ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Division of Insurance and Risk Management
117 West Duval Street
Suite 335
Jacksonville, FL 32202
(904) 630-7521
www.coj.net

MEMORANDUM

TO: Greg Pease, Chairperson, Professional Services Evaluation Committee

COPY: Alex Baker, PSEC Specialist

FROM: Twane Duckworth, Chief of Risk Management
Ann Willis, Property & Casualty Compliance Administrator

DATE: November 1, 2019

RE: Piggyback of DCSB Master Casualty Consultant – Siver Insurance Consulting
P-58-15 Request for Amendment Four

The current contract with E.W. Siver & Associaties d/b/a Siver Insurance Consultants Management ("Siver") (No. 9429-02) for insurance consulting services allows for Siver to consult for the City for a term of October 1, 2019 to September 30, 2020, with no additional renewal options remaining.

The current contract will be amended to continue those insurance consulting services for City. The current renewal term costs will be covered in the existing maximum indebtedness of $270,000.00 therefore the not-to-exceed amount will remain $270,000.00

It is respectfully requested that City Contract No. 9429-02, with Siver be amended for the ratification and continuation of the consulting services for the City of Jacksonville effective October 1, 2019 to September 30, 2020 as set forth in Exhibit E.

All other contract terms and conditions shall remain the same (nothing contained herein shall be amended, modified. or otherwise revised without prior PSEC and Mayor's approval).

Exhibit for your review:

Exhibit E – 2020 Siver continuation interest letter

Thank you for your consideration.

Insurance Consultants
SIVER

801 94th Avenue N., Ste. 202
St. Petersburg, Florida 33702-2479
Post Office Box 21343
St. Petersburg, Florida 33742-1343
Telephone: (727) 577-2780

Email: gerickson@siver.com

October 25, 2019 **SENT BY EMAIL**

Twane L. Duckworth, Esq.
Chief of Risk Management
City of Jacksonville
117 W. Duval Street, Suite 335
Jacksonville, FL 32202

Subject: Master Casualty Consultant
One Year Contract Extension Proposal

Dear Mr. Duckworth:

The purpose of this letter is to formally advise you that Siver Insurance Consultants ("Siver") is ready, willing and able to enter into a one-year extension of our Agreement with the City of Jacksonville ("the City"), pursuant to the terms and conditions of Amendment Two to the Agreement between the City and Siver, Utilizing DCSB Contract Under RFP #07-15/TW, for Purchase of Risk Management Consultant/Employee Benefits and Auditing Services.

As we understand it, the one-year extension would be effective from October 1, 2019 through September 30, 2020. Siver is willing to agree to continue our current, in-force billing rates with the City for the period of the one-year extension.

We look forward to working for the City in the upcoming year.

Very truly yours,

SIVER INSURANCE CONSULTANTS

George W. Erickson, JD, CPCU, LLM
Executive Vice-President