

PUBLIC NOTICE
AGENDA
"SPECIAL" PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
 Friday, August 4, 2017, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman
 Patrick Greive, Member, treasury
 Jeff Close, Member, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Michael Chao Dennis Steele	P-71-17	Introduce & Review Scope Asbestos Abatement Consulting Services Neighborhoods Department/Municipal Code Division	That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel Appropriate to clarify the intent of the using agency and to ensure compliance with the city's Procurement ordinances, policies, procedures and applicable state laws.		
MEETING ADJOURNED:					

CC: Council Auditor
 Subcommittee Members



City of Jacksonville, Florida

Lenny Curry, Mayor

Municipal Code Compliance Division
Ed Ball Building
214 N. Hogan Street, 7th Floor
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

August 1, 2017

MEMORANDUM

TO: Gregory Pease, Division Chief
Procurement Division

FROM: Bryan Mosier, Division Chief
Municipal Code Compliance Division

RE: P-71-17 ASBESTOS ABATEMENT CONSULTING SERVICES

Please take appropriate action to issue a Request for Proposal (RFP) for the referenced professional services.

The following information is furnished in accordance with chapter 126.302 of the City Ordinance Code.

1. The general purpose of the service or study:
Is stated in the RFP.
2. The Objective of the study or services:
Is as stated in the RFP.
3. The estimated period of time needed for the service or study:
The services shall be performed in accordance with negotiated time schedules.
4. The estimated cost of the service or study:
The cost of these services is estimated at approximately \$125,000.00
5. Whether the proposed study or service would or would not duplicate a prior or existing study or service:
These services will not duplicate prior or existing work.
6. List of current contracts or prior services or studies which are related to the proposed study or service.
There are no current or prior services directly related to this request.
7. A statement as to why the service/study cannot be done by department or agency staff:
Municipal Code Compliance does not have the in-house capabilities to provide these services.



City of Jacksonville, Florida

Lenny Curry, Mayor

Municipal Code Compliance Division
Ed Ball Building
214 N. Hogan Street, 7th Floor
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

8. The names and telephone numbers of two representatives from the using agency designated to serve on the evaluation committee as subcommittee members

A subcommittee composed of Dennis Steele , Contract Compliance Manager (255-7041) and Michael Chao, Code Enforcement Administrator (255-7015)

9. A project funding account number:

ERCC1L2CP

10. The names and email addresses of specific consultants the using agency wishes to be included in the solicitation process.

N/A

11. A signed statement to the effect the individuals responsible for developing the scope and Certification letter and the two individuals named herein to serve as subcommittee.

Members, have read and understand the Procurement Manual and Procurement Committee Guidelines dated March 2017.

(See: <http://inside.coj.net/op/pr/default.aspx>)

Michael Chao 

Subcommittee Member

Signature

Code Enforcement Admin

TITLE

 Dennis Steele

Subcommittee Member Signature

Contract Compliance Manager

TITLE