SINGLE SOURCE AWARD **BID # SS-0461-20**

Subject: Fuel System Components and Support

Department: Fleet Management Division

Description of Purchase:
Subject purchase was previously solicited informally and encumbered via purchase order.

Recommend approval to increase the award to E. J. Ward, Inc.by $20,804.15 for the purchase of additional parts through the period ending September 30, 2020. Total revised expenditure amount not to exceed $70,804.15.

Funding Source: 51103-114001 - To be encumbered by purchase order

Single Source Award To: E. J. Ward, Inc.

Price Justification: See attachment

Total Award: $70,804.15 **Requisition #:** N/A

Attachments: Recommendation Memo, Vendor Quote and Purchase Order

Certification as to Single Source: Crisencio Tongol, Chief, Fleet Management Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: June 8, 2020

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management Division

From: David Hylazewski, Equipment Control Administrator DH

Re: Request Approval to Increase Single Source to E.J. Ward Fuel System – PO0B01128 SS-0461-20

Fleet Management Division is requesting approval to increase single source PO0B01128 to E.J. Ward by $20,804.15 to purchase additional parts for the period ending September 30, 2020. Total revised estimated expenditure not to exceed $70,804.15.

Funding Source: 51103-114001 to be encumbered by purchase order

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.[illegible] Fax: 904.351.1607 www.coj.net

Quote

E.J. Ward, Inc
8620 N. New Braunfels Avenue
Suite 200N
San Antonio, Texas 78217
(210) 824-7383

ORDER NUMBER: 0061695
ORDER DATE: 5/15/2020
RMA NUMBER:
SALESPERSON: EA
CUSTOMER NUMBER: JACKS01

Sold To:
Jacksonville, City of
117 W Duval Street, Suite 375
Accounts Payable
Jacksonville, FL 32202

Ship To:
City of Jacksonville
2581 Commonwealth Avenue
Jacksonville, FL 32254

Confirm To:	Customer P.O.	Ship VIA	Terms
Sheryl Kurtz		GROUND	DUE UPON RECEIPT

Item Code	Unit	Ordered	Shipped	Back Order	Price	Amount
KIT-CVRJ2284LDH	EACH	30.00	0.00	0.00	395.83	11,874.90
J2284LDH CVR Kit W/Ant 200						
ANT-200	EACH	30.00	0.00	0.00	25.75	772.50
2" VehEq Antenna w/20' cable						
KIT-CVR-J1939-9	EACH	4.00	0.00	0.00	377.33	1,509.32
J1939 CVR Kit w/9P W/Ant 400						
KIT-CVR-J1939-9	EACH	15.00	0.00	0.00	377.33	5,659.95
J1939 CVR Kit w/9P W/Ant 300						
/PAFREIGHT		1.00	0.00	0.00	165.41	165.41
Ground Shipping & Handling						

Quotes Valid for Sixty (60) Days

Net Order:	19,982.08
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Order Total:	19,982.08

Quote

E.J. Ward, Inc.
8620 N. New Braunfels Avenue
Suite 200N
San Antonio, Texas 78217
(210) 824-7383

ORDER NUMBER: 0061874
ORDER DATE: 6/5/2020
RMA NUMBER:
SALESPERSON: EA
CUSTOMER NUMBER: JACKS01

Sold To:
Jacksonville, City of
117 W Duval Street, Suite 375
Accounts Payable
Jacksonville, FL 32202

Ship To:
City of Jacksonville
2581 Commonwealth Avenue
Jacksonville, FL 32254

Confirm To:	Customer P.O.	Ship VIA	Terms
Sheryl Kurtz		GROUND	DUE UPON RECEIPT

Item Code	Unit	Ordered	Shipped	Back Order	Price	Amount
KIT-CVRJ2284LDH	EACH	2.00	0.00	0.00	395.83	791.66
J2284LDH CVR Kit-II W/Ant 200 2020 Chevy Traverse 2020 Ford Explorer						
/PAFREIGHT		1.00	0.00	0.00	30.41	30.41
Ground Shipping & Handling						

Quotes Valid for Sixty (60) Days

Net Order:	822.07
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Order Total:	822.07

Jacksonville
Where Florida Begins

Purchase Order

City of Jacksonville
214 N Hogan St
Jacksonville, FL 32202

VENDOR	
	Vendor Number: 00000226 E.J. Ward, Inc. 8801 Tradeway San Antonio, TX 78217

PO Date: 10/02/2019 Buyer: Williams, Sharon Phone #: (904) 255 - 8825 FOB: F.O.B., Destination Terms: Net 30	Purchase Order Number **PO0B01128** ALL PACKING SLIPS, INVOICES, AND CORRESPONDENCE MUST REFERENCE THIS NUMBER.

SHIP TO	
	Finance and Administration Fleet Management Division 2581 Commonwealth Ave. Jacksonville, FL 32254 Contact Sheryl Kurtz at (904)255-7465

INVOICE	
	Finance and Administration Accounts Payable 117 W. Duval Street, Suite 375 Kale Newsome, Accounts Payable Supervisor Jacksonville, FL 32202

Department	Bid Number	Requisition Number	Delivery Date
AF - Finance and Administration	015-20	REQ261791	10/18/2019

Item #	Item Description	Quantity	Unit	Unit Price	Total
1	Purchase of EJ Ward Fuel System Components - Repair Parts - From Date of PO through September 30, 2020	1.00	EA	$50,000.00	$50,000.00
				Subtotal:	$50,000.00
				Freight:	$0.00
				Discount:	$0.00
				TOTAL:	**$50,000.00**

THIS ORDER IS SUBJECT TO THE GENERAL CONDITIONS ATTACHED HERETO.

MANUFACTURER'S FEDERAL EXCISE TAX EXEMPT NO: 59-89-0120K

FLORIDA STATE SALES AND USE TAX EXEMPTION NO 85-8012621607C-6

Approved By Gregory Pease, Chief
Procurement Division