ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
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May 11, 2020

TO: Gregory W. Pease, Chairperson
Professional Services Evaluation Committee

THRU John P. Pappas, P.E.
Director

FROM: William J. Joyce, P.E.
Director of Operations

Robin G. Smith, P.E.
Chief, Engineering and Construction Management

RE: Request for Permission to Review Proposals
P-17-20 Right-of-Way and Property Acquisition Services-Annual Contract

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The Department of Public Works received only two (2) proposals for the RFP solicitation for the Referenced RFP. Per Section 126.302(f) of the Procurement Code if:

"PSEC receives responses from less than three proposers, it shall re-solicit proposals from proposers previously solicited and from additional persons, unless it determines, in writing, that no advantage would be obtained by re-soliciting. Notwithstanding the number of responses received, PSEC may proceed to consider those proposers responding to the re-solicitation or to the initial solicitation if it determines, in writing, that no advantage would be obtained by re-soliciting."

The Request for Proposals was advertised for 9 weeks, partially due to COVID-19, but also to extend the advertisement period to specifically notify firms doing this type of acquisition work throughout the State. We feel that 9 weeks afforded ample time for consulting firms to become aware of the RFP and prepare/submit responses. Additionally, we believe that we have received proposals from qualified firms.

Considering the foregoing information, staff requests permission to review and grade the proposals received.

JPP/lw

xc: David D. Hahn, P. E., Engineering and Construction Management
Lori West, Engineering and Construction Management