SUBJECT: **RIGHT-HAND DRIVE MAIL TRUCKS: JEEP WRANGLER UNLIMITED 4WD 4DR SPORT (OR EQUAL BRAND)**

BID# XF-0288-17 OPEN DATE: **2016-11-02**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SUPPLY CONTRACT - ONE-TIME PURCHASE

AGENCY: **FLEET MGMT**

BASIS OF AWARD: **ALL OR NONE, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED **13** NUMBER RECEIVED **2** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to the lowest responsive, responsible bidder, Garber Chrysler Dodge Truck, Inc., for the purchase of three (3) right-hand drive mail trucks. Total expenditure in the amount of $91,368.00.

Funding Source: AFFM513-06401 - To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Terms and Conditions,

BUYER: _____ RESPECTFULLY SUBMITTED: _____

ANNETTE BURNEY

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **C.J. Thompson, Chief, Fleet Management Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-108, Revised 12/2007

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

11/07/16 10:11:05
Procurement Division

Date: November 4, 2016

To: Gregory Pease, Chief of Procurement Division

Thru: C. J. Thompson, Chief of Fleet Management Division

From: David Hylazewski, Equipment Control Administrator

Re: Recommendation of award for XF-0288-17 Right-Hand Drive Mail Trucks

Fleet Management is requesting approval of award to the lowest responsive, responsible bidder, Garber Chrysler Dodge Truck for Right-Hand Drive Mail Truck. Estimated amount of annual expenditure is $91,368.00. Period of service is Date of Award through September 30, 2017.

Funding Source: AFFM513-06401

BID TABULATION SHEET

TITLE: RIGHT-HAND DRIVE MAIL TRUCKS: JEEP WRANGLER UMLIMITED 4WD 4DR SPORT (OR EQUAL BRAND)

BID NO.: XF-0288-17

OPEN DATE: November 2, 2016

BUYER: ANNETTE BURNEY, ANALYST

No. Invited: (13) **No. Received (2)** **No Bids: (0)**

Recorded By: Gail Sampson **Announcer:** Lisa King

ITEM	DESCRIPTION	EST. QTY	Garber Chrysler Dodge Truck UNIT PRICE	Garber Chrysler Dodge Truck EXTENDED TOTAL	Sabre Security Defense Consultation Group UNIT PRICE	Sabre Security Defense Consultation Group EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
1	Right-Hand Drive Mail Trucks: Jeep Wrangler Unlimited 4WD 4DR Sport or Equivalent per specifications	2	$ 30,456.00	$ 60,912.00	$ 38,500.00	$ 77,000.00		
		GRAND TOTAL:	**$ 60,912.00**		**$ 77,000.00**			
		TERMS:	**NET 30**		**NET 40/2%**			
		DELIVERY (Business Days):	**90**		**15**			
		CONFLICT OF INTEREST:	**Y**		**Y**			
		ADDENDUM (0)	**N/A**		**N/A**			

TERMS AND CONDITIONS

SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for **Right-Hand Drive Mail Trucks: Jeep Wrangler Unlimited 4WD, 4DR Sport, or equal brand.**

AWARD

Award will be **ALL OR NONE to the lowest responsive, responsible bidder.** Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

TERM OF AGREEMENT

One-Time Purchase.

COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide items(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

QUANTITIES

Quantities indicated are fixed.

PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

DELIVERY

A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure. Each vehicle delivered to the City of Jacksonville must have all lug nuts torqued at the dealership prior to delivery. The dealer must provide a statement that all vehicles delivered were torqued at the dealership prior to delivery.

PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up