PUBLIC NOTICE
AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, November 7, 2019, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman
Randall Barnes, Treasury
James McCain, Jr., OGC

Subcommittee Members	*ITEM #*	*TITLE & ACTION*	*MOTION*	*CONTR EXP*	*OUTCOME*
Lillian Graining Aaron Bowman	P-07-20	Introduce & Review Scope TDC Strategic Research & Analysis Tourist Development Council	That the committee approves the Scope of Services/Request for Proposal as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
Twane Duckworth Ann Willis	P-47-15	Contract Amendment No. 4 Aviation Insurance Broker Services Finance & Administration Department/Risk Management Division	That Contract No. 8518-04 between the City of Jacksonville and Arthur J. Gallagher Risk Management Services, Inc., for Aviation Insurance Broker Services is amended to: (i) ratify the contract from October 1, 2019 to effective date of renewal and exercise the fourth and final renewal option extending the period of service through September 30, 2020 with no renewal option remaining; (ii) incorporate the attached Renewal Proposal identified as Exhibit 'E; and (iii) increase the maximum indebtedness by $100,343.00 to a new not-to-exceed total maximum indebtedness of $444,664.00. All other terms and conditions, as previously amended shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/19	
Twane Duckworth Ann Willis	P-58-15 PB#1	Contract Amendment No. 4 Master Casualty Consultant Finance & Administration Department/Risk Management Division	That Contract No. 9429-02 between the City of Jacksonville and E.W. Siver & Associates d/b/a Siver Insurance Consultants Management, for Master Casualty Consulting/Employee Benefits and Auditing Services, is amended to: (i) ratify the contract from October 1, 2019 to the effective date of renewal and exercise the fourth & final renewal option extending the period of service through September 30, 2020, with no renewal option remaining; and (ii) the maximum indebtedness of $270,000.00 shall remain the same. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/19	
William Joyce Guy Parola	P-49-18	Fee & Contract Negotiations Professional Design services for Park Street Road Diet Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with Prosser, Inc., for Park Street Road Diet that: (i) incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; (ii) provide a lump-sum amount for Design Services in the amount of $441,370.54 and not-to-exceed limits for: Survey in the amount of $56,140.11; Geotechnical Services in the amount of $7,408.37; Utility Survey and Coordination in the amount of $33,844.23; Subject Matter Expert in the amount of $33,307.50; Structural Engineering in the amount of $5,000.00; with a maximum indebtedness to the City in the amount of $577,070.75; and (iii) provide a period of service from execution of the contract to project completion. All other terms and conditions are per the RFP and the City's standard contract language.		

William Joyce Robin Smith	P-15-19	Fee & Contract Negotiations Professional Engineering Services for Moderate to Large Drainage Improvements – Annual Contract Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with England Thims & Miller, Inc., for Professional Engineering Services for Moderate to Large Drainage Improvements–Annual Contract that: (i) incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto; (ii) provide the maximum indebtedness to the City in the amount of $3,000,000.00; and (iii) provide a period of service from execution of the contract to two (2) years with two (2) additional 2-year renewal options available upon satisfactory performance by the Consultant. All other terms and conditions are per the RFP and the City's standard contract language.		
William Joyce Robin Smith	P-01-19	Fee & Contract Negotiations Construction Engineering & Inspection Services for Ramona Boulevard Widening and Reconstruction Project Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with CSI Geo, Inc., for Construction Engineering & Inspection Services for Construction Engineering & Inspection Services for Ramona Boulevard Widening and Reconstruction Project, that: (i) incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; (ii) provide not-to-exceed limits for: Construction Engineering and Inspection Services in the amount of $382,910.63; (iii) provide a maximum indebtedness to the City in the amount of $382,910.63; and (iii) provide a period of service from execution of the contract to project completion. All other terms and conditions are per the RFP and the City's standard contract language.		
Robin Smith Thomas Goldsbury	P-14-17	Contract Amendment No. 5 Professional Design Services for Jacksonville Beach Pier – Review Design Department of Public Works/Engineering & Construction Management Division	That Contract No. 3140-33 between the City of Jacksonville and RS&H for Professional Design Services for Jacksonville Beach Pier Review/Design be amended to: (i) incorporate the attached Scope of Services for Pile Driving Analysis and Post Design Geotechnical Services identified as Exhibit 'A-5' and Contract Fee Schedule identified as Exhibit 'B-5'; (ii)increase a lump-sum amount for Project Management, Pre-Construction Support and Construction Support Services by $12,193.32 to a new total of $109,477.16, to include a not-to-exceed amount of $57,250.00 for Pile Driving Analysis Services; (iii) include a lump-sum fee of $23,536.96 for Post Design Geotechnical Services; and (iv) increase the maximum indebtedness of the City by $92,980.28 to a new total of $1,268,264.69. All other terms and conditions, as previously amended shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	*To project completion*	
Patrick Greive Randall Barnes	N/A	Informational Update Financial Services Finance and Administration Department/Treasury Division	Pursuant to Section 126.313 of the City Code of Ordinances and the Treasury and Pension Procurement Procedures, the Treasury Division, in conjunction with the Office of the Mayor, issued requests for information and evaluated various proposals from firms on a competitive basis for the provision of online donation collection services. After thorough review, it has been determined that DonorBox best meets the requirements of the City and has been selected on a competitive basis to provide the services.		
MEETING ADJOURNED: _____					

cc: Council Auditor
Subcommittee Members