**SUBJECT: Purchase of Various Walking Excavators**

**BID #:** SC-0325-19 **OPEN DATE:** 2/20/2019

**GENERAL GOVERNMENT AWARDS COMMITTEE**

**KIND AND BASIS OF CONTRACT:** Date of award through September 30, 2019, with two (2) one (1) year renewal options

**AGENCY:** Fleet Management Division

**BASIS OF AWARD:** All or None, to the lowest responsive, responsible bidder

**NUMBER OF BIDS INVITED:** 7 **NUMBER RECEIVED:** 1 **OTHER:** 1

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
Recommend approval to amend the award with Menzi USA Sales, Inc. to include attachments for the Menzi M220 and the Menzi M340 as outlined in the attached quotes. Total not to exceed expenditure amount of $3,388,010.00 will remain unchanged.

Funding Source: AFFM513-06401 – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation, Terms and Conditions and Previous Award

**Analyst:** _____
Annette Burney

**RESPECTFULLY SUBMITTED:** _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

**CONCURRENCE BY:** Crisencio Tongol, Chief, Fleet Management Division

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**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

**ACTION OF AWARDING AUTHORITY** DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: March 27, 2019

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management

From: David Hylazewski, Equipment Control Administrator DH

Re: Recommendation of Approval of Award SC-0325-19 to add additional attachments.

Fleet Management Division is requesting approval to add additional attachments per the terms and conditional of original bid specifications for Menzi M220 and M340 per attached quotations. Period of Service is Date of Award through September 30, 2019, with two (2) one (1) year renewal options. Estimated annual expenditure not to exceed $3,388,010.00.

Funding Source: AFFM513-06401 to be encumbered by purchase order

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7499 Fax: 904.381.4607 www.coj.net

**Menzi USA Sales, Inc.**
1850 Fairbanks Street
Lakeland, FL 33805
USA

Voice: 863-603-7979
Fax: 863-603-7987

# QUOTATION

Quote Number: 31319220A
Quote Date: Mar 13, 2019
Page: 1

**Quoted To:**
CITY OF JACKSONVILLE
GENERAL ACCOUNTING DIVISION
117 W. DUVAL ST. SUITE 375
JACKSONVILLE, FL 32202

**Ship To:**
CENTRAL SERVICES/FLEET
2581 COMMONWEALTH AVE.
JACKSONVILLE, FL 32205

| Customer ID | Good Thru | Payment Terms | Sales Rep |
|---|---|---|---|
| COJ | 4/12/19 | Net 10 Days | PM |

| Quantity | Item | Description | Unit Price | Amount |
|---|---|---|---|---|
| | | ATTACHMENTS FOR MENZI M220 | | |
| | | MM18090 -- POWERTILT | | 7,950.00 |
| | | MMKAWAL -- WINDOW TINT | | 500.00 |
| | | MMCLMM3 – 36" ROTARY MOWER (3-BLADE) | | 19,550.00 |
| | | MMMPOS – PROTECTION FOR OPERATOR | | 3,749.00 |
| | | MMCGSWM -- CENTRAL GREASE SYSTEM FOR WHOLE MACHINE | | 16,000.00 |
| | | MMAGSMA -- AUTO GREASE SYSTEM FOR MOWER | | 3,200.00 |
| | | M8UG360 – HYDRAULIC GRAPPLE 360 DEGREE ROTATION | | 18,900.00 |
| | | | Subtotal | 69,849.00 |
| | | | Sales Tax | |
| | | | **TOTAL** | **69,849.00** |

**Menzi USA Sales, Inc.**
1850 Fairbanks Street
Lakeland, FL 33805
USA

Voice: 863-603-7979
Fax: 863-603-7987

# QUOTATION

Quote Number: 31319340A
Quote Date: Mar 13, 2019
Page: 1

**Quoted To:**

CITY OF JACKSONVILLE
GENERAL ACCOUNTING DIVISION
117 W. DUVAL ST. SUITE 375
JACKSONVILLE, FL 32202

**Ship To:**

CENTRAL SERVICES/FLEET
2581 COMMONWEALTH AVE.
JACKSONVILLE, FL 32205

| Customer ID | Good Thru | Payment Terms | Sales Rep |
|---|---|---|---|
| COJ | 4/12/19 | Net 10 Days | PM |

| Quantity | Item | Description | Unit Price | Amount |
|---|---|---|---|---|
| | | ATTACHMENTS FOR MENZI M340 | | |
| | | MM18090 -- POWERTILT | | 7,950.00 |
| | | MMKAWAL -- WINDOW TINT | | 500.00 |
| | | MMRMH50 -- 50" ROTARY MOWER | | 18,000.00 |
| | | MMMPOS – PROTECTION FOR OPERATOR | | 3,749.00 |
| | | MMAGSMA -- AUTO GREASE SYSTEM FOR MOWING ATTACHMENT | | 3,200.00 |
| | | MMCGSWM -- CENTRAL GREASE SYSTEM FOR WHOLE MACHINE | | 16,000.00 |
| | | M8UG360 -- GRAPPLE | | 18,900.00 |
| | | | Subtotal | 68,299.00 |
| | | | Sales Tax | |
| | | | **TOTAL** | **68,299.00** |

# TERMS AND CONDITIONS

1. SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source (s) of supply for the services as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these services and to obtain pricing commitments for **Various Walking Excavators** per the attached specification.

2. AWARD

**Award will be ALL OR NONE to the lowest responsive, responsible bidder.** Bidders must bid on all items to considered for award. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is from date of award through **September 30, 2019 with two (2) one (1) year renewal options.** Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

4. PRE-BID CONFERENCE

Not Applicable.

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

The City of Jacksonville reserves the right to add or delete items and options as necessary during the contract period.

7. PRICES

All unit prices shall include freight, delivery and handling charges to the delivery locations as outlined in the bid documents.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal ( if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry-wide increase. The City reserves the right to decline any price increase request.

**SUBJECT:** Purchase of Various Walking Excavators

**BID #:** SC-0325-19

**OPEN DATE:** 2/20/2019

**GENERAL GOVERNMENT AWARDS COMMITTEE**

**KIND AND BASIS OF CONTRACT:** Date of award through September 30, 2019, with two (2) one (1) year renewal options

**AGENCY:** Fleet Management Division

**BASIS OF AWARD:** All or None, to the lowest responsive, responsible bidder

**NUMBER OF BIDS INVITED:** 7 **NUMBER RECEIVED:** 1 **OTHER:** 1

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
Recommend approval of award to the sole responsive, responsible bidder, Menzi USA Sales, Inc. Period of service is from date of award through September 30, 2019 with two (2) one (1) year renewal options. Total expenditure amount not to exceed $3,388,010.00.

Funding Source: AFFM513-06401 – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

**Analyst:** Annette Burney

**RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

**CONCURRENCE BY:** Crisencio Tongol, Chief, Fleet Management Division

**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 3/07/19

OTHER:

**ACTION OF AWARDING AUTHORITY** DATE 3/07/19

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For, Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

QWS3270X 4/1/2019 11:46 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 04/01/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 11:45 AM

FISCAL MO/YEAR : 07 2019 CURRENCY CODE :
INDEX CODE : AFFM513 FLEET MGMT-VEHICLE REPLACEMENT PAY-GO
SUBOBJECT : 06401 MOBILE EQUIPMENT
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

| S | APR 2019 | ANNUAL BALANCE | ALL YEARS BALANCE |
|---|---|---|---|
| ESTIMATED REVENUES | .00 | .00 | .00 |
| REVENUES | .00 | .00 | .00 |
| UNREALIZED REVENUES | .00 | .00 | .00 |
| BUDGET | .00 | 40,004,828.10 | 40,004,828.10 |
| EXPENDITURES | .00 | 10,054,547.47 | 10,054,547.47 |
| ENCUMBRANCES | .00 | 19,585,376.83 | 19,585,376.83 |
| PRE-ENCUMBRANCES | .00 | .00 | .00 |
| REMAINING BALANCE | .00 | 10,364,903.80 | 10,364,903.80 |

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND