SUBJECT: Panasonic Toughbook CF-54 Laptop or Equivalent

BID #: SC-0481-18 **OPEN DATE:** 06/06/2018

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Term of agreement is for one (1) year from date of award

AGENCY: JACKSONVILLE SHERIFF'S OFFICE

BASIS OF AWARD: ALL OR NONE - LOWEST, RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBERS RECEIVED:** 6 **OTHER** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to the lowest responsive, responsible bidder Tessco, Inc. for the purchase of Panasonic Toughbook CF-54 Laptop. The term of the agreement is for one (1) year from date of award. Total not-to-exceed amount for is $153,608.00.

Funding for this award to be encumbered by account SHPP011ISM – 06427 to be executed by Purchase Order(s).

Attachments: Recommendation Memo, Tabulation, Terms and Conditions.

ANALYST: Marleen Doran
MARLEEN DORAN

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Tony Davis, Director of Police Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville Sheriff's Office

Duval County, Florida

Mike Williams, Sheriff

501 E. Bay Street
Jacksonville, FL 32202

07/09/18 13:38:27
Procurement Division

To: Gregory Pease
Chief of Procurement

Thru: Bill Clement, CPA
Chief of Budget

From: Tony Davis
Director of Police Services

Subject: SC-0481-18 Panasonic Toughbook CF-54 Laptop or Equivalent

Date: June 25, 2018

There were six (6) responses received for Bid #SC-0481-18 Panasonic Toughbook CF-54 Laptop or Equivalent. We recommend awarding Tessco, Inc., the lowest responsive, responsible bidder, in the amount of $153,608.00, from account number SHPP011ISM - 06427. The term of the agreement is for one (1) year from date of award. The purchase will be made via a purchase order.

Please let me know if you require any additional information. Thank you for your assistance.

TITLE: Panasonic Toughbook CF-54 Laptop or Equivalent
BID NO.: SC-0481-18
OPEN DATE: June 20, 2018
ANALYST: Marleen Doran
No. Invited: (5) No. Received (6) No Bids: (0)
Recorded by: Renata Barnett

ITEM	DESCRIPTION	EST. QTY.	GovDirect UNIT PRICE	GovDirect EXT. TOTAL	CDW Government LLC UNIT PRICE	CDW Government LLC EXT. TOTAL	Hypertec USA Inc. (Hypertec Direct) UNIT PRICE	Hypertec USA Inc. (Hypertec Direct) EXT. TOTAL
1	Panasonic Toughbook CF-54 Laptop or Equivalent Offered: _____	80	$ 2,231.00	$ 178,480.00	$1,965.79	$ 157,263.20	$ 4,163.44	$ 333,075.20
	TERMS:		Net 30		Net 30		Net 30	
	DELIVERY (Business Days):		60		10		30	
	CONFLICT OF INTEREST:		X		X		X	
	DETAILED TECHNICAL SPECS AND ADDENDUMS (1,2):		Addendums 1, 2		Addendums 1, 2		Not Acknowledged	

TITLE: Panasonic Toughbook CF-54 Laptop or Equivalent
BID NO.: SC-0481-18
OPEN DATE: June 20, 2018
ANALYST: Marleen Doran
No. Invited: (5) No. Received (6) No Bids: (0)
Recorded by: Renata Barnett

ITEM	DESCRIPTION	EST.	JPT-Tech UNIT PRICE	JPT-Tech EXT. TOTAL	Howard Technology Solutions UNIT PRICE	Howard Technology Solutions EXT. TOTAL	Tessco Inc. UNIT PRICE	Tessco Inc. EXT. TOTAL
1	Panasonic Toughbook CF-54 Laptop or Equivalent	80	$ 5,671.00	$ 453,680.00	$4,856.00	$ 388,480.00	$ 1,920.10	$ 153,608.00
	TERMS:		Net 30		Net 30		Net 30	
	DELIVERY (Business Days):		10		14			
	CONFLICT OF INTEREST:		X		X		X	
	DETAILED TECHNICAL SPECS AND ADDENDUMS (1,2):		Not Acknowledged		Addendum 1		Addendums 1,2	
	Notes Offered Item:		CF-54F9-04KM		CF-54D9-00KM			

TERMS AND CONDITIONS

PANASONIC TOUGHBOOK CF-54 OR EQUIVALENT

1. SCOPE

   The Jacksonville Sheriff's Office of the City of Jacksonville, Florida, is currently accepting bids to obtain source(s) of supply for the item(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide the item(s) and to obtain pricing commitments for Panasonic Toughbook CF-33 2-in-1 Laptops or Equivalent.

2. AWARD

   Award will be ALL OR NONE to the lowest responsive, responsible bidder. All awards are subject to the availability of funds.

3. TERM OF AGREEMENT

   Term of agreement is for one (1) year from date of award.

4. PRE-BID CONFERENCE

   Not Applicable

5. REQUIREMENTS

   Vendor **MUST** provide proof that they are an authorized dealer/reseller/distributor of equipment/software.

6. STATE CONTRACTS

   n/a

7. QUANTITIES

   Quantities indicated reflect the estimated quantities to be purchased and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary.

8. PRICES

   All unit prices shall include freight, delivery and handling charges to the delivery locations as outlined in the bid documents.

9. ESCALATION/DE-ESCALATION

   Not Applicable

10. DELIVERY

Delivery will be made to the Police Memorial Building, Police Supply, 501 East Bay Street, Catherine Street Loading Dock, Jacksonville, FL 32202. **All deliveries must be scheduled a minimum of one business day in advance.** A packing slip shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices and unit of measure.

11. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide items(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

13. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlines in the specifications supersede this section.

14. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

15. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include the purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida, 32202.

16. INSURANCE / INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. A copy of the insurance certificate must be submitted within ten (10) days of award notice. Bid number should be listed on the insurance certificate.

Baines, Deidra B.

From: Doran, Marleen <MDoran@coj.net>
Sent: Friday, June 29, 2018 3:05 PM
To: Baines, Deidra B.
Subject: FW: SC-0481-18 Toughbooks TabSheet

******EXTERNAL EMAIL SOURCE******
This email was sent from a non-JSO account. Do not open any links or any attachments unless you trust the sender and know the content is safe.

Please see below for the answer to your question. Please let me know the response to Mr. Gorrell's question.

Thanks,
Marleen

From: Gorrell, Harrison [mailto:GorrellH@tessco.com]
Sent: Friday, June 29, 2018 3:01 PM
To: Esteves, Desmond; Doran, Marleen
Cc: Fitzgerald, Jim
Subject: RE: SC-0481-18 Toughbooks TabSheet

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Hi Marleen,

Would you like the 16g memory preinstalled, or would you like it with the standard 8 and the additional 8g of memory separate?

I was told by my Panasonic contact that installing the additional 8g is as simple as opening a slot and sliding the card in.

Just wanted to see your all's preference.

Thank you!

Harrison Gorrell
Strategic Account Manager
Government Markets
Tessco Technologies, Inc.
410-229-1387 Tel
gorrellh@tessco.com

From: Esteves, Desmond
Sent: Friday, June 29, 2018 2:55 PM
To: Doran, Marleen <MDoran@coj.net>
Cc: Fitzgerald, Jim <Fitzgerald@tessco.com>; Gorrell, Harrison <GorrellH@tessco.com>
Subject: RE: SC-0481-18 Toughbooks TabSheet

Marleen,

We have confirmed that the item quoted meets the specs provided.

Thank you for your patience during this confirmation period.

Desmond Esteves
Program Manager
Capture Management
Tessco Technologies, Inc.
(410) 229-1650 Tel
estevesd@tessco.com

From: Doran, Marleen [mailto:MDoran@coj.net]
Sent: Friday, June 29, 2018 2:41 PM
To: Esteves, Desmond <EstevesD@tessco.com>
Cc: Fitzgerald, Jim <Fitzgerald@tessco.com>
Subject: RE: SC-0481-18 Toughbooks TabSheet

Do you know if this bid will be confirmed today?

Thanks,
Marleen

From: Esteves, Desmond [mailto:EstevesD@tessco.com]
Sent: Wednesday, June 27, 2018 11:07 AM
To: Doran, Marleen
Subject: RE: SC-0481-18 Toughbooks TabSheet

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Good morning, Marleen!

I am 99% sure, but just to be 100%, let me quickly confide in my product managers.

I'll confirm both specs and lead time and get back to you ASAP.

Thanks!

Desmond Esteves
Program Manager
Capture Management
Tessco Technologies, Inc.
(410) 229-1650 Tel
estevesd@tessco.com

From: Doran, Marleen
Sent: Tuesday, June 26, 2018 10:40 AM
To: 'bid@tescco.com'
Subject: SC-0481-18 Toughbooks TabSheet
Importance: High

Can you confirm that your bid submission meets all of the criteria in the attached revised detailed technical specification sheet? It appears like you do from the warranty information form you signed and included in their bid submission but I am just verifying.

Also, can you provide the delivery timeframe from receipt of a purchase order?

Thanks,

Marleen Doran
Procurement Analyst
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202
(904) 255-8835
www.coj.net

CITY OF JACKSONVILLE

"Please note that under Florida's very broad public records law, email communications to and from City officials are subject to public disclosure."

QWS3270X 7/6/2018 9:06 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 07/06/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 9:05 AM

FISCAL MO/YEAR : 10 2018 CURRENCY CODE :
INDEX CODE : SHPP011ISM INFORMATION SYSTEMS MANAGEMENT
SUBOBJECT : 06427 COMPUTER EQUIPMENT
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JULY 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	1,804,113.63	1,804,113.63
EXPENDITURES	.00	1,497,203.53	1,497,203.53
ENCUMBRANCES	.00	158,087.57	158,087.57
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	148,822.53	148,822.53

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND