16

SINGLE SOURCE AWARD **BID # SS-12440-22**

Subject: GovQA Public Records Management Platform

Department: Sheriff's Office

Description of Purchase: Subject Single Source was approved on 4/21/2022 to GovQA, LLC however, on 8/25/2021 GovQA, LLC was acquired by Granicus LLC.

Recommend approval to amend the award to reflect the new name Granicus LLC and to cancel and re-issue the existing Purchase Order with no other change to the existing agreement.

Funding Source: 00111.552104.546620.000000.0000000.00000.0000000 – To be encumbered by Purchase Order

Single Source Award To: Granicus LLC

Price Justification: See attachment

Total Award: $79,905.00 **Requisition #:** PSSS-503992-22

Attachments: Agency Memo, Vendor Letter/Press Release, Previous Award

Certification as to Single Source: Bill Clement, Chief of Budget

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Olive Wallace-Cohen

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville Sheriff's Office

PAT IVEY, SHERIFF

Serve • Protect • Community

To: Gregory Pease
Chief of Procurement

From: Bill Clement, CPA
Chief of Budget

Subject: Administrative Award Request – GovQA, LLC

Date: July 26, 2022

We are requesting an amendment to award SS-12440-22 due to a name change from GovQA, LLC, to Granicus. Their taxpayer identification number is 41-1941088. Granicus is in 1Cloud supplier number 20779. We are also requesting approval to reissue PO640719-22 to Granicus to process the invoice they submitted in the amount of $79,905.00. Attached is the name change document, invoice and W9 from Granicus.

Please let me know if you require any additional information. Thank you for your assistance.

GRANICUS

www.granicus.com

February 15, 2022

Dear Customer:

On August 25th, 2021 Granicus, the leading provider of cloud-based digital experience solutions for the public sector, completed the acquisition of GovQA, LLC, the nation's leading provider of public records and compliance workflow solutions for government. This acquisition has allowed us to extend the public records capabilities of our Civic Engagement Platform, helping government officials deliver consistent, unified digital experiences to their communities while automating, streamlining and transforming internal process workflows. We invite you to read our press release here.

GovQA will continue to hold your contract and provide the high level of service you have come to expect, however, we are excited to inform you of the new payment and billing services provided by Granicus' billing department to GovQA customers. In addition, we would like to take the opportunity to provide updated certificates of insurance and vendor tax forms as may be required to update GovQA in your vendor records.

To that end, please update your records to reflect the new payment information below.

Payments can be directed to:	**Bank Address:**
Check Payments: Granicus Dept CH – Box 19634 Palatine, IL 60055 – 9634 **ACH Payments:** Routing #: 022000020 Account #: 269099115	HSBC Bank USA NA 452 5th Ave New York, NY 10018

If you have any questions regarding payments or billing, please contact ar@granicus.com. For contract and vendor registration questions, please submit your inquiry to contracts@granicus.com.

Finally, please send us your tax exemption certificate and an applicable vendor registration documentation to ar@granicus.com

We welcome you to the Granicus family! Please do not hesitate to contact your account manager if you have any questions or concerns.

Sincerely,

Raj Amin
CFO, Granicus

View in browser

GovQA

Dear Valued GovQA Customer,

GovQA has been proudly serving our Government customers for over 20 years. During that time we've consistently offered workflow and automation software and expertise to make your life easier and support your efforts to remain compliant and transparent. Our company has kept pace with your needs as the world becomes more technologically complex. Today we continue that trajectory with an exciting announcement.

I am thrilled to share that GovQA has been acquired by Granicus. Based in the United States, Granicus serves governments at all levels throughout the U.S., U.K., Australia, New Zealand and Canada. Over 5,500 government agencies, including 850 state departments, and more than 250 million citizen subscribers power an unmatched user community that turns government missions into quantifiable results. By delivering powerful, inclusive, personalized digital experiences to residents, Granicus helps build deeper connections between governments and the people they serve—driving meaningful outcomes for communities around the globe.

By joining the Granicus team, GovQA's public request management solutions will now more seamlessly integrate into a broader and more unified community transparency, engagement and workflow management strategy – enabled by Granicus' Civic Engagement Platform. We are incredibly excited to be a part of creating the future of digital government!

GovQA will continue to develop our software and incorporate new features, but now we will be able to do so at an accelerated pace. Over time, GovQA tools and solutions will leverage the unique capabilities of the Granicus platform, delivering a more integrated resident experience and integrated workflows across common processes. What won't change is your GovQA team. The GovQA staff you know and trust are staying on board and becoming part of Granicus, ensuring that you do not experience any service disruptions or gaps in coverage. Our customers remain our top priority.

This is an exciting development for all of us at GovQA, and I'm thrilled to introduce our customers to the Granicus team. Together, we look forward to continuing our standard of service for years to come.

You can read the press release here and a message from Granicus here.

Please contact Success@GovQA.com if you have questions and someone from our team will contact you.

Timothy Callahan
General Manager, GovQA

GovQA, 9014 Heritage Parkway, Suite 308, Woodridge, IL 60517, United States,
(630) 985-1300

Unsubscribe Manage preferences

Unsubscribing here means you will no longer receive any email communication from GovQA. Click 'Manage Preferences' to update the type of communication you would like to receive moving forward.

Top Resources

GovQA is Now Part of Granicus!

Granicus Acquires Leading Compliance Software Provider GovQA to Help Government Agencies Manage Exponential Increase in Public Records Requests.

GovQA streamlines increasingly complex public records process for more transparent governments and

GovQA streamlines increasingly complex public records process for more transparent governments and connected residents.

Denver, CO – August 26, 2021 – Granicus, the leading provider of cloud-based digital experience solutions for the public sector, today announced the acquisition of GovQA, the nation's leading provider of public records and compliance workflow solutions for government.

With the addition of GovQA, Granicus continues to extend the capabilities of its Civic Engagement Platform, helping government officials deliver consistent, unified digital experiences to their communities while automating, streamlining and transforming internal process workflows.

"Governments are experiencing a massive influx of records requests filed by the public, corporations, and media; with some seeing a 500% increase in requests and even greater increases in the resources needed to fulfill these requests compared to only a few years ago," said Mark Hynes, CEO of Granicus. "These trends have correlated with the public's interest in pandemic response, an increase in social tensions and an overall erosion of government trust. Local and State government agencies have the opportunity to re-shape the trust narrative by embracing digital civic engagement and experience solutions that consistently demonstrate government transparency, efficiency, responsiveness, equity, empathy and reliance on truth. GovQA is an important and powerful addition to the Granicus platform that amplifies our customers' ability to support healthy communities through deeper transparency, engagement and connection, while ensuring they remain compliant with their state's unique regulations."

Access to public records is a vital pillar in the foundation of government trust. In many cases, fulfillment controls, processes and timeline compliance rules are mandated by local, state and federal regulations—such as the Freedom of Information Act (FOIA)—to drive consistency, reliability and faith in the process. But request fulfillment can be incredibly fragmented, complex and time-consuming for government officials—making their ability to remain compliant and meet public expectations a serious challenge, with the introduction of new data streams such as police body camera footage, social media posts, and smart cities technologies only making it more difficult. According to GovQA's **recent research**, public records fulfillment and compliance complexity has increased 150% over the last three years alone.

"Governments today are inundated with information requests. As volume continues to skyrocket, and requests become increasingly complex, traditional public records processes are no longer able to satisfy these demands," said Tim Callahan, CEO of GovQA. "The stakes for governments are way too high to do this poorly or below standards; it's why hundreds of government agencies have turned to GovQA to help them drive the efficiency and compliance required in today's environment. And now, as part of Granicus, public records request management can more seamlessly be integrated into a government's overall digital approach to community transparency, engagement, communications and workflow management."

GovQA has a proven track record of transforming public records management to make government processes simpler, easier and more transparent. To date, they've completed millions of information requests for nearly 800 government customers. With their public request compliance automation solution, GovQA offers:

- **Enhanced efficiency:** Information requests have grown significantly in recent years, and many governments have yet to invest in purpose-built automation solutions to help manage the influx —forcing them to rely on manual processes, spreadsheets or other tools ill-equipped to support increased volumes and compliance requirements. As a result, requests can take weeks or months to fulfill, creating a poor community experience and putting agencies at risk of compliance failures. GovQA overhauls and automates these processes, creating a fast, intuitive workflow that saves government personnel valuable time, ensures they remain in compliance, and delivers a positive community experience.
- **Redundant request matching:** GovQA's software provides patented tools to quickly identify redundant requests, enabling residents to get fast access to the information they requested without requiring government personnel to unnecessarily duplicate time-consuming work.
- **Risk mitigation:** Governments have a legal responsibility to provide access to public information while protecting certain personal, private information. Through increased workflow automation, proprietary private information redaction technologies, and a digital audit trail, GovQA makes it possible for governments to remain compliant with public record laws while delivering on public requests at speed.
- **Flexible customization:** GovQA offers highly-configurable, no-code technology that enables government personnel to create custom workflows built for their unique needs. Agencies can securely collect and control time sensitive information within, across and outside government boundaries—eliminating silos, increasing efficiency, ensuring compliance and reducing the most common record request redundancies.
- **Cost recovery:** Many regulations governing public requests allow for agencies to charge fees to help cover the high costs of request fulfillment; GovQA with Granicus supports a variety of charge models and payment processing capabilities for funds capture.

In combination with Granicus' Civic Engagement Platform, GovQA accelerates Granicus' vision for intelligent, connected digital government experiences for both government agencies and officials, and the communities they serve.

Today, more than 5,500 governments worldwide partner with Granicus to power their digital communications, public participation, online services, and agenda & public records management, all from a single cloud platform purpose-built for today's modern government. For more information, visit **www.granicus.com**.

Shea & Company served as the exclusive financial advisor for GovQA.

About Granicus

Granicus connects governments with the people they serve by providing the first and only civic engagement platform for the public sector. Over 5,500 government agencies, including 850 state departments, and more than 250 million citizen subscribers power an unmatched Subscriber Network that turns government missions into quantifiable results. With comprehensive cloud-based solutions for communications, government website design, meeting and agenda management software, records management, and digital services, Granicus empowers stronger relationships between government and residents across the U.S., U.K., Australia, New Zealand, and Canada. By simplifying interactions with residents, while disseminating critical information, Granicus brings governments closer to the people they serve—driving meaningful change for communities around the globe.

About GovQA

GovQA is the leading provider of cloud-based SaaS automated workflow solutions for government compliance. Customers use our software to more easily process and manage public records and information requests. GovQA combines trusted tools and security, proven government expertise, and a scalable platform that enables cities, counties, and state agencies to securely collect and control time sensitive information. GovQA's proprietary **Peers in Public Records (PIPR) Index** is the only index that tracks trends in public records for state and local governments.

LEARN MORE AT GRANICUS.COM

GRANICUS

Invoice

Date	6/10/2022	Invoice #	152338
Terms	Net 30	Due Date	7/10/2022
		P.O. Number	

Granicus
Dept CH – Box 19634
Palatine, IL 60055 - 9634

Please remit via ACH to:
Routing #: 022000020 Acct #: 269099115

Bill To
Jacksonville FL Sheriff's Office
117 W. Duval Street
Suite 375
Jacksonville FL 32202
United States

Sold To
Jacksonville FL Sheriff's Office
117 W. Duval Street
Suite 375
Jacksonville FL 32202
United States

Description	Term Start Date	Term End Date	Amount
FOIA Module Non Enterprise	6/6/2022	6/5/2023	66,097.50
Hosted Data Storage (TB)	6/6/2022	6/5/2023	2,520.00
Invoicing Module	6/6/2022	6/5/2023	3,738.00
Payments Module	6/6/2022	6/5/2023	7,549.50

For any questions about your invoice, please contact us at AR@granicus.com or 1-800-314-0147

Thank you for your business

Total	$79,905.00
Amount Due	$ 79,905.00 USD

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank
GRANICUS LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☑ Partnership ☐ Trust/estate

☑ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ P

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
408 SAINT PETER STREET, SUITE 600

Requester's name and address (optional)
Remit Payment To Address;
Dept CH - Box 19634
Palatine, IL 60055-9634

6 City, state, and ZIP code
SAINT PAUL MN 550102

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
☐☐☐ - ☐☐ - ☐☐☐☐

or

Employer identification number
4 1 - 1 9 4 1 0 8 8

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ Minji Lee Date ▶ 2/28/2022

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

SINGLE SOURCE AWARD **BID # SS-12440-22**

Subject: GovQA Public Records Management Platform

Department: Sheriff's Office

Description of Purchase: Recommend approval of single source award to GovQA, LLC for GovQA FOIA Service, Payment Connector, and Invoicing Module for the period from June 6, 2022 through June 5, 2023. Total not-to-exceed expenditure in the amount of $79,915.00.

Funding Source: 00111.552104.546620.000000.0000000.00000.0000000 – To be encumbered by Purchase Order

Single Source Award To: GovQA, LLC

Price Justification: See attachment

Total Award: $79,915.00 **Requisition #:** PSSS-503992-22

Attachments: Single Source Form, Vendor Letter and Quote

Certification as to Single Source: Deloris O'Neal, Director of Police Services, JSO

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Olive Wallace-Cohen

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R. Eichner
CHAIRMAN

DATE 4/21/2022

ACTION OF AWARDING AUTHORITY DATE: 4/21/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

FORM GB-113, Revised 12/2007