SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 **OPEN DATE:** 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to rescind the award for Group 4 – Trash Can Liners with Calico Industrial Supply of Florida due to the vendor no longer having the capacity to supply the quantities as required by the City. These items will be sourced through an existing piggyback contract.

Attachments: Recommendation Memo, Vendor Letter, Previous Awards

Analyst: _____
CHELSEY FLEMING

RESPECTFULLY SUBMITTED: _____
for GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Chrissy Nunziato, Manager of Purchasing Services, Asst.

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

TO: Gregory Pease, Chief, Procurement Division

FROM: Chrissy Nunziato, Manager of Purchasing Services, Asst. ECN

DATE: April 6, 2018

SUBJECT: Recommendation to rescind award for Group 4 for SC-0353-15 Janitorial Supplies–Citywide

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Procurement Division is requesting approval to rescind the award for Group 4 – Trash Can Liners with Calico Industrial Supply of Florida due to the vendor no longer having the capacity to supply the quantities as required by the City, as stated in the attached vendor letter. These items will be sourced through an existing piggyback contract with W.W. Grainger.

Thank you for your assistance in this matter.

/clf

CALICO INDUSTRIAL SUPPLY

1609 Cherrywood Lane, Longwood, FL 32750 • (800) 638-0828 • FAX: (321) 206-7070

March 14, 2018

Chrissy Nunziato
Manager of Purchasing Services.
Finance and Administration Department
Procurement Division
City of Jacksonville
Ed Ball Building, 8th Floor
214 N. Hogan Street
Jacksonville, FL 32202

Re: Bid SC-0353-15, Can Liners

Dear Ms. Nunziato:

Calico Industrial Supply of Florida LLC with this letter respectfully requests an immediate cancellation of the above referenced contract. Per the original bid specifications, the awarded vendor is required to maintain at least 50% of the awarded items in inventory with sufficient quantities to deliver citywide within a period of 3 to 5 days ARO. A change in our business model since originally processing and submitting our bid, directed the closure of our Orlando distribution center. We have since contracted with a third party fulfilment arrangement with limited storage available to Calico. At the time of offering the contract renewal, it was our understanding our change in logistics would be transparent. We offer an apology additional time will be necessary to be back to normal operations. Unfortunately we are unable to meet this requirement at this time.

Calico will continue to fulfill all open purchase orders to the best of our ability until a new contract is in place. We appreciate the City's willingness to work with us during our initial transition.

Calico thanks you for the opportunity to participate in the City of Jacksonville bidding process. It has been a pleasure to be of service. It is our hope and desire to participate in future bids. Please do not hesitate to contact us if any additional information is needed. We await your kind reply.

Sincerely,

Christopher Hartnett
Sr. Director, Bids and Contracts

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 **OPEN DATE:** 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the third (3) and final renewal option for the purchase of janitorial supplies to the vendors listed below, with Group 3 - Cleaning Supplies with Bernie's Tool and Fasteners Services, Inc., to include a 5% industry wide increase in accordance with the Terms and Conditions and Group 4 – Trash Can Liners with Calico Industrial Supply of Florida to include increases as specified in the attached vendor letter due to an industry wide increase in accordance with the Terms and Conditions. The period of service will be from February 6, 2018 through February 5, 2019. The total annual expenditure for this period not-to-exceed $905,000.00, with a revised award expenditure not-to-exceed $3,380,168.45.

Group (1), Paper Supplies – Interline Brands dba SupplyWorks - $350,000.00
Group (2), Brooms, Mops, etc. – Interline Brands dba SupplyWorks - $60,000.00
Group (3), Cleaning Supplies – Bernie's Tool and Fasteners Services, Inc. - $420,000.00
Group (4), Trash Can Liners – Calico Industrial Supply of Florida - $75,000.00

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Vendor Letters, Terms and Conditions, Specifications, Tabulation Sheets, Previous Awards

Analyst: CHELSEY FLEMING

RESPECTFULLY SUBMITTED: for - GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Chrissy Nunziato, Manager of Purchasing Services, Asst.

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 02/01/18

Teresa L. Eibner

OTHER:

ACTION OF AWARDING AUTHORITY DATE 2/01/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 **OPEN DATE:** 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award for group three (3), Cleaning Supplies to Bernie's Tool and Fasteners Services Inc., in the amount of $76,000.00 to cover cleaning supply purchases through February 5, 2018. Total revised annual expenditure for Group 3 is $420,724.71, with a revised award expenditure not to exceed $2,475,168.45.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Terms and Conditions, Specifications, Tabulation Sheets, Previous Awards

Analyst: for SHELSEY FLEMING **RESPECTFULLY SUBMITTED:**
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Greg Pease, Chief of Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 12/07/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/07/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 **OPEN DATE:** 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award for Group 4 – Trash Can Liners to Calico Industrial Supply of Florida and ratifying the assignment date back to February 7, 2017, due to acquiring the current contracted vendor Calico Industries of Florida, LLC., for the assumption of continued services under the current terms and conditions. Period of service to remain unchanged through February 5, 2018. The total expenditure to remain at $73,149.26 for Group 4, with the total award expenditure remaining at $2,399,168.45.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Vendor Letter, Terms and Conditions, Previous Awards

Analyst: CHELSEY RENFROE **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Asst. Manager of Purchasing Services

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 3/02/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 3/02/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15

OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second (2) of three (3) renewal options for the purchase of janitorial supplies to the vendors listed below, with Group 3 - Cleaning Supplies with Bernie's Tool and Fasteners Services, Inc., to include a 5% industry wide increase in accordance with the Terms and Conditions. The period of service will be from February 6, 2017 through February 5, 2018, with one renewal option remaining. The total annual expenditure for this period not-to-exceed $823,999.79, with a revised award expenditure not-to-exceed $2,399,168.45.

Group (1), Paper Supplies – Interline Brands dba SupplyWorks - $346,580.63
Group (2), Brooms, Mops, etc. – Interline Brands dba SupplyWorks - $59,545.19
Group (3), Cleaning Supplies – Bernie's Tool and Fasteners Services, Inc. - $344,724.71
Group (4), Trash Can Liners – Calico Industries of Florida - $73,149.26

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Vendor Letters, Terms and Conditions, Specifications, Tabulation Sheets, Previous Awards

Analyst: CHELSEY RENFROE

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 2/2/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 2/02/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award for group three (3), Cleaning Supplies to Bernie's Tool and Fasteners Services Inc., in the amount of $7,000.00 to cover cleaning supply purchases through February 5, 2017. Total revised annual expenditure for Group 3 is $328,309.25, with a revised award expenditure not to exceed $1,575,168.56.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Terms and Conditions, Specifications, Tabulation Sheets, Previous Awards

Analyst: CHELSEY RENFROE RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 1/26/17

OTHER.

ACTION OF AWARDING AUTHORITY DATE 1/26/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award for group four (4), Trash Can Liners to Calico Industries of Florida, for a total increase of $15,000.00, to cover the purchase of trash can liners through February 5, 2017. Total revised annual expenditure for Group 4 is 573,149.28, with a revised award expenditure not to exceed $1,568,168.68.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Terms and Conditions, Specifications, Tabulation Sheets, Previous Awards

Analyst: CHELSEY RENFROE

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 12-1-16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/01/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-16 OPEN DATE: 01/14/2016

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award for group three (3), Cleaning Supplies to Bernie's Tool and Fasteners Services Inc. for a total increase of $75,000.00. Total revised annual expenditure for Group 3 is $321,309.25, with a revised award expenditure not to exceed $1,553,168.66.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Terms and Conditions, Specifications, Tabulation Sheets, Previous Awards

Analyst: CHELSEY RENFROE RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 11-10-16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/11/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award for group two (2), Brooms, Mops , etc. to Interline Brands Inc. dba SupplyWorks for a total of $25,000.00 and for group three (3), Cleaning Supplies to Bernie's Tool and Fasteners Services Inc. for a total of $50,000.00. This was originally awarded February 5, 2015 for one (1) year from date of award with three (3) one (1) year renewal options. Total revised annual expenditure is $710,584.33 with a revised estimated expenditure not to exceed $1,478,168.66.

Funding for this award will be encumbered by various index codes and executed by purchase order.

Attachments: Recommendation Memo, Terms and Conditions, Tabulation Sheet, Previous Award

Analyst: KATHERINE NASWORTHY

RESPECTFULLY SUBMITTED: for GREGORY FEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 8-25-16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/25/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first (1) of three (3) renewal options for the purchase of janitorial supplies, Group (1), Paper Supplies – Interline Brands dba SupplyWorks, - $346,590.63, Group (2), Brooms, Mops, etc. – Interline Brands dba SupplyWorks, - $34,545.19, Group (3), Cleaning Supplies - Bemis's Tool and Fasteners Services, Inc., - $196,309.25 Group (4), Trash Can Liners – Calico Industries of Florida - $58,149.25. The period of service is February 6, 2016 through February 5, 2017 with two (2) one (1) renewal options remaining. The total estimated annual expenditure for this period not to exceed $635,594.33 with a total not to exceed expenditure of $1,403,168.56.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Vendor's Memo, Terms and Conditions, Previous Awards

Analyst: KATHERINE NASWORTHY

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 1-28-16

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 1/28/16

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award for group two (2), Brooms, Mops, etc. to Interline Brands, Inc. dba SupplyWorks for a total of $10,000.00, group three (3) Cleaning Supplies to Bernie's Tool and Fasteners Services Inc. for a total of $50,000.00 and group four (4) to Calico Industries of Florida for a total of $15,000.00. This was originally awarded February 6, 2015 for one (1) year from date of award with three (3) one (1) year renewal options. Total expenditure is $75,000.00 with a revised estimated expenditure not to exceed $757,684.33.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Terms and Conditions, Tabulation Sheet, Previous Award

Analyst: K. Naworthy
KATHERINE NASWORTHY

RESPECTFULLY SUBMITTED: Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 12/10/15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 12/10/15

MK APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award for group two (2), Brooms, Mops , etc. to Interline Brands Inc. dba SupplyWorks for a total of $7,000.00 and for group three (3), Cleaning Supplies to Barnie's Tool and Fasteners Services Inc. for a total of $50,000.00. This was originally awarded February 5, 2015 for one (1) year from date of award with three (3) one (1) year renewal options. Total expenditure is $57,000.00 with a revised estimated expenditure not to exceed $692,584.33.

Funding for this award will be encumbered by various index codes and executed by purchase order.

Attachments: Recommendation Memo, Terms and Conditions, Tabulation Sheet, Previous Award

Analyst: KATHERINE NASWORTHY RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 10-22-15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 10/22/15

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

SUBJECT: JANITORIAL SUPPLIES - CITYWIDE

BID #: SC-0353-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to rescind the award to Unipak Corporation for Group 4 as they no longer have the capacity to supply the quantities as required by the City. The next lowest vendor, Interboro Packaging Corporation was contacted and declined based on their ability to provide the quantities required also. The next lowest vendor, Calico Industries of Florida was contacted and agreed to provide the quantities at the original price quoted. Therefore, we are requesting to award Group 4 to Calico Industries of Florida.

The total annual estimated expenditure for the initial term was $635,584.33, with an estimated not-to-exceed of $635,584.33. There is no request for an increase as sufficient funding remains on the Master Blanket.

Funding for this award will be encumbered by various index codes and executed by purchase order.

Attachments: Recommendation Memo, Terms and Conditions, Tabulation Sheet, Vendors Emails

Analyst: KATHERINE NASWORTHY RESPECTFULLY SUBMITTED: GREGORY FEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Marlene Russell, Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 05/21/15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE ____

APPROVED ____ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATOR ____

SUBJECT: Janitorial Supplies – Citywide

BID #: SC-0393-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
Supply Contract - One (1) Year from Date of Award with Two (2) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: (12) NUMBER RECEIVED: (10) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to change the vendor name for group 1 and group 2 from JanPak, Inc. to Interline Brands, Inc. dba SupplyWorks to reflect their corporate name change. Effective date from March 16, 2015 as noted in vendor's letter. All pricing, terms and conditions will remain unchanged. No change in funding is requested. This bid originally executed by Purchase Order and encumbered by various index codes.

ATTACHMENTS: Vendor Letter, W-9, Previous Award

BUYER: KATHY NASWORTHY RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Greg Pease, Chief, Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 04/02/15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 4/2/15

APPROVED ____ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____ Claudia ____ D

SUBJECT: JANITORIAL SUPPLIES - CITYWIDE

BID #: SC-0353-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject the following vendors, Central Poly Corporation for not bidding all items in Group (1), All American Poly for not providing required samples for Group (4) and Southeastern Paper Group, all Groups (1 thru 4) for not submitting their bid on the correct Bid Proposal Form provided in the bid packet.

Recommend approval of award to the following vendors as the lowest responsive, responsible bidders, JanPak Inc., Group one (1), Paper Supplies for a total of $346,580.63 and Group two (2), Brooms, Mop, etc. for a total of $34,545.19, Bernie's Tool and Fasteners Services, Inc., Group (3) Cleaning Supplies for $196,309.25 and Unipak Corporation, Group four (4) Trash Can Liners for $58,149.26. Period of service is one (1) year from date of award with three (3) one (1) year renewal options. Total estimated annual expenditure not-to-exceed $635,584.33.

Funding for this award will be encumbered by various index codes and executed by purchase order.

Attachments: Recommendation Memo, Terms and Conditions, Tabulation Sheet, Rejection Notices

Analyst: KATHERINE NASWORTHY

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Marlene Russell, Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 02/05/15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 2/9/15

APPROVED ____ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____