SOLE SOURCE AWARD **BID # SS-0364-17**

Subject: Access to EBSCO Databases

Department: Library

Description of Purchase: Recommend approval of sole source award to EBSCO Information Services to access the databases listed below. Period of service is from September 1, 2017 through August 31, 2018. Total estimated not to exceed expenditure in the amount of $140,527.00.

Databases include:
Small Engine Repair Reference Center - $13,781.00
NoveList Modules (Includes Novelist Select, NoveList K-8 Plus, NoveList Plus) - $37,805.00
MasterFile - $28,941.00
Flipster Digital Magazines - $60,000.00

Funding Source: PLJX011MBBS-06601 – To be encumbered by purchase order

Sole Source Award To: EBSCO Information Services

Price Justification: See attachment

Total Award: $140,527.00 **Requisition #:** 202503

Attachments: Sole Source Form, Vendor Letter & Quote, Previous Awards

Certification as to Sole Source: Barbara Gubbin, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

SD-0364-17

SOLE SOURCE/PROPRIETARY REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Jacksonville Public Library

PROPRIETARY ☐

SOLE SOURCE ☒

FUNDING SOURCE: PLJX011MBBS 06601

BRIEF DESCRIPTION OF GOODS/SERVICES:
EBSCO databases

AMOUNT OF PROJECT (attach quote): $140,527.00

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
Access to the following databases- NoveList modules $37,805.00
Small Engine Repair Reference Center- $13,781.00
MasterFILE- $28,941.00
Flipster Digital magazines- $60,000.00

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED PROPRIETARY/SOLE SOURCE PROVIDER:
EBSCO is the sole provider of these databases and the services they provide. There is no other available vendor for these products or titles exclusive to EBSCO.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
Library staff have researched the possibility of a comparable product but have found nothing which will provide the level of services these databases offer.

Submitted by: CHARLENE ADKINS (Name) COLLECTION MANAGER (Title)

Date: 11/7/16

Requesting Agency's Director's Signature: B. A. B. [illegible]

11-14-16

Procurement Division **September, 2008**

JACKSONVILLE
PUBLIC LIBRARY

Jacksonville Public Library
Support Services Department
3435 University Blvd. North
Jacksonville, Florida 32277

November 7, 2016

MEMORANDUM

TO: Gregory Pease
Chief, Procurement Division

FROM: Charlene Adkins
Library Supervisor, Collection Development and Acquisitions

SUBJ: Justification Letter for **EBSCO Information Services**
General funds- PLJX011MBBS06601

The Jacksonville Public Library requests a purchase order for EBSCO Information Services in the amount of $140,527.00 to purchase NoveList Modules, Small Engine Repair Center database, MasterFILE database and Flipster digital magazines.

Small Engine Repair Reference Center- $13,781.00
Small Engine Repair Reference Center offers assistance in providing routine maintenance (tune-ups, brake service, etc.) as well as extensive repairs (engine and transmission disassembly) and allows users to search by product type, brand, model/engine type, specific area of model/engine type, and model numbers.

NoveList Modules- $37,805.00
EBSCO provides modules of NoveList that will provide reader's advisory and recommendations for adult and teen non fiction titles (NoveList Plus) and children's and middle school fiction and nonfiction materials (NoveList Plus K-8). The module called NoveList Select works interactively with the Library's Sirsi Workflows library catalog to lead customers to recommended titles currently available within the library when they have searched for a title that is not currently available.

MasterFILE- $28,941.00
MasterFILE Premier contains full text for thousands of general reference magazines and publications and covers a wide-range of subject areas including business, health, education, general science and multicultural issues. In addition, MasterFILE Premier contains PDF backfiles (as far back as 1975) for key publications including American Libraries, Foreign Affairs, History Today, Judaism, Library Journal, National Review, Saturday Evening Post and more. The titles that the Library will have access to are unique to EBSCO and only available from them.

Flipster Digital Magazines- $60,000.00
EBSCO provides the digital magazine service, Flipster, which allows users easy access to digital magazines for online browsing via their desktops or any mobile device. Included is a quote in the amount of $45,388.79 for exclusive to EBSCO which will renew what the Library currently has available. **The remaining $14,611.21 will purchase new, exclusive EBSCO magazine titles when available but are unavailable to quote at this time.**

Pearson, Daniel

From: Adkins, Charlene
Sent: Tuesday, December 13, 2016 10:04 AM
To: Pearson, Daniel
Cc: Haile, Jill
Subject: FW: GGAC Item: EBSCO
Attachments: COJ Procurement.pdf

Daniel,

We will buy database products with this PO and the term for all of those, which are what is listed on p. 4, does start on 9/1/17.

However, we will also purchase online magazine subscriptions through the Flipster platform and the date of service for those begins 1/1/17. Those are listed on p. 3.

Charlene Adkins
Collection Development Manager
Jacksonville Public Library
University Park Branch
3435 University Blvd. N.
Jacksonville, FL 32277
904.630.1125 ph
904.744.6960 fax
cadkins@coj.net

Please note that under Florida's very broad public records law, email communications to and from city officials are subject to public disclosure.

From: Pearson, Daniel
Sent: Tuesday, December 13, 2016 7:45 AM
To: Adkins, Charlene
Subject: GGAC Item: EBSCO

Charlene, I need the dates confirmed in EBSCO Product Order Form, 4th pg in attached. They indicate a begin date of 9/1/2017. I need to know if this is the correct term for this request.

Thanks

-----Original Message-----
From: P0697@coj.net [mailto:P0697@coj.net]
Sent: Tuesday, December 13, 2016 7:40 AM
To: Pearson, Daniel
Subject: COJ Procurement

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 8th Floor
Device Name: P0697

For more information on Xerox products and solutions, please visit http://www.xerox.com

EBSCO INFORMATION SERVICES

Tim Collins
President
EBSCO Information Services

10/28/2016

RE: Sole Source Statement

Dear Jill,

Please accept this letter as formal notice that EBSCO Information Services is the sole source provider of NoveList Plus, NoveList k-8 Plus, NoveList Select, Small Engine Repair Reference Center, MasterFILE Premier and Flipster via the EBSCO*host*® proprietary search platform.

Should you have any questions or require further assistance, please do not hesitate to contact me at your convenience.

Sincerely,
Amy DiPiano

Amy DiPiano
Account Executive
EBSCO Information Services
adipiano@ebsco.com

Flipster Order

Customer Name:JACKSONVILLE PUBLIC LIBRARY

Customer ID: s4263377

Sales Rep: AMY DIPIANO

Title	Existing Qty	New Order Qty	Publisher	ISSN	Model	Term	Start Date	Expire Date	Price	Discount	Net Price
Babybug	1	1	Cricket Media	10771131	Unlimited	1.0 year	1/1/2017	12/31/2017	$314.83	$157.42	$157.41
Bloomberg Businessweek	1	1	Bloomberg, L.P.	77135	Unlimited	1.0 year	1/1/2017	12/31/2017	$3,778.74	$1,889.38	$1,889.36
Boys' Life	1	1	Boy Scouts of America	68608	Unlimited	1.0 year	1/1/2017	12/31/2017	$839.58	$419.80	$419.78
Coastal Living	1	1	Time Inc.	10971165	100 SIMUsers	1.0 year	1/1/2017	12/31/2017	$672.00	$336.00	$336.00
Coins	1	1	F + W Media	100471	Unlimited	1.0 year	1/1/2017	12/31/2017	$965.16	$482.58	$482.58
Consumer Reports	1	1	Consumers Union	107174	Unlimited	1.0 year	1/1/2017	12/31/2017	$16,269.00	$0.00	$16,269.00
Consumer Reports Buying Guide	1	1	Consumers Union	15552357	Unlimited	1.0 year	1/1/2017	12/31/2017	$461.58	$230.80	$230.78
Consumer Reports on Health	1	1	Consumers Union	10443193	Unlimited	1.0 year	1/1/2017	12/31/2017	$1,008.00	$504.00	$504.00
Cooking Light	1	1	Time Inc.	8864446	100 SIMUsers	1.0 year	1/1/2017	12/31/2017	$840.00	$420.00	$420.00
Craft Ideas	1	1	Amos Media Company	23720514	100 SIMUsers	1.0 year	1/1/2017	12/31/2017	$419.58	$209.80	$209.78
Cricket	1	1	Cricket Media	906034	Unlimited	1.0 year	1/1/2017	12/31/2017	$314.83	$157.42	$157.41
Discovery Girls	1	1	Discovery Girls	15353230	Unlimited	1.0 year	1/1/2017	12/31/2017	$966.00	$483.00	$483.00
Ebony	1	1	Ebony Media Operations, LLC	129011	Unlimited	1.0 year	1/1/2017	12/31/2017	$629.58	$314.80	$314.78
Entertainment Weekly	1	1	Time Inc.	10490434	100 SIMUsers	1.0 year	1/1/2017	12/31/2017	$2,517.90	$1,258.96	$1,258.94
Entrepreneur	1	1	Entrepreneur.com, Inc.	1633341	Unlimited	1.0 year	1/1/2017	12/31/2017	$838.74	$419.38	$419.36
Entrepreneurs Start Ups	1	1	Entrepreneur.com, Inc.	1533743X	Unlimited	1.0 year	1/1/2017	12/31/2017	$292.74	$146.38	$146.36
Essence	1	1	Time Inc.	140880	100 SIMUsers	1.0 year	1/1/2017	12/31/2017	$924.00	$462.00	$462.00
Food & Wine	1	1	Time Inc.	7419015	100 SIMUsers	1.0 year	1/1/2017	12/31/2017	$1,554.00	$777.00	$777.00
Forbes	1	1	Forbes Inc.	156914	500 SIMUsers	1.0 year	1/1/2017	12/31/2017	$1,259.58	$629.80	$629.78
Fortune	1	1	Time Inc.	158259	100 SIMUsers	1.0 year	1/1/2017	12/31/2017	$2,937.90	$1,468.96	$1,468.94
Golf Magazine	1	1	Time Inc.	10565493	100 SIMUsers	1.0 year	1/1/2017	12/31/2017	$837.90	$418.96	$418.94
Health	1	1	Time Inc.	1059938X	100 SIMUsers	1.0 year	1/1/2017	12/31/2017	$670.74	$335.38	$335.36
InStyle	1	1	Time Inc.	10760830	100 SIMUsers	1.0 year	1/1/2017	12/31/2017	$1,260.00	$630.00	$630.00
Kiplinger's Retirement Report	1	1	Kiplinger Washington Editors Inc.	10756671	Unlimited	1.0 year	1/1/2017	12/31/2017	$1,677.90	$838.96	$838.94
Ladybug	1	1	Cricket Media	10514961	Unlimited	1.0 year	1/1/2017	12/31/2017	$314.83	$157.42	$157.41
Men's Journal	1	1	Wenner Media Inc.	10634657	500 SIMUsers	1.0 year	1/1/2017	12/31/2017	$349.13	$174.56	$174.57
Money	1	1	Time Inc.	1494953	100 SIMUsers	1.0 year	1/1/2017	12/31/2017	$1,761.90	$880.96	$880.94
National Review	1	1	National Review Inc.	280038	Unlimited	1.0 year	1/1/2017	12/31/2017	$839.58	$419.80	$419.78
People	1	1	Time Inc.	937673	100 SIMUsers	1.0 year	1/1/2017	12/31/2017	$4,874.94	$2,437.46	$2,437.48
People en EspaÃ±ol	1	1	Time Inc.	10965750	100 SIMUsers	1.0 year	1/1/2017	12/31/2017	$838.74	$419.38	$419.36
Quiltmaker	1	1	F + W Media	10471634	Unlimited	1.0 year	1/1/2017	12/31/2017	$838.74	$419.38	$419.36
Ranger Rick	1	1	National Wildlife Federation	7386656	Unlimited	1.0 year	1/1/2017	12/31/2017	$837.90	$418.96	$418.94
Ranger Rick Jr.	1	1	National Wildlife Federation	21692750	Unlimited	1.0 year	1/1/2017	12/31/2017	$837.90	$418.96	$418.94
Real Simple	1	1	Time Inc.	15281701	100 SIMUsers	1.0 year	1/1/2017	12/31/2017	$1,215.90	$607.96	$607.94
Rolling Stone	1	1	Wenner Media Inc.	0035791X	500 SIMUsers	1.0 year	1/1/2017	12/31/2017	$524.13	$262.06	$262.07
Scouting	1	1	Boy Scouts of America	369500	Unlimited	1.0 year	1/1/2017	12/31/2017	$504.00	$252.00	$252.00
Sew News	1	1	F + W Media	2738120	Unlimited	1.0 year	1/1/2017	12/31/2017	$923.16	$461.58	$461.58
Southern Living	1	1	Time Inc.	384305	100 SIMUsers	1.0 year	1/1/2017	12/31/2017	$837.90	$418.96	$418.94

Sports Illustrated	1	1	Time Inc.	0038822X	100 SIMUsers	1.0 year	1/1/2017	12/31/2017	$3,735.90	$1,867.96	$1,867.94
Sports Illustrated Kids	1	1	Time Inc.	1042394X	100 SIMUsers	1.0 year	1/1/2017	12/31/2017	$1,341.90	$670.96	$670.94
This Old House	1	1	This Old House	10862633	Unlimited	1.0 year	1/1/2017	12/31/2017	$1,047.90	$523.96	$523.94
Time	1	1	Time Inc.	0040781X	100 SIMUsers	1.0 year	1/1/2017	12/31/2017	$3,197.46	$1,598.74	$1,598.72
Travel & Leisure	1	1	Time Inc.	412007	100 SIMUsers	1.0 year	1/1/2017	12/31/2017	$1,890.00	$945.00	$945.00
Us Weekly	1	1	Wenner Media Inc.	15297497	500 SIMUsers	1.0 year	1/1/2017	12/31/2017	$1,224.13	$612.06	$612.07

Total Before Discount: $70186.32

Discount: $26958.90

Total Net of Discount: $43227.42
Subscription Service Fee: $2161.37

GRAND TOTAL: $45388.79 USD
Total Excludes Tax

Bill To Contact: --- Select --- **Address:** --- Select ---
PO Number:

TERMS AND CONDITIONS:
By signing this document you hereby confirm that you agree to the terms and conditions of the EBSCOhost Terms of Use available here:

http://support.epnet.com/ehost/terms.html

For US Federal Government customers, all product pricing is Open Market.

DATE: 11/07/2016

Product Order Form

CustID:	s4263377
OrderID:	WSR205664
Date:	11/03/2016

10 Estes Street
P.O. Box 682
Ipswich, MA 01938
USA
www.ebsco.com

(978) 356-6500
(800) 653-2726
Fax: (978) 356-5640
information@epnet.com

Purchasing Customer
JACKSONVILLE PUBLIC LIBRARY
SUPPORT SERVICES
3435 UNIVERSITY BLVD N
JACKSONVILLE, FL, 32277
USA

Contact:
Jill Haile
904.630.1373
jhaile@coj.net

Billing Address
ACCOUNTS PAYABLE
117 W DUVAL STREET
JACKSONVILLE, FL, 32202
USA

Your invoice will be sent to:
Jill Haile
jhaile@coj.net

Product Name	Begin Date	Expire Date	Price
Small Engine Repair Reference Center	09/01/2017	08/31/2018	$13,781.00
MasterFILE Premier : HOST	09/01/2017	08/31/2018	$28,941.00
Novelist Select	09/01/2017	08/31/2018	$14,008.00
NoveList K-8 Plus	09/01/2017	08/31/2018	$11,154.00
NoveList Plus	09/01/2017	08/31/2018	$12,643.00

Total: $80,527.00
The above excludes all applicable tax
Currency: US Dollar

Price represented is the cash discounted price for payments received by check or electronic payment. If paying by a method other than check or electronic payment, please inquire for non cash discounted pricing. Payment due upon receipt of invoice. Interest of 1 percent per month charged for payment received later than 30 days after invoice date. eBooks and eAudiobooks ordered are non-returnable and non-refundable.

Terms and Conditions
Customer agrees to terms and conditions of the appropriate EBSCO License Agreement for usage of purchased access or subscription to electronic databases, econtent and services. If ordering ebooks or audiobooks, customer also agrees to the terms and conditions of the Library eContent Agreement.

Authorized Signature: _____ **Date:** _____

Print Name: _____ **Title:** _____

Please sign, scan and email this form to: AMY DIPIANO at adipiano@ebsco.com

Thank you for your business!

If unable to scan, please fax to: 978-356-5640

With your approval, the Library requests to purchase Small Engine Reference Center, NoveList Select online databases, MasterFILE and Flipster digital magazines based on the qualifications outlined above. Any other vendor must meet these specific qualifications and requirements in order to be approved to provide this type of material.

SOLE SOURCE AWARD **BID # SS-0349-16**

Subject: Purchase of EBSCO Databases for the Jacksonville Public Library

Department: Jacksonville Public Library

Description of Purchase:
Recommend approval of Sole Source award to EBSCO Information Services for the purchase of NoveList Select, Auto Repair Center database, Small Engine Repair Center database, MasterFILE database and Flipster digital magazines for the Jacksonville Public Library. Period of service is from date of award through September 30, 2016, with an estimated annual expenditure not to exceed $140,848.38.

Funding for this award will be encumbered by account PLJX011MBBS-06601 to be executed by Purchase Order.

Sole Source Award To: EBSCO Information Services

Price Justification: See Attached

Total Award: $140,848.38 **Requisition #** 180061

Attachments: Sole Source Form; Agency Memo; Vendor's Letter; Vendor's Quote; Requisition

Certification as to Sole Source: Barbara Gubbin, Library Director

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Chelsey Renfroe

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN

11-5-15
DATE

ACTION OF AWARDING AUTHORITY

DATE: 11/05/15

APPROVED ✓ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-114, Revised 12/2007

SOLE SOURCE AWARD **BID # SS-0309-15**

Subject: ACCESS TO EBSCO DATABASES

Department: LIBRARY

Description of Purchase: Recommend approval of sole source award to EBSCO Information Services to access the databases list below. Period of service is from September 1, 2015 through August 31, 2016. Total estimated not to exceed expenditure in the amount of $89,236.00.

Databases include:
NoveList Select - $32,856.00
Auto Repair Reference Center - $17,005.00
Small Engine Repair Reference Center - $13,125.00
MasterFile - $26,250.00

Funding Source: PLJX011MBBS-06601 – To be encumbered by purchase order

Sole Source Award To: EBSCO Information Services

Price Justification: See attachment

Total Award: $89,236.00 **Requisition #:** 158968

Attachments: Sole Source Form & Vendor Quote

Certification as to Sole Source: Barbara Gubbin, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE*** 10/30/14

ACTION OF AWARDING AUTHORITY DATE: 10/31/14

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

FORM GB-113. Revised 12/2007