**SUBJECT: HEATING VENTILATION AIR CONDITIONING (HVAC) SERVICES- PIGGYBACK**

**BID #: PSC-0216-18** **OPEN DATE:**

**GENERAL GOVERNMENT AWARDS COMMITTEE**

**KIND AND BASIS OF CONTRACT: PIGGYBACK**

**AGENCY: PUBLIC BUILDINGS**

**BASIS OF AWARD: PIGGYBACK CONTRACT**

**NUMBER OF BIDS INVITED:** ( ) **NUMBER RECEIVED:** ( ) **OTHER** ( )

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**

Subject bid was awarded administratively on 08/09/18 to ThermaServe, Inc. (contract #9942-02), in the amount of $10,000.00; Increased on 11/01/18 in the amount of $90,000.00.

Recommend approval to increase piggyback award to ThermaServe, Inc., in the amount of $250,000.00, for as needed Heating and Ventilation Air Conditioning Services. Total revised award amount not-to-exceed $350,000.00.

This award will be funded by various (s) and executed by formal contract amendment through Office of General Counsel and processed via individual Purchase Order(s).

Attachments: Recommendation Memo, Previous Award(s)

**ANALYST:** MARILYN LAIDLER **RESPECTFULLY SUBMITTED**

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

**CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division**

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**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

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**ACTION OF AWARDING AUTHORITY** DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

# City of Jacksonville, Florida

ONE CITY. ONE JACKSONVILLE.

*Lenny Curry, Mayor*
Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

March 22, 2019

**MEMORANDUM**

**TO:** **Gregory W. Pease, Chief**
**Procurement Division**

**THRU:** **John P. Pappas, P. E., Director**

**FROM:** **Roy Birbal, Chief**

**SUBJECT:** **ThermaServe, Inc.**
**PSC-0216-18 / City Contract 9942-02**
**Heating Ventilation Air Conditioning (HVAC) Services**
**Request to Amend and Increase Award**

The Public Buildings Division recommends approval to amend and increase the aforementioned award with ThermaServe, Inc. by increasing the maximum indebtedness by Two Hundred Fifty Thousand Dollars ($250,000.00) for as needed Heating Ventilation Air Conditioning (HVAC) Services.

The total revised maximum indebtedness will become $350,000.00.

This increase and all future increases would be encumbered through a master blanket order with individual releases instead of an encumbered contract.

If approved, the above recommendation will be documented through the execution of Amendment No. 2 to City Contract 9942-02 through the Office of General Counsel.

Your assistance in concurring with this recommendation for the respective award would be appreciated. If you have questions or concerns regarding this matter, please contact Jim Lange in Public Buildings at 255-4340.

Attachment:

- Latest Award

cc: Ann Brackin, Public Works Contracts and Finance Manager
Marilyn Laidler, Purchasing Analyst
Jim Lange, Contract Administration Coordinator
Bob Upson, Facility Manager

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SUBJECT: HEATING VENTILATION AIR CONDITIONING (HVAC) SERVICES- PIGGYBACK

BID #: PSC-0216-18

OPEN DATE:

**GENERAL GOVERNMENT AWARDS COMMITTEE**

KIND AND BASIS OF CONTRACT: PIGGYBACK

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: PIGGYBACK CONTRACT

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER ( )

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
Subject bid was awarded administratively on 08/09/18 to ThermaServe, Inc. (contract #9942-02), in the amount of $10,000.00.

Recommend approval to increase piggyback award to ThermaServe, Inc., in the amount of $90,000.00, for as needed Heating and Ventilation Air Conditioning Services. Total revised award amount not-to-exceed $100,000.00.

The award is to be funded by account: PWPB5A1MAPR-03410 to be executed by contract amendment through Office of General Counsel.

Attachments: Recommendation Memo, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 11/01/18

Teresa R Eubanks

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/01/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

ADMINISTRATIVE AWARD
BID No.: PSC-0216-18

**DESCRIPTION OF GOODS/SERVICES:**
Recommend approval to piggyback Duval County Public School Contract Bid ITB-029-17/JR-Various Trades Service Contract on as needed basis for Heating Ventilation Air Conditioning (HVAC) Services to ThermaServe, Inc. Period of service will be from September 1, 2018 through August 31, 2019, with three (3) one (1) year renewal options. Estimated annual expenditure with not to exceed limit of $10,000.00 using account PWPB5A1MAPR-03410.

**FOR AGENCY/DEPARTMENT:** Public Works/Public Buildings

**PO NUMBER:** N/A

**NUMBER FIRMS SOLICITED:** N/A **NUMBER FIRMS BIDDING:** N/A

**REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:**
In accordance of Sec.126.211 (a), Utilization of competitively procured governmental agreements.

**RECOMMEND AWARD TO:** ThermaServe, Inc.

**CONCURRENCE BY:** Roy Birbal, CFM, Chief, Public Buildings Division.

**PRICE:** $10,000.00 **TERMS:** Net 30

**REASON FOR NOT ACCEPTING LOW BID:** N/A

Buyer
8/6/2018
Date

Asst. Manager of Purchasing Services
8/7/2018
Date

**APPROVAL:**

Gregory Pease, Chief, Procurement Division Date 8/9/18

**PSC-0216-18** ThermaServe, Inc

| | | |
|---|---|---|
| 8/9/2018 | $10,000.00 | Award |
| 11/1/2018 | $90,000.00 | Increase |
| Pending | $250,000.00 | Increase |
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**$350,000.00 Total Award**