SUBJECT: Boat Yard Services for City Vessels

BID #: SC-0450-17 **OPEN DATE:** 4/5/17

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: All or None to the Lowest Responsive, Responsible bidder

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 4 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject award was approved 5/9/17 as an administrative award and is currently utilizing the first of two (2) renewal options approved 3/9/18.

Recommend approval to increase the award with Lamb's Yacht Center by $75,000.00 to continue providing boatyard services through the period ending May 8, 2019. Total revised estimated expenditure amount is $135,000.00, for a total expenditure amount not to exceed $195,000.00.

Funding Source: AFFM511-04602 - To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Awards

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Analyst: _____ Annette Burney

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: September 20, 2018

To: Gregory Pease, Chief of Procurement Division

Thru: Chris Tongol, Chief of Fleet Management Division

From: Erik Preacher, Fleet Management Division

Re: Request to increase award SC-0450-17 Boatyard Services

Fleet Management Division is requesting to increase SC-0450-17 Boat Yard Services in the amount of $75,000.00. Funding is needed to continue providing service through May 8 2019. Period of Service is May 9, 2018 through May 8, 2019, with one (1) year renewal option remaining.

Estimated amount of annual expenditure is $135,000.00. Total expenditure not to exceed ~~$330,000.00~~. $195,000.00

Funding Source: AFFM511-04602 to be encumbered by purchase order

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7499 Fax: 904.381.4607 www.coj.net

ADMINISTRATIVE AWARD
BID No.: SC-0450-17

DESCRIPTION OF GOODS/SERVICES:
Recommend approval to utilize the first of two (2) renewal options with Lamb's Yacht Center to provide boatyard services for the Fleet Management Division. Period of service is from May 9, 2018 through May 8, 2019, with a one (1) year renewal option remaining. Total revised estimated expenditure amount is $60,000.00, for a total expenditure amount not to exceed $120,000.00.

Funding Source: AFFM511-04602 - To be encumbered by purchase order

FOR AGENCY/DEPARTMENT: Fleet Management Division

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 14 **NUMBER FIRMS BIDDING:** 1

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION: N/A

RECOMMEND AWARD TO: Lamb's Yacht Center

CONCURRENCE BY: C. J. Thompson, Chief, Fleet Management Division

PRICE: $120,000.00 **TERMS:** Net 30 Days

REASON FOR NOT ACCEPTING LOW BID: N/A

Analyst

Mgr. of Purchasing Services

3-2-18
Date

3.7.18
Date

APPROVAL:

Gregory Pease, Chief, Procurement Division

3/9/18
Date

Rev 10/13/2011

ADMINISTRATIVE AWARD
BID No.: SC-0450-17

DESCRIPTION OF GOODS/SERVICES:
Recommend approval of award to the lowest responsive, responsible bidder, Lamb's Yacht Center, to provide boatyard services for the Fleet Management Division. Period of service is for one (1) year from date of award, with two (2) one (1) year renewal options. Total expenditure not to exceed amount of $60,000.00.

Funding Source: AFFM511-04602 - To be encumbered by purchase order

FOR AGENCY/DEPARTMENT: Fleet Management Division

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 14 **NUMBER FIRMS BIDDING:** 1

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION: N/A

RECOMMEND AWARD TO: Lamb's Yacht Center

CONCURRENCE BY: C. J. Thompson, Chief, Fleet Management Division

PRICE: $60,000.00 **TERMS:** Net 30 Days

REASON FOR NOT ACCEPTING LOW BID: N/A

Analyst

Mgr. of Purchasing Services

5-4-17
Date

5/8/2017
Date

APPROVAL:

Gregory Pease, Chief, Procurement Division

5/8/17
Date

Rev 10/1/2011