SUBJECT: TEMPORARY DAY LABOR SERVICES-REBID

BID #: SC-0419-18 **OPEN DATE:** 2018-03-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE DIVISION

BASIS OF AWARD: ALL OR NONE, LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (4) **NUMBER RECEIVED:** (2) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to waive as a minor irregularity Qultek Consultants, Inc., for not returning addendum #1 with bid package as it was not related to pricing.

Recommend approval of award to the lowest responsive, responsible bidder Qultek Consultants, Inc., for Temporary Day Labor Services. Period of service will be one (1) year from date of award with two (2) one (1) year renewal options. Total estimated annual expenditure amount not-to-exceed $315,000.00.

This award is to be funded by account: PWSW441CORC-04938 to be executed by master blanket purchase order releases.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications

ANALYST: _____ MARILYN LAIDLER **RESPECTFULLY SUBMITTED** _____ for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Solid Waste Division
1031 Superior Street
Jacksonville, FL 32254
(904) 255-7500
www.coj.net

ONE CITY. ONE JACKSONVILLE.

TO: Greg Pease, Chief, Procurement Division

THRU: John Pappas, P. E., Director, Department of Public Works

FROM: Will Williams, Chief, Solid Waste Division

DATE: March 28, 2018

SUBJECT: Recommendation of Award for Temporary Day Labor
Temporary Day Labor Services
Bid No. SC-0419-18
Bid Date: March 21, 2018
Funding Source: PWSW441CORC 04938

The Solid Waste Division has reviewed and tabulated the two (2) bids that were received on the referenced project for accuracy and compliance with the contract documents. After a thorough review of the submissions for the above mentioned bid, the Solid Waste Division recommends that the contract be awarded to the most competitively priced, qualified vendor – Qultek Consultants, Inc.

The annual not to exceed amount of $315,000.00 is based upon the estimated expenditure for the contract period. The initial term of the contract is one year after date of execution with two (2) one year renewal options.

Please notify Solid Waste Division when this item will be placed on the Awards Committee agenda so a division representative can attend.

If additional information is needed, please contact Nickii Brookins at nbrookin@coj.net or 255-7504.

cc: File

TITLE:	TEMPORARY DAY LABOR SERVICES- REBID		OPTIMUM PERSONNEL SERVICES		QULTEK CONSULTANTS, INC.	
BID NO.	SC-0419-18 (SOLID WASTE)					
OPEN DATE:	MARCH 21, 2018 @ 2:00 PM					
BUYER:	MARILYN LAIDLER, PURCHASING ANALYST					
No. Invited: (4)	No. Received (2) No Bids: (0)					
ITEM	DESCRIPTION	EST. QTY. UNIT	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
	TEMPORARY DAY LABOR SERVICES: DAY LABOR WORKERS FOR SOLID WASTE COLLECTION DUTIES- PER HOURLY RATE	20,000	$ 27.50	$ 550,000.00	$ 16.27	$ 325,400.00
	GRAND TOTAL		$ 550,000.00		$ 325,400.00	
	CONFLICT OF INTEREST:		YES		YES	
	TERMS:		NOT STATED		NET 30	
	DELIVERY:		NOT STATED		14 BUSINESS DAYS	
	ADDENDUM(S) (1)		NOT INCLUDED			

TERMS AND CONDITIONS
TEMPORARY DAY LABOR SERVICES-REBID

1. SCOPE

The **Solid Waste Division** of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments **for Temporary Day Labor Services-Rebid** as listed in the bid documents.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on **ALL** items to be considered for award. **ALL** awards are subject to the availability of funds.

The Contractor furnishing personnel under the "Temporary Day Labor Services Contract" must have and maintain a current and valid State of Florida License throughout the contract.

The Contractor must meet the minimum requirements listed in the specifications under Section 1.4.

3. TERM OF AGREEMENT

The term of this agreement is one (1) year from date of award with two (2) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance adherence to the terms and conditions set forth in the bid documents.

4. PRE-BID CONFERENCE

Not applicable.

5. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

SPECIFICATIONS
Temporary Day Labor Services-Rebid

Section 1.0 - General Specifications

1.1 Scope

The BIDDER shall furnish temporary labor to the Owner (City of Jacksonville, Florida) on an as needed and when requested basis in strict accordance with the terms and provisions of this specification. The Contractor shall have a proven track record providing temporary labor for Solid Waste Collecting.

1.2 Contract Description

The "complete" labor contract shall be comprised of a contract which shall here forth be referred to as the "Temporary Day Labor Services Contract." Temporary labor furnished to the City of Jacksonville will fall under this contract.

The type of labor to be furnished under the "Temporary Day labor Services Contract" shall be Solid Waste Worker I (Refer to Appendix A).

1.3 Contract Duration

The contract to furnish temporary day labor shall be valid from one (1) year from date of award with two (2) one (1) year renewal options upon mutual consent. If the contract is renewed, at the beginning of each fiscal year (October 1st) a Blanket Order will be issued to the awarded Contractor.

1.4 Minimum Award Requirements

This contract shall be awarded **ALL-OR-NONE** to the lowest responsive, responsible bidder, which meets and provides all of the following criteria:

- Provide at least three (3) verifiable references of services related to this bid.
- Bidder must provide a list of contract held for the previous twenty-four months, including company name, address, and telephone number.
- Bidder must have been in business for a minimum of thirty-six (36) months and engages in the business of providing temporary day labor services as described in the bid specification for a minimum of twenty (20) months prior to bid opening date.
- Provide a copy of the company's Business and Occupational License, operating with a business bookkeeping system outside of personal checking accounts.

QWS3270X 4/6/2018 2:44 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 04/06/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 2:44 PM

FISCAL MO/YEAR : 07 2018 CURRENCY CODE :
INDEX CODE : PWSW441CORC COLLECTION - RESIDENTIAL
SUBOBJECT : 04938 MISCELLANEOUS SERVICES & CHARGES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	APR 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	310,136.35	310,136.35
EXPENDITURES	.00	68,602.87	68,602.87
ENCUMBRANCES	.00	181.34	181.34
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	241,352.14	241,352.14

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED