4

SUBJECT: Healthy Families Jacksonville Program

BID #: ESC-0447-20 **OPEN DATE:** 6/3/2020

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - July 1, 2020 through June 30, 2021 with four (4) one (1) year renewal options

FOR: KIDS HOPE ALLIANCE

BASIS OF AWARD: HIGHEST SCORING BIDDER BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: **17** NUMBER RECEIVED: **2** OTHER: **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to ratify the period of service from July 1, 2022 through contract execution. Recommend approval to utilize the second of four (4) renewal options with The Children's Home Society of Florida. Period of service is from date of contract execution through June 30, 2023. Total revised estimated annual expenditure amount is $1,752,000.00, for a total expenditure amount not to exceed $5,256,000.00.

Funding Source: 10902.181304.582001.010322.00000000.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Award

ANALYST Corey Sidlo RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE_____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division, City of Jacksonville

FROM: Michael Weinstein, Chief Executive Officer, Kids Hope Alliance
Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance
Kenneth Darity, Chief Programs Officer, Kids Hope Alliance

SUBJECT: **Request Approval to Exercise the Second Renewal Option for BID-ESC-0447-20 Healthy Families Jacksonville Program with The Children's Home Society of Florida, Inc. Contract #70195-20, Amendment #2**

DATE: June 22, 2022

The Kids Hope Alliance (KHA) respectfully request to exercise the second (2) of four (4) renewal options with The Children's Home Society of Florida for the Healthy Families Jacksonville Program. The Contractor has been successful with meeting the deliverables, outcomes and very responsive to our requests.

The Services Contract period shall commence on July 1, 2020 and shall continue through June 30, 2023 in the amount of $1,752,000.00, with all other terms and conditions remaining the same. The total annual estimated amount for July 1, 2022 through June 30, 2023 will be $1,752,000.00 and will increase the Maximum Indebtedness Amount by $1,752,000.00, for a total amount not-to-exceed $5,256,000.00.

The Program will be funded from the following Accounting Code:

Fund	Center	Account	Project	Activity	Interfund	Future
10902	181304	582001	010553	00000000	00000	0000000

Upon approval of this request to exercise the second (2) renewal options, Contract #70195-20 will be executed by formal contract amendment through the Office of General Counsel. The following documents are attached to this Memorandum for your review:

1) Exhibit 1 – Letter of Intent
2) Exhibit 2, Copy of Budget – FY 2022-2023
3) Exhibit 3, Copy of Prior Procurement Award - ESC-0447-20

If you need additional information, please contact Mary Nash at 255-4451 or Tyrica Young at 255-4423.

Cc: Mary Nash, Director, Grant Management
Tyrica Young, Director, Research & Grants
Jessica Pitts, Finance Director
Joyce J. Watson, Director, Administration, Contract & Purchasing
Jerelyn Allen, Assistant Director, Grant Management

May 16, 2022

Mr. Michael Weinstein
Kids Hope Alliance
1095 A. Phillip Randolph Boulevard
Jacksonville, FL 32206

RE: Intent to Continue Operations of the Healthy Families Jacksonville

Dear Mr. Weinstein:

It is our pleasure to continue to provide the intent of Children's Home Society of FL to continue operation of the **Healthy Families Jacksonville** services for the fiscal year July 1, 2022 through June 30, 2023, under a contract with Kids Hope Alliance with a budget of $1,752,000.00.

Thank you so much for the opportunity to work with the Kids Hope Alliance as we make a difference in the lives of children.

Respectfully Yours,

Ernest Hamilton
Regional Executive Director

Children's Home Society of Florida
3027 San Diego Road, Jacksonville, Florida 32207
(904) 493-7744 • chsfl.org

We do good.

SUBJECT: Healthy Families Jacksonville Program

BID #: ESC-0447-20

OPEN DATE: 6/3/2020

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - July 1, 2020 through June 30, 2021 with four (4) one (1) year renewal options

FOR: KIDS HOPE ALLIANCE

BASIS OF AWARD: HIGHEST SCORING BIDDER BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 17 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to ratify the period of service from July 1, 2021 through date of award. Recommend approval to utilize the first of four (4) renewal options with The Children's Home Society of Florida. Period of service is from date of award through June 30, 2022. Total revised estimated annual expenditure amount is $1,752,000.00, for a total expenditure amount not to exceed $3,504,000.00.

Funding Source: 10902.181304.582001.010322.00000000.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Award

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 8/5/21

OTHER

ACTION OF AWARDING AUTHORITY DATE 8-6-21

APPROVED ✓ DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Michael Weinstein, CEO, Kids Hope Alliance
Saralyn Grass, CAO, Kids Hope Alliance
Kenneth Darity, CPO, Kids Hope Alliance
Mary Nash, Director Grants Management, Kids Hope Alliance
Joyce Watson, Director of Administration, Contracts and Purchasing

SUBJECT: **Request Approval to Exercise the First Renewal Option for BID - ESC-0447-20, Healthy Families Jacksonville Program The Children's Home Society of Florida, Inc., Contract #70195-20**

DATE: June 18, 2021

The Kids Hope Alliance respectfully requests to exercise the first (1) of four (4) renewal options with The Children's Home Society of Florida for the Healthy Families Jacksonville Program. The Contractor has been successful with meeting the deliverables, outcomes and very responsive.

The contract period for this Amendment will be July 1, 2021 through June 30, 2022 in the amount of $1,752,000.00, with all other terms and conditions remaining the same.

The program will be funded from the following Accounting Code:

Accounting Code:

Fund	Center	Account	Project	Activity	Interfund	Future
10902	181304	582001	010322	00000000	00000	0000000

SUBJECT: Healthy Families Jacksonville Program
BID #: ESC-0447-20

OPEN DATE: 6/3/2020

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: July 1, 2020 through June 30, 2021 with four (4) one (1) year renewal options

FOR: KIDS HOPE ALLIANCE

BASIS OF AWARD: HIGHEST SCORING BIDDER BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 17 NUMBER RECEIVED: 3 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the highest scoring responsive, responsible bidder, The Children's Home Society of Florida. Period of service is from July 1, 2020 through June 30, 2021 with four (4) one (1) year renewal options. Total expenditure amount not to exceed $1,752,000.00.

Funding Source: 10802.181304.592001.010098.00000000.00000.0000000 – To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation and Scores and Evaluation Matrix

ANALYST: Annette Burney — RESPECTFULLY SUBMITTED: For GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE 6/18/20

OTHER

ACTION OF AWARDING AUTHORITY

DATE 6/23/20

MR APPROVED BH DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02