rates without Fringe Benefits (insert N A when not applicable)

Principal	<u>\$ 107.08</u>	hr.
Project Manager (Responsible Professional)	<u>\$ 81.73</u>	hr.
Senior Engineer (Registered)	<u>\$ 69.38</u>	hr.
Senior Architect	<u>\$</u>	hr.
Senior Landscape Architect	<u>\$</u>	hr.
Design Engineer (Registered)	<u>\$ 44.46</u>	hr.
Design Architect (Registered)	<u>\$</u>	hr.
Design Landscape Architect (Registered)	<u>\$</u>	hr.
Designer (Non-registered)	<u>\$ 30.80</u>	hr.
CADD Operator/Drafter	<u>\$ 29.95</u>	hr.
Clerical (Typist, Word Processor, Document Assembly, etc )	<u>\$ 30.29</u>	hr.

Other Personnel who may be assigned to a Project

_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.

2. Total Overhead Rate (to be applied to Direct Labor) 96.22 %  
 3. Profit Rate to be applied to Direct Labor plus Overhead 10 %



**SCHEDULE OF PROPOSED RATES – SUB-CONSULTANT**

Project Landscape Architecture & Support Professional Design Services RFP Number P-32-20  
 Prime Consultant \_\_\_\_\_ Rate Submittal Date 10-26-2021  
 Sub-Consultant CSI (Structural and Civil Engineering)  
 Sub-Consultant Services Provided Not Applicable

1. Average direct labor rates without Fringe Benefits (insert N A. when not applicable)

Principal	\$	_____	hr.
Project Manager (Responsible Professional)	\$	_____	hr.
Senior Engineer (Registered)	\$	<u>74.52</u>	hr.
Senior Architect	\$	_____	hr.
Senior Landscape Architect	\$	_____	hr.
Design Engineer (Registered)	\$	<u>72.53</u>	hr.
Design Architect (Registered)	\$	_____	hr.
Design Landscape Architect (Registered)	\$	_____	hr.
Designer (Non-registered)	\$	<u>33.50</u>	hr.
CADD Operator/Drafter	\$	<u>29.95</u>	hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$	<u>30.29</u>	hr.

Other Personnel who may be assigned to a Project

<u>Senior Engineer 1</u>	\$	<u>72.67</u>	hr.
<u>Senior Engineer 2</u>	\$	<u>75.97</u>	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.

2. Total Overhead Rate (to be applied to Direct Labor) 200 %  
 3. Profit Rate to be applied to Direct Labor plus Overhead 10 %

## SCHEDULE OF PROPOSED RATES – SUB-CONSULTANT

Project Landscape Architecture & Support Professional Design Services RFP Number P-32-20  
 Prime Consultant \_\_\_\_\_ Rate Submittal Date 10/26/2021  
 Sub-Consultant CSI (Geotech) provided for consistency, geotechnical  
fees will be provided by proposal on a project basis  
 Sub-Consultant Services Provided Not Applicable

1. Average direct labor rates without Fringe Benefits (insert N/A when not applicable)

Principal	\$		hr.
Project Manager (Responsible Professional)	\$		hr.
Senior Engineer (Registered)	\$	69.23	hr.
Senior Architect	\$		hr.
Senior Landscape Architect	\$		hr.
Design Engineer (Registered)	\$		hr.
Design Architect (Registered)	\$		hr.
Design Landscape Architect (Registered)	\$		hr.
Designer (Non-registered)	\$	33.50	hr.
CADD Operator/Drafter	\$	29.95	hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$	30.29	hr.

Other Personnel who may be assigned to a Project

Engineering Technician	\$	29.82	hr.
_____	\$		hr.
_____	\$		hr.
_____	\$		hr.
_____	\$		hr.
_____	\$		hr.
_____	\$		hr.
_____	\$		hr.
_____	\$		hr.
_____	\$		hr.
_____	\$		hr.
_____	\$		hr.
_____	\$		hr.
_____	\$		hr.
_____	\$		hr.

2. Total Overhead Rate (to be applied to Direct Labor)	150	%	
3. Profit Rate to be applied to Direct Labor plus Overhead	10	%	

**SCHEDULE OF PROPOSED RATES – SUB-CONSULTANT**

Project Landscape Architecture & Support Professional Design Services RFP Number P-12-20

Prime Consultant \_\_\_\_\_ Rate Submittal Date 10-26-2021

Sub-Consultant Smith Survey Group (SSG) provided for consistency.  
Survey fees will be provided by proposal on a project basis.

Sub-Consultant Services Provided \_\_\_\_\_ Not Applicable

1. Average direct labor rates without Fringe Benefits (insert N/A when not applicable)

Principal	<u>\$ 65.67</u>	hr.
Project Manager (Responsible Professional)	<u>\$ 60.00</u>	hr.
Senior Engineer (Registered)	<u>\$</u>	hr.
Senior Architect	<u>\$</u>	hr.
Senior Landscape Architect	<u>\$</u>	hr.
Design Engineer (Registered)	<u>\$</u>	hr.
Design Architect (Registered)	<u>\$</u>	hr.
Design Landscape Architect (Registered)	<u>\$</u>	hr.
Designer (Non-registered)	<u>\$</u>	hr.
CADD Operator/Drafter	<u>\$</u>	hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	<u>\$ 30.29</u>	hr.

Other Personnel who may be assigned to a Project

<u>Survey Technician 1 (Entry)</u>	<u>\$ 16.00</u>	hr.
<u>Survey Technician 2 (Junior)</u>	<u>\$ 19.00</u>	hr.
<u>Survey Technician 3 (Senior)</u>	<u>\$ 23.00</u>	hr.
<u>Surveyor</u>	<u>\$ 44.24</u>	hr.
_____	<u>\$</u>	hr.
_____	<u>\$</u>	hr.
_____	<u>\$</u>	hr.
_____	<u>\$</u>	hr.
_____	<u>\$</u>	hr.
_____	<u>\$</u>	hr.
_____	<u>\$</u>	hr.
_____	<u>\$</u>	hr.
_____	<u>\$</u>	hr.

- 2. Total Overhead Rate (to be applied to Direct Labor): 150 %
- 3. Profit Rate to be applied to Direct Labor plus Overhead 10 %

**SCHEDULE OF PROPOSED RATES – SUB-CONSULTANT**

Project Landscape Architecture & Support Professional Design Services RFP Number P-32-20  
 Prime Consultant \_\_\_\_\_ Rate Submittal Date 10-26-2021  
 Sub-Consultant AE Engineering (CEI)  
 Sub-Consultant Services Provided Not Applicable

1. Average direct labor rates without Fringe Benefits (insert N/A when not applicable)

Principal	\$ 102.00	hr.
Project Manager (Responsible Professional)	\$ 60.00	hr.
Senior Engineer (Registered)	\$ _____	hr.
Senior Architect	\$ _____	hr.
Senior Landscape Architect	\$ _____	hr.
Design Engineer (Registered)	\$ _____	hr.
Design Architect (Registered)	\$ _____	hr.
Design Landscape Architect (Registered)	\$ _____	hr.
Designer (Non-registered)	\$ _____	hr.
CADD Operator/Drafter	\$ _____	hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ 30.29	hr.

Other Personnel who may be assigned to a Project

<u>CEI Senior Landscape Inspector</u>	\$ 31.57	hr.
<u>CEI Landscape Inspector</u>	\$ 28.08	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.

2. Total Overhead Rate (to be applied to Direct Labor) 156.11 %  
 3. Profit Rate to be applied to Direct Labor plus Overhead 10 %

**SCHEDULE OF PROPOSED RATES – SUB-CONSULTANT**

Project Landscape Architecture & Support Professional Design Services RFP Number P-32-20  
 Prime Consultant \_\_\_\_\_ Rate Submittal Date 10-26-2021  
 Sub-Consultant Agrarian Technologies (Agronomist)  
 Sub-Consultant Services Provided Not Applicable

1. Average direct labor rates without Fringe Benefits (insert N/A when not applicable)

Principal	\$ 80.00	hr
Project Manager (Responsible Professional)	\$	hr.
Senior Engineer (Registered)	\$	hr.
Senior Architect	\$	hr.
Senior Landscape Architect	\$	hr.
Design Engineer (Registered)	\$	hr.
Design Architect (Registered)	\$	hr.
Design Landscape Architect (Registered)	\$	hr.
Designer (Non-registered)	\$	hr.
CADD Operator/Drafter	\$	hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ 30.29	hr

Other Personnel who may be assigned to a Project

<u>Agronomist (FDOT Senior Environmental Specialist)</u>	\$ 45.60	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.

2. Total Overhead Rate (to be applied to Direct Labor): 76 %  
 3. Profit Rate to be applied to Direct Labor plus Overhead 10 %