

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday, July 01, 2021, 10:00 a.m.

Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

HYBRID MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/86268415008?pwd=UHlBakl6KzRuemYrdHRWVGJ3bkdlZz09>

Meeting ID: 862 6841 5008

Passcode: 657328

Committee Members: ✓ Dustin Freeman, Chairman (in Greg Pease absence)
✓ Paul Barrett, Treasury
✓ Reece Wilson, OGC (in David Migut's absence)

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>TITLE & ACTION</i>	<i>MOTION</i>	<i>CONTRA EXP</i>	<i>OUTCOME</i>
Saralyn Grass ✓ Tyrica Young ✓ (Both via ZOOM)	P-06-21	Fee & Contract Negotiations Community Needs Assessment & GAP Analysis Research Project Kids Hope Alliance	That the City of Jacksonville/Kids Hope Alliance enter into a contract with NLP Logix, LLC, for the provision of A Community Needs Assessment & GAP Analysis Research Project that incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Summary identified as Exhibit 'B'; the initial period of service shall be from execution of the contract through June 30, 2022 with four (4) one-year renewal options available at terms mutually agreeable; the maximum indebtedness shall be a not-to-exceed amount of \$202,125.00. all other terms and conditions are per the RFP and the City's standard contract language.		Approved 5-0
Diane Moser ✓ Leah Hayes ✓	P-17-21	Subcommittee Report Drug and Alcohol Screening Program Employee Services Department	It is the consensus of the committee that the one proposal received in response to the Request for Proposal (RFP) was found to be responsive, interested, qualified and available to provide the required services and that company is: 1. Solantic dba Care Spot We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Solantic dba CareSpot</u> , the number one ranked company.		Approved 5-0
Diane Moser ✓ Leah Hayes ✓	P-11-21	Fee & Contract Negotiations Occupational Health & Medical Services Employee Services Department	That the City of Jacksonville enter into a contract with Ascension St. Vincent's Full Service Urgent Care, LLC, for the provision of Occupational Health & Medical Services; that incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Summary identified as Exhibit 'B'; the period of service is from Execution of the contract through one (1) year with four (4) one-year renewals at terms mutually agreeable; the maximum indebtedness is a not-to-exceed annual amount of \$510,000.00. All other terms and conditions are per the RFP and the City's standard contract language.		Approved 5-0
Diane Moser ✓ Leah Hayes ✓	P-18-21	Fee & Contract Negotiations Classification & Pay Study Employee Services Department	That the City of Jacksonville enter into a contract with Dynamic Corporate Solutions, Inc., for the provision of a classification and pay study that incorporates the attached Scope of Services		Approved 5-0

			identified as Exhibit 'A' and Contract Fee Summary identified as Exhibit 'B'; the period of service is from Execution of the contract through one (1) year with two (2) one-year renewals at terms mutually agreeable; the maximum indebtedness is a not-to-exceed amount of \$61,625.00. All other terms and conditions are per the RFP and the City's standard contract language.		
Robin Smith Thomas McKnight David Hahn ✓	P-43-20	Fee & Contract Negotiations Construction Engineering and Inspection Services for the Emerald Trail Tier 1 Projects Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with Meskel & Associates Engineering, PLLC for Construction Engineering and Inspection Services for the Emerald Trail Tier 1 Projects that incorporate the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; provide a not-to-exceed limit for Construction Engineering and Inspection Services in the amount of \$674,732.89; the maximum indebtedness to the City shall be \$674,732.89 and the period of services shall be from date of execution of the contract to project completion. All other terms and conditions are per the RFP and the City's standard contract language.		Approved 4-0
Christopher LeDew ✓ (Via ZOOM) John Kolcynski	P-08-16	Contract Amendment No. 6 Traffic Engineering Services – Traffic Signals, System Design and Simulation Department of Public Works Traffic Engineering Division	That Contract No. 3704-22, originally executed March 18, 2016, between the City of Jacksonville and Arcadis, US, Inc., for Traffic Engineering Services-Traffic Signals, be amended to: (i) increase the maximum indebtedness by \$500,000.00 to a new not-to-exceed amount of \$6,700,000.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable Federal and State laws.		Approved 4-0
Todd Smith ✓ Steve Woodard ✓	P-09-21	Fee & Contract Negotiations Disaster Recovery and Mitigation Consulting Services for Incidents and Events Jacksonville Fire and Rescue Department/Emergency Preparedness Division	That the City of Jacksonville enter into a contract with Ernst & Young LLP to provide Disaster Recovery & Mitigation Consulting Services for Incidents and Events to incorporate the attached Scope of Services identified as Exhibit A and Fee Schedule identified as Exhibit B. The initial contract period will be for Two (2) years from date of execution of the Contract, with three (3) one-year renewal options available at terms mutually agreeable. The maximum indebtedness is a not-to-exceed amount of \$1,200,000 annually. All other terms and conditions are per the City's standard contract language and as provided in the Request for Proposals.		Approved 5-0
Michael Thomas ✓ Ed Randolph ✓	P-09-18	Contract Amendment No. 3 Contracts Management, Maintenance & Caretaker Support CCC/Alliance Office of Economic Development	That Contract No. 7846-04 between the City of Jacksonville and VT Griffin for Contracts Management, Maintenance and Caretaker Support CCC/Alliance Florida be amended to: (i) incorporate the attached Scope of Services identified as Exhibit 'A-3' and Contract Fee Summary identified as Exhibit 'B-3'; (ii) exercise the first renewal option extending the period of service from August 1, 2021 through July 31, 2022, with one renewal remaining; (iii) increase the maximum indebtedness by \$1,903,098.00 for the services to a new not-to-exceed maximum of \$8,445,774.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	07/31/21	Approved 5-0

<p>Brennan Merrell✓ Randall Barnes✓</p>	<p>T-05-21</p>	<p>Subcommittee Report Investment Custody and Securities Lending Services Finance and Administration Department/Treasury Division</p>	<p>It is the consensus of the of the committee that of the three (3) proposals received in response to the Request for Proposal(s) all were responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these companies to perform the required services and alphabetically they are: 1) BNY 2) Northern Trust 3) State Street We recommend the above list is forwarded to the Mayor for final selection so that fee, and contract negotiations may begin with <u>BNY</u>, the number one ranked firm.</p>	<p>Approved 5-0 (As amended) Changed RFP # to P-05-21</p>
<p>Randall Barnes Patrick Greive</p>		<p>Informational Update Finance and Administration Department/Treasury Division</p>	<p>In accordance with Section 126.313 of the Purchasing Code and the related Treasury and Pension Procurement Procedures, and after careful consideration, the City's Treasury Division selected the following firms to provide the indicated services related to the anticipated Special Revenue 2021A&B and Special Revenue Refunding 2022A bond issuances: Wells Fargo (paying agent/registrar/escrow agent), Bond Resource Partners (Verification agent), S&P (ratings), Fitch (Ratings), Kroll (Ratings), Imagemaster/MuniOS (Printing), Jefferies/Ramirez/RBC (SR 2021AB Underwriters), BAML/Citigroup/Raymond James (SR 2022A Underwriters), Bryant Miller Olive (Disclosure Counsel), and Greenberg Traurig (Bond Counsel). The City will also engage Bank of America as the provider of its Direct Pay Letter of Credit for the next two years.</p>	<p>No approval needed</p>
<p>MEETING ADJOURNED 10:18 A.M.</p>				

cc: Council Auditor
Subcommittee

“The next PSEC Meeting is scheduled to be held on Thursday, July 15, 2021”